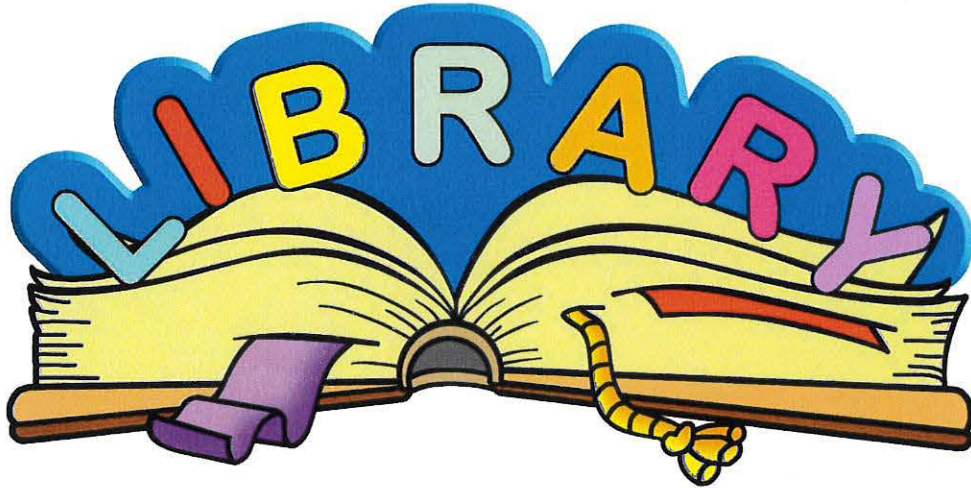


FY27 COLLECTION DEVELOPMENT PLAN



LIGHTHOUSE ELEMENTARY

FY27 Collection Development Plan

Kristy Baynham

Educational Media Specialist

Nina Montez

Principal

Lighthouse Elementary
FY27 Collection Development Plan

Date Approved by Administration:

Media Specialist Name: Kristy Baynham

Media Specialist Signature: Kristy M Baynham

Principal Name: Nina Montez

Principal Signature: Nina Montez 5/14/26

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Purpose of Collection Development Plan

This **Collection Development Plan** serves as the official framework for the selection, acquisition, and lifecycle management of library media resources. Its primary objective is to ensure that the collection aligns with the school's curriculum and instructional goals while maintaining strict compliance with **Florida Statute 1006.28** and **School Board Policy 8.12**.

Background Statement & School Community

Our population of 550 students ranges from 3 - 8 years old with a total of 289 male students (52%) and 261 female students (48%). The breakdown is as follows: (73%) Caucasian, (15%) Hispanic, (5%) Asian, (7%) Multiracial and African American.

As a unique institution, Lighthouse Elementary is the only public school in Palm Beach County exclusively serving Pre-K through Second Grade. Located in a well-established Jupiter community, we currently serve approximately 550 students

School Mission Statement

Lighthouse Elementary School is committed to providing a world-wide education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.

Media Center Mission Statement

Lighthouse Elementary Library Media Center provides a collaborative program designed to integrate and support the school's instructional goals. Our mission is to equip students with the skills to effectively navigate ideas and information while fostering a vibrant environment that inspires a lifelong love of reading.

Responsibility for Collection Management & Development

Pursuant to **School Board Policy 8.12**, the School Board maintains legal ownership of all library media materials. The **Principal** serves as the administrative lead, overseeing the school's library media program and the physical maintenance of the facility.

In accordance with Florida State Statute, the professional selection and vetting of all materials must be conducted by a **Certified Educational Media Specialist**. At schools where a certified specialist is on staff, this responsibility rests with that individual. In the absence of a campus-based specialist, the **District Library Media Services Department** manages the selection and vetting process to ensure full statutory compliance.

To maintain a collection that is both relevant and responsive, the library media program actively solicits input regarding collection development from administration, faculty, students, parents, and District stakeholders.

Library Media Program Overview

Operations and Access

The Lighthouse Elementary Library Media Center operates on a fixed schedule to ensure equitable access for all students. The facility is open daily from 8:00 a.m. to 2:00 p.m., providing weekly instruction that supports state academic standards and digital literacy.

Flexible Access for Classroom Support

Beyond the fixed weekly schedule, the Library Media Center offers flexible scheduling options for faculty. Teachers may reserve additional time for their classes to conduct specialized research or facilitate extra book checkouts tailored to specific class projects. This collaborative approach ensures that library resources are directly integrated into the classroom curriculum when and where they are needed most.

Curriculum & Instruction

Students visit the media center weekly for 30-minute sessions, strategically divided between direct instruction and book circulation. Our primary curriculum focuses on:

- Library Citizenship: Proper care of books and materials.
- Navigation Skills: Understanding library organization and locating fiction and "easy" titles by author.
- Literacy Foundations: Distinguishing between fiction and nonfiction and exploring the diverse uses of library resources and how to locate the nonfiction by topic.
- Special Initiatives: We proudly support school-wide events such as Dot Day, Pumpkin Book Characters, Sunshine State Reading, Literacy Week, Read Across America and a Summer Reading Challenge.
- The library supports Choice School of the Arts' mission by providing resources that build early communication and performance skills. Our collection development strategy focuses on a Fine Arts emphasis that enriches core content, fostering a natural bridge between creative expression and early academic development.

Digital Resources & Accessibility

To support our emerging readers, we provide 24-hour access to a robust digital collection through the Destiny Library System and MackinVIA. Highlights include:

- **Interactive Literacy:** Over 600 titles from ABDO Publishing, featuring "read-to-self" and "read-along" options to help students develop vocabulary and fluency beyond their independent reading levels.
- **Vetted Research:** Nonfiction digital books include links to age-appropriate, verified educational websites.
- **District Databases:** Research and reference materials are also available at all times via district-wide electronic subscriptions.

Staffing & Support

These comprehensive services are professionally managed by a Certified Media Specialist, with the invaluable support of dedicated parent volunteers who assist in maintaining a vibrant learning environment.

Special Programs & Enrichment Initiatives

Daily Morning Announcements

To foster leadership and public speaking skills, the Media Specialist oversees the production of the school's daily announcements. Each semester, eighteen second-grade students are selected to serve as presenters, delivering essential school news and information to the entire student body and faculty.

SSYRA Jr. Reading Challenge

Students are introduced to the foundation and motivation of the **Sunshine State Young Readers Award (SSYRA) Junior** program. Participants are challenged to read the selected titles for the year and write a brief reflection (one to two sentences) for each.

- **Incentives:** Students earn a commemorative "brag tag" for every book completed.
- **Grand Prize:** Students who complete all 15 books are invited to an exclusive year-end celebration and participate in the official state vote for their favorite title.

Pumpkin Book Character Contest

To celebrate the intersection of literacy and creativity, students are encouraged to transform an artificial pumpkin into their favorite literary character.

- **Exhibition:** All pumpkins are displayed in the Media Center for a school-wide gallery walk.
- **Recognition:** Students vote on their favorite entries, and winners receive a gift certificate for free book(s) from the Fall Book Fair.

Summer Reading Challenge

To combat the "summer slide" and encourage lifelong reading habits, students are incentivized to track their reading minutes over the summer break. Various rewards and milestones are established for every 100 minutes read, ensuring students return to school in the fall with strong literacy momentum.

Scholastic Book Fairs

The Media Center hosts two **Scholastic Book Fairs** annually (Fall and Spring). These events provide students with the opportunity to browse and purchase books of their choice, fostering a sense of ownership over their personal home libraries and raising vital funds to support the school's collection development.

Goals and Objectives

Goal 1: Increase participation in the Summer Reading Challenge by 20% by August 2026.

Objective: To mitigate summer learning loss by encouraging consistent reading habits during the break.

- **Incentive Restructuring:** Lower the initial "milestone" threshold for minutes read to provide immediate positive reinforcement for emerging readers.
- **Digital Resource Promotion:** Curate and promote specialized digital booklists via ABDO Books and MackinVIA to ensure students have 24/7 access to high-quality literature while traveling.
- **Targeted Family Outreach:** Provide Kindergarten families with "Digital Access Kits," featuring step-by-step instructions for navigating the District Portal from remote locations.
- **Supportive Action:** Collaborate with the PTA to feature a "Summer Reading Spotlight" in the school newsletter, highlighting easy-to-use digital links and local library partnerships.
- **Supportive Action:** Host a "Digital Library Orientation" session for parents during the final quarter to troubleshoot login issues before the school year ends.

Goal 2: Increase participation in the SSYRA Jr. Program from 12% to 25% by May 2027.

Objective: To engage a broader percentage of the student body with the Sunshine State Young Readers Award Junior titles.

- Multimodal Advertising: Publicize the "Brag Tag" incentive program through visual displays in the media center and a monthly "SSYRA Jr. Book Feature" on the morning news.
- Instructional Integration: Conduct formal book talks for all 15 titles for every class and incorporate strategic "read-aloud" excerpts to generate student interest.
- Differentiated Requirements: Implement a tiered participation model that adjusts the number of required books by grade level, making the challenge more attainable for our youngest learners.
- Supportive Action: Create "SSYRA Jr. Discovery Stations" in the library where students can interact with the books and see the corresponding brag tags they can earn.
- Supportive Action: Partner with classroom teachers to incorporate SSYRA Jr. titles into "First Chapter Fridays" or daily snack-time read-alouds.

Goal 3: Reduce the average age of the collection by two years by May 2027.

Objective: To ensure the library collection remains current, relevant, and physically appealing to students.

- Systematic Weeding: Execute a rigorous deselecting (weeding) process to remove low-circulation, damaged, and outdated materials in accordance with CREW method standards.
- Strategic Acquisition: Prioritize the purchase of high-interest, age-appropriate print titles that meet statutory selection criteria and fill identified gaps in the collection.
- Circulation Promotion: Increase the visibility of underutilized but relevant titles through targeted book talks and curated "Librarian's Choice" displays.
- Supportive Action: Utilize circulation data reports to identify "dead zones" in the stacks and revitalize those areas with new signage and face-out book merchandising.
- Supportive Action: Allocate a specific portion of the annual budget specifically to "Modern Classics" and popular series to replace worn-out copies of high-demand titles.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

Funding sources for the Library/Media Center budget include State Allocated Funds, Scholastic Book Fairs, Adopt a Class and monies donated by PTO. The annual Media Center budget is divided into various categories and spent as needed on supplies, student incentives, books, eBooks, AV equipment, digital programs/books, furniture and computer hardware. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$1,252.00	\$2,000.00
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$0	\$0
Account 561100 - Library Books	\$4649.00	\$6,000.00
Account 562230 - Media A/V Equipment	\$466.00	\$700.00
Account 564220 - Furn-Fix/Equip	\$310.00	\$500.00
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$2500.00	\$6500
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$6677.00	\$9,200.00

Purchasing Plan FY27

Projected Purchasing Plan FY27	
Purpose	Amount
BOOKS	\$6,000.00
e-BOOKS	\$2,000.00
SUPPLIES and INCENTIVES	\$1,500.00
TOTAL	\$9,500.00

Scope of the Collection

The Lighthouse Elementary Library Media Center manages a comprehensive collection of print, digital, and technological resources curated to support the school's instructional goals and the diverse needs of the student community. The collection development is guided by Florida State Standards and the School District of Palm Beach County curriculum, as governed by the Florida Department of Education.

Collection Composition

Per School Board Policy 8.12 (Section 5d), the collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body. This includes:

- **Print Materials:** Hardcover and paperback books, graphic novels, reference materials, and a specialized Professional Collection for faculty.
- **High-Demand Titles:** Multiple copies of award winners, famed authors, and student favorites are maintained to meet circulation demand.
- **Specialized Identification:** To support our young learners, Sunshine State (SSYRA Jr.) titles feature unique spine labels and dedicated display shelving for easy identification.

Visual Merchandising & Accessibility

To assist our youngest readers in navigating the library independently, the Media Center utilizes an extensive array of prominent display shelving. These displays are strategically designed to:

- **Promote Student Agency:** Facilitate easy "face-out" browsing for students who select books based on visual recognition and interest.
- **Highlight Curated Collections:** Showcase seasonal themes, new arrivals, and high-interest nonfiction.
- **Support Emerging Literacy:** Reduce barriers to access by placing age-appropriate titles at eye level, ensuring that every student can successfully locate and select a book that excites them.

Digital Resources & Accessibility

The collection provides 24-hour access to high-quality digital content, vetted to ensure alignment with state standards and student privacy regulations.

- **ABDO eBook Collection:** Over 700 titles featuring "read-to-self" and "read-along" audio options, allowing emerging readers to access complex nonfiction and fiction content above their independent reading levels.
- **MackinVIA & Databases:** District-provided electronic databases and research materials are available to all students via the portal.

Statutory & Policy Compliance

- **Content Appropriateness:** In strict adherence to **Florida House Bill 1557** and **Florida Statute 1006.28**, all materials—both print and electronic—are vetted to ensure they are age-appropriate and developmentally appropriate for a Pre-K through Second Grade population.
- **Organization:** Pursuant to **School Board Policy 8.12 (Section 8)**, the collection is organized according to the **Dewey Decimal Classification System** to ensure uniform accessibility and ease of use.

Funding & Sustainability

The maintenance and growth of the collection are supported by a diverse funding model, including:

- **Categorical Funds** (State-allocated)
- **Internal Accounts**
- **PTO Contributions**
- **Scholastic Book Fair Proceeds**

Resource Format Summary

Format Types	Examples
Print	Hardcover, paperback, graphic novels professional collection
Digital	eBooks, District online databases
Audiovisual	Listening centers, literacy manipulatives

Equipment & Instructional Technology

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. This hardware is available to students and staff for classroom instruction, multimedia content creation, and daily information access.

Instructional & Classroom Technology

The library and surrounding learning spaces are equipped with high-definition tools to enhance direct instruction and student engagement:

- **Interactive Flat Panels:** Touch-enabled displays for collaborative lessons.
- **Document Cameras:** High-resolution cameras for real-time modeling and sharing of print materials.
- **Integrated Sound System:** Audio amplification to ensure equitable hearing and engagement for all students.

Media Production & Broadcasting

Lighthouse Elementary maintains an **interactive digital expression studio**, giving students a platform for real-world communication. This space bridges the gap between foundational literacy and the performing arts, enhancing our commitment to an arts-integrated education.

- **Television Production Studio:** A full-scale broadcast facility featuring professional cameras, NewTek TriCaster video switching/mixing systems, studio lighting, and a dedicated Chroma Key (Green Screen) wall.
- **Mobile News Production:** Portable equipment kits, including iPads and collapsible green screens, allowing for "on-location" reporting throughout the campus.
- **Content Creation Tools:** High-quality cameras, tripods, external microphones, and dedicated Podcasting equipment to support audio and video storytelling.

Teacher Support & Professional Workroom

The Media Center provides a dedicated production space equipped with professional-grade tools to assist faculty in creating high-quality instructional materials:

- **Large-Format Production:** A high-resolution Poster Printer for creating classroom visuals and anchor charts.
- **Finishing Tools:** A heavy-duty Laminator and a comprehensive Die-Cut Machine for classroom organization and tactile learning displays.
- **Mobile A/V Support:** A fleet of portable Projectors, PA Systems, and Bluetooth **Speakers** available for checkout to support school-wide events and specialized classroom presentations.

Circulation & Digital Access

To ensure seamless technology integration and 1:1 access, the Library Media Center manages the circulation of mobile hardware and peripherals for both students and staff:

- **Student Computing:** A curated fleet of Laptops and Chromebooks available for daily loan to ensure uninterrupted access to digital curriculum.
- **Mobile Tablets:** iPads and Tablets equipped with educational applications for specialized small-group instruction and staff use.
- **Power Management:** A designated inventory of Laptop Chargers and power adapters for onsite troubleshooting and support.
- **Audio Peripherals:** High-quality Headphones are provided to support individualized digital learning and the use of the ABDO "read-along" eBook collection.

Collection Development & Maintenance

The Lighthouse Elementary collection is curated and sustained through a rigorous cycle of **selection** and **deselection (weeding)**. This dual process ensures that all materials remain high-quality, educationally relevant, and in optimal physical condition for our students.

Selection Criteria

Pursuant to **School Board Policy 8.12** and **Florida Statute 1006.28**, the Library Media Specialist selects materials based on educational significance, accuracy, and instructional need. The selection process is guided by the following principles:

- **Curriculum Alignment:** Priority is given to resources that directly support Florida State Standards and the School District of Palm Beach County's instructional goals.
- **Literary & Information Quality:** Materials are evaluated for factual accuracy, artistic or literary merit, and authoritative reputation.
- **Developmental Appropriateness:** Every resource is vetted to ensure it is age-appropriate and developmentally suitable for the Pre-K through Second Grade learner.
- **Fostering Global Perspectives:** The collection reflects the diversity of the global community, encouraging students to develop empathy and a broader understanding of the world.
- **Format Suitability:** Resources are chosen in formats (print, digital, or interactive) that best meet the specific learning needs and engagement levels of our emerging readers.

Weeding (Deselection) Policy

In accordance with **Florida Statute 1006.28** and **District guidelines**, the Library Media Specialist conducts a continuous and systematic review of the collection. This process of deselection, or "weeding," is essential for maintaining a high-quality, relevant, and physically safe collection for our students.

Materials are identified for removal if they meet one or more of the following criteria:

- **Physical Condition:** Books that are torn, stained, brittle, or poorly repaired to the point of being unappealing or a health/safety concern (e.g., mold or mildew).
- **Factual Accuracy & Currency:** Nonfiction resources containing obsolete information or scientific data that is no longer accurate or supported by current research.
- **Circulation Trends:** Materials that have not been checked out or utilized for a significant period, indicating they no longer meet the current interests or needs of the student body.
- **Curriculum Alignment:** Resources that no longer support the Florida State Standards or the specific instructional goals of the School District of Palm Beach County.
- **Duplicate Redundancy:** Excess copies of once-popular titles that are no longer in high demand, freeing up shelf space for new acquisitions.

Objective of Deselection:

By removing outdated and damaged materials, the library ensures that the remaining collection is **vital, attractive, and easily navigable**. This professional maintenance protects the integrity of the library program and ensures that students are always met with high-quality, age-appropriate choices.

Selection & Evaluation Process

Collection Development is a proactive, data-driven process of assessing the current library inventory to identify and address specific gaps in the collection. This ensures that the library evolves in tandem with student needs and academic trends.

The evaluation and selection of new materials are guided by the following professional standards:

- **Comprehensive Assessment:** The Media Specialist regularly evaluates the collection to determine which areas require new resources to fill existing voids in subject matter, reading level, or format.
- **Professional Review Standards:** Selection is informed by professional, unbiased reviews from reputable library and educational sources. This ensures that all acquisitions—both hardware and print—meet the highest standards of quality and instructional value.
- **Targeted Resource Acquisition:** The primary goal is to maintain a collection with an **adequate quantity** and **diverse variety** of sources that are both age and content-appropriate. These resources must cater to both the academic rigors of the curriculum and the personal interest needs of our students.
- **Collaborative Governance:** While the **Certified Media Specialist** leads the collection development process, it is a collaborative effort. Input is actively solicited from administration, faculty, students, parents, and community stakeholders to ensure the library remains a true reflection of the Lighthouse Elementary community.

Professional Reviewing Sources & Selection Procedures

In accordance with **School District of Palm Beach County Board Policy 8.12** (Selection of Library Media Center Materials), Lighthouse Elementary utilizes established, professional reviewing sources. These resources are consulted to ensure that all acquisitions meet the highest standards of literary merit, factual accuracy, and age-appropriateness.

Industry-Standard Review Sources

The following reputable platforms are used to aid in the vetting and selection of library media materials:

- **Booklist:** Published by the American Library Association (ALA).
- **Horn Book Guide:** A premier source for children's and young adult literature reviews.
- **Kirkus Reviews:** Known for critical and independent assessments of new titles.
- **Publisher's Weekly:** Provides international news and reviews for the book industry.

- **School Library Connection**: Offers practical, educator-focused reviews for K-12 libraries.
- **School Library Journal (SLJ)**: The world's largest reviewer of books and technology for young people.
- **Titlewave**: A specialized library curation tool that aggregates professional reviews and ensures alignment with collection needs.

District-Wide Procedural Compliance

Lighthouse Elementary strictly adheres to the "**Procedures for Selecting and Developing Library Collections**" as outlined in **School Board Policy 8.12**. These procedures are followed district-wide to maintain a uniform standard of excellence, transparency, and statutory compliance across all Palm Beach County school libraries. This ensures that every resource—whether print or digital—has been evaluated through a consistent, professional lens.

District Resources and Services

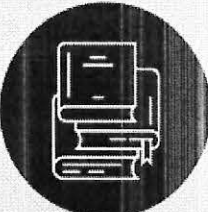
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
19,725 Items in the Collection	24 Items per Student	40% Fiction Titles in the Collection	39% nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2009 Average Age of the Collection	47% Aged Titles	6% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
24% Representative Titles in Collection	2009 Representative Titles Average Age	20% SLL Titles in Collection	2009 SLL Titles Average Age

Collection Analysis by Category

This section provides a comprehensive quantitative and qualitative assessment of the current library collection, categorized by **Dewey Decimal Classification** and literary genre. The data presented was aggregated and cross-referenced using **Follett Destiny**, our primary library management system, and **Titlewave**, our specialized vendor analytics tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	53	2016
Philosophy & Psychology	51	2012
Religion	26	2013
Social Sciences	593	2009
Language	115	2008
Science	2,443	2013
Technology	903	2013
Arts & Recreation	608	2013
Literature	181	2007
History & Geography	726	2010
Biography	563	2009
Easy	3,833	2007
General Fiction	2,045	2013
Graphic Novels	365	2017

Gifts and Donations

Lighthouse Elementary welcomes contributions that enhance our library's resources; however, all gifted or donated materials are subject to the same rigorous evaluation process as new acquisitions. To maintain the integrity of the collection and ensure compliance with Florida Statute 1006.28 and School Board Policy 8.12, the following standards apply:

-
- **Standardized Selection Criteria:** All donations must align with the school's instructional goals and meet the professional standards for educational significance, accuracy, and literary merit.
- **Age & Content Appropriateness:** No donated materials will be added to the collection if they are deemed outdated, factually obsolete, or developmentally inappropriate for our Pre-K through Second Grade students.
- **Vetting Requirements:** Per state mandate, all donated books must be professionally vetted by the Certified Media Specialist (or District Library Media Services, if applicable) before being integrated into the library's circulation.
- **Procedural Uniformity:** The processing of gifts and donations follows the exact administrative workflow as new book orders, including a review of professional literary sources and verification against district selection policies.
- **Final Disposition:** The Library Media Center reserves the right to decline or appropriately dispose of donations that do not meet the collection's needs or standards of physical condition.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

FY27 NONFICTION

FY28 EASY

FY29 FICTION

Collection Management

Collection maintenance is a dynamic and continuous process that extends well beyond the formal annual inventory window. To ensure a high standard of accessibility and visual appeal, materials are proactively repaired, relabeled, and deselected throughout the academic year. This ongoing stewardship ensures that the library remains an inviting, orderly, and reliable resource where students can easily locate high-quality materials that are in excellent physical condition.

Lost or Damaged Library Materials

Lighthouse Elementary adheres to a "fine-free" model for late returns to encourage frequent reading; however, responsibility for the care of materials is maintained. In accordance with School Board Policy 2.21B, which states: *"If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace, or repair said district property."*

- Overdue Materials: No daily fines are charged for the late return of library books.
- Lost or Irreparably Damaged Items: Fees are assessed when a resource is lost or damaged beyond the point of professional repair.
- Resolution: Funds collected for lost or damaged materials are used to replace the specific item or to acquire a comparable resource to maintain the collection's integrity.

School Year	Strategic Focus
FY27	Selection Priorities • easy • fiction • professional
	Inventory and Deselection (Weeding) • easy • fiction • nonfiction
FY28	Selection Priorities • fiction • nonfiction • easy
	Inventory and Deselection (Weeding) • fiction • nonfiction • easy
FY29	Selection Priorities • nonfiction • easy • fiction
	Inventory and Deselection (Weeding) • nonfiction • easy • fiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation & Revision

The **Collection Development Plan** is a dynamic document designed to evolve alongside the needs of our students and the requirements of the District. To ensure continued excellence and compliance, the plan undergoes a formal review process each year.

The annual evaluation includes:

Data Analysis: Reviewing circulation statistics and inventory reports to assess the health and usage of the collection.

- **Statutory Review:** Ensuring all policies and selection procedures remain in full alignment with the latest **Florida Statutes** and **School Board Policies**.
- **Stakeholder Feedback:** Incorporating input from administration, faculty, and the school community to address shifting instructional priorities.
- **Strategic Alignment:** Updating goals and objectives to reflect the current academic progress and literacy needs of our Pre-K through Second Grade learners.

This annual revision process ensures that the Lighthouse Elementary Library Media Center remains a premier instructional hub, dedicated to fostering a lifelong love of reading while maintaining the highest professional and legal standards.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)