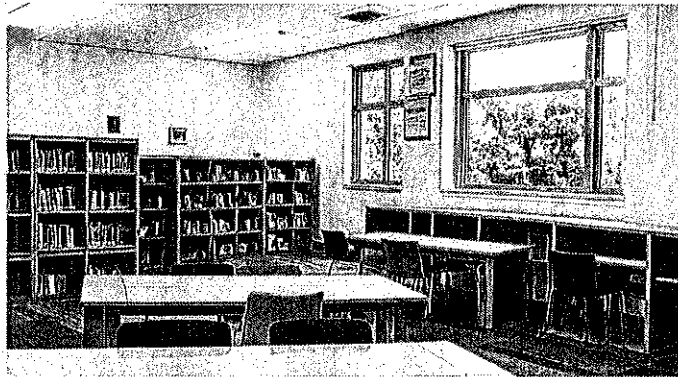


FY27 COLLECTION DEVELOPMENT PLAN



Crosspointe Elementary **FY27 Collection Development Plan**

Nicolette Vassilakis
Educational Media Specialist

Signature Page

Crosspointe Elementary
FY27 Collection Development Plan

Date Approved by Administration: May 1, 2026

Media Specialist Name: Nicolette Vassilakis

Media Specialist Signature: Nicolette Vassilakis

Principal Name: Dr. Valerie Valcourt

Principal Signature: Dr. Valerie Valcourt

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Crosspointe STEM Elementary School is a title one school with a population of approximately 621 students. 100 percent of our students are economically disadvantaged, 94 percent minority rate, 31 percent are ELL, and 2.7 percent are homeless. Students, staff, administrators, and community members work together to continue our school promise to facilitate learning opportunities that continue to build environmentally active students. Students continually recycle, look for ways to conserve energy, and strive to help educate everyone involved.

Crosspointe Elementary School is currently recognized as an AVID school. AVID's mission is to equip underserved students with the skills and support needed for academic achievement and it aligns with our commitment to fostering resilience, determination, and a college-bound mindset in our school community. AVID provides students with academic support systems such as tutorials, strategies, goal setting, and mentoring, which enhance their learning outcomes and prepares them for a global community. AVID provides training for all Crosspointe Elementary teachers as well in order to achieve academic excellence. Through AVID's rigorous curriculum and emphasis on critical thinking skills, collaboration, and goal setting, students develop the academic resilience needed to overcome challenges and excel in their studies.

Our STEM focused school incorporates project-based learning, where students ask questions, create solutions to real world problems, and use innovative strategies to create new ideas by building, researching, and using trial and error methods to master the skills traditionally taught in elementary school. Our goal is to open the eyes of young children to the sciences and help them to use their imagination to learn about the various career opportunities that can materialize from a continued focus in STEM.

School Mission Statement

Crosspointe's mission is to provide leadership, social emotional, and academic support, and resources to students and families that will allow for the equitable design and implementation of an effective strategy rich environment across all academic areas to ensure college and career readiness. We will work cooperatively to increase and strengthen family, school, and community partnerships.

Technology will be infused into the curriculum and available to all teachers and students. Crosspointe Elementary will have a technology proficient staff and student body with relevance to instructional strategies while serving the students in the least restrictive environment.

Media Center Mission Statement

Crosspointe Elementary will provide and promote instruction to prepare students to become independent users of our library. The library media program provides users with diverse information, resources and skills to access, process and apply information to problems and decisions, thereby helping them to make meaning of a changing world. Our mission also is to maintain education services, books, technology, and resources that enable all members of the school community to become critical thinkers and effective users of information. The library media staff of Crosspointe Elementary is committed to providing resources, instructions, and technology for the development of intellectual, social, and physical growth of our student formation literacy skills of the 21st century.

The Library Media staff will provide a rich environment that will:

- provide STEM Activities to encourage students to use their thinking skills to creatively find solutions to problems;
- provide curriculum/pleasure reading resources in multiple formats to meet the need of all students;
- stimulate intellectual curiosity;
- encourage pleasure reading;
- Provide resources to meet the diverse population
- Provide technology instruction
- Promote the need for all users to become a self-sufficient library user and to instill the joy of reading.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents,

and District stakeholders.

Library Program

The library media program operates on a fixed, 6 day rotation schedule to ensure equitable access for all students. Instruction is provided weekly (every 6 school days) to support academic standards and digital literacy. The program supports special school initiatives such as the STARR Readers Program, Literacy Parade, Read across America Day, and Literacy week and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: To increase overall check out and the amount of books read per student.

- *Objective 1: Continue to weed and replace outdated materials, with high interest books.

- *Objective 2: To implement a reading rewards program where each checkout earns participants points toward a reward, after they complete a book review/reading log (age appropriate).

Goal 2: To increase the overall age of publication of the Crosspointe Elementary Collection.

- *Objective 1: Continue to weed and replace outdated materials, focusing on Fiction for the 2024-2025 school year.

- *Objective 2: To weed materials based on the significance to the reader, focusing on materials that have NOT been circulating, or have not circulated for a long time.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$787</i>	<i>\$787</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$35.84</i>	<i>\$35.84</i>
<i>Account 561100 - Library Books</i>	<i>\$787</i>	<i>\$787</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$350</i>	<i>\$350</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$437</i>	<i>\$437</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$597.58</i>	<i>\$597.58</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$1716</i>	<i>\$1716</i>

Purchasing Plan FY27

Purpose	Amount
Books (update NF 000-599)	\$2,503
Supplies for Teachers (laminating film, poster paper, butcher paper, ink, etc)	\$787
Furniture (Flexible seating/soft furniture)	\$437
Total:	\$3,727

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District Licensed).
- Audiovisual: DVDs (Educational Use Only)

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of

the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: 3D Printers, Coding Kits, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, and iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, Hotspots, iPads/Tablets (for Student/Staff Checkout)
- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

The Media Specialist will select materials for consideration of purchasing based on the criteria established by the School District of Palm Beach County Doc 8.12. All print and non-print materials will be evaluated using several different criteria (educational significance, appropriateness, literary merit, scope, special features, and translation integrity) to deem them appropriate for the media center. All material will have at least two reviews from professional sources. (I use Kirkus, Publisher's Weekly, Florida Electronic Library, and Booklist)

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

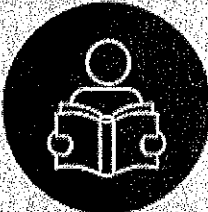
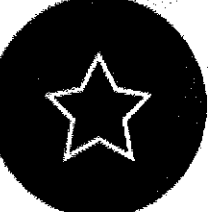
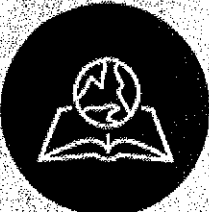
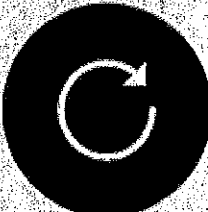
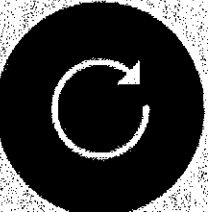
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and

- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
10,964 Items in the Collection	16.5 Items per Student	48% Fiction Titles in the Collection	49% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2003 Average Age of the Collection	75% Aged Titles	3% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
34% Representative Titles in Collection	2004 Representative Titles Average Age	33% SLL Titles in Collection	2005 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	93	2007
Philosophy & Psychology	40	2008
Religion	28	2003
Social Sciences	837	2001
Language	117	2002
Science	854	2006
Technology	660	2003
Arts & Recreation	603	2007
Literature	283	2000
History & Geography	886	2001
Biography	893	2005
Easy	3,488	2002
General Fiction	1,747	2006
Graphic Novels (741.5) See Help document if needed	#	year

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This

ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. FY27 Non-fiction, FY28 Easy, and FY29 Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

All Paperback books have been removed and placed in bins for silent reading during media classes. Popular Easy books have been sorted by author, series, and subject, and placed in the red bins above the Easy section bookshelves. Visual labels have been placed on them for Primary students to find books quickly and easily. All Creole and bilingual Creole books have a **green** sticker on them and are placed on top of the easy section. All Spanish and bilingual Spanish books have a **pink** sticker on them and are placed on the wood shelves on top of the easy section.

Lost or Damaged Library Materials

When textbooks, library books, or other instructional materials are assigned to a student and materials are lost or damaged, the parent is financially responsible. F.S. § 1006.42 Failure to pay for lost or damaged textbooks may result in the student's suspension from extracurricular activities or a requirement that the student perform community service equal to the value of the lost or damaged materials. Parental and student responsibility as to instructional materials, debts for loss, damage or destruction, and accountability procedures, including debt collection efforts by the District, are set forth in P-8.1225.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Non fiction (000-599) based on age of collection • Increase the number of Non Fiction EBooks
	Inventory and Deselection (Weeding) Focus • Non Fiction (600-999) based on the collection development plan • Non fiction sciences sections • Non Fiction books based on number of circulation
FY28	Selection Priorities • Decrease the age of Easy section by purchasing new books • Increase the number of Easy Ebooks

	Inventory and Deselection (Weeding) Priorities 1) Easy section 2) Eliminate all paperback books 3) Weeding books older than 10 years
FY29	Selection Priorities • Building Fiction Section and SSYRA • Increasing the reading level of the books in the media center • Decrease the age of the Fiction Collection
	Inventory and Deselection (Weeding) Priorities 1) Fiction (General Fiction, Easy, Story Collection, Graphic Novels). 2) Weed the biographies more than 10 years old.

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)

