



**Western Pines Middle School
FY27 Collection Development Plan**

Laura Cruz

Educational Media Specialist

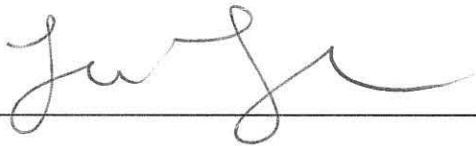
Signature Page

Western Pines Middle School
FY27 Collection Development Plan

Date Approved by Administration: <<put the date your principal signed the plan here>>

Media Specialist Name: Laura Cruz

Media Specialist Signature: _____



Principal Name: Philip Preddy

Principal Signature: _____

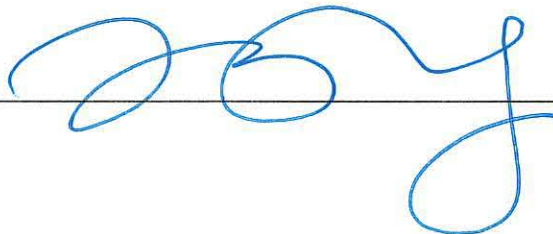


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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Western Pines Middle School is made up of 1,118 students. The school serves students in grades six through eight. The school is made up of students from the following races - 41% White, 13% Black, 37% Hispanic, 5% Asian. 6% of our student population qualifies for ELL services. The primary language of our ELL students is Spanish. The school has Choice Academy Programs in Graphic Arts, Instructional Technology, and Pre-Medical Sciences. In addition to that, we also have Pre-AICE programs for all three grade levels in English Language Arts and in Global Studies.

School Mission Statement

Western Pines Community Middle School's high expectations are designed to nurture and develop our students into literate, ethical, self-motivated, productive problem-solvers equipped for the challenges of the 21st Century.

Media Center Mission Statement

The media program offers 21st century instruction and technology, as well as the latest print and electronic collections for all of our students, parents, and teachers. Our Media Center programs increase students' reading skills while fostering a love for reading, which is a fundamental part of academic growth and improvement. Our media programs enhance information literacy, motivating students to enjoy reading, and to make it an essential part of their lives.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided at point-of-need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, Literacy Week, Poetry Month, Media Center Mornings, and the Scholastic Book Fair and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: To continue to increase the number of books in the collection that supports each subject area's curriculum.

Objective 1: To obtain materials that support the district and state standards.

Objective 2: To weed nonfiction materials based upon the significance to the reader, focusing on items which have never been or not circulated frequently.

Objective 3: To continue to cultivate nonfiction materials. Surveys will be done with teachers to supplement with new, time and age appropriate materials.

Goal 2: To support Western Pines to deliver effective and relevant instruction to meet the needs of all students.

Objective 1: To purchase high-quality age appropriate titles.

Objective 2: To purchase high interest, low-leveled books to support the lowest 25% in both reading and math.

Objective 3: To increase classroom visits and circulation days beginning with the sixth grade teachers.

Objective 4: Collaborate with the Reading Teachers to form a program that celebrates and supports the efforts of their students (breakfast celebrations with guest readers, celebrating students who grow five or more levels in Reading Plus).

Objective 5: Collaborate with the faculty and Literacy Committee on a regular basis.

Objective 6: Continue with student incentives, contests and rewards for participation in the Reading Plus and Million Word programs or Outstanding Progress in Reading Plus.

Objective 7: Support students and teachers in school-wide Reading Plus initiative; monitoring and assisting students in the program (including an incentive with Battle of the Books).

Goal 3: To support Western Pines to increase opportunities for science, technology, engineering and mathematics enrichment for students.

Objective: To purchase updated titles in science, technology, engineering and mathematics.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$681.00	\$650.00
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$500.00	\$450.00
Account 561100 - Library Books	\$1,133.00	\$1,000.00
Account 562230 - Media A/V Equipment	\$200.00	\$200.00
Account 564220 - Furn-Fix/Equip	\$0	\$0
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$0	\$0
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$2803	\$2750

Purchasing Plan FY27

Purpose	Amount
Books (emphasis on nonfiction - especially technology)	\$3500
Supplies	\$700
STEM/Makerspace	\$700
Total:	\$4900

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials
- Digital: eBooks, Online Databases (District and Site-Licensed).

Special Emphasis:

The collection maintains a special emphasis on non-fiction texts to support the Graphic Arts, Informational Technology, and Pre-Medical Choice Academies.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Book Taco

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: Coding Kits, Building Manipulatives.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers,
- Peripherals: Headphones

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Materials for use at Western Pines shall be carefully selected following School Board Policy 8.12. . A choice of materials that support the instructional program and promote reading shall be available to students and professional staff to allow for varying achievement levels, interests, and teaching/learning styles. The materials at Western Pines are evaluated according to their aesthetic, literary and social value, appropriateness to student age and emotional maturity and relevance to the curriculum. The Media Center materials at Western Pines reflect sensitivity to the achievements, needs, and rights of men and women, various ethnic groups, and other cultures. The selection of materials about political theories and ideologies, religion, public issues and controversial topics is directed toward maintaining a balanced representation with various opinions. When selecting materials at Western Pines, materials are judged as a whole, considering the author's/producer's intent rather than focusing solely upon individual pages, phrases, pictures or incidents taken out of context. Other factors that are considered in the final decision to purchase new materials include their educational significance; need and value to the collection as a whole; and their relationship to the interests of students and curriculum course of study. To help with the selection process, the Library Media Specialist at Western Pines will consult other reputable, unbiased, professional reviewing sources that include –

Kirkus Reviews

Booklist

School Library Journal

Horn Book Guide

Publishers Weekly

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

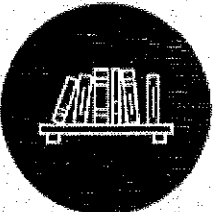
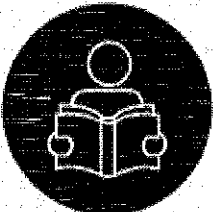
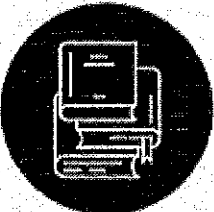
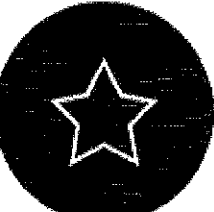
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;

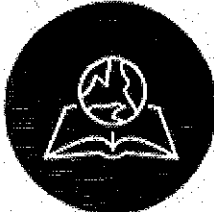
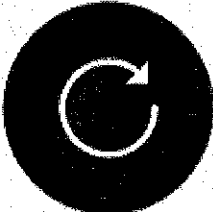
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
7,359 Items in the Collection	14.3 Items per Student	71% Fiction Titles in the Collection	21% Percent of nonfiction In the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2008 Average Age of the Collection	50% Aged Titles	14% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	

			
44% Representative Titles in Collection	2007 Representative Titles Average Age	55% SLL Titles in Collection	2009 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	64	2008
Philosophy & Psychology	34	2017
Religion	14	1998
Social Sciences	188	2012
Language	26	1994
Science	173	2015
Technology	166	2012
Arts & Recreation	621	2016
Literature	67	2004
History & Geography	209	2004
Biography	209	2004
Easy	105	1998
General Fiction	5,235	2007
Graphic Novels	468	2017

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

FY 27 - Biographies

FY 28 - Nonfiction

FY 29 - Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction is genreified by subject using colored spine labels. Within each genre, the books are alphabetized by the author's last name. Graphic Novels are separated into their own section at the end of the nonfiction shelves. They do have their own colored spine label as well. Biographies are located at the end of the nonfiction section just before the Graphic Novel section.

Lost or Damaged Library Materials

While we do not charge late fees at Western Pines Middle School, in accordance with School Board Policy 2.21B(9) which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property." Last year, we started with the 8th grade class of 2024 and will continue with the following procedure - If these obligations were not cleared before going to high school, they will follow them until they are cleared.

Strategic Focus -- Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Selection Priorities • Updated Fiction that meets the diverse needs of my

	learners. • Updated materials to support the diverse learner in nonfiction areas • Updated SLL materials
	Inventory and Deselection (Weeding) Focus Inventory - Biographies Weeding - • Science • Technology • Social Sciences
FY28	Selection Priorities • Updated Fiction that meets the diverse needs of my learners. • Updated Science that helps support my low 25% and is more age accurate • Updated History and Geography that is more age accurate
	Inventory and Deselection (Weeding) Priorities Inventory - Nonfiction Weeding - • Technology • Science • History and Geography
FY29	Selection Priorities • Updated Fiction that meets the diverse needs of my learners. • Age accurate Technology • Age accurate Science
	Inventory and Deselection (Weeding) Priorities Inventory - Fiction Weeding - • Technology • Science • Biographies

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)