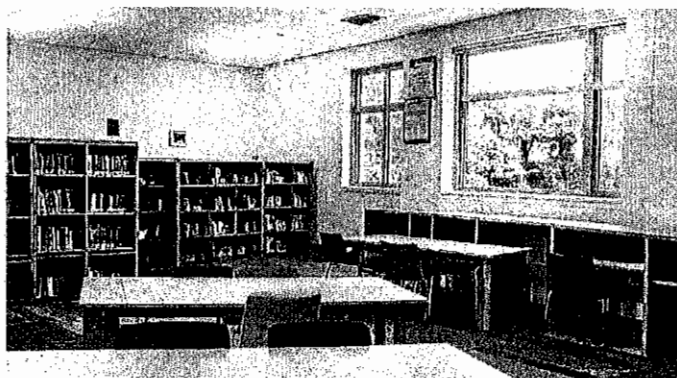


FY27 COLLECTION DEVELOPMENT PLAN



West Boynton Middle School FY27 Collection Development Plan

Alonso Torres

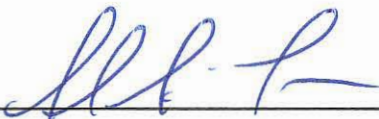
Educational Media Specialist

Signature Page

West Boynton Middle School
FY27 Collection Development Plan

Date Approved by Administration: 3/30/26

Media Specialist Name: _____ Alonso Torres _____

Media Specialist Signature:  _____

Principal Name: _____ Joe Peccia _____

Principal Signature:  _____

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Our students speak a range of languages including English, Spanish, Portuguese and Creole. The school contains an autistic unit as well as advanced/honors courses. We have a premedical program, a financial literacy program and a technology program, including Esports.

School Mission Statement

West Boynton Middle School educates, affirms, and inspires every student by creating a student-centered environment that fosters a relentless pursuit of excellence.

Media Center Mission Statement

The mission of the West Boynton Middle School Media Center is to ensure that all students and staff are effective users of ideas and information and that the students use the library program as a means to achieve the Florida Standards. In doing so, the library strives to reflect the curriculum first. The collection goals and objectives of the West Boynton Middle School Media Center include:

- The library will serve the intellectual and educational needs of the school by providing access to materials in all formats, by providing instruction to foster competence and stimulate interest in reading, viewing, and using information and ideas, through acquisition of and assistance with new technologies of service and instruction; and through provision of materials to incite and excite recreational reading.

- The library will provide materials which will support the individual curricula of the school, taking into consideration the varied interests, abilities, learning needs, learning styles, and maturity levels of the students served.

- The library will update the collection as required and keep it current in all subjects. The library will provide access to technology that enables students and staff members to access up-to-date information on topics in all subjects. The library will provide materials which will support the educational enrichment needs of students-materials which will amplify and expand upon the curriculum which is offered and materials which go beyond the scope of the present educational curriculum. The library will provide materials which offer remedial assistance to students. It will provide for low-reading level/high interest materials which will spark interest amongst users of such materials. The library will provide for career-oriented materials which will assist students in making career choices.

- The library will provide for recreational reading interests of students through the provision of materials in fiction and non-fiction -- for all students at all levels of reading development and shall include works which fall into many genres: classics as well as popular fiction.

- The library will provide intellectual access to information through systematic learning activities which develop cognitive strategies for selecting, retrieving, analyzing, evaluating, synthesizing, and creating information at all age levels and in all curriculum content areas.
- The library will provide physical access to information through (a) a carefully selected and systematically organized collection of diverse learning resources, representing a wide range of subjects, levels of difficulty, communication formats, and technological delivery systems; (b) access to information and materials outside the library media center and the school building through such mechanisms as interlibrary loan, networking and other cooperative agreements, and online searching of databases; and (c) providing instruction in the operation of equipment necessary to use the information in any format.
- The library will provide resources and activities that contribute to lifelong learning, while accommodating a wide range of differences in teaching and learning styles and in instructional methods, interests, and capacities. The library will provide a facility that functions as the information center of the school, as a locus for integrated, interdisciplinary, intergrade, and school-wide learning activities. The library will provide resources and learning activities that represent a diversity of experiences, opinions, social and cultural perspectives, supporting the concept that intellectual freedom and access to information are prerequisite to effective and responsible citizenship in a democracy. It is the responsibility of the school library media specialist to take the lead in translating the mission, goals, and objectives into programs that make effective access to information and ideas a reality.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided at point of need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, Literacy Week, and other initiatives and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: To continue to purchase and secure books/materials in the collection that support each subject area's curriculum.

Objective 1: To build my non-fiction section to include biographies that are of high interest to students and meet social studies and science research objectives.

Objective 2: To obtain materials that support the Florida Standards:
www.flstandards.org

Goal 2: To grow the biography/non-fiction selection of the school library by 50% to include up to date titles and high interest reading for students.

Objective 1: To purchase high-quality age appropriate titles.

Objective 2: To purchase high interest reading materials to support all reading levels, especially those in the lowest 25% in reading.

Goal 3: To increase the use of district electronic databases by May 2027:

Objective 1: Confer with social studies and science teachers to discover which database will support their curriculum for future purchases.

Objective 2: Inform faculty as well as teach and support instruction of the District supported databases, possibly by joining subject area meetings or having classes come to the media center for instruction.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$81.81	\$81.81
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$0.00	\$0.00
Account 561100 - Library Books	\$2114.92	\$2114.92
Account 562230 - Media A/V Equipment	\$0.00	\$0.00
Account 564220 - Furn-Fix/Equip	\$0.00	\$0.00
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$0.00	\$0.00
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$2373.00	\$2373.00

Purchasing Plan FY27

Purpose	Amount
books	\$2000
supplies	\$373.00
Total:	\$2373.00

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, and Graphic Novels
- Digital: eBooks.
- Audiovisual: Book on tape.

Special Emphasis:

The collection maintains a special emphasis on fiction texts to support the school's literacy initiative.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: [Number] Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: 3D Printers, Coding Kits, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Mobile News: Portable News Crew Equipment (iPads, Mobile Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator.
- A/V Support: PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers.
- Peripherals: Headphones, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

All materials considered for purchase will be selected on the basis of the Palm Beach County School Board Policy 8.12 and will be evaluated on the following criteria:

- firsthand examination by the library media specialist
- a favorable review in a reputable, unbiased, professionally prepared selection tool, including but not limited to: Book Links, Booklist Books for Secondary School Libraries, Bulletin for the Center for Children's Books, Children's Catalog, Wilson Junior High Catalog, Kirkus Reviews, and School Library Journal
- educational significance
- currentness and relevance to today's world
- need and value to the collection/course/curriculum
- quality of the writing/production
- readability level
- organization and presentation of content
- relationship to the course of study and curriculum

- reputation of the publisher/producer
- reputation and significance of the author/artist/product
- timeliness or permanence
- quality of format
- degree of potential user appeal
- valid, accurate, objective, up-to-date and appropriate information
- award material (Caldecott, Boston Globe, ALA Notable, and/or Newberry)

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

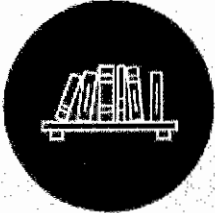
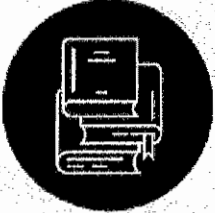
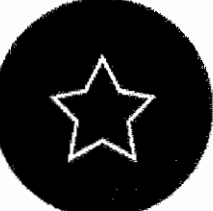
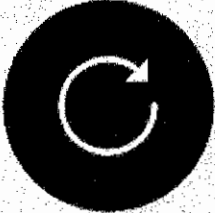
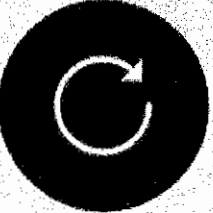
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
<<Items in Collection>> 3,548	<<Items per Student>> 4.4	<<Fiction (%)> 98%	<<Nonfiction (%)>> 2%
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	<<Average Age>> 2016	<<Aged Titles (%)>> 16%	<<Newer Than 5 Yrs>>% 18%
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
<<Diverse Titles (%)>>% 53%	<<Diverse Titles (Average Age)>> 2016	<<SLL Titles (%)>> 2524	<<SLL Titles (Average Age)>> 2016

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	-	-
Philosophy & Psychology	-	-
Religion	-	-
Social Sciences	7	2017
Language	-	-
Science	-	-
Technology	-	-
Arts & Recreation	-	-
Literature	-	-
History & Geography	1	2017
Biography	46	2017
Easy	-	-
General Fiction	3206	2015
Graphic Novels (741.5)	270	2018

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

As per School Board Policy 8.12 (8), inventory will be completed on a three-year rotation. During the 2025-2026 school year, the entire library was inventoried. This includes the biography section, the fiction section and the graphic novel section. In 2026-2027, I will inventory the entire collection again, as the library is still developing and is relatively small. This will constitute a complete inventory by 2026 and 2027. This year the fiction inventory was completed and because the library is still relatively small, I also inventoried the graphic novel section and the biography section.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction is filed by author last name using spine labels for the call number. Biographies are filed by Subject Last Name, and Graphic Novels are separated into their own section.

Lost or Damaged Library Materials

Charges for lost or damaged library materials will be filed in accordance with School Board Policy 2.218(9) which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property." However, these charges are at the discretion of the media specialist and administration. Exceptions can be made for extenuating circumstances.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Increase the fiction section with high interest novels and continue to build the biography section.
	Inventory and Deselection (Weeding) Focus 1) Inventory: Graphic Novel section (741.5) 2) Weed: Fiction (A-Z)
FY28	Selection Priorities Continue to build the biography section and the fiction section
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Biography section (92) 2) Weed: Graphic Novel Section (741.5)
FY29	Selection Priorities Continue to build the graphic novel section
	Inventory and Deselection (Weeding) Priorities 1) Fiction: (General Fiction, Easy, Story Collection, Graphic Novels). 2) Weed: All sections

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)