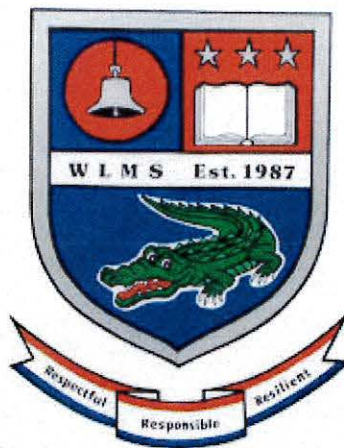


Wellington Landings Middle School



FY26 Collection Development Plan

Jennifer Donaldson

Educational Media Specialist

Wellington Landings Middle School

FY27 Collection Development Plan

Jennifer Donaldson

Educational Media Specialist

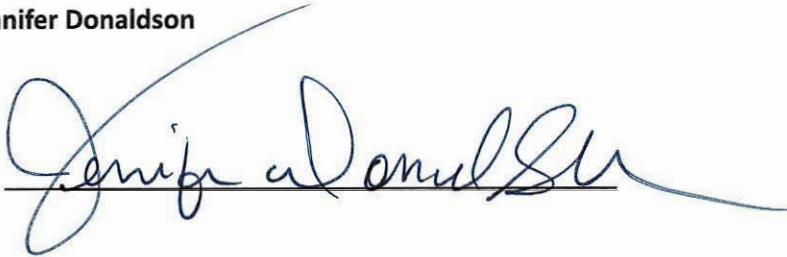
Signature Page

Wellington Landings Middle School
FY27 Collection Development Plan

Date Approved by Administration: 5/7/2026

Media Specialist Name: Jennifer Donaldson

Media Specialist Signature:



Principal Name: Lindsay Ingersoll

Principal Signature:

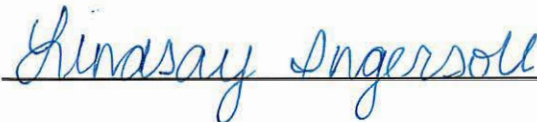


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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Wellington Landings Middle School has 1190 students currently enrolled. Demographically, 41% of those students are White, 11% of those students are Black, 40% are Hispanic, 3% are Asian, and 4% are Mixed Race. 51% of Wellington Landings' students are male, while 49% are female, and 30% of our students receive free or reduced lunch.

As of 2023, 15% of Wellington Landings Middle School students are English Language Learners. As our Western communities continue to grow in Palm Beach County, Wellington Landings Middle School expects a growth in student population.

Wellington Landings Middle is a Choice Program school, offering performance arts and visual arts classes. Students are able to take many high school credit courses, including computer courses that offer industry certifications.

School Mission Statement

Wellington Landings Middle School is committed to preparing and supporting all students to be successful by offering rigorous and relevant learning opportunities.

Media Center Mission Statement

Wellington Landings Middle School's Library Media Center is dedicated to designing and maintaining a library media program that supports, complements, and expands the instructional programs offered at the school, while cultivating students who are information literate, readers for pleasure, and life-long learners.

To this end, the library media center will:

- Provide free and open access to all information resources for all members of the school community
- Provide and promote extensive use of resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum
- Provide a learning environment which promotes imagination, thought, and inquiry
- Stimulate intellectual curiosity;
- Encourage pleasure reading through a vast collection and welcoming environment
- Develop diverse interests for the enjoyment of lifelong learning
- Provide and promote instruction to prepare students to become independent users of libraries, media, and information resources.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The Library Media Center at Wellington Landings Middle School is open to students each school day, throughout the day, to ensure equitable access to all students.

The Library Media Center is open to students for free-use, Makerspace time, quiet reading, and checkouts on Monday, Wednesday, and Friday mornings beginning at 8:45am. Students are permitted to visit the Library Media Center independently during classes with a pass provided by their teacher, or during a whole-class visit.

Teachers are provided a schedule for the Library Media Center so that they may sign their classes up to visit for whole group lessons, project based learning time, collaborative groupings, independent reading, book checkouts, and more. The Library Media Center is open for students to use for study space, to complete IXL and Book Taco quizzes, as well as complete other school assignments.

Goals and Objectives

Goal 1: Create an "Oasis" Environment

Objective 1: Designate a causal reading zone, by the end of the first semester, featuring flexible seating and floor carpeting with cushions.

Objective 2: Use a portion of the budget for additions to help support the "oasis," such as warm lighting and indoor plants.

Objective 3: Increase the amount of reading time of individual students and groups of students by 10% with the academic year.

Goal 2: Curate a Comprehensive and Diverse Collection

Objective 1: Eliminate "series frustration" by completing the series' of book collections already found in our WLMS catalog

Objective 2: Add new series to our WLMS catalog, thereby refreshing our series offerings.

Objective 3: Create a student request Google Form for students to fill out in the Media Center Google Classroom giving students the voice to request books and series.

Goal 3: Improve Media Center Outreach and Incentives

Objective 1: Host monthly “pop-up” events by coordinating with teachers of different subject areas, with traveling displays of books that relate to the materials that subject is currently learning about to support learning objectives across subjects and create enticing traveling reading displays.

Objective 2: In the first quarter, host ELA first-time library day, where students are introduced to the many offerings of the Media Center and are informed of the different programs available through the Media Center.

Objective 3: Partner with our Digital Discoveries teacher to begin 3D printing bookmarks that will be hidden in specific books each month to create a “golden ticket” type of incentive to get students interested in checking out different genres of books.

Budget and Funding

Funding for the Wellington Landings Media Center is provided by internal accounts and the School Based Operating Budget. Funds are also obtained through fundraising events through the school and held through the Media Center, such as bookfairs, etc.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>1000</i>	<i>\$1100</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>0</i>	<i>\$0</i>
<i>Account 561100 - Library Books</i>	<i>1260</i>	<i>\$1260</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>500</i>	<i>\$500</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>100</i>	<i>\$100</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$2500</i>	<i>\$2000</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2177</i>	<i>\$2000</i>

Purchasing Plan FY27

Purpose	Amount
Books	\$3000
Supplies	\$1000
Free-Seating/Reading Area Materials	\$3000
Total:	\$4000

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

The media center at WLMS is well equipped to help students, faculty and staff in different ways. The media center provides a large meeting space, two classrooms for small groups and individualized instruction, a computer lab that is available for classes to use, a SMART board and projector system that allows for collaboration and presentation. There is a work room with copy machines for faculty and staff. The media center also houses two color poster printers and two color printers that are dedicated to staff use. The collection of student chromebooks is housed in the media center, along with 2 iPads for

student use, and charging stations for student devices. Our Media Center also has a Maker Space station.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

As is stated in the School District of Palm Beach County Board Policy 8.12:

“Per SBE Rule: 6A-7.0715, “The primary objective of the library media center is to implement, enrich, and support the educational program of the school. The library media center shall provide a wide range of materials on all levels of difficulty, with diversity of appeal, and with the representation of different points of view.”

This is done at WLMS through vetting all materials that are available to students through the Certified Library Media Specialist and adhering to applicable State Statutes. Adherence to policy in book selections is assured by using professional, unbiased, and reputable literary review sources such as:

- American Library Association
- Kirkus Book Review
- Booklist
- Junior High School Library Catalog
- Senior High School library Catalog
- Books for Secondary School Libraries
- Online-Offline
- Book Links
- T.H.E. Journal
- School Library Journal
- Children's Book Council
- TeachingBooks
- Book Talk
- BookReport
- Bulletin for the Center of Children's Books

Media Center materials are selected with purpose and for a reason. The materials are evaluated according to their aesthetic, literary, social value, appropriateness to student age and emotional maturity, along with the relevance to grade level curriculum.

Media Center materials reflect sensitivity to the achievements, needs, and rights of men and women, various ethnic groups, and other cultures.

The selection of media center materials about political theories and ideologies, religion, public issues, and controversial topics is directed toward maintaining an unbiased, balanced and truthful representation.

Media Center materials are judged as a whole, considering the author and producer's intent rather than focusing solely on individual pages, phrases, pictures or incidents taken out of context.

Other factors that are considered in the final decision to purchase new materials include their educational significance; need and value to the collection as a whole; and their relationship to the interests of students and curriculum course of study.

District-Wide "Procedures for Selecting and Developing Library Collections"

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

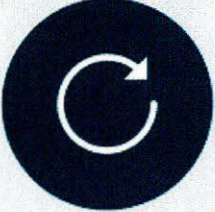
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the

technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
9,219 Items in the Collection	8.3 Items per Student	57% Fiction Titles in the Collection	37% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2009 Average Age of the Collection	54% Aged Titles	10% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
44% Representative Titles in Collection	2010 Representative Titles Average Age	49% SLL Titles in Collection	2011 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	72	2009
Philosophy & Psychology	59	2009
Religion	63	2004
Social Sciences	612	2005
Language	49	1997
Science	542	2005
Technology	454	2006
Arts & Recreation	779	2011
Literature	147	2003
History & Geography	615	2004
Biography	388	2007
Easy	36	2011
General Fiction	5,224	2010
Graphic Novels	498	2015

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. To facilitate the circulation and inventory

process, Destiny Library manager software has been made available to all schools. Wellington Landings Middle School typically inventories part of its collection each year on a rotational basis, every 3 years. 2026-Biographies, 2027- Nonfiction, 2028-Fiction.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The Media Center at Wellington Landings is organized into three main categories, Fiction, Non-Fiction, and Graphic Novels. The Biographies are shelved at the end of the non-fiction sections and they are organized by the subject's last name. Graphic Novels are popular and need space of their own, so many are shelved in order by their Dewy number (741.45) and by the author's last name, while high interest Graphic Novels are shelved in rotating shelves with clear faces making it easy for students to see the books that are available. Fiction is organized by author's last name, but the spines of each book are labeled with a colored genre identifying label, making it easier for students to find specific genres of fiction to check out.

Lost or Damaged Library Materials

At Wellington Landings Middle School, students are not charged fines for having overdue materials to the Media Center. Students are charged the total cost of a book if the book is lost or damaged.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Update Non-Fiction Arts section to support Choice Programs at WLMS • Update materials in Maker Space • Update independent reading space
	Inventory and Deselection (Weeding) Focus • Language • Careers • Fiction titles older than 15 years
FY28	Selection Priorities • Update Series collections to include the newest editions of the series • Update Poetry section to help support standards that need more attention at our school • Update History and Geography to help reflect our school's social studies department
	Inventory and Deselection (Weeding) Priorities 1) Technology/Social Media that has evolved

	2) Science
	3) Religion
FY29	Selection Priorities • Updated Fiction to include more age appropriate romance and science fiction titles • Update Science/Mathematics that helps support the low 25% and is more age accurate • Update Biographies to include current and timely subjects
	Inventory and Deselection (Weeding) Priorities 1) Graphic Novels over 5 years old 2) Graphic Novels that are worn and in need of retirement from circulation 3) Biographies

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)