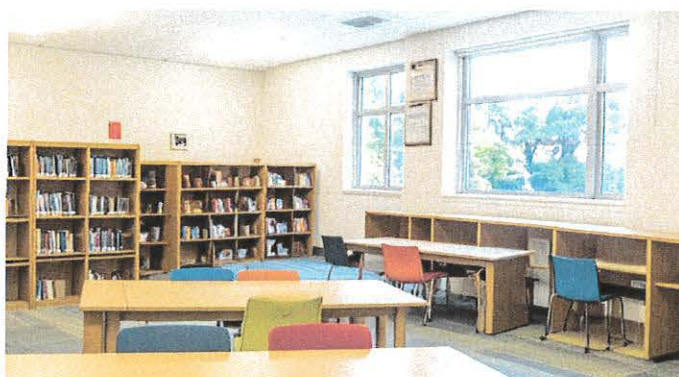


FY27 COLLECTION DEVELOPMENT PLAN



Palm Springs Community Middle School FY27 Collection Development Plan

Jeannie Edwards

Certified Educational Media Specialist

Signature Page

Palm Springs Community Middle School
FY27 Collection Development Plan

Date Approved by Administration: 4/16/2026.

Media Specialist Name: Jeannie Edwards

Media Specialist Signature: Jeannie Edwards

Principal Name: Dr. Pamela McDonnough

Principal Signature: Dr. P. McDonnough

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Palm Springs Middle School serves a diverse and dynamic student population of approximately 1,450 students in grades 6–8, ranging in age from 11 to 15. The school community reflects a rich cultural and linguistic diversity, including students who identify as Asian, Black, Hispanic, and multiracial. Languages spoken within the student body include English, Spanish, and Haitian Creole, contributing to a multilingual learning environment.

The school population includes a significant number of students requiring targeted academic support. Approximately 43% of students are identified as English Language Learners (ELL), and 15% receive Exceptional Student Education (ESE) services. Additionally, 100% of students qualify for free or reduced-price lunch, indicating a schoolwide Title I population. These factors underscore the importance of equitable access to high-quality, culturally responsive, and accessible library resources.

Palm Springs Middle School is a Choice School of the Arts, offering specialized programs in dance, music, drama, and television production. The school also hosts an International Spanish Academy and a Dual Language program, further supporting bilingualism and global awareness. Academic enrichment is supported through participation in AVID and STEM Initiatives, emphasizing college and career readiness, critical thinking, and interdisciplinary learning.

The school library media program is designed to support the academic, cultural, and social-emotional needs of this diverse population by providing inclusive, relevant, and engaging resources in multiple formats and languages. The collection reflects the backgrounds, identities, and interests of students while supporting curriculum standards and promoting literacy development across content areas.

School Mission Statement

In partnership with parents and community, the mission of Palm Springs Community Middle School is to develop positive educational, cultural, technological, and social preparedness skills required of students to become productive and environmentally aware citizens.

Media Center Mission Statement

The Palm Springs Community Middle School's Library Media Center's mission is to promote information and digital literacy to all students, staff and the community. Through collaboration, research and thinking critically, students will become proficient learners in accessing information in the 21st century. The Palm Springs Middle Library Media Center aligns with the school's mission and vision statements by providing equitable access, resources, and social preparedness skills. The library media center collaborates with staff, teachers and parents to prepare students to become contributors to their communities, be good citizens, lifelong learners and develop a love for reading.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a Flexible schedule to ensure equitable access for all students. Instruction is provided at point of need to support academic standards and digital literacy. The program supports special school initiatives such as Literacy Week and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: Increase student proficiency levels in reading as measured by the FAST by 5%. ELA proficiency will increase from 50% to 55%.

- Increase circulation of books by 10%.
- Meet with ELA/Reading department chairs to develop initiatives to promote school-wide reading.

Goal 2: Familiarize students and faculty with digital books to become savvy with using MackinVia and Destiny.

- ebooks
- databases
- Destiny-catalog and checkout

Goal 3: Increase student digital literacy.

- identify misinformation on social media platforms
- learn digital media responsibility and etiquette

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$729</i>	<i>\$729</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$603</i>	<i>\$603</i>
<i>Account 561100 - Library Books</i>	<i>\$1005</i>	<i>\$1005</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$603</i>	<i>\$603</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$0</i>	<i>\$0</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>5/1700.00</i>	<i>\$0</i>	<i>\$3,000</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$3,248</i>	<i>\$3,248</i>

Purchasing Plan FY27

Purpose	Amount
books	\$5,159
supplies	\$729
STEM	\$300
Total:	\$6188

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Online Databases (District and Site-Licensed).

Special Emphasis:

The collection maintains a special emphasis on books in Spanish to support the ISA academy.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Freepik
Smore Newsletter
Diskovery
GraceNotes
Digital Junior Scholastic
Scholastic News 3
Study Island

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 31 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: Coding Kits, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, Hotspots, iPads/Tablets (for Student/Staff Checkout)
- Peripherals: Headphones, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Materials considered for purchase are selected on the basis of the criteria established in SDPBC 8.21 (6.d):

All materials will support both curriculum and recreational reading per the above district policy. The collection is arranged in Dewey Decimal order. The media specialist uses the following criteria when selecting materials for the media center: professional reviews, educational significance, age appropriateness, maturity level, accuracy, literary merit, scope, potential demand and copyright dates. No materials which are deemed inappropriate or obscene as defined in the district's policy 8.12 will be part of the PSCMS collection.

Media material selection process is a combination of teacher, student, administrative, and community requests and the expertise of the library media specialist. Once funds become available, the media specialist surveys the staff and students for requests.

In addition to the above the following professional sources are used for selection:

- Kirkus Reviews
- Horn Book
- Library Journal
- BookTalk
- ALA Notable/Best Books
- Junior High School Library Catalog

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

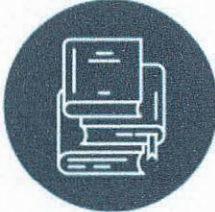
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

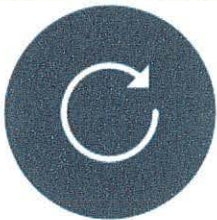
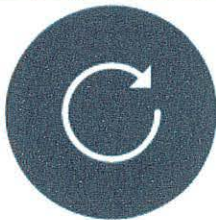
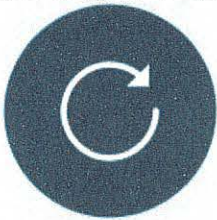
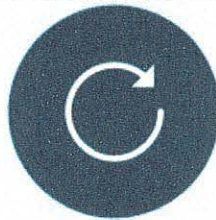
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
9,204 Items in the Collection	5.6 Items per Student	37% Fiction Titles in the Collection	52 % Percent of nonfiction in the collection

Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2006 Average Age of the Collection	61% Aged Titles	9% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
3,595 (39%) Representative Titles in Collection	2007 Representative Titles Average Age	3,312 (36%) SLL Titles in Collection	2010 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	123	2010
Philosophy & Psychology	73	2011
Religion	105	2001
Social Sciences	664	2004
Language	346	1994
Science	582	2007
Technology	403	2007

Arts & Recreation	1,094	2012
Literature	301	2002
History & Geography	1,056	2002
Biography	762	2007
Easy	202	2005
General Fiction	3,473	2008
Graphic Novels	674	2015

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. The following cycle is to be followed: 2027-Nonfiction, 2028-Biographies, Easy, and Professional, 2029-Fiction. Books will be weeded as necessary.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The school library media center collection is organized using the **Dewey Decimal Classification (DDC)** in alignment with **School District of Palm Beach County (SDPBC)** guidelines and best practices. Materials are arranged by standardized Dewey number to support curriculum connections, information literacy skills, and efficient resource location.

To meet the developmental needs of middle school students, the library incorporates both **structured organization and student-friendly access points**. Fiction materials are arranged

alphabetically by author, while nonfiction is shelved by Dewey classification with clear subject labeling to assist students in making connections between topics and call numbers.

Graphic novels (741.5) are maintained in a **separate, clearly labeled section** to increase accessibility and encourage independent reading. This approach reflects student interest and supports literacy engagement while maintaining alignment with Dewey organization principles.

The media center uses a variety of **visual navigation strategies** to promote independence and ease of use, including:

- Prominent, easy-to-read signage with Dewey ranges and subject descriptors
- Clearly defined sections for fiction, nonfiction, and graphic novels
- Face-out displays highlighting new, high-interest, and curriculum-related materials
- *Student-friendly signage designed to support quick navigation and reduce barriers to access*

The layout and organization of the collection are intentionally designed to support **diverse learners**, including students with varying reading levels and abilities. Emphasis is placed on creating an inviting, well-organized environment that encourages exploration, supports classroom instruction, and fosters a culture of reading.

The library media center staff regularly evaluate organization and signage to ensure alignment with **district expectations, student needs, and evolving best practices in school librarianship**

Lost or Damaged Library Materials

School policy for lost or damaged materials is to charge for the price of the book listed in Destiny. Books returned in good condition will not be assessed late fees. Graduation holds are placed on student accounts for lost or damaged books.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Graphic Novels, Fiction, Spanish, Sports
	Inventory and Deselection (Weeding) Focus 1) Nonfiction (Languages, Natural Science, Applied Science, Arts and Recreation, Literature, Geography and History) 2) Nonfiction 400-999
FY28	Selection Priorities Graphic Novels, Fiction, Spanish, Sports
	Inventory and Deselection (Weeding) Priorities 1) Easy, Nonfiction (Religion, Generalities, Philosophy, Social Science) and Biographies. 2) Nonfiction 092AAA-092ZZZ Easy AAA-ZZZ Nonfiction 000-399
FY29	Selection Priorities Graphic Novels, Fiction, Spanish, Sports
	Inventory and Deselection (Weeding) Priorities 1) Fiction (General Fiction, Easy, Story Collection, Graphic Novels). 2) Fiction AAA-III Fiction JJJ-SSS Fiction TTT-ZZZ

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)