

FY27 COLLECTION DEVELOPMENT PLAN



Roosevelt Community Middle School FY27 Collection Development Plan

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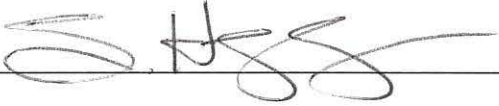
Educational Media Specialist

Signature Page

Roosevelt Middle School
FY27 Collection Development Plan

Date Approved by Administration: **May 07, 2026**

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Our school is a Title I middle school serving approximately 728 students in grades 6–8. The student population is racially diverse, including Black, White, and Hispanic students, and the school serves learners from a wide range of socioeconomic backgrounds. The school supports all students, including English Language Learners (ELL), Students with Disabilities (SWD), and students who are economically disadvantaged.

The school offers several choice programs designed to prepare students for college and career pathways, including biomedical, premedical, pre-engineering, leadership, technology, and environmental science. Students also have opportunities to earn industry-recognized certifications in technology, reflecting a strong emphasis on STEM, career readiness, and real-world skill development.

These academic and demographic factors directly influence library collection development. The library collection must support diverse learning needs and reading levels, provide culturally responsive and inclusive materials, and offer resources aligned with STEM, health sciences, engineering, leadership, and environmental studies. In addition, the collection should include multilingual resources, accessible formats, and high-interest materials to support literacy development, research skills, and equitable access for all students.

School Mission Statement

At Roosevelt Middle School, we empower every student to envision a future filled with opportunity by connecting them to college and career pathways aligned with our choice programs. We create a learning environment rich with rigorous academics, accelerated opportunities, and real-world experiences that prepare them to excel in high school and beyond. Through the united efforts of our dedicated staff, engaged families, and supportive community, each student will follow a purposeful path toward continuous growth, achievement, and lifelong success.

Media Center Mission Statement

The mission of the Roosevelt Middle School Media Center is to empower every student to become a curious, capable, and confident learner by providing equitable access to diverse, high-quality resources that support rigorous academics, literacy development, and college and career readiness. The media center actively supports the school's choice programs by curating collections and instructional experiences aligned to biomedical, premedical, engineering, leadership, technology, and environmental science pathways. Through collaborative partnerships with teachers, families, and the community, the media center fosters critical thinking, research skills, digital literacy, and a love of reading, ensuring all students are prepared to excel in high school and beyond as lifelong learners and informed citizens.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided at point-of-need to support academic standards and digital literacy. The program supports special school initiatives such as Science Fair and Literacy Week and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: Maintain a current, relevant, and high-quality library collection that supports student learning and engagement.

Objective 1.1: Conduct ongoing evaluation of the print and digital collection using circulation data, age of materials, and curriculum alignment to identify gaps and prioritize weeding and replacement.

Objective 1.2: Increase the percentage of up-to-date, student-selected resources by incorporating student input, teacher feedback, and program needs when selecting new materials.

Goal 2: Strengthen academic achievement and college- and career-readiness through curriculum-aligned resources.

Objective 2.1: Update and expand nonfiction and digital resources aligned to the school's choice programs (biomedical, premedical, pre-engineering, leadership, technology, and environmental science) to support classroom instruction, research, and project-based learning.

Objective 2.2: Provide resources that support technology integration and industry certification pathways, including up-to-date materials on coding, digital tools, engineering concepts, and emerging technologies.

Goal 3: Foster literacy, inquiry, and lifelong learning through purposeful media center programming.

Objective 3.1: Increase student engagement in independent reading by regularly promoting high-interest fiction, nonfiction, and graphic novels across multiple reading levels and genres.

Objective 3.2: Collaborate with teachers to integrate information literacy, research skills, and digital citizenship instruction using library resources across grade levels and content areas.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$341</i>	<i>\$341</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$356</i>	<i>\$356</i>
<i>Account 561100 - Library Books</i>	<i>\$593</i>	<i>\$593</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$356</i>	<i>\$356</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$0</i>	<i>\$0</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$0</i>	<i>\$0</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$1833</i>	<i>\$1833</i>

Purchasing Plan FY27

Purpose	Amount
Books	\$593
Supplies	\$341
Headphones	\$356
Total:	\$1,290

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials.
- Digital: eBooks, Online Databases (District).

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 35 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: PA System.

Circulation and Access:

- N/A

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster growth in factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

In accordance with School Board Policy 8.12, all materials are selected based on their educational significance and alignment with our curriculum. I consult reputable professional review journals such as School Library Journal and Kirkus Reviews to ensure accuracy and age appropriateness for our student demographic.

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources And Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
6.528 Items in the Collection	6.8 Items per Student	39% Fiction Titles in the Collection	44 % Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2005 Average Age of the Collection	71% Aged Titles	3% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
44% Representative Titles in Collection	2006 Representative Titles Average Age	37% SLL Titles in Collection	2009 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	38	2007
Philosophy & Psychology	72	2002
Religion	89	1998
Social Sciences	550	1999
Language	62	1998
Science	213	2006
Technology	233	2005
Arts & Recreation	797	2003
Literature	255	2000
History & Geography	534	2000
Biography	806	2000
Easy	165	1993
General Fiction	2,544	2011
Graphic Novels	337	2009

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory

window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction materials are shelved alphabetically using the first three letters of the author's last name. Nonfiction materials are organized according to the Dewey Decimal System, ranging from 000 to 999. Graphic novels are housed in a separate section to make them easily accessible.

Lost or Damaged Library Materials

Late fees are not charged for materials returned after their due date. However, students are responsible for the cost of any lost or severely damaged items. Failure to pay for such materials will result in the student being placed on the obligation list. Exceptions to this policy may be considered on a case-by-case basis.

Strategic Focus – Weeding and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Update technology, computer science, and media topics (000s) that become outdated quickly • Strengthen science sections (500s), especially health, environment, and space • Add current, diverse, and high-interest biographies (including contemporary figures and underrepresented voices) • Replace outdated or worn materials identified during weeding
	Inventory/Weeding Focus 1) Inventory: Non-Fiction 000-599 + Biographies 2) Weed: Non-Fiction 000-599 + Biographies
FY28	Selection Priorities • Update applied sciences, careers, and life skills (600s), including medical and technical fields • Refresh history, geography, and social sciences (900s) with accurate, inclusive perspectives
	Inventory/Weeding Priorities 1) Inventory: Non-Fiction 600-999 + Reference 2) Weed: Non-Fiction 600-999 + Reference
FY29	Selection Priorities • Add high-interest, student-requested titles and popular series • Increase representation (authors, characters, cultures,

	experiences) • Balance classics with contemporary fiction • Expand genres that circulate well (fantasy, graphic-style prose, realistic fiction, etc.) • Replace worn or frequently lost copies of popular titles
	Inventory/Weeding Priorities 1) Inventory: Fiction (General Fiction, Easy, Story Collection, Graphic Novels). 2) Weed: General Fiction (F AAA - F ZZZ)

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed February 5, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed February 2, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed February 2, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed February 2, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed February 2, 2026)