

FY27 COLLECTION DEVELOPMENT PLAN



Omni Middle School FY27 Collection Development Plan

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Signature Page

Omni Middle School

FY27 Collection Development Plan

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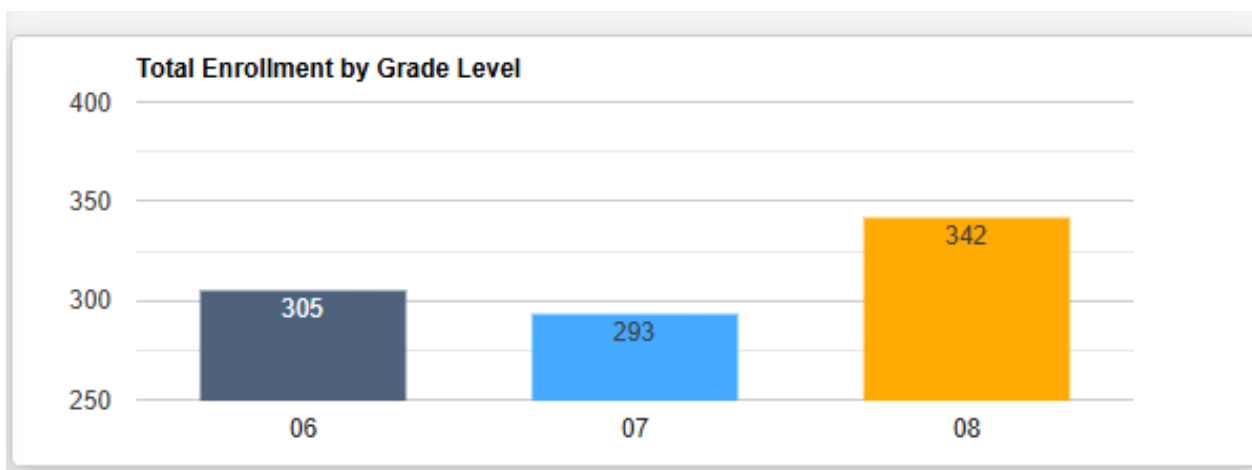
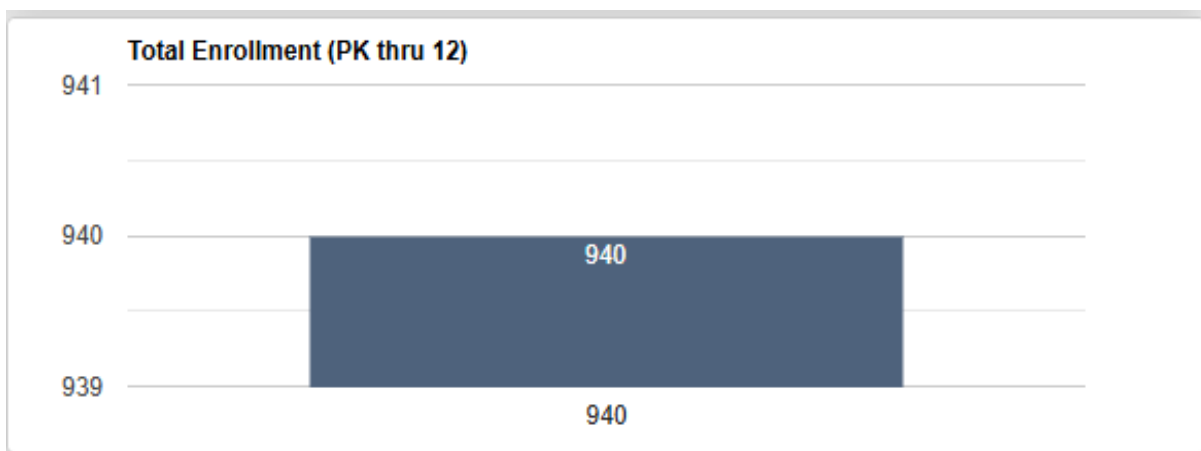
Purpose of Collection Development Plan

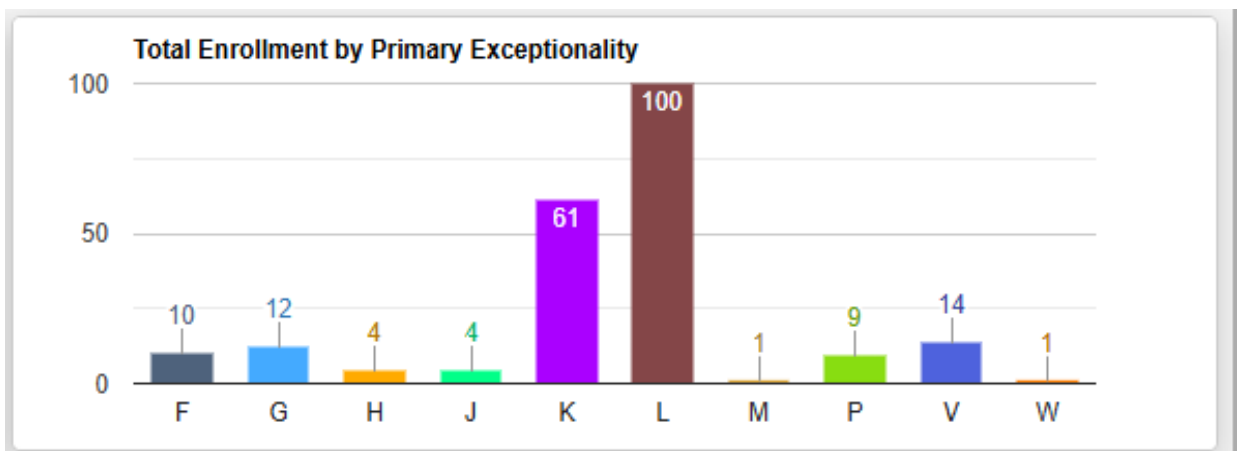
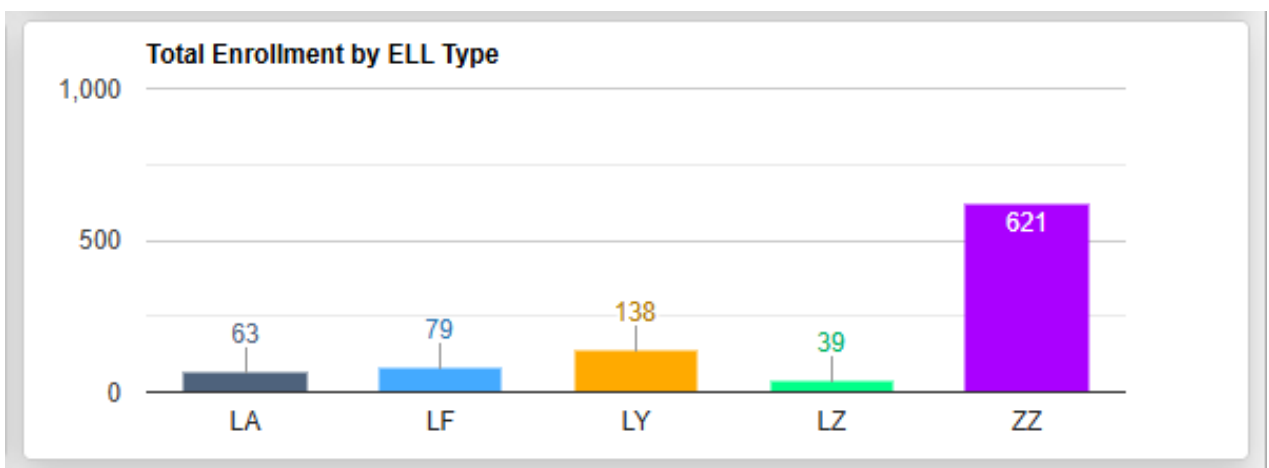
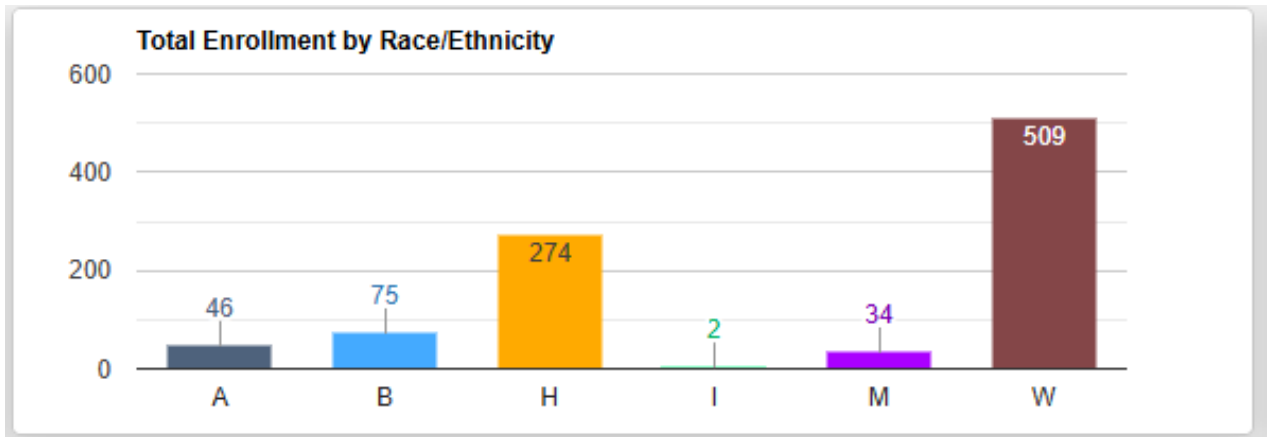
This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The community served by the Omni Middle School Library Media Center consists of students in grades 6 through 8, in addition to the school's faculty and staff. Omni Middle School offers several specialized programs, including a Biomedical program, Industry Certification opportunities, a Holocaust Honors program, African American Studies, foreign language courses, and advanced mathematics courses such as Algebra and Geometry. These programs, along with the diverse academic needs of students and faculty, influence the library's collection development and purchasing decisions.

Omni Middle School serves a diverse student population as represented in the bar graphs below.





Data collected March 30th, 2026

School Mission Statement

Omni Middle is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.

Media Center Mission Statement

The Library Media Center is dedicated to designing and maintaining a program that supports, complements, and expands the instructional goals of the school. The library media program:

- Provides and promotes access to resources that meet the diverse needs of learners across all areas of the curriculum;
- Fosters a learning environment that promotes inquiry and critical thinking;
- Stimulates intellectual curiosity;
- Encourages reading for pleasure;
- Promotes diverse interests to support lifelong learning; and
- Provides instruction that prepares students to become independent users of information and library resources

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a Flexible schedule to ensure equitable access for all students. Instruction is provided at point-of-need to support academic standards and digital literacy through collaboration with classroom teachers and integration into classroom learning experiences. The media center is open throughout the school day when students are in attendance to ensure equitable access to library media resources. The program supports special school initiatives such as literacy promotion, collaborative displays, and celebratory and commemorative observances throughout the school year.

Goals and Objectives

Goal #1: Improve the overall quality and currency of the library collection.

1. Purchase new fiction and nonfiction titles, including award-winning titles and materials based on student and teacher requests.
 2. Systematically evaluate, weed, and replace outdated or damaged materials.
-

Goal #2: Provide relevant and accessible resources that support diverse learning needs and the school curriculum.

1. Purchase high-quality, age-appropriate titles across content areas.
 2. Increase availability of high-interest, low-readability (hi-lo) materials to support struggling readers.
 3. Collaborate with faculty and staff to align collection development with curricular needs.
 4. Expand resources that support English Language Learners (ELL) based on student data and needs.
-

Goal #3: Promote an inclusive collection and welcoming environment for all users.

1. Expand the collection to include diverse cultures, perspectives, and experiences.
2. Ensure representation of diverse characters and viewpoints across genres.
3. Develop book displays and programming that highlight diverse voices and perspectives.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

The Omni Middle School Library Media Center also receives State Categorical Funds for Library Media Centers (3070) and Capital Funds for the Destiny Project for Library Media Centers (8430). Additional support is provided through fundraising efforts, donations, and contributions from the School Advisory Council (SAC) and PTSA.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$588</i>	<i>\$588</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$410</i>	<i>\$410</i>
<i>Account 561100 - Library Books</i>	<i>\$683</i>	<i>\$683</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$410</i>	<i>\$410</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$188</i>	<i>\$0</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account (5-1700.00)</i>	<i>\$3,815</i>	<i>\$3,815</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2338</i>	<i>\$2338</i>

Purchasing Plan FY27

Purpose	Amount
Library Collection (Student Books)	\$3021
Professional Resources	\$200
Library Supplies & Materials	\$1000
Total:	\$4,221

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District).

Special Emphasis:

The collection maintains an emphasis on high-interest fiction and nonfiction titles that support the school curriculum, student reading engagement, and literacy initiatives. Special attention is given to Sunshine State Young Readers Award (SSYRA) titles and materials that reflect student interests and diverse perspectives.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Omni Middle School maintains site licenses for IXL Mathematics and Study Island (Science) to support student learning and reinforce curriculum standards.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab (5-116): Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, iPads/Tablets (for Staff Checkout)
- Peripherals: Headphones, Computer Accessories

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

The selection and evaluation of materials for the Omni Middle School Library Media Center is guided by [School Board Policy 8.12](#), which establishes the procedures for developing and maintaining school library collections. All materials are selected in alignment with this policy.

The library media center utilizes professional review sources, including *Booklist*, *The Horn Book*, *Kirkus Reviews*, and *School Library Journal*, to inform purchasing decisions and ensure the quality and reliability of materials.

Materials are evaluated based on several key criteria, including educational significance, curriculum alignment, age and grade-level appropriateness, accuracy of information, literary and artistic quality, and relevance to student interests. The collection is developed to reflect diverse perspectives and experiences, supporting the needs of all students and staff. Materials are selected without bias and are reviewed holistically to ensure a balanced, inclusive, and high-quality collection. Access to additional resources is available through interlibrary loan within the Palm Beach County School District.

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
9,478 Items in the Collection	9.7 Items per Student	52% Fiction Titles in the Collection	36 % Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2003 Average Age of the Collection	66% Aged Titles	5% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
43% Representative Titles in Collection	2003 Representative Titles Average Age	42% SLL Titles in Collection	2007 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	33	2007
Philosophy & Psychology	45	2001
Religion	24	1996
Social Sciences	524	1998
Language	22	1994
Science	392	2007
Technology	217	2010
Arts & Recreation	545	2012
Literature	1,458	1995
History & Geography	3,427	2001
Biography	889	1996
Easy	41	1998
General Fiction	4,901	2005
Graphic Novels	232	2017

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

- FY27 – Non-Fiction
- FY28 – Biographies
- FY29 – Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The library collection is organized using standard library classification systems to support ease of access and consistency. Fiction and nonfiction materials are housed in clearly labeled, separate areas within the media center. Fiction materials are arranged alphabetically by the author's last name. While the collection is not fully genrefied, select titles include genre labels on the spine, and genre categories are reflected within the Destiny library management system. Fiction books are also identified with spine labels to support organization and student access.

Nonfiction materials are organized according to the Dewey Decimal Classification system. Biographies are shelved separately and organized by the subject's last name. Graphic novels are maintained in a separate section to support student access and browsing.

Clear signage, including alphabetical guides and section labels, is displayed throughout the media center to assist students and staff in locating materials independently.

Lost or Damaged Library Materials

While the library media center at Omni Middle School strives to eliminate barriers that may inhibit student access to reading, reference, and research materials, students, parents, and staff are responsible for the care and proper use of library materials. Responsibility for lost or damaged materials is addressed in accordance with [School Board Policy 2.21B\(9\)](#). The library media center may assess replacement fees for lost or significantly damaged items on a case-by-case basis.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Focus on updating outdated non-fiction materials and increasing high-interest, curriculum-aligned resources. Emphasis will be placed on replacing older titles in core non-fiction areas and expanding diverse resources that support English Language Learners (ELL), struggling readers, and classroom instruction.
	Inventory and Deselection (Weeding) Focus 1) Inventory: Non-Fiction (000–599) 2) Weeding: 200s (Religion), 300s (Social Sciences), 400s (Language), and Biographies; continue weeding Fiction as needed based on condition, circulation and relevance
FY28	Selection Priorities Focus on strengthening the Biography section by updating outdated materials and adding current, engaging, and diverse titles that reflect curriculum needs and student interests.
	Inventory and Deselection (Weeding) Focus 1) Inventory: Biographies 2) Weeding: Biography section (including autobiographies), focusing on outdated, low-circulating, or worn materials
FY29	Selection Priorities Maintain and refresh the fiction collection by replacing worn or outdated titles and expanding high-interest, diverse reading materials, including graphic novels and student-requested titles.
	Inventory and Deselection (Weeding) Focus 1) Inventory: Fiction (General Fiction, Easy, Story Collection, Graphic Novels) 2) Weeding: General Fiction, Easy, Story Collection, and Graphic Novels based on circulation data, condition, and relevance

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)

Audit trail

Details

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SENT	kaitlin.rivas@palmbeachschools.org sent a signature request to: - Kaitlin M Rivas (kaitlin.rivas@palmbeachschools.org) - Dr Nikkia Deluz (nikkia.deluz@palmbeachschools.org)	2026/04/23 15:18:02 UTC
SIGNED	Signed by Dr Nikkia Deluz (nikkia.deluz@palmbeachschools.org)	2026/04/23 17:05:22 UTC
SIGNED	Signed by Kaitlin M Rivas (kaitlin.rivas@palmbeachschools.org)	2026/04/23 15:19:15 UTC
COMPLETED	This document has been signed by all signers and is complete	2026/04/23 17:05:22 UTC

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