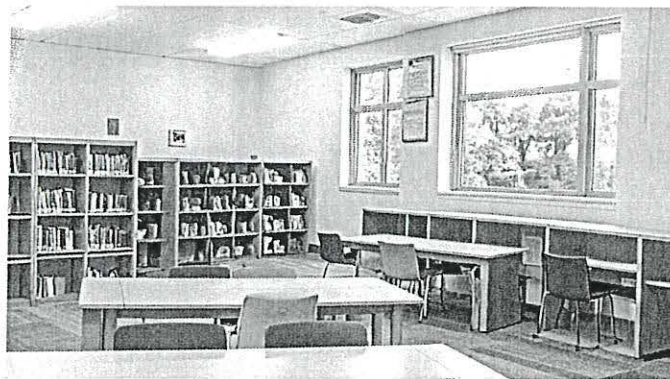


FY27 COLLECTION DEVELOPMENT PLAN



Osceola Creek Middle School FY27 Collection Development Plan

Dawn Williams

Educational Media Specialist

Signature Page

Osceola Creek Middle School
FY27 Collection Development Plan

Date Approved by Administration: May 4, 2026

Media Specialist Name: _____ Dawn Williams _____

Media Specialist Signature:  _____

Principal Name: _____ Brian McClellan _____

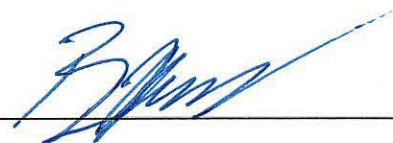
Principal Signature:  _____

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

According to SIS, OCMS has a culturally and ethnically diverse student population representing different economic backgrounds, which include

39 % White,
18 % Black,
37 % Hispanic,
2.94 % Asian, and
2.23% Multiracial.

School Mission Statement

We strive to educate students and to assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, excellence is expected and differences are valued.

Media Center Mission Statement

The Library Media Center is dedicated to designing and maintaining a library media program that supports, complements, and expands the instructional program of the school. The library media staff will:

- provide and promote extensive use of resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum;
- provide a learning environment which promotes inquiry;
- stimulate intellectual curiosity;
- encourage pleasure reading;
- develop diverse interests for the enjoyment of life-long learning; and
- provide and promote instruction to prepare students to become independent users of libraries and information resources.

The successful, self-aware learner is expected to:

- identify, plan, and use resources;
- acquire and evaluate information;
- organize and maintain information;
- interpret and communicate information;
- use computers and technology to process information; and

- work with a variety of technologies.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a fixed schedule to ensure equitable access for all students. Instruction is provided at point-of-need to support academic standards and digital literacy. The program supports special school initiatives such as Dot Day, Literacy Week and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: Get more ELA classes into the Media Center

- Have sign-up times and dates to visit the Media Center
- Get students comfortable with the layout and how to find what they need.
- Increase circulation

Goal 2: To increase the use of district electronic databases:

- Inform faculty as well as teach and support instruction of the District supported databases, possibly by joining subject area meetings.
- having classes come to the media center for instruction.

Goal 3 : Increase circulation by 10%

- To purchase high interest reading materials to support all reading levels, especially those in the lowest 25% in reading.
- To collaborate with subject area teachers to purchase materials that will directly support their individual students' reading levels and interests.
- purchase more Spanish and books for ESE students.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	\$584	\$ 580
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	\$356	\$ 0
<i>Account 561100 - Library Books</i>	\$1052	\$ 500.00
<i>Account 562230 - Media A/V Equipment</i>	\$466	\$ 0
<i>Account 564220 - Furn-Fix/Equip</i>	\$188	\$ 0
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	\$2500	\$ 0
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	\$1403	\$ 2133

Purchasing Plan FY27

Purpose	Amount
Games for the Morning crowd.	200.00
Total:	\$

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

Print: Hardcover and Paperback Books,

- Digital: eBooks, Online Databases (District and Site-Licensed).

Special Emphasis:

Classroom sets of books are housed for teachers use throughout the year.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine

Circulation and Access: Class sets of many titles**Collection Development and Maintenance**

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster the growth of factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

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Selection and Evaluation Criteria

The library media specialist is in charge of collection development and uses professional judgment, school board policy language about Selection, faculty, administrative and student input, and professional resources such as School Library Journal, Horn Book, and Booklist.

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

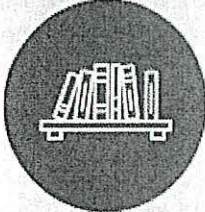
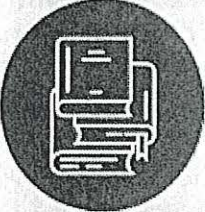
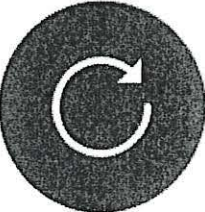
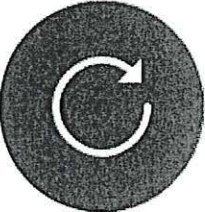
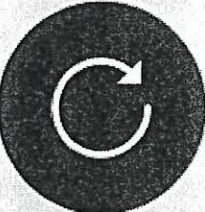
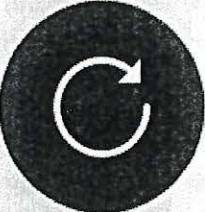
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis <<Use Titlewave to Fill in This Infographic>>

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
5918 Items in the Collection	6.9 Items per Student	69% Fiction Titles in the Collection	31% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2008 Average Age of the Collection	57% Aged Titles	8% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
3185 Representative Titles in Collection	2010 Representative Titles Average Age	3677 SLL Titles in Collection	2010 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	16	2010
Philosophy & Psychology	12	2013
Religion	23	2012
Social Sciences	425	2008
Language	2	2012
Science	253	2009
Technology	74	2007
Arts & Recreation	411	2007
Literature	117	2003
History & Geography	301	2003
Biography	406	2008
Easy	2	1997
General Fiction	3658	2009
Graphic Novels (741.5) See Help document if needed	168	

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

Since the library was heavily weeded in 2018, complete inventory has been done each year since.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The library is classified by GENRE. There are spine labels on each book classifying the GENRE it is in.

Lost or Damaged Library Materials

Students are encouraged to return books in a timely manner. A fee is reported to the student if a book is not returned. All efforts are made to collect fees for books. If a book is not returned/paid for by the students senior year, the fee is removed.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities ● Priority 1 Culturally diverse ● Priority 2 Adventure ● Priority 3 Horror
	Inventory/Weeding Priorities ● Priority 1 Non-Fiction ● Priority 2 Biography ● Priority 3
FY28	Selection Priorities ● Priority 1 Fiction ● Priority 2 Culturally diverse ● Priority 3
	Inventory/Weeding Priorities ● Priority 1 Fiction ● Priority 2 Non Fiction ● Priority 3 Professional Library
FY29	Selection Priorities ● Priority 1 Graphic Novels ● Priority 2 Romance ● Priority 3 Sports

	Inventory Priorities • Priority 1 Professional Library • Priority 2 Biography • Priority 3 Non Fiction
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Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)