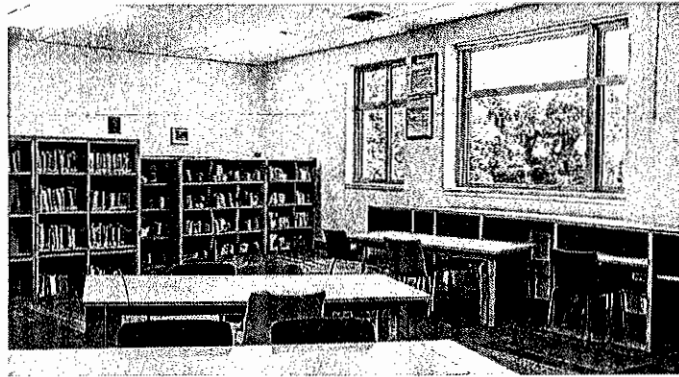


FY27 COLLECTION DEVELOPMENT PLAN



Loggers' Run Middle School FY27 Collection Development Plan

Mrs. Rachel Caselle
Elementary Education K-6
Media Specialist PK-12
ESOL Certification

Educational Media Specialist

Signature Page

Loggers' Run Middle School
FY27 Collection Development Plan

Date Approved by Administration: 5-1-26

Media Specialist Name: Rachel Caselle

Media Specialist Signature: 

Principal Name: Dr. Krista Rogers

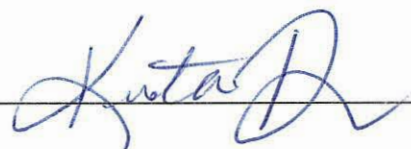
Principal Signature: 

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Total Enrollment - 1114

(White - 48%, Black - 6%, Hispanic 39%, Male 48%, Female 52%)

The Loggers' Run Media Center serves approximately 1,114 students in grades 6th through 8th, faculty, staff, and parents. Loggers' Run Community Middle has a variety of Choice Programs including Performing Arts, Pre-Culinary, Pre-Law, and Pre-Medical Sciences. More information can be found on the Gold Report link.

[https://www2.palmbeachschools.org/dre/gold names/](https://www2.palmbeachschools.org/dre/gold%20names/)

School Mission Statement

Loggers' Run Middle School is dedicated to working collaboratively with all stakeholders in order to provide a safe and nurturing learning environment where all students can realize and achieve their utmost potential through a challenging and motivating curriculum. We believe it is our responsibility to encourage diverse educational opportunities in an inclusive setting whereby all students become literate, practical citizens of a global society.

Media Center Mission Statement

Loggers' Run Middle School is committed to providing the instruction, resources, and opportunity to gain the information literacy skills necessary for the 21st Century, implementing the Florida State Standards. The Library Media Center is dedicated to designing and maintaining a library media program that supports, complements, and expands the instructional program of the school. The library media staff:

*provide and promote extensive use of resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum, provide a learning environment which promotes inquiry, stimulate intellectual curiosity, encourage pleasure reading, develop diverse interests for the enjoyment of life-long learning, provide and promote instruction to prepare students to become independent users of libraries and information resources

The successful, self-aware learner should be able to:

*identify, plan, and use resources

- *find and evaluate information
- *organize and maintain information
- *interpret and communicate information
- * use computers and technology to process information
- * use technology to present information
- *work with a variety of technologies in a safe and digitally responsible manner

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

At Loggers' Run Middle School, the library media center is on an open schedule to grades 6-8th. The media center is only closed for state-wide testing or special events. Foremost, among national standards for school library media center programs is the need to work collaboratively with teachers to develop meaningful informative literacy lesson plans that integrate Florida Standards and AASL Standards Framework for Learners standards into classroom learning. This year at Loggers' Run Middle School, the library media specialist will implement the Florida B.E.S.T (Benchmark for Excellent Student Thinking) for all grades.

The library is open (Flexible-Scheduling) throughout each day that students are in attendance to ensure equitable access for all students to library media resources. The school administration and faculty are aware that recent research documents improve student learning gains when the library media center is available to the student at the point of need.

In addition, the Media Center promotes the Sunshine State Young Reader Award books and sponsors the Battle of the Books for grades 6-8 beginning SY 2026-20267. All 6-8 students who have read three titles from the SSYRA 6-8 List participate in voting for their favorite Sunshine State Book every April. The Media Center initiates school-wide events for Read Across America and Celebrate Literacy Week.

Goals and Objectives

Goal 1: To increase the student use of books and materials

Objectives:

- * Collaborate with students to acquire material that support their personal and academic Interests.
- * Use our display shelves to feature text which supports both the curriculum and students' interest.

Goal 2: To inventory and update Non-Fiction and Biographies

Objectives:

- *To weed and replace outdated materials; focusing on 900s and Biographies.
- * To weed materials based on the significance to the reader, focusing on items which have never been circulated or have not been circulated for long periods of time.

Goal 3: To add more books to Graphic Novels/Manga (Anime)

- *To survey the student school population for the most popular age-appropriate books.
- *To display new books in a section that is the most popular section

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$689	\$689
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$517	\$517
Account 561100 - Library Books	\$861	\$861
Account 562230 - Media A/V Equipment	\$517	\$517
Account 564220 - Furn-Fix/Equip	\$0	\$0
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$0	\$0
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$2840	\$2840

Purchasing Plan FY27

Purpose	Amount
Furniture (PTA funding)	10,000
Computer Lab (Refurbished)	12,000
Supplies	1,000
STEAM	250
Total:	\$23,500

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books and Graphic Novels
- Digital: eBooks, Online Databases (District)

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey

Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: Coding Kits, Building Manipulatives.

Teacher Support and Workroom:

- Production: Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Chromebook Chargers
- Peripherals: Mice

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

My selection process as a librarian is grounded in full alignment with School Board Policy 8.12, which serves as the foundation for all collection development decisions. This policy ensures that materials are chosen with careful attention to intellectual freedom, educational value, and the diverse needs of students. To support

informed and professional judgment, I regularly consult established review journals including *School Library Journal*, *The Horn Book*, *Kirkus Reviews*, and *Booklist*, relying on their expert evaluations to assess quality and relevance. In selecting materials, I apply critical criteria such as educational significance, age and developmental appropriateness, accuracy of information, diversity of perspectives, and alignment with curriculum goals. This structured approach ensures that the collection remains both academically enriching and responsive to the needs of the school community.

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

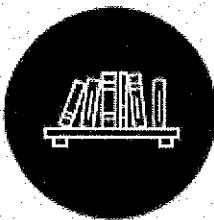
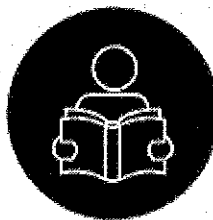
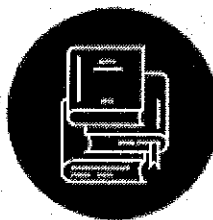
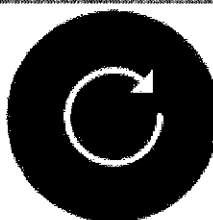
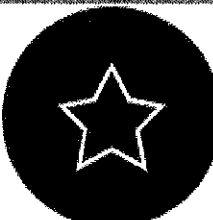
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

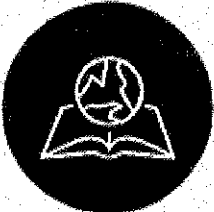
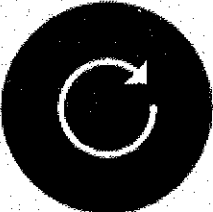
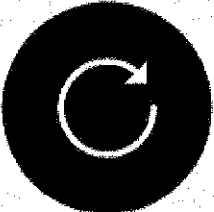
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
5,571 Items in the Collection	4.6 Items per Student	39% Fiction Titles in the Collection	49% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2004 Average Age of the Collection	63% Aged Titles	14% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	

			
28% Representative Titles in Collection	2008 Representative Titles Average Age	34% SLL Titles in Collection	2011 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Category	Count	Year
Computer Science, Information & General Works	14	1999
Philosophy & Psychology	14	2001
Religion	40	1994
Social Sciences	296	1996
Language	11	1998
Science	665	1992
Technology	372	1995
Arts & Recreation	924	2011
Literature	153	1998
History & Geography	238	2001
Biography	417	2000
Easy	9	2010

General Fiction	2167	2010
Graphic Novels	619	2015

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. (FY27 Biography, FY28 Non-fiction, and FY29 Fiction)

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Biographies are filed by Subject Last Name, Graphic Novels are separated into their own section, Anime/Manga are separated into their own section, Demco Signage is displayed in Non-Fiction for easy navigation.

Lost or Damaged Library Materials

Students will be charged the price of the book if the book is returned damaged. The fine will be placed into Destiny as well as in SIS. If the book is lost a fine will be assessed. The fine will also be placed into SIS under Fines/Fees.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities
	Add Anime/Manga and SSYRA 6-8 titles
	Inventory and Deselection (Weeding) Focus 1) Non-Fiction 000-599 + Biographies
FY28	Selection Priorities
	Add More Graphic Novels

	Inventory and Deselection (Weeding) Priorities 1) Non-Fiction 600-999 + Reference
FY29	Selection Priorities
	Add/Update More Religion/Seasonal Books
	Inventory and Deselection (Weeding) Priorities 1) Fiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)