

FY27 COLLECTION DEVELOPMENT PLAN



John F. Kennedy Middle School FY27 Collection Development Plan

Victoria E. Drescher, MLS

Certified Educational Media Specialist

Signature Page

John F. Kennedy Middle School
FY27 Collection Development Plan

Date Approved by Administration: 4/22/26

Media Specialist Name: Victoria E. Drescher

Media Specialist Signature: Victoria E. Drescher

Principal Name: Ricky Clark

Principal Signature: Ricky Clark

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

John F. Kennedy serves approximately 783 students in grades 6-8 and has 110 faculty members. The racial profile is 59% black, .06% white, 29% Hispanic, .01% Asian, .02% American Indian, and .01% Mixed Race. 53% are male, and 47% are female. 98% of our students are on Free/Reduced Lunch. 32% of our students are English Language Learners (ELL), and 14% are Exceptional Students (ESE). The school grade is currently a "C." We are a Middle Years Programme (MYP) International Baccalaureate program, with two magnet programs, Pre-Culinary and Pre-IT. Our collections and databases support these programs.

School Mission Statement

The School District of Palm Beach County is committed to providing a world-class education with excellence and equity to empower students to reach their highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.

Media Center Mission Statement

The Library Media Center is committed to developing lifelong learners and readers by collaborating with stakeholders to curate a library media program that serves as the backbone of the learning environment at John F. Kennedy Middle School.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided at the point of need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, Literacy Week, The

Border-Jumping Project, ID Badges, open-access before school for book checkouts, laptop assistance, open during lunch, tutoring after school, and the TV Production studio to report current school news. The library provides a collaborative space for inquiry and research. The library also houses two full carts of Title 1 laptops, which are used by students for testing, tutoring, and school projects.

Goals and Objectives

Goal 1: Update the current age of the fiction and non-fiction collections. • Use data from the Follett Titlewave analysis to see the average age of our collections to inform new selections and what to remove from the collections due to no longer being current and/or relevant. • Purchase up-to-date books that relate to the needs and interests of the student population in FY27.

Goal 2: Grow the Battle of the Books Club Competition. • Meet regularly in person, either before or after school. • Utilize funding to purchase new Sunshine books after July 1.

Goal 3: Provide book talks about new& different genres to our ELA classes. • Bring a cart of books around and talk about them to encourage circulation and interest in reading. • Circulation Stats will show how often books are checked out and show if book talks increase interest.

Goal 4: Collaborate more with Teachers at PD Meetings/ or Faculty Meetings on • Database usage, using Primary Sources, citations, evaluating information (websites, social media), Copyright, and digital citizenship. • Use exit tickets • Sign-up classes

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$342.00	\$ 342.00
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$354.00	\$ 354.00
Account 561100 - Library Books	\$590.00	\$ 590.00
Account 562230 - Media A/V Equipment	\$366.00	\$ 366.00
Account 564220 - Furn-Fix/Equip	\$0	\$ 0
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$0.00	\$ 0.00
Scholastic Book Fair Profits	447.94	850.00
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$1815.00	\$ 1815.00
TOTALS:	3914.94	3914.94

Purchasing Plan FY27

Purpose	Amount
Author Visit	600.00
Fiction Books	650.00
Supplies	400.00
Makerspace/STEM	250.00
Scholastic Book Fair	1800.00
State Allocated Funds	1815.00
Curriculum Based	400.00
Total:	\$ 5915.00

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, & Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District).
- Inter-library loans from other school libraries in the School District of Palm Beach County and through our affiliation with the Palm Beach County Library System's consortium memberships with SUNLINK (State) and SEFLIN (Regional), the JFKMS media center can extend its community to these resources

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 36 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- 2 Title 1 Chromebook Carts, totaling 51 laptops.
- One Lexmark B/W Printer

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Mobile News: Portable News Crew Equipment (iPads, Nikon 35 mm cameras).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.
- We have the Maono Podcast Console from the 2025 8430 Destiny Funds.

Teacher Support:

- 3 Epson Printers: ST-C4100 for color copies; SC-T3170 (24" wide paper) and SC-T5170 (36" wide) poster makers.
- Production: Large Format (Poster) Printer, GBC Ultima 65 Laminator, Ellison Die-Cut Machine.
- A/V Support in the media center with the media specialist and our STST staff member.

Circulation and Access:

- Two Zebra ID machines for ID badges and a camera. The Zebra ZC350 (for individual prints) and the Zebra ZXP Series 7 (for bulk printing).
- Devices: Student Laptops/Chromebooks and Chargers

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

The criteria for the Selection of materials are by checking for two professional reviews from the following sources: School Library Journal, ALA's Booklist, The Hornbook, Kirkus Book Reviews, Library Journal, YALSA, Publishers Weekly, requests, and recommendations. The selection process references School Board Policy 8.12 as the foundation for selecting and evaluating material. Critical criteria looked for are educational significance, age appropriateness, accuracy of information, curriculum alignment, and student interests.

District-Wide "Procedures for Selecting and Developing Library Collections"

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

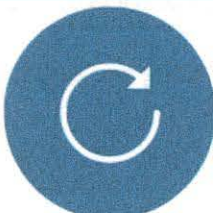
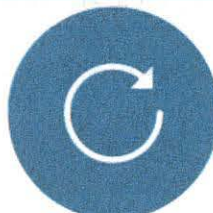
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;

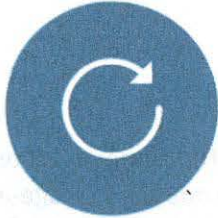
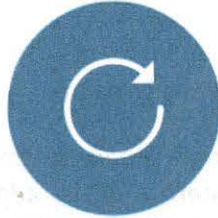
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
7143 Items in the Collection	10.5 Items per Student	27% Fiction Titles in the Collection	73 % Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2002 Average Age of the Collection	73% Aged Titles	8% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	

			
32% Representative Titles in Collection	2005 Representative Titles Average Age	28% SLL Titles in Collection	2010 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	70	2003
Philosophy & Psychology	58	2001
Religion	51	1990
Social Sciences	805	1996
Language	54	1996
Science	794	1996
Technology	482	1996
Arts & Recreation	1123	2007
Literature	252	1995
History & Geography	1039	1995
Biography	228	2002
Easy	90	2001
General Fiction	1787	2010
Graphic Novels (741.5)	506	2023

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

- Fiction hardcover chapter books are organized by F and the first three Letters of the author's last name (ie, F AND). Genre labels are on the spine of each book.
- Fiction paperbacks are organized the same way and located separately on a spinning carousel.
- Graphic Novels and Manga are organized by 741.5 and the first three letters of the author's last name (ie, 741.5 TAG). Genre labels specify if it's a fiction or non-fiction graphic novel. Graphic novels are housed in their own location near the Fiction hardcover chapter books.
- Non-fiction is organized by Dewey number and the first three letters of the author's last name (ie, 300.10 MIG).
- Biographies are organized by Dewey number (ie: 92 and the first three letters of the person's last name), ie, 92 ALI; the book is about Mohammed Ali.

Lost or Damaged Library Materials

Lost or damaged materials are fined for the cost of the item based on School Board Policy 2.21B(9), which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property."

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Sunshine State SSYRA 6-8 titles for Battle of the Books • Update Non-fiction/Bios
	Inventory and Deselection (Weeding) Focus • All non-fiction will be inventoried this year from 000-999 AA-ZZ. • Primary focus for weeding are the aged titles in Dewey ranges 200s, 300s, 400s, 500s, 600s, 800s, 900s and REFERENCE.
FY28	Selection Priorities • Sunshine State SSYRA 6-8 titles for Battle of the Books • Fiction and Non-fiction titles of interest
	Inventory and Deselection (Weeding) Priorities • Fiction AA-ZZ, Easy, Graphic Novels, Espanol & Foreign language books.
FY29	Selection Priorities • Sunshine State SSYRA 6-8 titles for Battle of the Books • Fiction, Graphics & Manga, Easy and Foreign Language
	Inventory and Deselection (Weeding) Priorities 1) Fiction (General Fiction, Easy, Story Collection, Graphic Novels), Paperbacks and bilingual books.

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)