



FY27 Collection Plan Lake Worth Community Middle School

April Leach Ph.D.

Certified Educational Media Specialist

Signature Page

Lake Worth Community Middle School
FY27 Collection Development Plan

Date Approved by Administration: April 27, 2026

Media Specialist Name: April Leach Ph.D.

Media Specialist Signature: April Leach Ph.D.

Principal Name: Mrs. Caelethia Taylor

Principal Signature: Caelethia Taylor

Table of Contents

Purpose Statement	Page #4
Background Statement & School Community	Page #4
School Mission Statement	Page #4
Media Center Mission Statement	Page # 4 & 5
Responsibility for Collection Management Development	Page # 5
Library Program	Page # 5
Goals and Objectives	Page # 6
Budgeting and Funding	Page # 7
Scope of the Collection	Page # 8
Equipment	Page # 9
Collection Development	Page # 9
Selection Evaluation and Criteria	Page # 10
Analysis of the Collection	Page # 11
Gifts and Donations	Page # 12
Collection Maintenance	Page # 12
Lost or Damaged Library Materials	Page # 13
Strategic Focus – Weeding & Acquisitions	Page # 13
Reconsideration of Materials	Page # 14
Appendices	Page # 15
A - Library Bill of Rights	Page # 15
B - ALA Intellectual Freedom Statement	Page # 15
C - Board Policy 8.12	Page # 15
D - Board Policy 8.1205	Page # 15
E - Specific Material Objection Form	Page # 15

Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Our middle school is 100% Title I and currently serves 977 students in grades 6-8. We have 345 6th graders, 309 7th graders, and 288 8th graders. 46.8% Male and 53.2% Female.

Our demographics are .6% Asian, 19.6% African American, 54.6% Hispanic, 2.6% American Indian, 18% Multi-Racial, and 5.4% White. Our ELI population is 55.95% Our migrant population is 1.23%, our SWD/ela 13.49%. Languages spoken include but are not limited to English, Haitian Creole, Spanish, and up to 23 Guatemalan dialects. I know of one student who speaks English, French, German, Haitian Creole and an African Language.

Our students are served by 71 faculty, 7 Administrators, 5 Guidance Counselors, and 4 full time translators for Spanish and Haitian Creole and 35 non-instructional personnel.

Our special programs include a BioMedical Science Academy which works closely with FAU College of Medicine, Pre-IT, Latinos in Action, Pre-Engineering Gateway to Technology, Pre-Technology IT Program, Spanish Dual Language, AVID classes, pre-culinary classes, and an enclosed classroom for ESE students, as well as Virtual Credit Recovery. This summer we will host an Early Summer College Academy in association with Palm Beach State College. We have sports clubs, an iSpeakMedia Club, a dance team, cheerleaders, and after school ICan and tutoring programs as well as Saturday Boot camps to prepare students for assessments. Student produced video announcements are recorded and stored on our school YouTube channel.

School Mission Statement

Lake Worth Community Middle School will provide students with the tools necessary to succeed at the high school level. The LWCMS community will accomplish the goal to prepare students for graduation and beyond through the use of The Warrior Way. The Warrior Way is a pervasive school culture based on the values of good citizenship, relevant academic rigor, ethical behavior, and the fundamental attitude of respecting others as you would have them respect you. We will serve our students with the understanding that diversity in gender, culture, and background is a strength to be respected and that education is the shared responsibility of the student, home, school, and community.

Media Center Mission Statement

The LWMS Media Center/Library, the I.D.E.A., (Investigate/ Implement, Dream, Explore, Achieve) Center, endeavors to serve as an intellectual makerspace and resource depot for all school stakeholders, including students, parents, teachers, and staff. The overarching goals are to facilitate connections with the curriculum, connect with individual students' interests across all the languages and cultures in this diverse school to enable them to become auto-didacts and active participants in our democracy. We strive to provide a safe space for students to explore topics of interest and themselves. We model and encourage the use of all media, digital and print mediums, to deepen empathy, kindness, understanding, self-advocacy, character, and self-esteem, by

exploring other cultures and journeying to other places even though they may be virtual. We teach digital media literacy skills to support student growth, and to prepare them for further education and careers. We encourage dialogue skills in our classes that help students listen and articulate their ideas while respectfully seeking to understand others. We provide dual language books in Spanish and Haitian Creole, include culturally relevant material for our student population such as books by and about African American, Haitian Creole, and Hispanic authors, and provide our academy students with relevant nonfiction current information, as well as ensure availability of full-length versions of the excerpts used in ELA and Reading classes, and other books written by some of the same authors including eBooks.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided at point of need to support academic standards and digital literacy. The program supports special school initiatives such as Literacy Week, Book Fair, Book Club, and iSpeakMedia Club. and provides a collaborative space for inquiry and research. Our school follows a six period a day schedule, within which the library is open all day for teachers to bring in classes for all media and all content area instruction, offering support for special initiatives such as author visits, (budget permitting), as well as to check books out on a rotating basis. The Library Program includes student produced video announcements to build community within the school, share book talks and library programs, and to highlight individual student achievements throughout all the content areas. This program is student produced in our TV Production Studio, which has been refurbished with equipment granted through the Palm Beach Education Foundation. Instruction that takes place in the Library includes Media Literacy projects that provide opportunities for students to work collaboratively in small groups, to learn to understand and create media content and understand how to interact appropriately with online media and be respectful of others. All content areas are strengthened as these cross curricular projects are researched, discussed, and written about. The soft skills for life and learning, English language, and media skills the students learn in these classes help them now and in the future to prepare for satisfying and meaningful relationships and collaborative careers. It is a goal of this program to invest in opportunities to integrate multiple content areas into learning projects whenever possible.

Goals and Objectives

The first goal for the 2026-2027 academic year is to increase teacher classroom visits to the Library to work with the Media Specialist/Librarian across media resources to support literacy benchmarks in all curricula, as well as to support reading for pleasure as well as pre-planning collaborative lessons and implementing them with classroom teachers. This initiative will be measurable by tracking bookings on the Media Center calendar. The first objective in accomplishing this goal is to create an administrator approved schedule for ELA classes to rotate through the Library, and for the Media Specialist to attend each department's PLC at the beginning of the year to brainstorm which units of instruction best lend themselves to this model of support and select resources, and to craft a timeline objective. The second objective is for teachers to bring their classes into the library to implement the pre-planned lesson/unit.

The second goal for the 2026-2027 academic year is to continue to implement the library media program components which are enumerated on the [Florida Power-Library School Comprehensive Digital Portfolio Scoring Sheet](#). This goal is a long term one, which it is estimated will take a minimum of two or more years to complete, and integrates seamlessly with the first goal described above. The Library Media Program Components of Instruction, Curriculum/Assessment Support, Resource Management, Program Administration, Environment, and Advocacy are worthy objectives which once underway will support our school's goals in the first year of this initiative. The objectives to support this goal will consist of taking small steps in each of the Library Media Program Components. In the category of Instruction, we will work towards systematically planning instructional programs. In the Curriculum/Assessment Support category, the library media program will focus on student achievement by welcoming each department into the library to support each content area's assessment benchmarks. In the Resource Management category the library media program will be linked through the school homepage and incorporate a variety of input collected from students, teachers, and parents to evaluate the library program. In the category of Environment the facility layout will be adjusted to accommodate instructional and recreational reading activities. Displays will be created and mounted, along with attractive signages to foster a climate that encourages inquiry and is conducive to study and research. In the category of Advocacy the Media Specialist will meet regularly with administration to discuss the library program and review statistical reports. The student created TV Announcements will continue to be recorded and posted to our school YouTube channel for viewing and posted on teachers' google classrooms. It is anticipated that we will be able to broadcast morning announcements from the TV Studio with the news systems being installed district wide.

The third goal for the 2025-2026 academic year which supports the first and second goals noted above, is to develop and implement online surveys targeted at school-based faculty, parents, students, and administrators seeking input and feedback regarding the desire for and progress toward each of the Library Media Program Components described above. These online surveys will be disseminated through the school website and via email Fall and Spring.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$643</i>	<i>\$643</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$482</i>	<i>\$482</i>
<i>Account 561100 - Library Books</i>	<i>\$803</i>	<i>\$803</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$482</i>	<i>\$482</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$0</i>	<i>\$0</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$4403</i>	<i>\$0</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$1403</i>	<i>\$643</i>

Purchasing Plan FY27

Purpose	Amount
Books	\$2300
Supplies	\$643
STEM	\$482
Total:	\$3425

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials,, Professional Collection.
- Digital: eBooks, Online Databases (District).

Special Emphasis:

We are building a Pre Culinary department and supporting it with cookbooks from multicultural backgrounds.books. We also strive to offer books of interest for our Pre-Engineering department, as well as books about Music for our Band students, Medical Academy, Environmental class, and Dual Language students. Fiction that is high interest is a perennial emphasis to encourage students to read for personal enjoyment.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses: None

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator,

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

The selection process and evaluation criteria for Lake Worth Community Middle School considers School Board Policy 8.2 and input from school administrators and faculty, and uses independent reviewing tools such as Kirkus Review, School Library Journal, and the Horn Book when considering material selection. Selection decisions regarding the acquisition of library materials are grounded in School Board Policy on Selection of materials criteria. These materials are carefully selected to support instruction, promote reading, further the pursuit of knowledge through research and exploration, and provide information and media literacy to prepare students for participation in our democracy. We take into account age appropriateness, accuracy curriculum alignment, and educational significance in our evaluation criteria.

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
8,413 Items in the Collection	5.3 Items per Student	47% Fiction Titles in the Collection	47% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2010 Average Age of the Collection	50% Aged Titles	16% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
41% Representative Titles in Collection	2010 Representative Titles Average Age	3,487 SLL Titles in Collection	2010 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
---------	-------------	--------------------

Computer Science, Information & General Works	83	2012
Philosophy & Psychology	50	2009
Religion	14	2008
Social Sciences	545	2010
Language	41	2003
Science	342	2008
Technology	378	2013
Arts & Recreation	1049	2016
Literature	115	2007
History & Geography	319	2009
Biography	806	2000
Easy	296	1992
General Fiction	3983	2012
Graphic Novels	679	2017

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. 2026 Fiction & Nonfiction, 2027, Biographies and Easy, 2028, Professional and Nonfiction.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction is shelved according to the Dewey Decimal system along the back wall. Nonfiction is shelved according to the Dewey Decimal system along both sides of the library with large posters delineating sections. Biographies are shelved on the shelves facing the back wall according to the Dewey Decimal system. Specific genrefication sections include separate sections for Graphic Novels, Cooking, Black History Month, and books in Spanish.

Lost or Damaged Library Materials

Pursuant to School Board Policy 2.21B(9) which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property", will be enforced unless books are from the pandemic years, in which case it has been the policy to forgive the fines during these tumultuous years.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Update Nonfiction in History, Culinary, and Science Categories, and Fiction Literature including Graphic Novels. Calls from faculty for the Professional library will be fulfilled.
	Inventory and Deselection (Weeding) Focus [INSTRUCTION: 1) The specific Dewey sections we will inventory this year are Non-Fiction 000-999 + Biographies AAA-ZZZ. 2) We inventory all Dewey ranges within each section.
FY28	Selection Priorities Our buying goals include the SSYRA and Caldecott nominated books, and highly reviewed books from reputable reviewers such as Kirkus and the Horn Journal.
	Inventory and Deselection (Weeding) Priorities [INSTRUCTION: 1) the sections of our collection to complete the 3-year cycle will be Easy, Reference, and Professional Books. 2) We inventory all Dewey ranges within each section.
FY29	Selection Priorities Our buying goals are to enrich and update our high interest fiction options for our diverse majority ELL population.
	Inventory and Deselection (Weeding) Priorities 1) Fiction (General Fiction, Easy, Story Collection, Graphic Novels, Classic Literature). 2) We inventory all Dewey ranges when fiction is inventoried.

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22c4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)