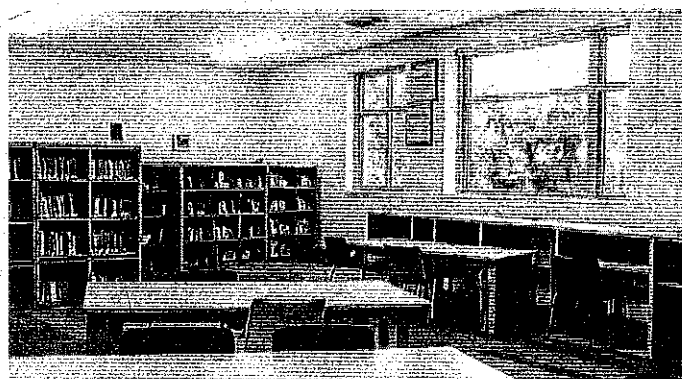


FY27 COLLECTION DEVELOPMENT PLAN



Independence Middle School FY27 Collection Development Plan

Chad Smith

Educational Media Specialist

Signature Page

Independence Middle School
FY27 Collection Development Plan

Date Approved by Administration: 4/28/26

Media Specialist Name: Chad Smith

Media Specialist Signature: C d m A

Principal Name: Shari Brememkamp

Principal Signature: S Bremekamp

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Independence Middle School Media Center services approximately 1,408 students grades 6-8, approximately 120 faculty and the parents of our students. Our School Improvement Plan can be found at:

<https://www.floridacims.org/districts/palm-beach/schools/2621>

Independence Middle is a Cambridge International School which also offers Pre-Law, Medical, Pre-Teacher, Sci-Quest and Pre-Business IT Academies.

According to the IMS Gold Report, the student population is as follows: 67% white, 4% black, 21% Hispanic. Our population consists of 20% on Free/Reduced lunch and 14% are ESE students. Independence Middle School received a state grade of A for twenty years!

School Mission Statement

The mission of the School District of Palm Beach County is to educate, affirm, and inspire each student in an equity-embedded school system.

Media Center Mission Statement

The Library Media Center is dedicated to designing and maintaining a library media program that supports, compliments and expands the instructional program of Independence Middle School. Creating lifelong learners and readers is the essence and backbone of the library media programs.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

Provides and promotes use of resources in multiple formats; multimedia, print and electronic. Provides instruction on creating citations, plagiarism, Fair Use Guidelines.

Encourages pleasure reading and sponsors a book club.

Provides and promotes instruction to prepare students to become independent users of the library and the district's databases.

Provides instruction on accessing eBooks

Directs the live daily morning school news program WIMS

Maintains the teacher production room consisting of laminating machine, poster maker, die cut machine, bulletin board materials and supplies.

Promotes the SSYRA books and participates in the district's Battle of the Books competition. Check out all textbooks for students and staff.

Conducts annual inventory of textbooks and library books.

The library media program operates on a fixed schedule to ensure equitable access for all students. Instruction is provided at the point of need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books and Scholastic Book Fair and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1: Cultivate a Vibrant and Diverse Culture of Reading

Focus: Shifting the library's perception from a rigid academic space to an inviting hub that fosters lifelong, independent reading habits for middle schoolers.

Objective 1.1: Increase independent circulation rates by 15% over the school year by implementing high-interest, student-driven collection curation (including graphic novels, manga, and popular YA fiction) and hosting quarterly "First Chapter Friday" book tastings.

Objective 1.2: Establish a monthly student advisory board to co-design thematic book displays and curate "peer recommendation" shelves, ensuring student voice directly shapes the library environment.

Goal 2: Empower Students as Media Literate Digital Citizens

Focus: Equipping middle school students with the critical thinking skills needed to navigate, evaluate, and responsibly create content in a complex digital landscape.

Objective 2.1: Partner with ELA or Social Studies teachers to deliver three research-readiness workshops per grade level focused on evaluating source credibility, identifying media bias, and cross-checking digital information.

Objective 2.2: Launch a school-wide digital citizenship campaign during National Digital Citizenship Week, utilizing interactive library stations to teach students about digital footprints, online privacy, and the ethical use of AI tools.

Goal 3: Transform the Media Center into a Collaborative Learning Commons

Focus: Modernizing the physical and virtual library space to support dynamic, project-based learning and cross-curricular teacher collaboration.

Objective 3.1: Design and implement a rotating "Makerspace & Innovation" corner featuring low- and high-tech tools (e.g., green screens, coding kits, or crafting materials) that teachers can book for hands-on project extensions.

Objective 3.2: Increase collaborative lesson planning with classroom teachers across different departments by 25%, co-teaching research and tech-integrated units that utilize both print and digital library databases.

Budget and Funding

The LMC receives a school-based operating budget at the beginning of each school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

Media Internal monies are funded through book fairs. This fund pays for author visits, class sets of books, prizes and incentives for the school-wide reading incentive program.

Independence Middle student estimated population for next school year is 1,400. The total book budget fund for SY27 is based on SY26 budget. The total is \$4008.00 This equates to \$3.42 per student for the purchase of books.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$1034.70	\$1034
Account 553420 - Media Subscriptions (Periodicals-Newspapers)	\$367.38	\$367.38
Account 561100 - Library Books	\$2000	\$2000
Account 562230 - Media A/V Equipment	\$596.00	\$596.00
Account 564220 - Furn-Fix/Equip	\$0	\$0
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$4821	\$2000
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$3518	\$3518

Purchasing Plan FY27

Purpose	Amount
Ebooks in multiple languages	\$2,000
Supplies	\$500
Books in print	\$4000
Equipment for TV studio	\$1000
Total:	\$7500

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District).
- Audiovisual: DVDs (Educational Use Only),
- Manipulatives/Realia.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 25 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- TV Studio: Full Production Studio (Cameras, Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster the growth of factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Independence Middle's library media specialist uses several of the criteria outlined in the School District of Palm Beach County's Selection Policy 8.12, when considering materials to add to the collection. The following criteria are considered when materials are selected for the media center: two professional reviews, educational significance, age appropriateness, maturity level, accuracy, literary merit, scope, authority, potential demand, copyright dates. No materials which are deemed obscene as defined in the district's policy 8.12 will be part of IMS collection.

A yearly collection analysis is provided through Titlewave and reviewed by the media specialists which focuses on the average age of collection and average age of specific Dewey ranges. These factors play a significant role when formulating items to add to the IMS collection.

Media material selection process is a combination of teacher and staff requests, student suggestions, professional reviews and the expertise of the library media specialist. When money becomes available, the media specialist surveys the staff for requests. All requests are considered and prioritized based on existing materials in collection, correlation with Florida Standards, money available, and the criteria stated in above paragraph along with the Library Bill of Rights.

The library at Independence Middle School supports Intellectual Freedom as stated in documents published by the American Library Association at <http://www.ala.org/advocacy/intfreedom/ifttoolkits/ifmanual/intellectual>

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

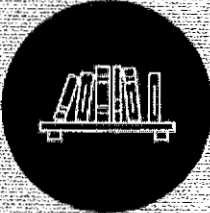
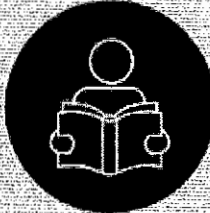
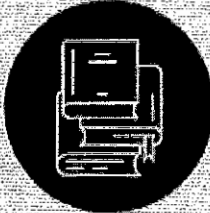
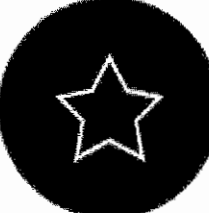
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;

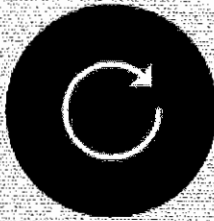
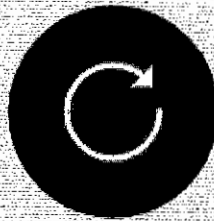
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
10,562 Items in the Collection	8.2 Items per Student	51% Fiction Titles in the Collection	34% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2007 Average Age of the Collection	61% Aged Titles	6% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Learning & Life (SLL) library media resources can contribute to character development and student wellbeing.	

			
43% Representative Titles in Collection	2008 Representative Titles Average Age	45% Student Wellbeing (SLL) Titles in Collection	2010 Student Wellbeing (SLL) Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	Average Age (year)	# of Titles
Computer Science, Information & General Works	2011	61
Philosophy & Psychology	2004	40
Religion	2001	66
Social Sciences	2004	490
Language	2004	41
Science	2004	428
Technology	2004	434
Arts & Recreation	2009	932
Literature	2000	269
History & Geography	2004	818
Biography	2004	1,124
Easy	-	-
General Fiction	2010	5,354
Graphic Novels	2008	213

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

- FY27: Non-Fiction
- FY28: Biographies/Foreign Language
- FY29: Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The media center utilizes a strategic organizational layout designed for maximum student accessibility and ease of maintenance. Fiction titles are arranged alphabetically by the author's last name, with genre-specific stickers applied to the spines to help students easily browse and identify areas of interest. Biographies are shelved alphabetically by the subject's last name. Graphic novels and manga are pulled out into their own distinct, high-interest section to accommodate their unique format. Additionally, a dedicated "8th Grade Only" section is maintained exclusively for more mature young adult titles, ensuring age-appropriate access across the student body.

Lost or Damaged Library Materials

IMS will uphold the School Board Policy 2.21B(9) which states: "If a student loses or damages district property, including library books and textbooks loaned to the student, the student shall be required to pay for, replace or repair the district property".

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities Fiction Non-fiction Ebooks
	Inventory and Deselection (Weeding) Focus 1) Inventory: Non-fiction 000-999 2) Weeding: Fiction A-Z
FY28	Selection Priorities Foreign Language Fiction Biographies
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Biographies/Foreign Language 2) Weeding: Non-Fiction
FY29	Selection Priorities Fiction Non-Fiction Ebooks
	Inventory and Deselection (Weeding) Priorities 1) Inventory: Fiction (General Fiction, Easy, Story Collection). 2) Weeding: Non-Fiction All ranges

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)