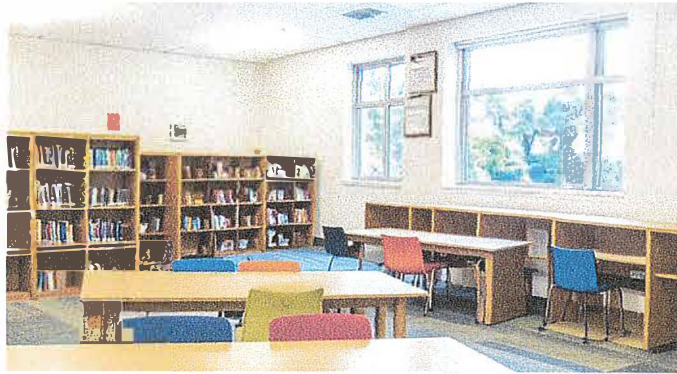


FY27 COLLECTION DEVELOPMENT PLAN



Jeaga Middle School **FY27 Collection Development Plan**

Kimberly Nelson

Educational Media Specialist

Signature Page

Jeaga Middle School
FY27 Collection Development Plan

Date Approved by Administration: May 5th 2026

Media Specialist Name: _____ KIMBERLY NELSON _____

Media Specialist Signature:  _____

Principal Name: _____ ANTHONY G. ALLEN, Ph D _____

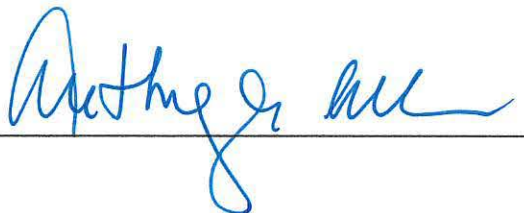
Principal Signature:  _____

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The primary patrons of the Jeaga Middle School Library Media Center are students in 6th through 8th grade, faculty and staff. Jeaga Middle School has a culturally and ethnically diverse student population representing different economic backgrounds, which include 60% Black, 53% Hispanic, 62% White, and 73% Mixed Race. The total student population is 977. Predominant languages spoken are English, Spanish, and Haitian Creole. Over fifty percent of the students are English Language Learners. In addition, the Jeaga Middle School Library Media Center supports the unique curricular needs of our Pre-Law Academy, Culinary Arts program, ELL program, ESE program, and Title I support programs.

School Mission Statement

The mission of Jeaga Middle School is to provide a diverse, academic, physical, emotional, social, and safe learning environment that fosters high expectations for students' potential and success through appropriate instruction; innovative instructional strategies, rigorous standards, and educational and technological resources, while instilling in our students a desire to become life-long learners.

Through quality and innovative teaching, instructional strategies, and learning, Jeaga Middle School will be recognized as one of the premier middle schools in Palm Beach County for educating, empowering, and equipping all students with the knowledge, skills, and character to become personally fulfilled, interdependent, socially responsible, and productive citizens.

Media Center Mission Statement

The Jeaga Middle School Media Program aligns with the district's mission and is grounded in the belief that educational excellence is cultivated from within. It upholds the principles of the ALA Library Bill of Rights, which states that "books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves." At Jeaga Middle School, we foster an environment that promotes intellectual freedom and supports each individual's right to access information. Information literacy is at the heart of meaningful learning, and the ability to locate, evaluate, and apply information is an essential critical thinking skill for students in today's world. In a 21st-century media center, we have the opportunity to empower students by teaching these skills, preparing them to become informed, ethical decision-makers in an ever-changing global society.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library is on a flexible schedule and is open every day so that students are able to access library media resources. The media center is open mornings from 9:00 to 9:25 AM and the media specialist is available to help students with research, printing, and selection of materials. Throughout the day, teachers are able to schedule classes to work on special projects, use the computers, research, and check out library materials. Teachers are able to send individual students or small groups to the media center for research, book check out and computer programs such as Reading Plus. The professional library and ESOL Collections are also housed in the media center. This promotes collaboration between the media specialist and the teachers concerning curricular needs. Jeaga Middle School participates in the Sunshine State Young Reader Awards program by promoting the program to both students and faculty at the beginning of each year.

Goals and Objectives

Goal 1: Expand Spanish Language Collection

In preparation for the transition to a dual language program in FY27, the media center will prioritize the expansion of its Spanish-language collection. The goal is to increase the number of Spanish-language books by 20% by the end of FY28. This growth will include a balanced selection of fiction and nonfiction texts across grade levels to support bilingual literacy development. Emphasis will be placed on culturally relevant, high-interest, and curriculum-aligned materials to ensure students have access to engaging and meaningful resources. Collaboration with dual language teachers and analysis of circulation data will guide ongoing purchasing decisions.

Objectives:

- Increase the Spanish-language collection by at least 10% by the end of FY27 and reach a total increase of 20% by the end of FY28.
- Collaborate with dual language teachers at least twice per semester to identify needed titles and ensure alignment with curriculum and student needs.

Goal 2: Update and Refresh Collection Age

The current average publication date of the media collection is 2004, indicating a need for significant updating to ensure accuracy, relevance, and student engagement. The goal for FY27–FY28 is to lower the average age of the collection through systematic weeding of outdated materials and the acquisition of new, high-quality nonfiction titles. Priority will be given to replacing obsolete or worn resources, particularly in rapidly changing subject areas such as science, technology, and social studies. This effort will support curriculum alignment and provide students with current, reliable information.

Objectives:

- Weed at least 15% of outdated or damaged materials from the collection by the end of FY27.
- Purchase and catalog a minimum of 200 new nonfiction titles by the end of FY28, focusing on high-demand and curriculum-aligned subject areas.

Goal 3: Increase Student and Teacher Engagement Through Feedback and Space Design

To create a more inviting and student-centered media environment, the media center will implement regular surveys of students and teachers to gather input on desired resources, programming, and space improvements. Feedback will guide decisions about book selections, games, technology, and instructional offerings, as well as the development of comfortable and engaging areas such as reading nooks and collaborative spaces. The goal is to foster a welcoming atmosphere where students feel motivated to read, explore, and learn while supporting both academic growth and student well-being.

Objectives:

- Administer at least two surveys per school year (one per semester) to students and staff to gather feedback on media center resources and environment.
- Implement at least three changes annually (e.g., new seating, added resources, programming, or space redesign) based directly on survey results

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
Account 551100 - Media Supplies	\$250	\$500
Account 553420 - Media Subscriptions (Periodicals- Newspapers)	\$0	\$0
Account 561100 - Library Books	\$350	\$500
Fundraising and/or Grants	FY26	Projected FY27
Media Center Internal Account number for your grant(s) (get this from your bookkeeper)	\$408	\$1000
State Media Allocation	FY26	Projected FY27
Account 561100 (program 3070) - Media Books	\$2051	\$2400

Purchasing Plan FY27

Approximate Purchasing Plan	
Purpose	Amount
Account 564220 – Furniture x/Equip	\$4500
Design New Media Center Furniture and Decor)	
Account 561100 - Library Books- Additional funds for	\$750
Junior Library Guild	
Total:	\$5250

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials
- Digital: eBooks, Digital Audiobooks, Online Databases (District and Site-Licensed).
- Audiovisual: DVDs (Educational Use Only)

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of

the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- TV Production Room

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Mobile News: Portable News Crew Equipment (iPads, Mobile Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, Hotspots, iPads/Tablets (for Student/Staff Checkout)
- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Selection and Evaluation Criteria Material selection is guided by ensuring that items comply with SDPBC Board policy on selection of materials. Valid and reliable tools such as reviews by nationally recognized publications such as School Library Journal and Horn Book are used to determine if material meets age-appropriate standards, SDPBC policies, Florida Statutes and FL Department of Education guidelines. The SDPBC Board policy 8.12 specifically guides our selection of library materials with the criteria which includes compliance with HB 1467 (2022), § 1006.28 (2) (d). Materials must be educationally appropriate, age appropriate and accurate. Use of nationally recognized resources which provide evaluations of books and media resources is an important step to determine if items meet required criteria. The goal is to both maintain and increase our collection by eliminating materials which are in poor physical condition, provide information which is not age appropriate or lacks valid information. We strive to improve the quality of the collection by adding current materials which are of interest to our students, support the curriculum in classrooms and meet both local and state requirements, policies and laws. The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

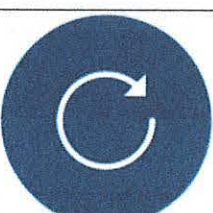
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;

- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
8507 Items in the Collection	13 Items per Student	44% Fiction Titles in the Collection	55 % Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2004 Average Age of the Collection	78% Aged Titles	5% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
3,300 Representative Titles in Collection	2005 Representative Titles Average Age	2,718 SLL Titles in Collection	2008 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	50	2006
Philosophy & Psychology	51	2005
Religion	44	2001
Social Sciences	746	2002
Language	371	2003
Science	898	2002
Technology	663	2003
Arts & Recreation	635	2008
Literature	394	1999
History & Geography	795	2002
Biography	734	2002
Easy	25	1996
General Fiction	3,767	2006
Graphic Novels	425	2023

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. This Year I did fiction so FY 2027 will be Nonfiction and FY28 will be Graphic Novels, Biography and Languages and then FY29 returns to Fiction.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard

of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The Jeaga Middle School Library Media Center organizes its collection using a clear and consistent system to ensure ease of access for students and staff, as well as continuity in the event of staffing changes. Fiction materials are organized alphabetically by author's last name to support familiarity with traditional library organization and efficient searching. Nonfiction resources are arranged using the Dewey Decimal Classification system to maintain standard subject-based organization. Biographies are shelved in a designated section and organized alphabetically by the subject's last name to allow for efficient retrieval. Graphic novels are housed in a separate, clearly labeled section to increase visibility and encourage student engagement. The media center also incorporates visual navigation supports such as signage, shelf labels, and color-coded indicators to help students independently locate materials and navigate the collection effectively.

Lost or Damaged Library Materials

At Jeaga Middle School, students are not charged fines for having overdue materials to the Media Center. Students are charged the total cost of a book if the book is lost or damaged.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities [Describe your buying goals]
	Inventory and Deselection (Weeding) Focus Non-Fiction 000-499 + Biographies Non-Fiction 500-800 weeding focus
FY28	Selection Priorities [Describe your buying goals]
	Inventory and Deselection (Weeding) Priorities Nonfiction 499-900 Nonfiction Spanish Language and Reference
FY29	Selection Priorities [Describe your buying goals]
	Inventory and Deselection (Weeding) Priorities Fiction (General Fiction, Easy, Story Collection) Weeding Biographies and History 900's

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is

required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)