



Christa McAuliffe Middle School

FY27 Collection Development Plan

Kelly Michel
Educational Media Specialist

Date Drafted: 5/8/2026

Date Approved by Administration: 5/8/2026

Media Specialist Name: Kelly Michel

Media Specialist Signature: _____

Principal Name: Dwight "Ronnie" Graydon

Principal Signature: _____

Table of Contents

Purpose Statement	3
Background Statement & School Community	3
School Mission Statement	3
Media Center Mission Statement	3
Responsibility for Collection Management Development	3-4
Library Program	4
Goals and Objectives	4
Budgeting and Funding	6-7
Scope of the Collection	6-7
Equipment	7
Collection Development	8
Selection Evaluation and Criteria	8-9
Analysis of the Collection	10
Gifts and Donations	11
Collection Maintenance	11
Lost or Damaged Library Materials	12
Strategic Focus – Weeding & Acquisitions	13
Reconsideration of Materials	12
Appendices	14
A - Library Bill of Rights	14
B - ALA Intellectual Freedom Statement	14
C - Board Policy 8.12	14
D - Board Policy 8.1205	14
E - Specific Material Objection Form	14

Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The Christa McAuliffe Middle School library media center serves a community of learners in grades 6-8, as well as the faculty, staff, and parents. As an Information Communication Technology Academy, we are proud to continue our new Medical Academy for the FY27 school year. The library program actively supports these specialized tracks by collaborating with administration and faculty to meet the specific curricular needs of the Pre-Information Technology and Medical Choice Programs. Our collection is curated to reflect the requirements of these academies while fostering the diverse educational interests of all students. According to the Gold Report, our school community is culturally and ethnically rich, with a population that is 42% White, 30% Hispanic, 19% Black, 5% Asian, 4% Multi-ethnic, and 0.5% American Indian. Furthermore, the media center is committed to supporting the unique instructional and curricular needs of our Exceptional Student Education (ESE, 19%) and English Language Learner (ELL, 7%) populations.

School Mission Statement

Christa McAuliffe Middle School is dedicated to promoting a school culture that facilitates academic excellence, positive character traits, and a healthy, safe, and nurturing climate. The staff, parents, and community of Christa McAuliffe Middle School are committed to working together to provide a consistent and nurturing climate that cultivates thoughtful, literate, ethical, and self-motivated life-long learners.

Media Center Mission Statement

The library media center of CMMS supports teaching, learning, reading, and research in an intellectually and culturally open environment, providing instruction in the use of traditional and innovative technologies for teachers and students to enhance and reinforce the prescribed curriculum. We further strive to cultivate independent thinkers, daily readers, and responsible citizens.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided at a point of need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, STEM Fair, and Literacy Week. We provide reading rewards for students who check out books and provides a collaborative space for inquiry and research.

At Christa McAuliffe Middle School the library media center schedule is flexible, meaning students can visit the Media Center before, during, or after the school day to ensure equitable access for all students. We provide reading rewards for students who check out books. Scholastic Reading Counts is no longer used, but we will continue to reward our readers using other approved programs. We will continue to use IXL to monitor student growth. The library will continue to support tutoring, remedial and celebrating success programs for our students. We will reward students who make learning gains, as well as those who strive to improve academically. The program supports special school initiatives such as Battle of the Books, STEM Fair, and Literacy Week and provides a collaborative space for inquiry and research.

Goals and Objectives

- The primary goal of the library media center's collection development efforts is to build a collection that supports the needs of the school curriculum and the school community. This goal reinforces both the school and the county's missions. The library media program recognizes its responsibility to respond to the research needs of the student body, faculty and staff. The library media specialist of Christa McAuliffe Middle School serves as the liaison to all departments as well as to students and parents
 - Goal 1: To continue to increase Ebook purchases to allow 24/7 access to books
Objective: To build our eBook collection to allow students access to reading all day, everyday
 - Goal 2: To purchase materials to support our new academies, as well as, Cambridge and high school level classes.
Objective: To build a collection of medical and technology materials.
 - Goal 3: Expand the number of high level-lexile books to challenge high level readers
Objective: To purchase high interest, low -high lexile level books to increase circulation by 20%

Budget and Funding

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$792.00</i>	<i>\$900</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$492</i>	<i>\$492</i>
<i>Account 561100 - Library Books</i>	<i>\$1400.50</i>	<i>\$2300</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$486</i>	<i>\$486</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$500</i>	<i>\$500</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$19,000</i>	<i>\$20,000</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2221</i>	<i>\$2300</i>

Purchasing Plan FY27

Purpose	Amount
Books/ebooks	\$2500
supplies	\$2500
STEM	\$1000
Technology	\$1,000
Total:	\$7,000

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District).
- Audiovisual: DVDs (Educational Use Only),

Special Emphasis:

- The collection maintains a special emphasis on non-fiction texts to support the STEM and Medical Science academies.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Station: 10 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: 3D Printers, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers
- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster the growth of factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

We will use the School Library Journal, American Association of School Librarians and other online professional resources to select and evaluate criteria according to SDPBC 8.12 (6.d). We will upload potential book orders on the stakeholders website for review. Materials considered for purchase are selected on the basis of the criteria established in SDPBC 8.12 (6.d): a. "In conjunction with the selection criteria above, library media specialists, teachers and administrators at each school location shall evaluate and select print and non-print materials for the library media center and classroom using several of the criteria outlined below, as appropriate for the media type, including educational significance, age appropriateness, accuracy, curriculum alignment.

. However, in accordance with Fla. Stat. 847.012, criteria "xvi" and "xvii" below (relating to obscenity and copyright) must be two of the criteria used in the evaluation of all materials.

Other reputable, unbiased, professional reviewing sources used for selection include:

ALA NOTABLE/BEST BOOKS
BOOKLIST
BOOK REPORT
HORN BOOK
JUNIOR HIGH SCHOOL LIBRARY CATALOG
LIBRARY JOURNAL
LIBRARY MEDIA CONNECTION (LMC)
SCHOOL LIBRARY JOURNAL
T. H. E. JOURNAL

District-Wide "Procedures for Selecting and Developing Library Collections"

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections. These procedures are followed District-wide.

District Resources and Services

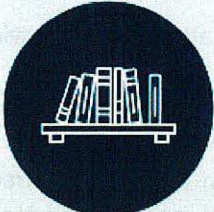
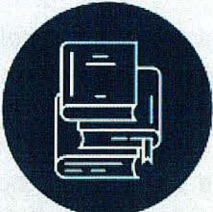
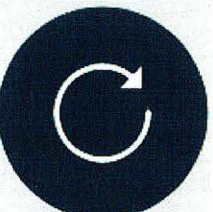
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
17,508 Items in the Collection	14.5 Items per Student	59% Fiction Titles in the Collection	32% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2004 Average Age of the Collection	63% Aged Titles	3% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
38% Representative Titles in Collection	2005 Representative Titles Average Age	40% SLL Titles in Collection	2006 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	69	2010
Philosophy & Psychology	101	2003
Religion	67	1994
Social Sciences	765	2004
Language	313	2001
Science	795	2002
Technology	636	2004
Arts & Recreation	1062	2010
Literature	634	1999
History & Geography	1146	2004
Biography	981	2002
Easy	64	2010
General Fiction	10,283	2004
Graphic Novels	509	2020

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

2026 Fiction, reference and Graphic Novels

2027 Professional Holdings, Class Sets and Easy

2028 Nonfiction and special collections

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

To enhance accessibility and visual navigation, the Christa McAuliffe Middle School collection is organized as follows: fiction is genreified by subject using colored spine labels, biographies are arranged by the subject's last name, and graphic novels are maintained in a dedicated, separate section.

Lost or Damaged Library Materials

At Christa McAuliffe Middle School, we do not charge fees for overdue books; however, we do charge for lost or damaged books. As per School Board Policy 2.21B(9)[This section is new this year. "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property"]

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities
	Increase Non-Fiction, Computer Science, Social Science, STEM
	Inventory and Deselection (Weeding) Focus 1) Inventory Class Sets, Easy, and Non-Fiction 000-599 2) Weed Fiction, Class Sets and Easy sections
FY28	Selection Priorities
	Purchase Technology, Arts and Literature and General Fiction
	Inventory and Deselection (Weeding) Priorities 1) Inventory Non-Fiction 600-999 and Biographies. 2) Weed 600-999, Fiction and Biographies sections
FY29	Selection Priorities
	Increase Fiction, Reference, Biographies and Graphic Novels
	Inventory and Deselection (Weeding) Priorities 1) Fiction, Professional Holdings, Reference Graphic Novels). 2) Weed Professional library, graphic novels and reference

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)