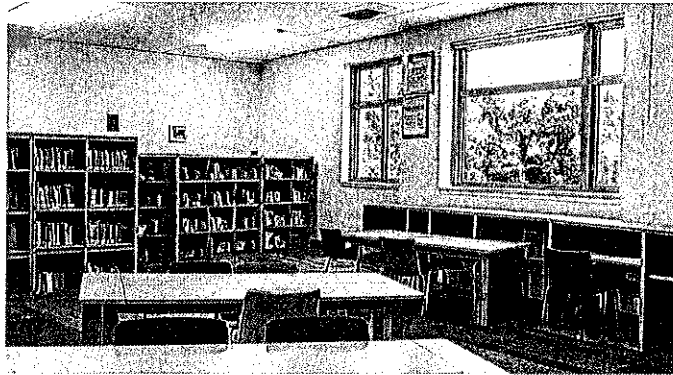


FY27 COLLECTION DEVELOPMENT PLAN



Eagles Landing Middle School FY27 Collection Development Plan

Stephen Wilsman

Educational Media Specialist

Signature Page

Eagles Landing Middle School
FY27 Collection Development Plan

Date Approved by Administration: **5/19/2026**

Media Specialist Name: _____ Stephen Wilsman _____

Media Specialist Signature: _____  _____

Principal Name: _____ Dominick Rizzatti _____

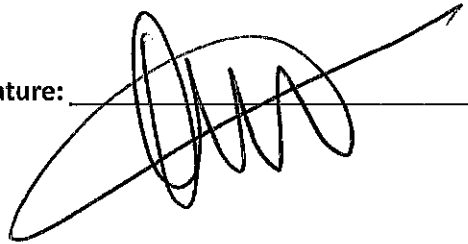
Principal Signature: _____  _____

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The current enrollment at Eagles Landing Middle School is 1517 students. The Eagles Landing Media Center services sixth through eighth-grade students, faculty staff, and parents. According to the Gold Report, approximately 52% of the student population is White, 9% is Black, 33% is Hispanic, 4% is Asian, and 2% is Multiethnic. Our students speak various languages, including, but not limited to, English, Spanish, Portuguese, Russian, Haitian Creole, French, German, and Hebrew. Approximately 30% of students qualify for free or reduced lunch. The media center seeks to ensure that resources are available to meet the needs of culturally diverse students.

School Mission Statement

ELMS is committed to providing an optimal student experience that includes a student-driven, collaborative, technology-based curriculum to ensure student excellence and equity.

ELMS is committed to creating a safe, nurturing environment that builds a foundation of college preparedness and career readiness, as well as empowering students with the skills, knowledge, and experiences necessary to become productive, educated, competitive, and responsible citizens in the global community.

Media Center Mission Statement

ELMS is committed to providing an optimal student experience that includes a student-driven, collaborative, technology-based curriculum to ensure student excellence and equity.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library at Eagles Landing Middle School operates on a flexible schedule. The library opens for students at 9:15 am and closes at 4:30 pm. Our library program serves our community, aiming to foster literacy, education, and community engagement. These programs encompass a broad spectrum of offerings, including but not limited to traditional book lending services, educational workshops, cultural events, and technological resources. We often host cultural events, art exhibitions, PTSA and SAC functions, teacher events, and PDD training. All of which are designed to foster a sense of community and intellectual enrichment. The Media Center participates in Celebrate Literacy Month, Read Across America, National Poetry Month, Black History Month, Hispanic Heritage Month, Women's History Month, and International Literacy Day. Our library also welcomes guest speakers who educate students on topics including but not limited to The Holocaust and Black History Month.

Goals and Objectives

Goal 1: Foster a Love for Reading:

Objective 1: offer a diverse collection of engaging and age-appropriate books.

Objective 2: Collaborate with language arts classes to complete a quarterly book challenge.

Goal 2: Increase circulation of previously uncirculated items.

Objective 1: Create targeted displays that feature only previously uncirculated items.

Objective 2: Talk titles individually with students, especially prominent readers.

Goal 3: To support students' literacy skills through the incorporation of technology.

Objective 1: To teach all students to use Destiny to locate and check out books in the Media Center.

Objective 2: To teach all students how to access and check out ebooks using Mackin Via.

Objective 3: To utilize Chromebooks with students in meaningful ways to access library materials, conduct research, and extend learning.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

Eagles Landing Media Center is given a school-based operating budget at the beginning of every school year. The ELMS Bookkeeper uses a formula to disperse the appropriate funds. It is expected that the budget for SY26 will be similar to the school year of SY25 budget line is as follows:

School-based Operating Budget	Budget FY26	Projected FY27 Budget
<i>Account 551100 - Media Supplies</i>	<i>\$1,431.50</i>	<i>\$1,431.50</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$0</i>	<i>\$</i>
<i>Account 561100 - Library Books</i>	<i>\$1,276.50</i>	<i>\$1,276.50</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$0</i>	<i>\$0</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$0</i>	<i>\$0</i>
Fundraising and/or Grants	Budget Amount	
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$?</i>	<i>\$</i>
State Media Allocation	Budget Amount	
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$3,673.00</i>	<i>\$3,673.00</i>

Purchasing Plan FY27: Priority will be to purchase newer and popular fiction titles.

Purpose	Amount
Upgrade/update our collection	\$3,500.00
Chromebooks (loaners, alg/geo)	\$1,000.00
STEM	\$500.00
Total:	\$5,000.00

Scope of the Collection

The collection at Eagles Landing Middle School will include books and media that have been reviewed and vetted and support both curriculum and pleasure reading as per School Board Policy 8.12 (see Section 5d). Students will be able to access books in Fiction, and non-fiction, based on the Dewey Decimal system of classification (**see Section 8 Management of Library Media Instructional Materials**). To address the needs of students with reading devices, books will be made available in e-book format as well.

The school district provides a collection of electronic databases and eBooks that expand the local collection and provide 24/7 access for students.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey

Decimal Classification System to ensure uniform accessibility across the District.

Equipment

Eagles Landing Middle School has a newly upgraded TV production studio. Studio equipment includes: video cameras, microphones of various types, tripods, editing software such as Adobe Premiere Pro for editing and post-production, computers, external hard drives, tricaster, teleprompter, large screen televisions, and a dedicated studio space with a green screen backdrop, lighting equipment, and soundproofing for filming and recording. Teachers and staff have use of interactive smartboards, printers and copiers that include faxing and scanning, and audiovisual equipment that include projectors. Teachers can also use the laminator and poster printer. In addition, all students have a school issued chromebook.

Collection Development and Maintenance

Collection development is the process of selecting, evaluating, and maintaining materials to meet the needs of those students, staff, and community members utilizing our media center. Collection development aims to build a well-rounded and balanced collection that reflects the interests and informational needs of the library's users while supporting the institution's goals and objectives. Additionally, it involves ongoing evaluation and maintenance to ensure the collection remains current, relevant, and aligned with the evolving needs of the administration, teachers, students, parents, and stakeholders.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster the growth of factual knowledge, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

At Eagles Landing, the media specialist takes the selection and evaluation of materials being purchased for the school community very seriously. Any new material selected and placed on a purchase list must go through an evaluation process. Please review School Board Policy 8.12 on the selection of Library Media Center materials. It is our goal to ensure our school policies are in line with the policies of the district. The Library Media Center is dedicated to designing and maintaining a library media program that supports, complements, and expands the instructional program of the school.

The media specialist will:

- encourage pleasure reading

- provide and promote extensive use of resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum
- provide a learning environment which promotes inquiry
- stimulate intellectual curiosity
- provide and promote instruction to prepare students to become independent users of libraries and information resources.

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
10,571 Items in the Collection	7.2 Items per Student	65% Fiction Titles in the Collection	32% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2006 Average Age of the Collection	65% Aged Titles	6% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
44% Representative Titles in Collection	2007 Representative Titles Average Age	51% SLL Titles in Collection	2009 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	23	2011
Philosophy & Psychology	27	2002
Religion	57	2003
Social Sciences	994	1997
Language	21	1996
Science	668	1998
Technology	593	1998
Arts & Recreation	676	2009
Literature	185	1997
History & Geography	159	1999
Biography	167	2002
Easy	7	1996
General Fiction	2008	6,900
Graphic Novels (741.5) See Help document if needed	#	year

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

School Year	Strategic Focus Primary	Strategic Focus Secondary
FY26	Fiction (Inventory & Weed)	Graphic Novels

FY27	Non-Fiction (Inventory & Weed)	Biographies
FY28	E-books	References

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Our library is organized to help students find books easily and keep shelving consistent during staff changes. Fiction is genreified by subject using color-coded spine labels and alphabetized by the author's last name. Non-Fiction follows the standard Dewey Decimal system. Biographies are kept in their own section and arranged alphabetically by the *subject's* last name so all books about the same person stay together. Graphic Novels and Manga are separated into a dedicated section organized by series and volume number, while our Teen section isolates Young Adult literature to better serve our older readers. Lastly, Picture Books are alphabetized by the author's last name. Following these guidelines ensures our media center stays neat, predictable, and user-friendly for everyone.

Lost or Damaged Library Materials

soon as the loss or damage occurs. Replacement costs can occur depending on multiple factors. New material, or material that must be replaced could require the full retail price of the item or a predetermined fee set by the school. Consequences for failing to pay for lost or damaged materials w could include restrictions on borrowing privileges.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

FY27	Selection Priorities • Biographies
	Inventory/Weeding Priorities • Nonfiction
FY28	Selection Priorities • Fiction
	Inventory/Weeding Priorities • Fiction
FY29	Selection Priorities • Graphic Novels
	Inventory Priorities • Nonfiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)