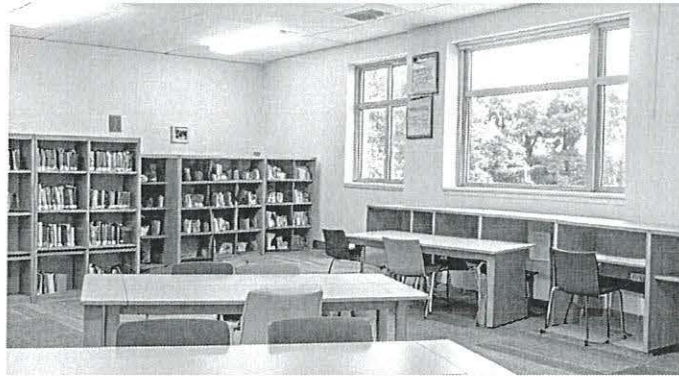


FY27 COLLECTION DEVELOPMENT PLAN



Conniston Middle School FY27 Collection Development Plan

Lanie Simpson

Educational Media Specialist

Signature Page

Conniston Middle School
FY27 Collection Development Plan

Date Approved by Administration: **April 15, 2026**

Media Specialist Name: _____ Lanie Simpson _____

Media Specialist Signature: Lanie Simpson

Principal Name: _____ James Thomas _____

Principal Signature: JK

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The primary patrons of the Conniston Middle School Library Media Center are students in 6th through 8th grade, faculty, and staff. Conniston Middle School has a culturally and ethnically diverse student population representing different economic backgrounds, which include 15% Black, 70% Hispanic, and 12% White. The total student population is 1128. Predominant languages spoken are English, Spanish, and Haitian Creole. In addition, the Conniston Middle School Library Media Center supports the unique curricular needs of our I.B. program, ELL program, ESE program, AVID, and Title I support programs.

School Mission Statement

To create a holistic approach to teaching and learning by fostering active and compassionate life-long learners who creatively engage as solutions-minded leaders in local and global challenges. We are committed to equity and access for all students through College and Career Readiness using Inquiry, Action, and Reflection driven by our four pillars: Standards, High Expectations, Personalized & Engaging instruction.

Media Center Mission Statement

The media specialist is responsible for the development and maintenance of the library's collection. Suggestions from staff, faculty, and district stakeholders are considered. Student requests are also taken during visits to the media center.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a Flexible schedule to ensure equitable access for all students. Instruction is provided at point-of-need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books and provides a collaborative space for inquiry and research.

Goals and Objectives

Goal 1 - Increase the overall average publication date of the collection

Objective 1: Weed and replace outdated materials. The main focus for this school year will be on easy and philosophy and social science.

Objective 2: Weed materials that have low circulation and are worn out or dated.

Goal 2 - Increase readership and book checkouts.

Objective 1: Collaborate with 6th-grade ELA teachers to do media center tours in the early part of the school year.

Objective 2: Create bulletin and tabletop displays around timely and topical themes to highlight selections.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$449</i>	<i>\$449</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$520</i>	<i>\$520</i>
<i>Account 561100 - Library Books</i>	<i>\$866</i>	<i>\$866</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$520</i>	<i>\$520</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$520</i>	<i>\$520</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$611.85</i>	<i>\$611.85</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2623</i>	<i>\$2623</i>

Purchasing Plan FY27

Purpose	Amount
books	4000
supplies	600
Total:	\$4600

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Professional Collection.
- Digital: eBooks, Online Databases (District-Licensed).
- Manipulatives/Realia.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

- Mobile News: Portable News Crew Equipment (iPads, Mobile Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers,

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

1. Policy Alignment: Materials considered for purchase are selected based on the criteria established in the School District of Palm Beach County Board Policy 8.12 Selection of Library Media Materials. (See Appendix A).

The media specialist will focus on selection of materials based on positive reviews from reputable, unbiased, professional reviewing sources used for selection include: Booklist, Hornbook, Kirkus Review, and School Library Journal.

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

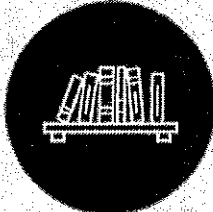
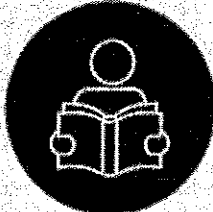
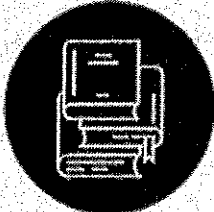
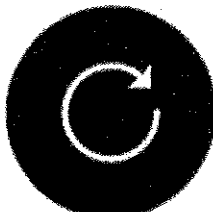
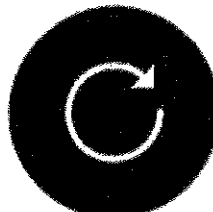
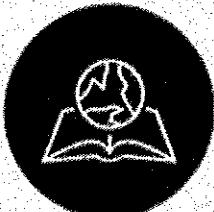
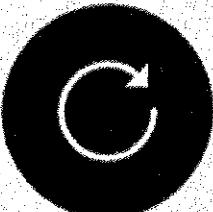
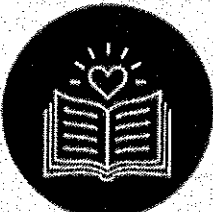
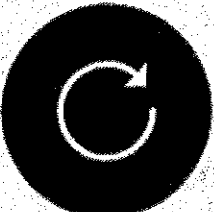
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
6,493 Items in the Collection	5.4 Items per Student	55% Fiction Titles in the Collection	35 % Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2008 Average Age of the Collection	52% Aged Titles	12% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
52% Representative Titles in Collection	2010 Representative Titles Average Age	52% SLL Titles in Collection	2011 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	23	2013
Philosophy & Psychology	29	2012
Religion	48	2001
Social Sciences	491	2004
Language	28	2006
Science	202	2005
Technology	140	2011
Arts & Recreation	776	2011
Literature	312	2000
History & Geography	256	2008
Biography	537	2003
Easy	75	1990
General Fiction	3557	2011
Graphic Novels (741.5)	468	2015

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

2025-26: Fiction

2026-27: Non Fiction

2027-28: Easy/Biography

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction is shelved alphabetically by the author's last name.

Young Adult fiction and graphic novels are separated into their own section.

Spanish novels, graphic novels and nonfiction are separated into their own section.

Biographies are filed by Subject Last Name.

Graphic Novels are separated into their own section.

Lost or Damaged Library Materials

Conniston Middle School does not charge late fees. We seek to cover the cost of a replacement book for lost books less than five years old.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

FY27	Selection Priorities • Social Sciences • Philosophy • Easy
	Inventory and Deselection (Weeding) Focus • Social Sciences • Philosophy • Easy
FY28	Selection Priorities • History • Technology • Science
	Inventory and Deselection (Weeding) Priorities • History • Technology • Science
FY29	Selection Priorities • Biography • Fiction • YA
	Inventory and Deselection (Weeding) Priorities • Biography • Fiction • YA

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed February 5, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed February 2, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed February 2, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed February 2, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed February 2, 2026)