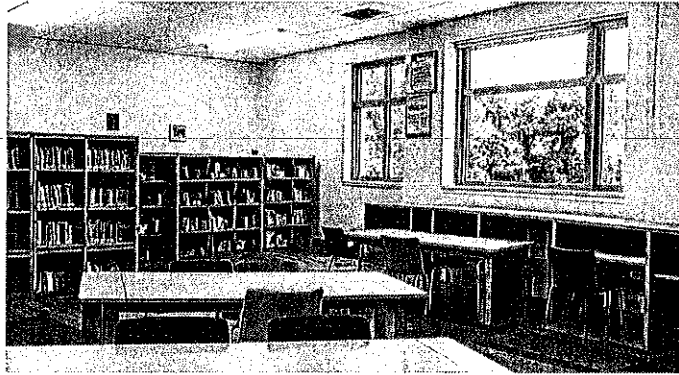


FY27 COLLECTION DEVELOPMENT PLAN



Carver Middle School FY27 Collection Development Plan

Lakin Goldwire

Educational Media Specialist

Signature Page

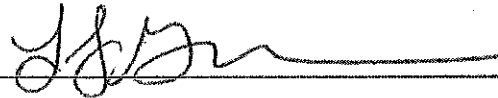
Carver Middle School

FY27 Collection Development Policy

Date Approved by Administration: 05/05/2026

Media Specialist Name: Lakin Goldwire

Media Specialist Signature: _____



Principal Name: Dr. Shannon Grice

Principal Signature: _____



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Purpose of Collection Development Policy

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Carver is a STEM, AVID and IB infused school. The users of Carver Middle School Library Media Center come from grades 6 through 8 in addition to the faculty, staff and parents of that community of users. According to the SIS school snapshot, Carver Middle School has a culturally and ethnically diverse student population representing different backgrounds, which include 5% White, 75% Black, 18% Hispanic, and 2% other. In addition, the Carver Middle School Library Media Center supports the unique curricular needs of the ESE (23%) and ELL (27%) students.

School Mission Statement

Carver Middle School's purpose, through IB, Pre-IT, and AVID, is to serve the educational needs of its students and provide ongoing support for its families. Our mission is to enable all students to become positive and productive citizens and members of a global society. To achieve this, we aim to develop the student intellectually, socially, ethically, and physically. The overall climate encourages life-long learning through self-discipline, tolerance, leadership, and service to others.

Media Center Mission Statement

The mission of Carver Middle School's Library Media Center is to provide equitable access to print and electronic resources for students to use in their pursuit of academic and leisure learning. We further strive to assist all students in becoming effective users of ideas and information while providing an environment that encourages a lifelong love of reading.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

Foremost among national standards for school library media center programs is the need to work collaboratively with teachers to develop meaningful information literacy lesson plans that integrate into classroom learning. At Carver Middle School, the library media specialist uses Study Sync as a mechanism to review the standards being taught at a grade-level in any given week and works with the classroom teacher to develop compatible lessons that support classroom learning. The district is also preparing to transition to the Savvas ELA curriculum in the near future as part of its ongoing adoption of instructional materials.

The school administration and faculty are aware that recent research documents improvement in student learning gains when the library media center is available to the student at the time of need. At Carver Middle School the library media center schedule is flexible, meaning students can visit the Media Center before, during, or after the school day. During the first 20 minutes of homeroom students are encouraged to read in their classrooms and come to the library to check out books. Students are permitted to read, check out books, and/or take Book of the Month Trivia quizzes during this 20 minute period.

SPECIAL INITIATIVES:

- **Points for Pages:** The Points for Pages Media Center Initiative promotes literacy by encouraging students to read and track their progress. Students earn one point for every page read and submit a Points for Pages Google Form that includes accountability questions and an honor integrity pledge to ensure responsibility and honesty. As points accumulate, students can redeem them for rewards at the Eagle Nest Store, motivating continued engagement. This initiative supports reading growth, accountability, and a positive, student-centered environment where learners are encouraged to build strong literacy habits.
- **Scholastic Book Fair:** The LMC hosts a book fair throughout the year. Students are able to purchase books of their interest.
- **Read Across America Day:** The LMC partners with community leaders to share in the joy of reading and instill the love for learning to students.
- **Literacy Week:** Daily activities to raise awareness about the importance of reading and inspire students and to make reading part of their daily routines

Goals and Objectives

Lakin Goldwire will continue as the Library Media Specialist. She will continue to support the goals of Carver Middle School and the district in developing her program and adding to the collection.

Objectives:

- To increase library use among ESE students and reluctant readers, we will expand the number of high interest titles by 5% by January 2029 compared to the titles in the collection of March 2026.
- Our starter Makers Space is continuously being developed to include additional items. The makerspace will include a writing center, coding center, supplies center, math center, building center, crafting, games and puzzles, alongside other creative and fun hands-on activities. Teachers may email the media specialist if they would like to schedule a time for a whole class to

- visit the media center. The Media Center is open for students in the morning as enrichment.
- Raise funds to purchase materials by hosting book fairs.
- Assist and promote Pages for Points, Book of the Month, and Battle of the Books.

GOAL 1: Increase Circulation

Action Step 1: Implement Points for Pages, Battle of the Books, and Book of the Month Goals and Incentives

Action Step 2: Increase Points for Pages participation by highlighting 1-2 titles per month via student communication channels.

Action Step 3: ELA class media center visit rotations.

Action Step 4: Give the opportunity for students to be involved in book selection via Surveys (ensuring books purchased meet selection criteria).

Action Step 5: Collaborate with staff on class reads to ensure titles selected are of high interest to students, promoting a love of reading, which would bring more patrons into the library.

GOAL 2: Continue to promote inclusion in the collection and the library as a safe space for all.

Action Step 1: Weed out low circulating/outdated titles.

Action Step 2: Make sure diverse characters and points of view are included in every genre of the library. Purchase titles as needed.

Action Step 3: Ensure book displays always include diverse characters and points of view, and make displays geared towards underrepresented populations.

Budget and Funding

The media center receives an annual school-based operating budget allocated at the start of each school year. Other sources such as state or district funds, fundraising projects, grants, and donations may supplement the budget allocation. For the FY27 school year, the Media Center's budget is expected to remain consistent with the amount provided in FY26, supporting collection development, digital resources, and programming.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>FY27 Projected Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$216.00</i>	<i>\$300</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$305.00</i>	<i>\$450.00</i>

<i>Account 561100 - Library Books</i>	<i>\$1401.93</i>	<i>\$1500.00</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$80.04</i>	<i>\$120.00</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>\$</i>	<i>\$861</i>
<i>Fundraising/ Grants</i>	<i>\$1500.00</i>	<i>\$1500</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>6-4408.00</i>	<i>6-4408.00</i>
<i>State Media Allocation</i>	<i>Budget Amount</i>	
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$1483.00</i>	<i>\$1600.00</i>

Purchasing Plan FY27

Approximate Purchasing Plan	
Purpose	Amount
Continue to develop the Makers Space	\$1,000.00
Expand the number of high-interest fiction books to attract reluctant readers including our large ESE and ELL populations	\$2,000.00
Increase the number and quality of nonfiction books particularly in the areas of STEM	\$2,000.00
Media Supplies/ Resources	\$1,000.00
Total:	\$6,000.00

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- **Print:** Hardcover and Paperback Books, Graphic Novels, Reference Materials, Periodicals (Magazines/Newspapers), Professional Collection.
- **Digital Resources:** The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Computers with access to the Internet and resources provided through the District's web page. Students also have access to the collection of District provided databases and eBooks that expand our school collection and provide 24/7 accessibility for students.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 10 Chrome Laptop Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: Printers, Coding Kits, Building Manipulatives.

Media Production:

- TV Studio: Full Production Studio (Cameras, APEX/Mixer, Lighting, Green Screen).
- Mobile News: Portable News Crew Equipment (iPads, Mobile Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, iPads/Tablets (for Student/Staff Checkout)

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

In accordance with School District of Palm Beach County Board Policy 8.12 - Selection of Library Media Center Materials (see Appendix C), Carver Middle School Media Center uses the following professional reviewing sources to aid in the selection of library media center materials.

- School Library Journal - <https://www.slj.com/section/reviews>

- Booklist - <https://www.booklistonline.com/>
- Horn Book Guide - <https://www.hornbookguide.com/site/>
- Center for the Children's Book - <https://bccb.ischool.illinois.edu/>
- Kirkus Reviews - <https://www.kirkusreviews.com/>
- Publisher's Weekly - <https://www.publishersweekly.com/pw/reviews/index.html>
- School Library Connection - <https://schoollibraryconnection.com/About>

ALAYouthMediaAwards

<https://www.ala.org/news/mediapresscenter/presskits/youthmediaawards/alayouthmediaawards>

Carver Middle School Media Center only uses reviews from professional reviewing sources. Reviews from Amazon, Goodreads, Common Sense Media, and the like will not be considered when selecting library media center materials.

District-Wide "Procedures for Selecting and Developing Library Collections"

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources And Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

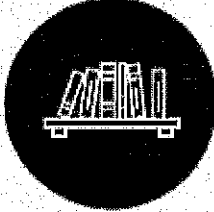
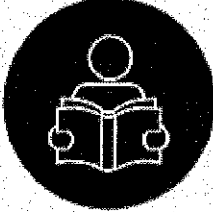
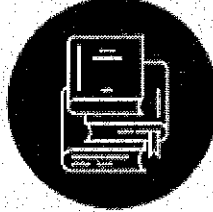
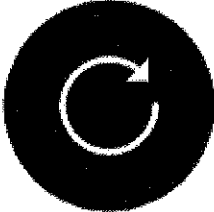
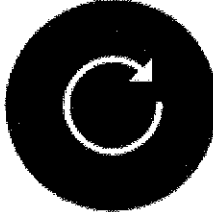
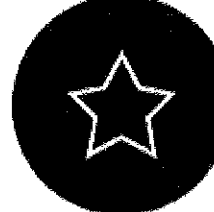
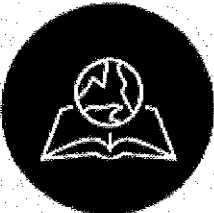
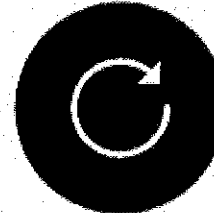
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the

technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
13,050 Items in the Collection	15.2 Items per Student	55% Fiction Titles in the Collection	32% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2004 Average Age of the Collection	66% Aged Titles	5% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
48% Representative Titles in Collection	2005 Representative Titles Average Age	43% SLL Titles in Collection	2007 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	27	2015
Philosophy & Psychology	47	2004
Religion	29	1997
Social Sciences	518	2002
Language	92	1996
Science	675	2000
Technology	428	2004
Arts & Recreation	1017	2011
Literature	306	2002
History & Geography	1074	1999
Biography	898	1999
Easy	190	1998
General Fiction	7129	2006
Graphic Novels	29	2013

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are out-of-date or age-inappropriate simply because they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Per Florida Statute Board Policy 8.12 (8) governing Instructional Materials, instructional material stored in the Library Media Center must be inventoried annually. To facilitate the circulation and inventory

process, Destiny Library manager software has been made available to all schools. Carver Middle School typically inventories part of its collection each year on a rotational basis, every 3 years. Weeding of materials and resources is essential for the maintenance of a healthy reading, research, and reference library media collection. Weeding is a form of quality control of the collection in which outdated, inaccurate and worn-out materials and equipment are discarded from the electronic catalog and physically removed from the collection.

The Library Media Specialist is responsible for the on-going maintenance of a quality collection which includes procurement of new materials and discarding of ineffective items. Teachers, administration and the school library media advisory committee assist in the re-evaluation and systematic deleting of materials and equipment to ensure that the collection remains responsive to user needs, changing curriculum and advancing technology.

In coordinating this process, the library media specialist will follow objective criteria for removing materials and equipment from the media center, which includes obsolescence, physical age and condition, and general inapplicability for continued inclusion in the existing collection.

Ongoing Maintenance:

Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Lost or Damaged Library Materials

Carver Middle School's policy regarding lost or damaged library materials requires students to either replace the item or pay the current replacement cost. While we do not charge daily late fees for overdue items, materials that are significantly overdue may be considered lost and subject to a replacement charge. Exceptions to this policy may be made in cases of financial hardship or special circumstances, which are reviewed on a case-by-case basis by the Media Specialist.

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years. The three year inventory rotation cycle is as follows: FY27: Non-Fiction FY28: Reference, Biography, Special Collections FY29: Fiction

Strategic Focus – Weeding and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities ● General Fiction ● Technology ● Arts & Recreation
	Inventory/Weeding Priorities ● Non Fiction Science ● Non Fiction - Religion

FY28	Selection Priorities • General Fiction • Technology • Language
	Inventory/Weeding Priorities • NonFiction History & Geography • Social Sciences
FY29	Selection Priorities • General Fiction • Easy • Arts & Recreation
	Inventory/Weeding Priorities • Literature • Technology

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of CDP

This collection development plan will be reviewed each school year.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)