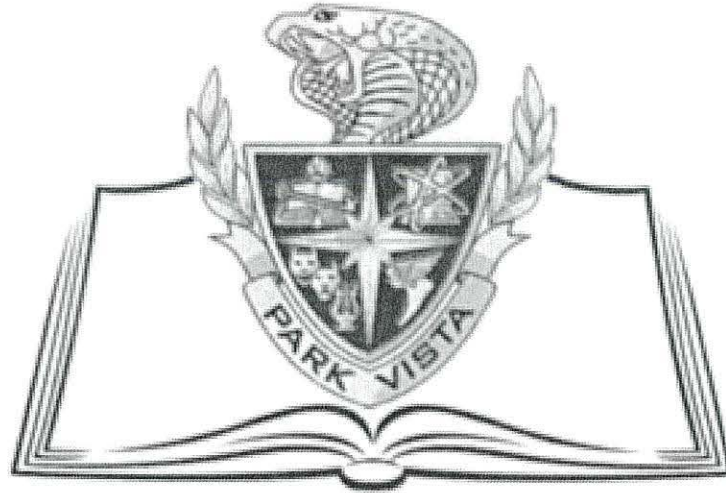


Park Vista Community High School
7900 Jog Road-Lake Worth-FL-33463



The Library @ Park Vista High

Park Vista Community High School

FY27 Collection Development Policy

Date Drafted: May 1, 2026 April 10, 2026

Date Approved by Administration: **May 22, 2026 Dr. Enrique Vela**

Media Specialist Name: Alina Orenstein

Media Specialist Signature: 

Principal Name: Dr. Enrique Vela

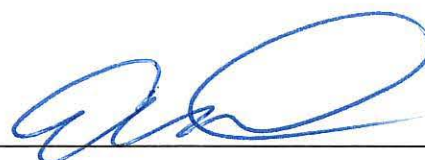
Principal Signature: 

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Purpose of Collection Development Policy

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Park Vista Community High School is a top rated public high school serving students in grades 9-12. Park Vista offers several Career and Technical Academies; Automotive Service and Repair Technology, Automotive Collision and Refinishing, Medical Science, and Multimedia Communications. As of May 2025, there are 2817 students enrolled and our demographics are as follows: White - 48% Black - 15% Hispanic - 27% Asian - 5% Other - 4%

School Mission Statement

School District of Palm Beach County: The School District of Palm Beach County is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and productive careers.

Media Center Mission Statement

Park Vista Community High School Park: Vista Community High School is committed to fostering a safe environment which respects diversity while providing an atmosphere of academic excellence, student involvement and positive opportunities for all. Park Vista Community High School Library is committed to providing dynamic resources, services, programming and instruction to meet the information needs of our diverse learners. We encourage reading for pleasure, creative exploration, curiosity and inquiry, critical thinking and self- direction.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. Instruction is provided weekly and at point of need to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, Literacy Week, Author visits and Writer's Workshop and provides a collaborative space for inquiry and research.

Our library strives to offer high quality resources, services and programming that support and enhance the instructional needs of the whole school. In order to meet this goal, the library media specialist keeps well-informed of new research and technologies and incorporates new ideas into the library program. Instruction in research, library and information skills is an important aspect of the library media program. Library instruction is aligned with AASL, ISTE and CPALMS standards.

The Park Vista library is open every day that students and/or faculty are in attendance. Students have access to

the library before, during and after school. Students and faculty also have 24/7 access to the library's website as well as online subscription eBooks and research databases.

The library maintains a liberal checkout policy in order to encourage students to read as much as possible, both for academic and personal interest. The library also participates in an Interlibrary Loan program where materials can be requested from other schools. Students may borrow up to ten books at a time, and are not charged for overdue items. However, students do receive overdue notices regularly. Students are however fiscally responsible if books are damaged or lost. Students may also borrow eBooks and audiobooks through Destiny, Gale and MackinVia. Teachers may borrow an unlimited number of books and audiovisual materials, including professional resources, from the library and keep them as long as needed.

The School District of Palm Beach County Library Media Services provides support for the school library and establishes uniform policies and procedures for school library media centers throughout the School District of Palm Beach County. Library Media Services works in collaboration with district departments including the Department of Educational Technology to provide the technology and training needed for school library media personnel to stay current with digital technologies and trends that are beneficial to library patrons.

Goals and Objectives

SY26 Goals in review:

Goal 1: (Achieved) Expand collaborative research lessons not only within the ELA, Science and Social Studies departments but in PE, Band, and other Fine Arts classes.

Goal 2: (Achieved) Teach research skills to grade 9 ELA classes.

Goal 3: (Achieved/Striving) Continue support of a 21st century learning space

- a. Create small group study areas for students. (Achieved)
- b. Create more Makerspace areas for student and staff use. (Striving)

Goal 4: Increase overall age of collection from 2008 to 2010. (Achieved) New average age is 2013.

- a. Aggressive weeding continues for non-fiction, fiction, and biographies.
- b. Add 20 new eBook and audiobooks to the digital collection of 471.
- c. Review current material for relevancy and diversity of the collection to meet the needs of 100% of our population.
- d. Add 10 more current career titles.

Goal 5: Proactively encourage independent reading. (Achieved)

- a. Book displays (themed, new titles, Florida Teens Read)
- b. Reading promotions
- c. Use of social media and Google Classroom
- d. Book Clubs
- e. Trivia and contests, book talks, etc.

Goal 6: Career Readiness and college focus (Striving)

- a. Increase amount of eBooks, library books and resources available to students
- b. Subscribe to one college and career readiness database
- c. Instruct 11th and 12th grade students on resume building and scholarship applications.

Goal 7: Author Visits (Achieved)

- a. Have at least two authors visit students; virtual or in person.

Reflection:

This year has been an overall success. We developed a strong foundation of lunch time and regular student aides. They were trained to put up book displays, assist students during lunch with copies, supplies and projects and became an integral part of the library media program. The chromebook distribution was also removed from the library media specialists' duties and given to the new STST which relieved me of time to attend to my library duties. We had many exciting literary events that stimulated student interest and curiosity. As we prepare for a full remodel of the library, staff and student aides have aggressively weeded, cleaned, and prepared the Media Center for demolition.

SY27 Goals:

Goal 1: Expand collaborative research lessons not only within the ELA, Science and Social Studies departments but in PE, Band, and other Fine Arts classes.

Goal 2: Teach research skills to grade 9 ELA classes.

Goal 3: Increase the use of digital resources while the library is closed for renovations.

- Purchase 50 new ebooks to increase digital collection.
- Create a landing page for students and staff to stay connected to the library.

Goal 4: Increase overall age of collection from 2013 to 2015.

- Weeding will be light this year and completed as we return the collection to the stacks.
- Add 50 new eBooks and 50 audiobooks to the digital collection.
- Add 10 more current career titles.

Goal 5: Proactively encourage independent reading.

- Book displays (themed, new titles, Florida Teens Read)
- Reading promotions
- Use of social media and Google Classroom
- Book Clubs
- Trivia and contests, book talks, etc.
- Author visits: at least two if possible

Goal 6: Career Readiness and college focus

- Increase amount of eBooks, library books and resources available to students
- Advertise and teach students how to access the Gale Peterson's Test Prep
- Instruct 11th and 12th grade students on resume building and scholarship applications.

Goal 7: Grant Writing

- Write grants for the Makerspace, charging locker, etc.

Budget and Funding

Park Vista Community has multiple funding streams. The first is the 3070 categorical funds which are delineated yearly from the state and to be used for library materials that are cataloged and inventoried as part of the library media collection. Program 8430 are capital funds used for the purchase of hardware supporting Destiny, the online catalog.

2024-2025 (FY25) projected budget amounts

<i>School Based Operating Budget</i>	<i>FY26 Budget</i>	<i>FY27 Projected Budget</i>
<i>Account 55110 - Media Supplies-(combined)</i>	<i>\$2,344</i>	<i>\$2500</i>
<i>Account 553420 - Media Subscriptions-(combined)</i>	<i>\$1,301</i>	<i>\$1200</i>
<i>Account 561100 - Media Books</i>	<i>\$4,770</i>	<i>\$4500</i>

Account 562230 - Media A/V Equipment	\$0	\$0
Media Center Internal Account number (get this from your bookkeeper)	\$9580.16	\$8000
8070 Approximate Value	\$1,200	\$1200
Account 556110 (program 3070) - Media Books	\$4,400	\$4500
Total	\$24,203	21,900

*numbers are approximate until confirmation from the bookkeeper.

Purchasing Plan 2026-27

Approximate Purchasing Plan	
Purpose	Amount
Furniture (desks for students)	\$5,000
books (eBooks, print) -Biographies, Non-Fiction focus	\$12,000
supplies (ink, pens, pencils, markers, etc)	\$3,000
MakerSpace	\$5,000
Total:	\$24,000

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels
- Digital: eBooks, Digital Audiobooks, Online Databases, Site Licenses

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and

provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Site Licenses:

Peterson's Career and Test Prep

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 28 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: 3D Printers, Coding Kits, Building Manipulatives. (coming in January with remodel)

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks checked out individually (No daily Loaners), Laptop Chargers, iPads/Tablets (for Student/Staff Checkout)
- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

We have a responsibility to develop and maintain a collection that meets the needs of the students, faculty, and staff members here at Park Vista Community High School. Any materials considered for purchase go through a rigorous vetting process. Materials considered for purchase are selected on the basis of the criteria established in SDPBC 8.12 (6.d) and in accordance with Florida Statute 847.012, are evaluated for, educational significance, appropriateness of material, accuracy, literary merit, scope, authority, special features, translation integrity, arrangement, treatment technical quality, aesthetic quality. They are selected after reviewing two or more positive reviews from professional sources such as a School Library Journal, Horn Book, Booklist, and/or Children's Catalog.

Other factors also are reviewed such as the educational value, the age level appropriateness, and collection needs.

The following are other professional tools used in the selection process: ALA Notable/Best Books, Booklist, Bulletin for the Center for Children's Books, Horn Book, Kirkus Reviews, Library Journal, Publishers Weekly, School Library Journal, YALSA Best Books for Teens.

District-Wide Procedures for Selecting and Developing Library Collections

School Board Policy 8.12 sets out the procedures for selecting and developing library collections. These procedures are followed District-wide.

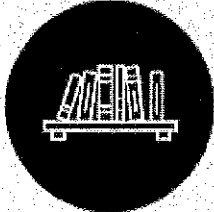
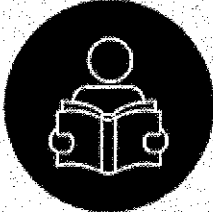
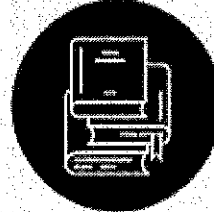
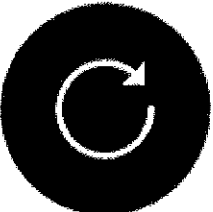
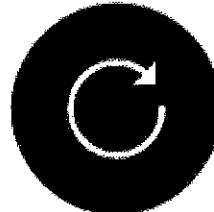
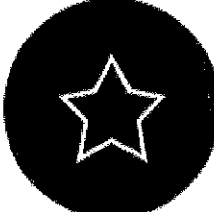
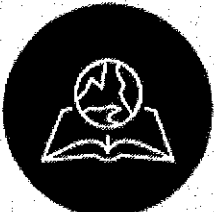
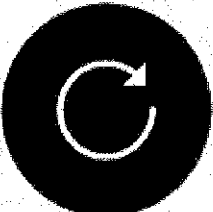
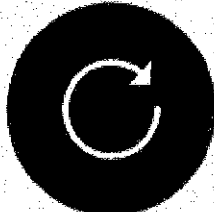
District Resources and Services

The School District Library Media Services provides support to school library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs, and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services works in collaboration with other District departments including the Department of Educational Technology to provide selected electronic information, the technology to access it, and the training needed to search and find specific facts efficiently and effectively.

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
6,528 Items in the Collection	2.3 Items per Student	37% Fiction Titles in the Collection	44% Percent of nonfiction in the collection
Library media resources are curated to include both recently published works and classics that both rightfully impact the average age of the collection.			
	2013 Average Age of the Collection	34% Aged Titles	12% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
39%FSS Representative Titles in Collection	2014 Representative Titles Average Age	40% SLL Titles in Collection	2015 SLL Titles Average Age

Collection Analysis by Category

The information collected in this section provides a detailed look at the current library collection by classification and genre. The information was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	69	2017
Philosophy & Psychology	68	2017
Religion	19	2012
Social Sciences	300	2015
Language	15	2013
Science	60	2016
Technology	160	2016
Arts & Recreation	2147	2012
Literature	223	2014
History & Geography	168	2014
Biography	396	2010
Easy	2	2014
General Fiction	2845	2014
Graphic Novels	1708	2014

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are out-of-date or age-inappropriate material simply because they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

School Year	Inventory Completion Section
SY 27	• Non-fiction/ebooks/audiobooks
SY 28	• Fiction
SY 29	• Graphic Novels

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The fiction section will be organized by genre. Biographies are in alpha order by the author's last name. Non-fiction is in Dewey order. Graphic Novels are separated from the collection. The library will be shifting to dynamic shelving once the library is remodeled.

Lost or Damaged Library Materials

Library materials are to be returned or renewed after the 14 day loan period. If a student loses or damages a library book or textbook beyond repair, a replacement fee will be applied in accordance with School Board Policy 2.21B(9). We do not charge late fees.

Strategic Focus – Weeding and Acquisitions

School Year	Strategic Focus
SY 27	Selection Priorities • ebooks • audiobooks • Fiction • Graphic Novels
	Inventory/ Weeding Priorities • Fiction • Non-Fiction
SY 28	Selection Priorities • SLL selections • Graphic Novels
	Inventory/ Weeding Priorities • Non-Fiction
SY 29	Selection Priorities • ebooks • audiobooks • Fiction
	Inventory/ Weeding Priorities • Biographies • Fiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of CDP

This collection development plan will be reviewed each school year.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)