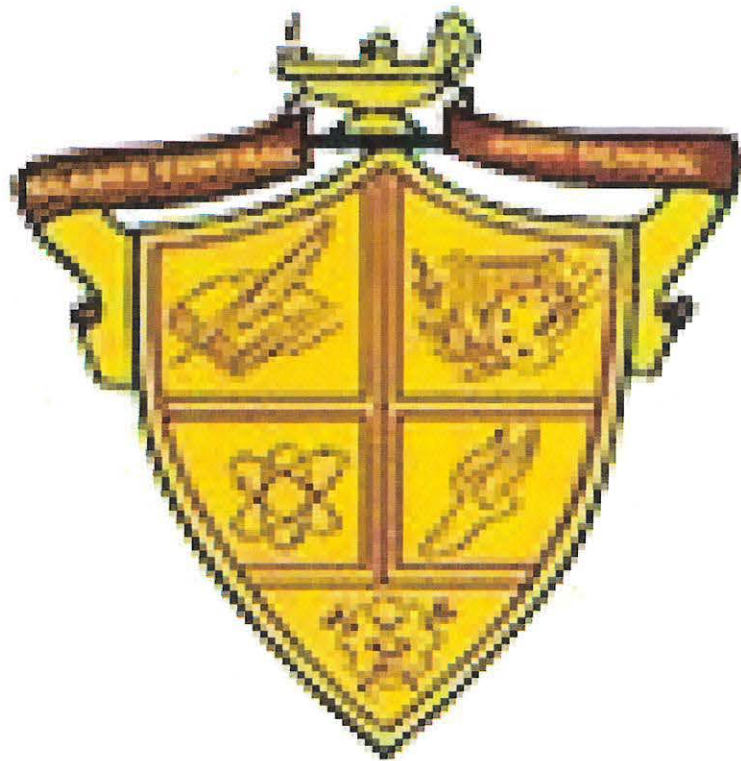


FY27 COLLECTION DEVELOPMENT PLAN



Glade Central Community High School
FY27 Collection Development Plan

Fay Gayle, M.S. Education
Certified Educational Media Specialist

Signature Page

Glades Central Community High School
FY27 Collection Development Plan

Date Approved by Administration: _____

4/14/24

Media Specialist Name: Fay Gayle

Media Specialist Signature: _____

Fay Gayle

Principal Name: Melanie Bolden-Morris

Principal Signature: _____

MBM

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

Glades Central High School is a Title I school that serves students in grades 9–12, along with its faculty and staff. As of March 22, 2026, the school's enrollment is 841 students. The student population consists of 62% Black, 35% Hispanic, and 2% White. Additionally, 13% of students are identified as English Language Learners. Of the school's population, 13% are classified as Limited English Proficiency and 20% are in Exceptional Student Education. The primary languages spoken within the school community include English, Spanish, and Haitian Creole.

This diverse student population reflects a rich cultural and linguistic environment that informs instructional practices and school programs. The school is committed to supporting the academic success of all students by providing equitable access to resources, targeted interventions, and inclusive learning opportunities that address the needs of its multilingual and multicultural community.

School Mission Statement

Glades Central Community High School is committed to ensuring ALL students have options upon completion of graduation.

Media Center Mission Statement

The mission of the Glades Central Community High School library is to provide a supportive environment that fosters information literacy, and media literacy, enabling students to access, evaluate, and ethically use information resources for academic, personal, and professional growth.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a flexible schedule to ensure equitable access for all students. The library is open daily from 7:00 a.m. to 3:00 p.m., and teachers are encouraged to schedule class visits as needed. Students may also visit independently during operating hours; however, during instructional time, a library pass from a teacher is required. The program encourages students to explore a variety of genres and fosters a love of reading through incentive-based initiatives. Students are recognized for borrowing and returning books on time with rewards such as bookmarks, keychains, pens, reading certificates, and public acknowledgment during the school's morning and evening announcements. In addition, the library supports school-wide initiatives such as Literacy Week and Black History Month and serves as a central hub for workshops, training sessions, and testing.

Goals and Objectives

Goal 1: By May 2027, the library media program will maintain a current and relevant collection that supports

Grades 9–12 curriculum.

Objectives:

- Replace or update at least 12% of the collection by May 2027, focusing on outdated nonfiction and high-demand areas.
- Conduct two formal weeding cycles (Fall and Spring) using district criteria (age, condition, circulation, accuracy).

Goal 2: By May 2027, the library will expand a collection that reflects diverse perspectives and student demographics.

Objectives:

- Acquire at least 60 new diverse titles during the school year.
- Gather student input from at least 100 students to guide purchasing decisions.

Goal 3: By May 2027, the library will increase equitable access to digital and multi-format resources.

Objectives:

- Increase digital resources (ebooks, audiobooks, databases) by at least 10%.
- Provide at least 2 training sessions for students and staff on digital resource use.

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

<i>School-based Operating Budget</i>	<i>Budget FY26</i>	<i>Projected FY27 Budget</i>
<i>Account 551100 - Media Supplies</i>	<i>\$456.00</i>	<i>\$500.00</i>
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	<i>\$456.00</i>	<i>\$500.00</i>
<i>Account 561100 - Library Books</i>	<i>\$1, 671.00</i>	<i>\$1, 800</i>
<i>Account 562230 - Media A/V Equipment</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>Account 564220 - Furn-Fix/Equip</i>	<i>0.00</i>	<i>\$0.00</i>
<i>Fundraising and/or Grants</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	<i>\$0.00</i>	<i>\$0.00</i>
<i>State Media Allocation</i>	<i>FY26</i>	<i>Projected FY27</i>
<i>Account 561100 (program 3070) - Media Books</i>	<i>\$2042.00</i>	<i>\$2,150.00</i>

Purchasing Plan FY27

Purpose	Amount
Large Format Poster Printer	\$2,078.57
Library Books	\$2,000.00
Media Supplies	\$500.00
Total:	\$,4578.00

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District and Site-Licensed).

Special Emphasis:

The collection emphasizes a wide variety of genres in order to meet the diverse interests and needs of all students. A significant portion of the collection supports leisure reading, encouraging students to develop a love of reading through engaging and high-interest titles. In addition, the nonfiction collection includes trade books that support learning across content areas, providing resources that align with and enrich the broader school curriculum.

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted by the media specialist at the school level and also by District level to ensure alignment with state standards, and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Teacher Support and Workroom:

- Production: Laminator, Die-Cut Machine.
- A/V Support: PA System

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community

Selection and Evaluation Criteria:

In accordance with School Board Policy 8.12, all materials are selected based on their educational significance and alignment with our curriculum. I consult reputable professional review journals such as School Library Journal and Kirkus Reviews to ensure accuracy and age appropriateness for our student demographic.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

District-Wide “Procedures for Selecting and Developing Library Collections”

School Board Policy 8.12 sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

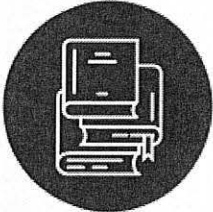
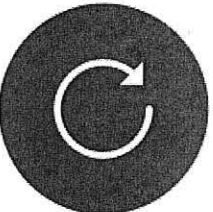
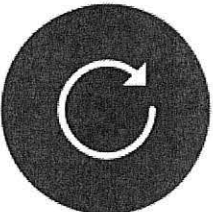
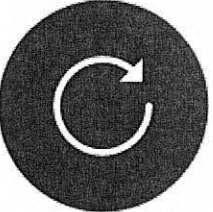
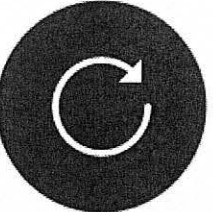
The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
3,505> Items in the Collection	2.9 Items per Student	66% Fiction Titles in the Collection	21% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2013 Average Age of the Collection	27% Aged Titles	5% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
53% Representative Titles in Collection	2013 Representative Titles Average Age	2,076 SLL Titles in Collection	2014 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	29	2012
Philosophy & Psychology	18	2011
Religion	11	2003
Social Sciences	139	2013
Language	3	2010
Science	40	2013
Technology	38	2013
Arts & Recreation	240	2012
Literature	108	2004
History & Geography	112	2007
Biography	151	2008
Easy	5	2003
General Fiction	2,298	2013
Graphic Novels	196	2014

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

Collection Maintenance

Inventory will be completed on a three-year rotation as per Board policy 8.12 (5). This rotation plan ensures that our collection is reviewed and evaluated to ensure its accuracy and relevance.

Years	Sections to Inventory
FY 27	Biographies
FY 28	Nonfiction and Professionals
FY 29	Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

The library collection is organized to ensure consistency, ease of access, and efficient maintenance. Fiction books are arranged alphabetically using the first three letters of the author's last name. Nonfiction materials and biographies are organized according to the Dewey Decimal Classification system, allowing for a standardized and systematic approach to shelving. Graphic novels are separated into their own distinct section to improve visibility and accessibility for students. Additionally, select books are displayed at eye level on top of bookshelves to draw students' attention and pique their interest. This organizational structure supports both student navigation and staff management, ensuring continuity and clarity in the arrangement of materials.

Lost or Damaged Library Materials

Students are expected to demonstrate responsibility for the care of library materials. In the event of lost or damaged books, students are required to pay for their replacement to uphold the integrity of the library's resources and ensure equitable access for all. This is in accordance with [School Board policy 2.21B\(9\)](#) that states, "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property."

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

FY27	Selection Priorities • Nonfiction • Fiction • Biographies (920 and 92)
	Inventory and Deselection (Weeding) Focus Nonfiction (000-990) Weeding- Old and uncirculated books
FY28	Selection Priorities Graphic Novels
	Inventory and Deselection (Weeding) Priorities • Biography (92) Weeding • Old and uncirculated books
FY29	Selection Priorities • Fiction • Nonfiction
	Inventory and Deselection (Weeding) Priorities 1) Fiction (General Fiction, Easy, Story Collection, Graphic Novels). 2) Weeding: Fiction (A-Z), Old and uncirculated books. 3)

Reconsideration of materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)