

FY27 Collection Development Plan



Edward A. Hornyak

Certified Educational Media Specialist

Signature Page

Alexander W. Dreyfoos School of the Arts
FY27 Collection Development Policy

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Media Specialist Name: Edward Hornyak

Media Specialist Signature: 

Principal Name: Blake Bennett

Principal Signature: 

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

Background Statement & School Community

The users of the Media Center at Alexander W. Dreyfoos School of the Arts are students in grades nine through twelve, as well as our teachers, faculty, artists-in-residence, administration, and parents.

Unique as compared to traditional schools, students are selected by an audition process in one of the six arts areas: Communication Arts, Dance, Digital Media, Music, Theatre, and Visual Arts. Students come from throughout Palm Beach County.

Alexander W. Dreyfoos School of the Arts has a current enrollment of 1,333 students. The following percentages represent a profile of the student population 30% male / 70% female; 12% black, 46% white, 25% Hispanic, 11% Asian, 6% mixed race, and 0% Native American. 15% of our students are economically disadvantaged. The students and staff represent culturally diverse ethnic and economic backgrounds.

School Mission Statement

The Alexander W. Dreyfoos School of the Arts is committed to providing a world-class arts and academic education with excellence and equity to empower each student to reach their highest potential. We are committed to allow our students to find their own identity, while remaining part of a diverse community. We are also committed to attracting and retaining a highly qualified and professional staff who work each day to foster the knowledge, innovation, creativity, and ethical behavior within our students that will be required for responsible citizenship and a productive career.

Media Center Mission Statement

The Media Center is an integral part of the school, serving both students and teachers with a comprehensive collection of print and non-print materials that not only service their academic needs, but also provides resources to support the arts programs. The Media Center provides opportunities for research, access to a variety of technologies, and a wide-ranging collection of books to meet the needs of our very diverse school community. The Media Center staff wishes to create a safe environment in which students feel comfortable to come in and seek new knowledge and information. We wish to instill a love of reading, in turn creating lifelong readers.

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a fixed schedule to ensure equitable access for all students. Instruction is provided at point-of-need to support academic standards and digital literacy. The program supports special school initiatives and provides a collaborative space for inquiry and research.

Goals and Objectives

- **Goal 1: Reduce the average age of the collection by 1 year**
 - weed older, obsolete books, especially in time sensitive subject categories
 - weed very old books with little or no circulation
 - purchase new books that have been published within the last 3 years
- **Goal 2: Increase the circulation of the collection**
 - purchase current popular young adult fiction
 - promote the Florida Teen Reads books through multiple avenues
 - create targeted displays that feature only previously uncirculated items
 - make environment more inviting utilizing existing furniture
- **Goal 3: Update the test reference section**
 - conduct a needs assessment on AP, AICE, SAT, PSAT and ACT testing resources
 - purchase new testing resource books that have been published for the 2026-2027 school year
 - weed all non-current testing resource books

Budget and Funding

The Media Specialist is responsible for purchasing all print and non-print materials for the Media Center as well as a supplies. The Media Center is given a school-based operating budget at the beginning of every school year. The Alexander W. Dreyfoos Schools of the Arts administration uses a formula to disperse the appropriated funds. The budget for the 2026 - 2027 school year is expected to be similar to the 2025-2026.

2026-2027 (FY26) Projected Budget Amounts

<i>School-based Operating Budget</i>	Budget FY26	FY27 Projected Budget
<i>Account 551100 - Media Supplies</i>	\$ 272	\$ 275
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	\$ 614	\$ 615
<i>Account 561100 - Library Books</i>	\$ 2251	\$ 2250
<i>Account 562230 - Media A/V Equipment</i>	\$ 900	\$ 900
<i>Account 564220 - Furniture-Fix/Equip</i>	\$ 500	\$ 500
<i>Fundraising/ Grants</i>	Budget Amount	
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	\$ 3169	\$ 3200
<i>State Media Allocation</i>	Budget Amount	
<i>Account 561100 (program 3070) - Media Books</i>	\$ 2700	\$ 2700

Purchasing Plan 2026-2027 (FY27)

Approximate Purchasing Plan	
Purpose	Amount
Books	\$ 3200
Test Preparation Books	\$ 1300
Supplies	\$ 650
Printing Supplies	\$ 1200
Total:	\$ 6350

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials
- Digital: eBooks, Digital Audiobooks, Online Databases (District).

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of

Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

- Computer Lab: 32 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Teacher Support and Workroom:

- Production: Large Format (Poster) Printer, Laminator, Die-Cut Machine.
- A/V Support: Portable Projectors, PA System, Portable Speakers.

Circulation and Access:

- Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, Hotspots, iPads/Tablets (for Student/Staff Checkout)
- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Media Center materials are selected for a reason. The materials reflect sensitivity to the achievements, needs, and rights of men and women, various ethnic groups, and other cultures. Media Center materials are evaluated according to their aesthetic, literary and social value, appropriateness to student age and emotional maturity, and relevance to the curriculum. The selection of media center materials about political theories and ideologies, religion, public issues and controversial topics is directed toward maintaining a balanced representation with various opinions.

As per School Board policy 8.12, materials considered for purchase must be appropriate, accurate and educationally sound. Material must have at least 2 favorable reviews from professional sources such as School Library Journal, Kirkus Reviews, Horn Book Reviews, Florida Teen Reads Award Lists, Junior Library Guild, Follett, and Booklist

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources And Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
12,659 Items in the Collection	9.7 Items per Student	50% Fiction Titles in the Collection	43% Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	28 yrs. - 1998 Average Age of the Collection	78% Aged Titles	5% Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	
			
53% Representative Titles in Collection	27 yrs. - 1999 Representative Titles Average Age	37% SLL Titles in Collection	23 yrs. - 2003 SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (year)
Computer Science, Information & General Works	19	2013
Philosophy & Psychology	42	2014
Religion	24	2003
Social Sciences	376	2004
Language	47	2007
Science	144	1996
Technology	80	2009
Arts & Recreation	1775	1989
Literature	2428	1995
History & Geography	489	1995
Biography	802	2002
Easy	2	1975
General Fiction	6315	2001
Graphic Novels	140	2014

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are out-of-date or age-inappropriate simply because they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Per Florida Statute governing Instructional Materials and Board Policy 8.12 (8), instructional material stored in the Library Media Center must be inventoried annually. To facilitate the circulation and inventory process, Destiny Library Manager software has been made available to all schools. The Media Center at Alexander W. Dreyfoos School of the Arts typically inventories part of its collection each year on a rotational basis, completing a full inventory every 3 years.

<i>School Year</i>	<i>Titles to Inventory</i>
2026-2027	Biographies
2027-2028	Non-Fiction
2028-2029	Fiction

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Fiction titles are organized by author. Non-Fiction are organized by Dewey decimals. There are separate sections for new titles, graphic novels and biographies.

Lost or Damaged Library Materials

Late fees are never charged to books returned after the two-week check out period. Lost materials will incur an obligation upon a student's Senior check out.

Strategic Focus – Weeding and Acquisitions

School Year	Strategic Focus
FY27	Selection Priorities • Popular fiction titles less than 3 years old • Current testing year preparatory books for AP, AICE, SAT, PSAT & ACT exams • Non-fiction or Biography titles less than 3 years old
	Inventory/ Weeding Priorities • Age-sensitive area titles in Science and Geography • Fictions titles, older than 10 years, with little or no circulation • Obsolete test prep books • Worn out materials
FY28	Selection Priorities • Popular fiction titles less than 3 years old • Current testing year preparatory books for AP, AICE, SAT, PSAT & ACT exams • Non-fiction or Biography titles less than 3 years old
	Inventory/ Weeding Priorities • Age-sensitive area titles in Arts & Recreation and Technology • Fictions titles, older than 10 years, with little or no circulation • Obsolete test prep books • Worn out materials
FY29	Selection Priorities • Popular fiction titles less than 3 years old • Current testing year preparatory books for AP, AICE, SAT, PSAT & ACT exams • Non-fiction or Biography titles less than 3 years old
	Inventory/ Weeding Priorities • Age-sensitive area titles in Computer Science and Social Science • Fictions titles, older than 10 years, with little or no circulation • Obsolete test prep books • Worn out materials

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of CDP

This collection development plan will be reviewed each school year.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)