

Plumosa School of the Arts K-8

FY26 Collection Development Plan

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Educational Media Specialist

Plumosa
School of the Arts

Sally Smollar,
Media Specialist
2026 Dwyer Finalist

Ronda Smith,
Principal





Plumosa provides our scholars with a rigorous and robust education offering opportunities for high school credit through the following coursework:

Pre-AICE Global Perspectives
Pre-AICE Spanish
Financial Literacy
Holocaust Studies
Spanish Dual Language

.....
.....
.....
.....



Academics



Cambridge Assessment
International Education
Cambridge International School

The Arts



Dance
Plano
Theatre
Band
Vocal Music
Orchestral Strings
Audio Visual Art
Digital Art & Design



Plumosa offers 8 Art disciplines focused in the areas of Performing Arts and Visual, Digital Art and Graphic Design.

Nurtured by the best in the field, our students are given the unique opportunity to cultivate their craft in a specific fine arts class built into their daily schedule.



Plumosa School of the Arts

FY27 Collection Development Plan

Date Approved by Administration: May 1, 2026

Media Specialist Name: Sally Smollar

Signature 

Principal Name: Ronda J. Smith

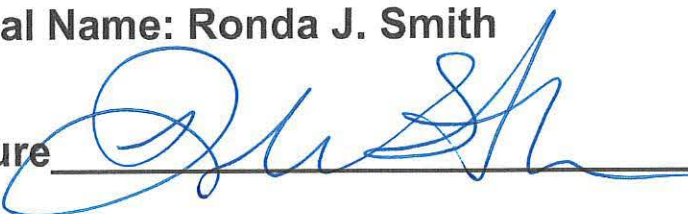
Signature 

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Purpose of Collection Development Plan

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

This collection development policy is a statement of the principles and guidelines used by the Plumosa School of the Arts Media Center in the selection, acquisition, evaluation, and maintenance of library media center materials. It will be used both in providing consistency among those responsible for developing the collection and in communicating the library media center's policies to faculty, students, and staff and other interested stockholders of the school community. It is understood that this document is fluid and changes in the curriculum, demographics, information needs or programs of the school will mandate updates to the collection and its governing policies.

Background Statement and School Community

Plumosa serves 677 students in grades K-8. Plumosa School of the Arts is a public K-8 school located in urban southeastern Florida. In SY 25 we added grade 8 and became a full K-8 school. Currently, the school enrollment consists of 677 students. Our demographic consists of 20% White, 53% Black, and 23% Hispanic according to the Gold Report, of which 80% qualify for free and reduced lunch. The school receives federal funds from the state for qualifying through the Title I program, designed to raise student achievement in high poverty schools.

Plumosa School of the Arts K-8 is a Visual, Performing, and Communication arts and Dual Language~Spanish Choice school. In Kindergarten through 2nd grade, students are able to rotate through a wheel of 10 fine arts programs. When students enter grades 3-5, students are enrolled in two of the fine arts of their choosing to concentrate and prepare for middle school.

All PSOA Middle school students are enrolled in a Fine Arts major, and remain in their discipline from grades 6-8. The disciplines are orchestra, piano, band, vocal,

dance, theater, visual art, TV production and graphic design. In addition we offer elective courses in Pre-AICE Global Perspectives, Pre-AICE Spanish 1, Beginning Spanish, Journalism, Career Exploration and Decision Making, Holocaust Education and Digital Discoveries, which prepares the students for the Industry Certification exam. Fine Arts teachers prepare students who are interested in auditioning for a choice school focusing upon their area of talent.

School Mission Statement

Plumosa School of the Art's mission is to:

Educate: *We are dedicated to ensuring every student succeeds here at Plumosa School of the Arts. To educate the whole child means loving and nurturing their inner creativity, challenging their perspective, and expanding their knowledge.*

Affirm: *By affirming the talents and brilliance that is bestowed in each student, we must support, engage and declare their ability to do ALL things. Our students ARE gifted, talented, and beautifully brilliant.*

Inspire: *The faculty and staff of Plumosa School of the Arts are the BEST in the field. We are dedicated to empowering, cultivating, and INSPIRING our students. We lead each day with a growth mindset and a belief that under our guidance, our students can achieve ALL things and that "WE" as a "Family" will Rise Up to Excellence!*

Media Center Mission Statement

The Library Media Center is dedicated to designing and maintaining a library media program that supports, complements, and expands the instructional program of the school. The library media staff provide and promote extensive use of culturally relevant resources in multiple formats that are designed to meet the varying needs of all learners in all aspects of the curriculum; provide a learning environment which promotes inquiry; stimulate intellectual curiosity; encourage pleasure reading, develop diverse interests for the enjoyment of life-long learning, and provide and promote instruction to prepare students to become independent users of libraries and information resources

Responsibility for Collection Management & Development

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

Library Program

The library media program operates on a hybrid schedule to ensure equitable access for all students. Instruction is provided weekly to support academic standards and digital literacy. The program supports special school initiatives such as Battle of the Books, Literacy Week, etc.] and provides a collaborative space for inquiry and research.

Our Library Media Specialist is Mrs. Sally Smollar. She holds both a B.S and M.L.I.S from Florida State University in Library and Information Science and a certificate in Library Leadership and Management. In addition to providing library services to the students and faculty, she teaches Digital Media to students in grades 3- 5 and various Journalism courses to middle school students in grades 6-8, including Cambridge Pre-Aice Global Perspectives. She has recently been named a finalist in the prestigious Dwyer Awards.

Both Digital Media and Journalism introduce students to Digital Graphic Design. Students research topics of interest, or current events such as the Artemis II launch, and create newspaper articles, graphic art and multimedia presentations while learning basic computer skills, such as keyboarding, how to format text, insert images, file management and email. We use technology as a tool for learning, gathering information and sharing knowledge. Students are engaged in a variety of creative projects and in the process, they learn to

collaborate and solve problems. Our research projects are designed to engage the students' sense of curiosity about the world around them. Students work in pairs or small groups to create their own knowledge, and present that information using a variety of technology tools, including Google Slides, Canva and Adobe Express.

The goal for our students is to be able to engage in project-based learning activities with the 4C's: Collaboration, Communication, Creativity and Critical Thinking. In addition, our library also houses our middle school elective programs, Digital Discoveries and T.V. Production, both taught by our middle school CTE teacher.

Goals and Objectives

- **Literacy Goal:** Increase participation in the "Battle of the Books" by 25% by January 2026.
- **Academic Focus:** Build collection of hi-interest low-level nonfiction books to engage reluctant readers.
- **Family Engagement:** Strengthening the Parent and Family Engagement Plan (PFEP) through academic nights and "Read Aloud" events.
 - Include at least one Author Visit
 - Family "Reading Under the Stars" Annual Event in December
 - Guest Readers from the community for every classroom during November and February and March for World Read-Aloud Day, "Read Across America" and "Delray Reads"

Budget and Funding

The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.

School-based Operating Budget	Budget FY26	Projected FY27 Budget
<i>Account 551100 - Media Supplies</i>	\$356	\$375
<i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i>	\$366	\$400
<i>Account 561100 - Library Books</i>	\$1098	\$1200
<i>Account 562230 - Media A/V Equipment</i>	\$488	\$525
<i>Account 564220 - Furn-Fix/Equip</i>	\$610	\$650
Fundraising and/or Grants	FY26	Projected FY27
<i>Media Center Internal Account number for your grant(s) (get this from your bookkeeper)</i>	\$812	\$665
State Media Allocation	FY26	Projected FY27
<i>Account 561100 (program 3070) - Library Books</i>	\$2079	\$2300

Purchasing Plan FY27

Purpose	Amount
Non-Fiction (Hi-Interest Low - Level)	\$1200
Update 500 section	\$1200
SSYRA Titles for Battle of the Books	\$1200
Total:	\$3600

Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, Reference Materials, Periodicals (Magazines/Newspapers), Professional Collection.
- Digital: eBooks, Digital Audiobooks, Online Databases (District and Site-Licensed).

Special Emphasis:

The collection maintains a special emphasis on non-fiction texts to support

Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

Policy Alignment and Organization:

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

Equipment

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

Instructional Area:

Computer Lab: 26 Desktop Student Workstations.

1 Teacher workstation

Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.

Media Production:

TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).

- Mobile News: Portable News Crew Equipment (iPads, Mobile Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production iPads.

Circulation and Access:

Devices: Student Laptops/Chromebooks (Daily Loaners), Laptop Chargers, iPads/Tablets (for Student/Staff Checkout)

- Peripherals: Headphones, Webcams, Calculators.

Collection Development and Maintenance

The acquisition and maintenance of the Library Media Center materials collection is a primary function of the library media specialist. Collection development and management refers to the process of building and maintaining the library's entire materials collection, in print and electronic formats so that they are available to every student at the time of need to support and enrich the student's educational experience. The collection development process includes the formulation of policy and procedures, budget allocations, needs assessments, selection, collection maintenance and evaluation, de-selection and resource sharing. Weeding of low circulating/outdated titles using CREW guidelines is ongoing.

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition

The primary goal of the Media Center's collection development efforts is to build a current collection that supports the needs of the curriculum and the school community and maintains the recommended boundaries for the size and average age of the collection. This goal supports the information needs of students as defined by the mission and goals of the:

- School District of Palm Beach County;
- ALA / AASL Standards for the 21st Century Learner;
- Partnership for 21st Century Skills;
- International Society for Technology in Education (ISTE)
- National Education Technology Standards (NETS)

The Library Media Center recognizes its responsibility to respond to the reading, reference and research needs of the student body and faculty in an age of information abundance. The electronic catalog of resources for the school and the district is maintained by the Department of K-12 Instructional Materials and Library Media Services and is available at all times to students, faculty and parents. Research and reference materials are available at all times through the district-wide electronic subscription databases. Interlibrary loan is available through district membership / participation in SUNLINK and SEFLIN

Selection Criteria:

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

Weeding (Deselection) Policy:

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

Selection and Evaluation Criteria

Plumosa School of the Arts Library Media Center supports our K-8 literacy and content area resources as well as the unique curricular needs of our Visual, Performing and Communication Arts Magnet Program, and our Dual-Language Spanish Magnet Programs.

Materials are selected using the procedures outlined in School-Board Policy 8.12, referenced below. Criteria include educational significance, age appropriateness, accuracy, and curriculum alignment. Professional journals such as Booklist, School Library Journal and Horn Book provide professional reviews of materials under consideration.

District-Wide “Procedures for Selecting and Developing Library Collections”

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

District Resources and Services

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and
- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

Databases for Elementary Students

In addition to the local collection, the district provides databases and e-book platforms with 24/7 access for all students:

K-2 Databases accessed via student portal:

PebbleGo provides articles on famous people, social studies and science topics in a simple format. Read-aloud features support the emerging reader and allow even the youngest student to learn how to search for information

Gale In-Context: Elementary has a wider range of topics and provides slightly more in-depth details than PebbleGo, making it perfect for students in 2nd grade and above. The read-aloud feature within each article makes the information accessible to younger students or the struggling reader.

World Book Early World of Learning and World Book Kids

Early World of Learning is an interactive read aloud and learning game platform for young students.

World Book Kids is a general online encyclopedia that includes maps, pictures, videos and information on a broad range of topics.

TumbleBooks is a database of interactive picture books, and read-aloud-eBooks. Tumblebooks includes a collection of interactive books with narration, sound effects and music. A limited part of the TumbleBooks collection can be viewed using the TumbleBook app on iOS or Android devices. You will need the remote access password to set up your app.

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3-5 Databases:

In addition to the K-2 databases, the following resources are recommended for 3rd - 5th-grade students:

World Book Kids, World Book Discover, and World Book Student offer topical information in increasing complexity and detail. Topics are linked from one database to the other to facilitate the location of the information at different reading levels. Content includes videos, images, and maps. The read-aloud feature allows access to the information and facts regardless of the student's current academic reading level.

e-Books for Elementary Students - There are currently several access points for elementary eBooks. Some of the eBooks are downloadable for personal devices. Others can only be accessed through a browser.

MackinVIA is our main platform for fiction reading. These titles are single-user eBooks that circulate to students through an electronic download. MackinVIA requires the student to log into our District portal. Books can be checked out electronically for reading offline using the MackinVIA app available in both Android and iOS formats through the appropriate app store. Use the student portal login to set up the app access.

Nonfiction eBooks can be found through the GALE Research tile and the World Book tile within the student portal. Look for a button labeled eBooks to begin your exploration. These resources are best accessed through the Student Portal. Most of the resources will authenticate automatically even from home once the student has logged into the portal.

Databases for Middle and High School Students

GALE Research Databases includes GALE's In Context Suite, which offers media-rich, authoritative curriculum-related information, including National Geographic.

Articles and information from all three of these databases can be downloaded to the student's Google Drive with a simple touch of a button.

SIRS Researcher is a pro/con database providing information on the major issues of our day. Students can locate viewpoint articles that are carefully curated from newspapers, magazines and primary source documents. Articles and resources can be downloaded and saved or printed for immediate use.

SIRS Researcher and GALE Opposing Viewpoints are excellent sources for students working on writing position papers or debate speeches.

World Book Advanced supports secondary students in grades 8 and up with topical information, historical documents and news updates. World Book Advanced includes a variety of research tools, including a citation builder. Articles and media can be downloaded and printed as needed. World Book Advance also optimizes for tablet use.

eBooks for Middle and High School Students

MackinVIA is the District-wide eBook platform for each of our public schools that also have a library collection. These eBooks are licensed for student use. e-Books from MackinVIA can be viewed on a laptop or desktop computer and are downloadable to mobile devices such as phones, iPads, and Android tablets. See your preferred device app store to download the mobile app. To access MackinVIA on a computer, log into the student portal.

Students use their student login regardless of whether they are using a computer or a mobile app to reach MackinVIA. To set up access through the mobile app, choose your school and you will be directed to the District portal login screen to enter your student login.

For assistance in using the features of MackinVIA or setting up the MackinVIA app please see your school library media specialist.

Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

			
15,704	22.6	57%	43 %
Items in the Collection	Items per Student	Fiction Titles in Collection	Percent of nonfiction in the collection
Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection.			
	2004	65%	5%
	Average Age of the Collection	Aged Titles	Newer than 5 Years
Library media resources should be representative of the school.		Skills for Lifelong Learning (SLL) library media resources can contribute to character development.	

			
31%	2003	33%	2005
Representative Titles in Collection	Representative Titles Average Age	SLL Titles in Collection	SLL Titles Average Age

Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

Section	# of Titles	Average Age (years)
Computer Science, Information & General V	67	2012
Philosophy & Psychology	19	2004
Religion	23	2003
Social Sciences	822	1999
Language	248	2004
Science	1720	2008

Technology	627	2007
Arts & Recreation	878	2011
Literature	232	2001
History & Geography	804	2004
Biography	870	2004
Easy	3479	1999
General Fiction	4828	2007
Graphic Novels (741.5)	276	2017

Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

Collection Maintenance

Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and evaluated for relevance at least once every three years.

Ongoing Maintenance:

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

Collection Organization and Visual Navigation:

Our collection is organized according to the Dewey Decimal System. Easy Fiction and chapter books are located in our primary reading room.

Fiction hardcover books for grades 4 and up are in alphabetical order by author, except softcovers which are located in 2 wooden spinning displays for easy browsing. In addition as a K-8 school, there is a fiction section for Middle School students ONLY.

Biographies have their own section, as well as Graphic Novels.

Lost or Damaged Library Materials

Our policy is to assess fees for lost or severely damaged books based upon the price of the book. We do not charge fees for returning books late.

Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions

Our collection is inventoried on a 3-year cycle.

FY 26 Fiction

FY 27 Easy

FY 28 Non-fiction

FY 29 Fiction

School Year	Strategic Focus
FY27	Selection Priorities Update 500-600 non-fiction
	Inventory and Deselection (Weeding) Focus Inventory - Easy Fiction Weeding - Easy Fiction, Biographies
FY28	Selection Priorities Biographies Easy Fiction
	Inventory and Deselection (Weeding) Priorities Inventory - Non-Fiction Weeding - Non-Fiction 700-999

FY29	Selection Priorities
	Update Non-Fiction 700-900
	Inventory and Deselection (Weeding) Priorities Fiction (General Fiction, Easy, Story Collection, Graphic Novels) Weeding - Easy Fiction

Reconsideration of Materials

Objection Protocols: In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

Status of Challenged Materials: Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

Appendices

A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023).
Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023).
Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)