

# FY27 COLLECTION DEVELOPMENT PLAN



## **Hidden Oaks K-8 School FY27 Collection Development Plan**

***Dr. Valerie M. Hatcher***

Educational Media Specialist

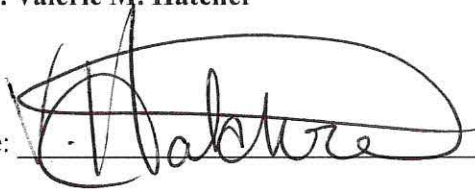
**Signature Page**

**Hidden Oaks K-8 Schools**  
FY27 Collection Development Plan

Date Approved by Administration: **May 4, 2026**

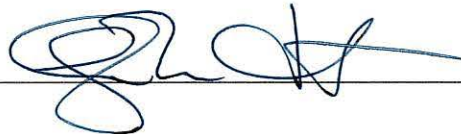
**Media Specialist Name: Dr. Valerie M. Hatcher**

**Media Specialist Signature:**

 5.4.2026

**Principal Name: Mrs. Jenalee Hess**

**Principal Signature:**

 5-4-26

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### **Purpose of Collection Development Plan**

This Collection Development Plan serves as the school's official guide for the selection, acquisition, maintenance, and management of library media resources. Its purpose is to ensure that the collection supports the school's curriculum and instructional goals while strictly adhering to the statutory requirements of Florida Statute 1006.28 and School Board Policy 8.12.

### **Background Statement & School Community**

The student population served by this school encompasses the following demographic characteristics: age range, grade levels, racial composition, primary languages spoken, and total enrollment.

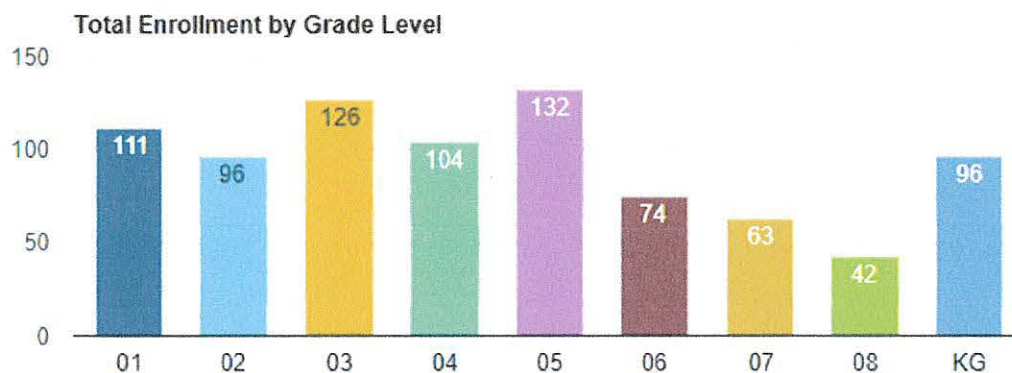
**Age range:** 5 to 14 years of age

**Grade level:** Kindergarten to Eighth grade

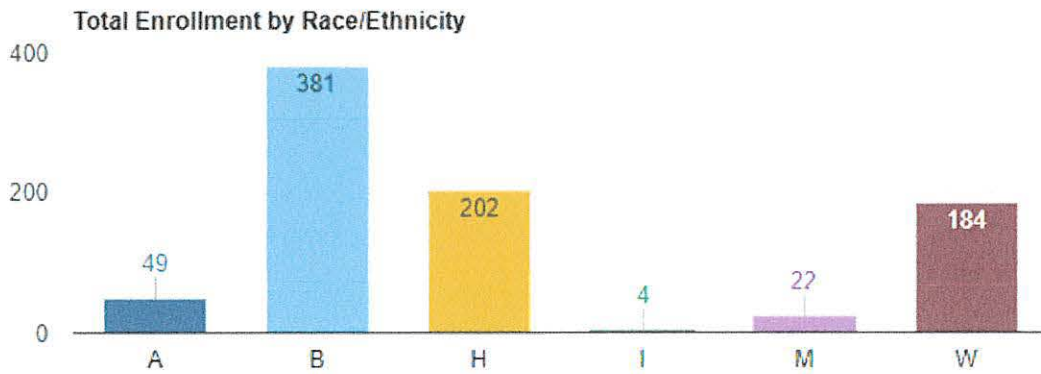
**Primary Language Spoken:** English, Spanish, and Creole

**Total number of students enrolled:** 844 students

### **Total Enrolled by Grade:**



**Total Enrolled by Race/Ethnicity:**



**A-Pacific Islander or Asian**

**B-Black**

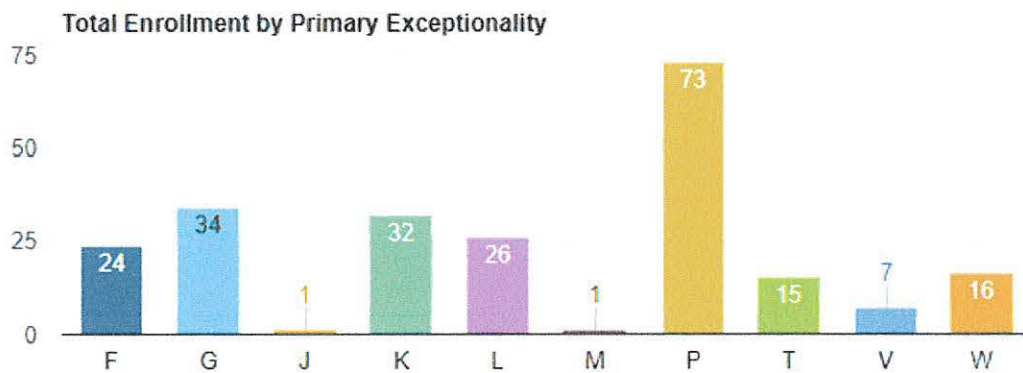
**H-Hispanic**

**I-American Indian or Alaskan Native**

**M- Multi-Racial**

**W-White**

**Total Enrolled by Primary Exceptionality:**



**F-Speech Impaired**

**G-Language impaired**

**K-Specific Learning Disability**

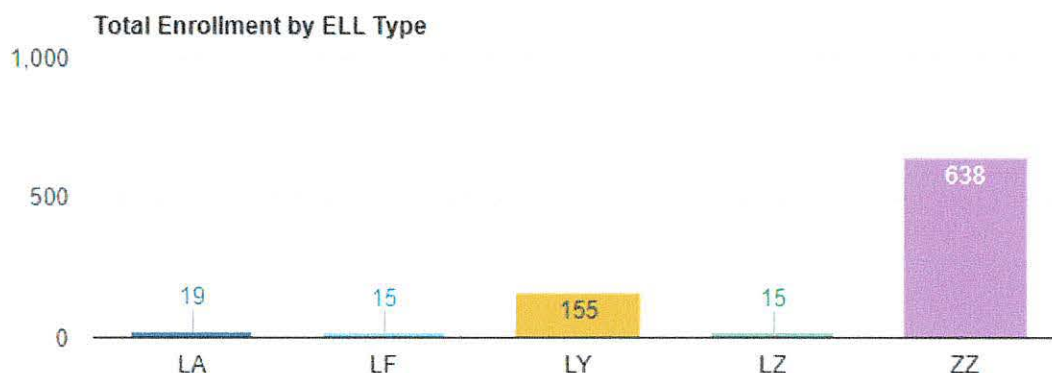
**L-Gifted**

**P-Autism Spectrum Delayed**

**V-Other Health Impaired**

**W-Intellectual Disability**

### Total Enrolled by ELL Type:



**LA-Monitor for 2 years by the state after the 2 year period by district.**

**LF-Former ELL student in his/her first 2 years of monitoring period.**

**LY-Active ELL student.**

**LZ-Former ELL student completed monitoring periods.**

**ZZ-Non ELL student.**

### **Special Programs Hidden Oaks K-8 Offers**

The Science, Technology, Engineering, Arts, and Mathematics (STEAM) program provides motivating, highly engaging, hands-on instruction in science, technology, engineering, arts, and math. This program fosters innovation through scientific method, art design and creative problem solving and schools may use the Engineering is Elementary program during the fine arts wheel. Each grade level develops year long STEAM projects including hydroponic, butterfly and vegetable gardens, recycling, life cycle studies of flora and fauna, mural design, and use of the latest technology to include a 3D printer. Extracurricular clubs may include chess, SECME, art, music, dance, Lego bricks, fitness, and cooking.

### **School Mission Statement**

Hidden Oaks K-8 School is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship and prosperous careers.

### **Media Center Mission Statement**

**Mission Statement:** The mission of the Hidden Oaks K-8 Media Center is to cultivate a dynamic and inclusive learning environment that fosters a lifelong love of reading, promotes information literacy, and empowers students to become critical thinkers and creative problem-solvers in a digital age.

**Vision:** To be the central hub of intellectual curiosity and innovation, where students and educators collaborate, explore, and discover, fostering a community of lifelong learners.

### **Core Values:**

- **Literacy:** Promoting reading enjoyment and developing strong literacy skills.
- **Information Literacy:** Equipping students with the skills to access, evaluate, and utilize information effectively.
- **Collaboration:** Encouraging partnerships between students, teachers, and the community.
- **Innovation:** Fostering creativity and the use of technology for learning.
- **Inclusivity:** Providing equitable access to resources and services for all students.
- **Exploration:** Providing equitable access to resources and services for all students.

### **Responsibility for Collection Management & Development**

In accordance with School Board Policy 8.12, the School Board is the legal owner of all library materials. The Principal is responsible for administering the school's library media program and for the physical maintenance of the facility.

Per state statute, the professional selection and vetting of materials must be performed by a Certified Educational Media Specialist. At schools with a certified specialist, this responsibility lies with that individual. At schools without a certified specialist, the selection and vetting of materials is managed by the District Library Media Services Department to ensure statutory compliance.

To ensure the collection remains relevant and responsive to the school community, input regarding selection and collection development is actively solicited from administration, faculty, students, parents, and District stakeholders.

### **Library Program**

The library media program operates on a Fixed schedule to ensure equitable access for all students. Instruction is provided weekly to support academic standards and digital literacy. The program supports special school initiatives such as Literacy Week and provides a collaborative space for inquiry and research.

The school's Media Center continues its strategic transformation, led by the Media Specialist who is now entering their second year in the position and moving into year three. Building on the foundational development plan created in FY25, this academic year saw the successful completion of a comprehensive book weeding project and the continued evolution of our vibrant media center program.

### **Instructional Framework & Scheduling**

To ensure equitable access for every student, the Media Center implemented a robust Fixed Schedule on a 6-day rotation for the current school year. This schedule provides dedicated time for all grade levels:

- **8:15 – 8:45 AM:** Second Grade
- **8:45 – 9:15 AM:** Kindergarten
- **10:00 – 10:30 AM:** Fifth Grade
- **10:30 – 11:00 AM:** Third Grade
- **11:30 – 12:00 PM:** Fourth Grade
- **12:00 – 12:30 PM:** First Grade

- **12:35 – 1:05 PM:** ESE
- **1:05 – 2:00 PM:** Middle School

Media Center instruction remains structured to promote active learning and essential information literacy skills through a specialized 30-minute session framework:

- **10 Minutes - Explicit Instruction:** Focuses on library organization, author studies, and information literacy competencies.
- **10 Minutes - Student Engagement:** Features hands-on activities, interactive read-alouds, or storytelling to cultivate a love of literature and critical thinking.
- **10 Minutes - Independent Exploration:** Provides students time for book selection and checkout, fostering self-directed learning and personal reading choices.

### **Open Media & Literacy Initiatives**

While Open Media was limited this year due to staffing availability, we were thrilled to host a special "Open Media" event in December 2025 before the winter break. This event allowed students dedicated time to engage in literacy and STEAM exploration, including independent book checkout and the use of creative materials like LEGOs, crafting supplies, and computer workstations.

Additional highlights from this year included:

- **Fall Scholastic Book Fair (January 2026):** A week-long event that provided families and students with access to a wide selection of new literature.

### **Future Vision: Moving into FY27**

As we look forward to the **FY27 school year**, our mission is to continue promoting a lifelong love of reading and learning. We are excited to plan the following enhancements:

- **Expanded Open Media:** We hope to bring back "Open Media" at least once a month (or every other month) from 7:30 AM to 7:55 AM. This will allow students more frequent opportunities to visit the media center beyond their weekly scheduled time.
- **Themed Literacy Mornings:** Future Open Media sessions may be themed and centered around diverse literacy initiatives to further support student growth.
- **Mid-Spring Book Fair:** We plan to host a book fair in the mid-spring (2027) to help students prepare for their summer reading goals.

The Hidden Oaks K-8 Media Center remains the central hub of our school—a versatile space where students, staff, and faculty connect, collaborate, and grow together.

## Goals and Objectives

### Goal 1: Establish a Functional STEAM Lab/Makerspace, Develop a Comprehensive Implementation Plan, and Facilitate Ongoing Student Engagement.

- **Objective:** To design, implement, and maintain a fully operational STEAM lab/makerspace within the media center, accompanied by a structured implementation plan and dedicated open lab sessions to foster student engagement.
- **Key Performance Indicators:**
  - Completion of the physical build-out of the STEAM lab, encompassing getting and organizing essential equipment (e.g., 3D printers, robotics kits, coding resources) and the creation of designated activity zones.
  - Development of a comprehensive implementation plan, including a schedule for student workshops and open lab hours, curriculum integration strategies across grade levels, and safety/maintenance protocols.
  - Establishment lab hours.
  - Implementation of a promotional strategy utilizing diverse media platforms to maximize student participation.
- **Implementation Strategies:**
  - Secure funding through grants or budgetary allocations for equipment and supplies.
  - Collaborate with technology specialists and educators to design and equip the space.
  - Develop and conduct training on equipment operation and activity facilitation.
  - Connect with school departments and external partners for material donations or shared resources.
  - Create engaging promotional materials to raise student awareness and interest.
- **Educational Rationale:** This initiative will cultivate hands-on learning experiences, promote innovation and critical thinking, support STEAM-based curriculum integration, and provide equitable access to technological resources.

### Goal 2: Expand the Middle School (Grades 6-8) Print Collection to Support Academic Enrichment and Independent Reading.

- **Objective:** To strategically expand the media center's collection of *print* resources to meet the diverse academic and recreational reading needs of middle school students.
- **Key Performance Indicators:**
  - Conduct a student-led survey to identify high-interest genres, authors, and topics.
  - Acquire and catalog a curated selection of middle school-appropriate *print* materials, including diverse fiction genres, curriculum-aligned non-fiction, and relevant graphic novels.
- **Implementation Strategies:**
  - Allocate a designated budget for middle school *print* collection development.
  - Collaborate with middle school educators and students to inform *print* material selection.
  - Utilize professional review sources and educational databases to identify high-quality *print* resources.
- **Educational Rationale:** This expansion will address existing resource gaps, promote reading engagement, and support academic inquiry and independent learning among middle school students.

### Goal 3: Enhance Student Literacy and Engagement Through Battle of the Books and Related Reading Initiatives.

- **Objective:** To increase student participation in the Battle of the Books program and cultivate a vibrant reading culture across all grade levels.

- **Key Performance Indicators:**
  - Organize and facilitate engaging informational sessions regarding the Battle of the Books program.
  - Establish and support regular meetings for Battle of the Books teams.
  - Develop and implement grade-level reading challenges and book clubs.
- **Implementation Strategies:**
  - Promote Battle of the Books through presentations and promotional materials.
  - Create engaging book displays and media center promotions.
  - Collaborate with classroom teachers to integrate reading challenges into instruction.
- **Educational Rationale:** This initiative will foster a love of reading, enhance reading comprehension, and promote a collaborative learning environment.

### **Budget and Funding**

*The LMC is given a school-based operating budget at the beginning of every school year. The school administration uses a formula to distribute the appropriated funds. The budget for the FY27 school year is expected to be similar to FY26.*

| <b><i>School-based Operating Budget</i></b>                          | <b><i>Budget FY26</i></b> | <b><i>Projected FY27 Budget</i></b> |
|----------------------------------------------------------------------|---------------------------|-------------------------------------|
| <i>Account 551100 - Media Supplies</i>                               | <i>\$2,647.00</i>         | <i>\$3,000.00</i>                   |
| <i>Account 553420 - Media Subscriptions (Periodicals-Newspapers)</i> | <i>\$0.00</i>             | <i>\$100.00</i>                     |
| <i>Account 561100 - Library Books</i>                                | <i>\$1,091.00</i>         | <i>\$2,000.00</i>                   |
| <i>Account 562230 - Media A/V Equipment</i>                          | <i>\$0.00</i>             | <i>\$200.00</i>                     |
| <i>Account 564220 - Furn-Fix/Equip</i>                               | <i>\$0.00</i>             | <i>\$100.00</i>                     |
| <b><i>Fundraising and/or Grants</i></b>                              | <b><i>FY26</i></b>        | <b><i>Projected FY27</i></b>        |
| <i>Media Center Internal Account number for your grant(s)</i>        | <i>\$0.00</i>             | <i>\$0.00</i>                       |
| <b><i>State Media Allocation</i></b>                                 | <b><i>FY26</i></b>        | <b><i>Projected FY27</i></b>        |
| <i>Account 561100 (program 3070) - Media Books</i>                   | <i>\$2,506.00</i>         | <i>\$3,000.00</i>                   |

### **Summary of Budget:**

#### **School-Based Budget Accounts**

- Account 551100 (Media Supplies): Including reallocated funds, this account received a total of \$2,647.00.
- Account 553420 (Media Subscriptions): This account, designated for newspapers and periodicals, was initially funded at \$364.00. These funds were subsequently reallocated to Account 551100 to assist with the purchase of general media supplies.
- Account 56110 (Library Books): Allocated \$1,091.00 specifically for the acquisition of new books.
- Account 562230 (Media A/V Equipment): Maintained a balance of \$0.00.

- Account 564220 (Furniture, Fixtures, and Equipment): Maintained a balance of \$0.00.

#### Grants & Fundraising

- Grants: The Media Center did not receive any grant funding for the FY26 period.
- Fundraising (Scholastic Book Fair): The Media Center successfully completed a Scholastic Book Fair to raise supplemental funds. This account currently maintains a balance of \$2,249.77.

#### Purchasing Plan FY27

| Purpose                               | Amount             |
|---------------------------------------|--------------------|
| SSYRA materials and books             | \$600.00           |
| STEAM Programming Supplies            | \$3,000.00         |
| Media Center Supplies                 | \$2,000.00         |
| Program 370 (State Funding) for books | \$2,000.00         |
| Middle school books 6-8               | \$2,000.00         |
| ESE materials and supplies            | \$1,000.00         |
|                                       |                    |
| <b>Total:</b>                         | <b>\$10,600.00</b> |

#### Scope of the Collection

The Library Media Center manages a comprehensive collection of print, digital, and technological resources selected to support the school's instructional goals and the diverse needs of the student community. The following sections outline the specific formats and equipment currently maintained within the collection.

##### Formats:

- Print: Hardcover and Paperback Books, Graphic Novels, and Reference Materials.
- Digital: eBooks, Digital Audiobooks, and Online Databases (District).

##### Digital Resources:

The collection includes District-provided databases and eBooks that expand the local collection and provide students with 24/7 access to high-quality digital content. These resources are vetted at the District level to ensure alignment with state standards and student privacy regulations.

### **Policy Alignment and Organization:**

In accordance with School Board Policy 8.12 (Section 5d), the library media collection is curated to support both the academic curriculum and the personal interest needs (pleasure reading) of the student body.

Furthermore, per School Board Policy 8.12 (Section 8) on the Management of Library Media Instructional Materials, the collection is organized and maintained using the standard Dewey Decimal Classification System to ensure uniform accessibility across the District.

### **Equipment**

To support the school's curriculum and foster digital literacy, the Library Media Center maintains a curated inventory of audiovisual and technological equipment. The lists below detail the specific hardware available to students and staff for instruction, content creation, and daily access.

The Media Center is equipped with a range of resources to support student learning and engagement. These include desktop computers available for use during scheduled class time, as well as specialized technology—such as **Ozobots, Micro:bits, iPads, and LEGO Education kits**—which are integrated into activities during media sessions. Additionally, the Media Center provides access to a **poster printer, button maker, 3D printer, Cricut machines, and portable backup chargers** that students can utilize during their scheduled time.

### **Instructional Area(s):**

- Computer Lab: 30 Desktop Student Workstations.
- Classroom Technology: Interactive Flat Panel, Document Camera, Sound System.
- Makerspace: 3D Printer, Coding Kits (LEGO Education), Building Manipulatives, Button Maker, Cricut Machines, Ozobots, and Micro:bits.

### **Media Production:**

- TV Studio: Full Production Studio (Cameras, Tri-Caster/Mixer, Lighting, Green Screen).
- Student Production: Cameras/Tripods, Microphones, Podcasting Equipment, Production Desktop computer.

### **Teacher Support and Workroom:**

- Production: Desktop Computer, Large Format (Poster) Printer, Laminator, and Die-Cut Machine.

### **Circulation and Access:**

- Devices: Student iPads (Loaners During Scheduled Media).

## **Collection Development and Maintenance**

The collection is developed and maintained through a rigorous process of selection and weeding (deselection) to ensure materials remain current, relevant, and in good physical condition.

### **Selection Criteria:**

In accordance with School Board Policy 8.12, materials are selected based on educational significance, need, and accuracy. The selection process prioritizes resources that support the curriculum, foster factual knowledge growth, and reflect the diversity of the global community.

### **Weeding (Deselection) Policy:**

Per Florida Statute 1006.28 and District guidelines, the collection is continuously reviewed. Materials are removed (weeded) if they are physically damaged, factually inaccurate, obsolete, or no longer circulating. This ensures the library remains a vital, attractive, and useful resource for students.

## **Selection and Evaluation Criteria**

The librarian, a certified educational Media Specialist, follows the guidelines of the School District of Palm Beach County, which in turn are governed by the Department of Education of the State of Florida, in implementing selection and evaluation measures. Selection and evaluation policies follow School Board Policy 8.12 (School Board Policy 8.12). The librarian primarily uses reviews in Mackin to ensure all selected materials have at least two reputable reviews. Materials will be age-appropriate for Kindergarten through eighth grade.

## **District-Wide “Procedures for Selecting and Developing Library Collections”**

[School Board Policy 8.12](#) sets out the procedures for selecting and developing library collections, which are followed District-wide.

## **District Resources and Services**

The School District Library Media Services Department supports school-based library media center personnel and establishes uniform policies and procedures for school library media centers throughout the District. These services include, but are not limited to:

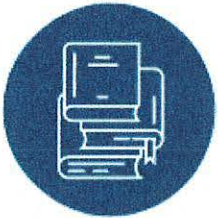
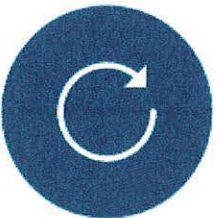
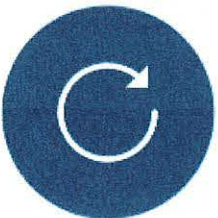
- Maintaining a professional library collection to assist with recertification and knowledge acquisition on education-related topics;
- Managing the online catalog, including the library inventory and circulation software;
- Selecting and making accessible online information databases for reference and research;
- Providing guidance and training to school library media staff in program planning, curriculum development, budget, technology, collection maintenance, facility use, and media production;
- Participating in inter-departmental curriculum development, facility planning, personnel staffing, and task forces at the administrative level;
- Managing technical services for acquiring and processing resources for schools;
- Distributing to schools and monitoring categorical and capital budgets allocated for library programs and

- Fostering a global range of services that facilitate the transformation of school-based library activities to meet the changing needs of an information society.

The School District Library Media Services Department collaborates with other District departments, including the Department of Educational Technology, to provide selected electronic information, the technology to access it, and the training needed to efficiently and effectively search for and find specific facts.

### Collection Analysis

The collection is developed for and influenced by students, their interests, academic needs, and alignment with the curriculum. The data below is a snapshot of the collection based on a Titlewise Analysis.

|                                                                                                                                                |                                                                                     |                                                                                                     |                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|                                                               |    |                   |    |
| <b>12,722</b><br>Items in the Collection                                                                                                       | <b>14.4</b><br>Items per Student                                                    | <b>42% (3659)</b><br>Fiction Titles in the Collection                                               | <b>58% (5134)</b><br>Percent of nonfiction in the collection                          |
| Library media resources are curated to include recently published works and classics that rightfully impact the average age of the collection. |   |                  |   |
|                                                                                                                                                | <b>2007</b><br>Average Age of the Collection                                        | <b>66% (8411)</b><br>Aged Titles                                                                    | <b>5% (675)</b><br>Newer than 5 Years                                                 |
| Library media resources should be representative of the school.                                                                                |                                                                                     | Skills for Lifelong Learning (SLL) library media resources can contribute to character development. |                                                                                       |
|                                                             |  |                 |  |
| <b>34% (4321)</b><br>Representative Titles in Collection                                                                                       | <b>2006</b><br>Representative Titles Average Age                                    | <b>35% (4442)</b><br>SLL Titles in Collection                                                       | <b>2007</b><br>SLL Titles Average Age                                                 |

## Collection Analysis By Category

This section provides a detailed look at the current library collection by classification and genre. It was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool.

| Section                                       | # of Titles | Average Age (year) |
|-----------------------------------------------|-------------|--------------------|
| Computer Science, Information & General Works | 55          | 2012               |
| Philosophy & Psychology                       | 41          | 2008               |
| Religion                                      | 38          | 2005               |
| Social Sciences                               | 786         | 2004               |
| Language                                      | 64          | 2004               |
| Science                                       | 1,295       | 2008               |
| Technology                                    | 730         | 2008               |
| Arts & Recreation                             | 1,010       | 2014               |
| Literature                                    | 257         | 2003               |
| History & Geography                           | 858         | 2006               |
| Biography                                     | 972         | 2006               |
| Easy                                          | 2003        | 2,700              |
| General Fiction                               | 3,659       | 2008               |
| Graphic Novels (741.5)                        | 449         | 2017               |

## Gifts and Donations

Any books gifted or donated to the school must meet the same selection criteria as all other materials. No materials will be added to the collection if they are outdated or age-inappropriate, even if they were donated. All gifts and donations must follow the same processes as new book orders.

## Collection Maintenance

### Inventory and Weeding Cycle:

Per School Board Policy 8.12, the collection is inventoried on a three-year rotational basis. This ensures every item in the collection is physically accounted for, assessed for condition, and

evaluated for relevance at least once every three years. The rotation plan for weeding materials in the media center is as follows: FY27 Fiction, FY28 NonFiction, and FY29 Biography.

### **Ongoing Maintenance:**

Collection maintenance is a continuous process that extends beyond the annual inventory window. Materials are repaired, relabeled, and deselected throughout the school year to maintain a high standard of accessibility and visual appeal.

### **Collection Organization and Visual Navigation:**

The Hidden Oaks K-8 Media Center is organized to maximize student independence and ensure long-term consistency. The collection follows the **Dewey Decimal Classification System** for all Nonfiction materials. **Fiction and Easy (Everyone) books** are shelved alphabetically by the author's last name, while **Biographies** are organized alphabetically by the subject's last name to group all works about a specific individual together. **Graphic Novels** are maintained as a distinct section (741.5) to support high-interest reading. Furthermore, while the **STEAM Lab** is currently under development, the media center has already acquired foundational materials and equipment to facilitate future hands-on learning and makerspace activities.

### **Lost or Damaged Library Materials**

Our school's policy is to collect lost book fees, while being mindful of a family's economic ability to pay fines. In accordance with School Board Policy 2.21B(9) which states: "If a student loses or damages District property, including library books and textbooks loaned to said student, said student shall be required to pay for, replace or repair said district property," students will be charged for lost or damaged library books and materials.

### **Strategic Focus – Inventory, Deselection (Weeding), and Acquisitions**

| <b>School Year</b> | <b>Strategic Focus</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>FY27</b>        | <p><b>Selection Priorities</b><br/>Prioritize the revitalization of the Non-Fiction collection. Current selection goals aim to replace outdated, damaged, and aged materials—previously removed during the weeding process—with current, high-interest titles that align with curriculum standards and student informational needs.</p> <p><b>Inventory and Deselection (Weeding) Focus</b></p> <ol style="list-style-type: none"> <li>1) <b>Inventory:</b> A comprehensive inventory will be conducted for the following sections: <ol style="list-style-type: none"> <li>a) <b>Easy (Picture Books):</b> E AAA – E ZZZ</li> <li>b) <b>Fiction:</b> F AAA – F ZZZ</li> </ol> </li> <li>2) <b>Weeding:</b> Efforts will focus on the <b>Fiction</b> section to identify and remove worn or poor-quality copies. This process will facilitate the transition toward a more durable, high-quality collection of bound materials that can better withstand frequent student use.</li> </ol> |
| <b>FY28</b>        | <p><b>Selection Priorities</b><br/>Continued development of the Non-Fiction collection to ensure subject areas remain current and relevant. Additionally, selection efforts will focus on</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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|             | <p>expanding the <b>Biography</b> collection, introducing new titles that reflect diverse figures and modern achievements to increase student engagement and support research needs.</p> <p><b>Inventory and Deselection (Weeding) Priorities</b></p> <ol style="list-style-type: none"> <li>1) <b>Inventory:</b> To complete the three-year cycle, a full inventory will be conducted for the remaining sections of the collection: <ol style="list-style-type: none"> <li>a) <b>Non-Fiction:</b> 000 – 999</li> <li>b) <b>Biographies:</b> 92 AAA – 92 ZZZ</li> </ol> </li> <li>2) <b>Weeding:</b> A systematic weeding of the <b>Non-Fiction</b> section will be performed. This process will identify and remove materials containing obsolete information or those that no longer meet the quality standards of the media center, ensuring the collection remains accurate and reliable.</li> </ol>                                                                                                |
| <b>FY29</b> | <p><b>Selection Priorities</b></p> <p>Focus on the sustained growth and enhancement of both the <b>Fiction</b> and <b>Biography</b> collections. Acquisitions will prioritize high-demand genres and updated biographical subjects to maintain a modern, engaging collection that supports both recreational reading and academic inquiry.</p> <p><b>Inventory and Deselection (Weeding) Priorities</b></p> <ol style="list-style-type: none"> <li>1) <b>Inventory: (General Fiction, Easy, Story Collection, Graphic Novels)</b> <ol style="list-style-type: none"> <li>a) <b>Fiction:</b> F AAA – F ZZZ</li> <li>b) <b>Biographies:</b> 92 AAA – 92 ZZZ</li> </ol> </li> <li>2) <b>Weeding:</b> A targeted weeding of the <b>Biography</b> and <b>Fiction</b> sections will be performed. This focus will ensure that the most frequently circulated areas of the media center remain in excellent physical condition and that content remains relevant to the current student population.</li> </ol> |

### Reconsideration of Materials

**Objection Protocols:** In the event of a citizen objection to any material within the library or classroom collection, the school shall strictly follow the procedures outlined in School Board Policy 8.1205. Copies of this policy and the Specific Material Objection Form are included in the Appendices of this document for immediate reference.

**Status of Challenged Materials:** Materials currently under objection shall be managed in accordance with the District's reconsideration procedures. Except where immediate removal is required by state statute (e.g., alleged sexual conduct), no material shall be removed or restricted solely based on an objection until the formal review process has been completed.

### Annual Evaluation and Revision of Collection Development Plan

This collection development plan will be reviewed annually.

## Appendices

### A: Library Bill of Rights

"Library Bill of Rights", American Library Association, June 30, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: d03f6aae-7e51-46b3-afed-50fa0809f8ca

### B: Intellectual Freedom Statement

"The Freedom to Read Statement", American Library Association, July 26, 2006.

[Link](#) (Accessed March 13, 2026)

Document ID: 24cc13f0-22e4-4c16-ba92-d68ee65b9e28

### C: Policy 8.12 - Selection of Library Media Center Materials, Classroom Library Materials, and Reading List Materials

School Board of Palm Beach County (November 14, 2023). Selection of Library Media Center Materials and Reading List Materials.

[Link](#) (Accessed March 13, 2026)

### D: Policy 8.1205 - Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process

School Board of Palm Beach County (November 14, 2023). Objection Procedures for Specific Library Media Center, Classroom Library, Reading List, Supplemental or Instructional Materials That Have Not Gone Through the Board Adoption Process.

[Link](#) (Accessed March 13, 2026)

### E: Specific Material Objection Form

School Board of Palm Beach County (November 14, 2023). Specific Material Objection Form.

[Link](#) (Accessed March 13, 2026)