LENAPE TECHNICAL SCHOOL

SECTION: FINANCES

TITLE: PURCHASES BUDGETED

ADOPTED: November 15, 2007

REVISED: February 17, 2022
March 19, 2026

611. PURCHASES BUDGETED

Authority

It is the policy of the Joint Operating Committee that when funds are available all purchases contemplated within the current budget and not subject to bid shall be made in a manner that ensures the best interests of the school.[1][2]

Delegation of Responsibility

All purchases that are within budgetary limits may be made upon authorization of the Business Manager and/or Administrative Director, unless the contemplated purchase is for more than $24,500, in which case prior approval by the Joint Operating Committee is required.[1][2][3]

All purchase order requests must be referred to the Business Manager who shall check whether the proposed purchase is subject to bid, whether sufficient funds exist; and whether the material might be available elsewhere in the school.[1][2]

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Legal References
1. 24 P.S. 751
2. 24 P.S. 807.1
3. 24 P.S. 609
24 P.S. 1850.1

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