



**Tuesday, June 2, 2026**  
**PARKWAY WEST CAREER AND TECHNOLOGY CENTER JOINT COMMITTEE**

**1. June 2, 2026 Meeting Opening**

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- 1.01 Call to Order
- 1.02 Pledge of Allegiance
- 1.03 Roll Call
- 1.04 Resident's Comments
- 1.05 Approval of Minutes of May 5, 2026

**2. Financial Reports**

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- 2.01 Approval of Treasurer's Report and Budget Recap
- 2.02 Approval of Bills
- 2.03 Approval of Activities Account Fund Balance
- 2.04 Approval of Service Contracts for June 2026

**3. Communications**

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**4. Dr. Copeland**

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- 4.01 Report on AHN Chill Project
- 4.02 Review of Enrollment Projections for the 2026-2027 School Year (to be distributed)
- 4.03 Approval of School Restaurant Lunch Price for the 2026-2027 School Year - \$12.00
- 4.04 Motion to Approve Sewer Tap Access and Right of Way Agreement between Parkway West CTC and Deep Valley Coal and Disposal, Inc.

**5. Mr. Snedeker**

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- 5.01 Report on Graduation

**6. Mr. Leddy**

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- 6.01 Approval of the Faculty Handbook for the 2026-2027 School Year
- 6.02 Approval of the Student Handbook for the 2026-2027 School Year
- 6.03 Motion to Approve a Contract Agreement Between Parkway West CTC and Cranston Material Handling Equipment Corp

**7. Mr. Hamilton**

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- 7.01 Permission to Award the Master Package and School Board Liability with School Leaders, Umbrella Liability, Workers' Compensation, and Cyber Liability Policies to the Lowest Responsible Bidder as Recommended by Administration and Arthur J. Gallagher & Company

7.02 Permission to Retain any Unspent Funds Within the Administrative Budget for Future Capital Projects

7.03 Motion to Approve Temporary Transfer of Funds from the 2025-2026 Budget to the Building Rental Budget for the Budgeted Renovations, and to Further Authorize the Transfer of Funds to the 2026-2027 Budget Upon Receipt of the District Payments

7.04 Permission to Approve Budgetary Transfers as Necessary

7.05 Permission to Authorize the Business Manager to Make any Budgetary Transfers as Needed on June 30, 2026, due to the Auditor's Journal Entries with Ratification of Said Action to Take Place Upon Completion of Audit

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**8. Building Committee - Mr. Iagnemma, Chair; Mr. Appel, Mr. Engel, and Mrs. Helkowski, Members**

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8.01 Motion to Approve Change Order in the Amount of \$36,883.62 as presented

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**9. Educational Planning Committee - Ms. Shaw, Chair; Mrs. Crable, Mrs. Simmons, and Mrs. Petersen, Members**

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**10. Finance Committee - Mrs. Helkowski, Chair; Ms. Shaw, Mrs. Petersen, and Mr. Tomei, Members**

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**11. Personnel Committee - Mr. Choura, Chair; Mr. Appel, Mr. Dudash, and Mrs. Petersen, Members**

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11.01 Permission to Grant Tenure to Lauren Pelescak, Health Occupational Technology Instructor

11.02 Permission to Grant Tenure to Daniel Coleman, Electrical System Technology Instructor

11.03 Approval of FMLA for Employee 17 Beginning Approximately July 1, 2026

11.04 Permission for the Executive Director to Accept Resignations, Post, Hire and Employ Necessary Staff to Start the 2026-2027 School Year Upon Approval of the Personnel Committee with Ratification to Take Place at a Future Meeting

11.05 Motion to Approve the Employment of Delaney Close, Cosmetology Instructor, at an Annual Salary of \$55,00.00, to Include Full Benefits for the 2026-2027 School Year

11.06 Ratification of the Action Taken by Administration to Post and advertise a Paraprofessional Position for the 2026-2027 School Year.

11.07 Motion to Accept the Irrevocable Letter of Resignation, for the Purpose of Retirement, of Kevin Bitts, Effective June 21, 2026

11.08 Ratification of the Action Taken by Administration to Post and Advertise a Custodial/ Maintenance Position

11.09 Motion to Furlough Brittany Ziegler Veterinary Assistant Effective the 2026-2027 School Year as Presented in Resolution 2

11.10 Motion to Approve Suzanne Ezzo's Sabbatical Leave Request for the 2026-2027 School Year

11.11 Motion to Authorize the Executive Director to Post, Advertise, and Hire a Veterinary Assistant Instructor Long-Term Substitute for the 2026-2027 School Year

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**12. Nominating Committee - Mr. Dudash, Chair; Mr. Choura, and Mr. Appel, Members**

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**13. Policy Committee - Mrs. Myers, Chair; Mrs. Crable, and Mr. Engel, Members**

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**14. Solicitor's Report**

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**15. President's Report**

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15.01 Motion to Approve Board and Administration, Teachers and Staff to Travel to State and National Conferences for the 2026-2027 School Year

15.02 Motion to Advertise Cancellation of July and August Meetings and Authorize Payment of All Bills with Ratification to Take Place at the September 2026 Meeting

## **16. Adjournment**

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16.01 Adjourn