

FULLERTON SCHOOL DISTRICT

Hermosa Drive

ELEMENTARY SCHOOL

400 E. Hermosa Drive, Fullerton, California 92835 - Oce 714-447-7720 - Fax 714-447-7723

Parent and Student Handbook

Welcome to Hermosa Drive Elementary School! If you have any questions, please do not hesitate to contact the school office for more information. You may also visit our website at <https://www.fullertonsd.org/Hermosa>

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Hermosa Drive PTA



Hermosa_Drive

BELL SCHEDULES 2026-27

MONDAY, TUESDAY, THURSDAY & FRIDAY

| | |
|-------------------|---|
| 7:30-7:55 AM | Breakfast collected in the MPR - Eating Outside |
| 7:45 AM | Call Bell/Supervision begins |
| 8:00 AM | Class Begins for TK-6 Grades |
| 10:05-10:27 AM | TK/ Kindergarten Recess |
| 10:05-10:20 AM | 1st- 3rd Grade Recess |
| 10:25-10:40 AM | 4th - 6th Grade Recess |
| 11:15-11:55 AM | TK/ Kindergarten Lunch |
| 11:21 AM-12:00 PM | 1st - 3rd Grade Lunch |
| 11:55 AM-12:30 PM | 4th - 6th Grade Lunch |
| 1:10-1:20 PM | TK/ Kindergarten - 3rd Grade Recess |
| 2:10 PM | TK/ Kindergarten Dismissal |
| 2:20 PM | 1st - 6th Grade Dismissal |

WEDNESDAY SCHEDULE - EARLY RELEASE

| | |
|-------------------|---|
| 7:30-7:55 AM | Breakfast collected in the MPR - Eating Outside |
| 7:45 AM | Call Bell/Supervision begins |
| 8:00 AM | Class Begins for TK-6 Grades |
| 10:05-10:27 AM | TK/ Kindergarten Recess |
| 10:05-10:20 AM | 1st- 3rd Grade Recess |
| 10:25-10:40 AM | 4th - 6th Grade Recess |
| 11:15-11:55 AM | TK/ Kindergarten Lunch |
| 11:21 AM-12:00 PM | 1st - 3rd Grade Lunch |
| 11:55 AM-12:30 PM | 4th - 6th Grade Lunch |
| 12:50 PM | TK/ Kindergarten Dismissal |
| 12:50 PM | 1st - 6th Grade Dismissal |

HELP YOUR CHILD BE SUCCESSFUL BY BEING IN SCHOOL EVERY DAY AND ON TIME!

The Importance of Attendance:

- Good attendance helps children do well in school and eventually in the workplace.
- Attendance matters for school success!
- Developing the habit of attendance prepares students for success on the job and in life.

What Parents Can Do:

- Send your child to school every day on time.
- Don't let your child miss school without a valid reason. Avoid medical appointments during the school day or vacations when school is in session.
- Maintain a positive attitude about school and attendance. Children are taught the value of education by the adults in their lives!
- Create routines and stick to them! Make sure your child goes to bed early, prepare school clothes and supplies the night before, and have them ready for school the next day.

❑ SCHOOL ATTENDANCE AND PUNCTUALITY

Students are considered tardy if they arrive after 8:00 a.m. and must report to the office before going to class. Tardies are recorded as part of a student's attendance record.

Students with excessive absences or tardies may be invited to attend SSOAR (Saturday School Opportunity for Attendance Recovery), which is offered several times throughout the school year. Parents and students may also be asked to participate in a Student Attendance Review Team (SART) meeting, and in some cases, students may be referred to the Fullerton School District School Attendance Review Board (SARB). Students attending Hermosa on an intra-district or inter-district transfer may have their transfer revoked due to excessive absences or tardiness.

If your child will be absent, please notify the school office between 7:30 a.m. and 9:00 a.m. If we do not receive notification, school staff will contact the phone numbers listed in our records until the

absence is verified.

Parents may report absences through the PowerSchool Parent Portal. For more information about Fullerton School District attendance policies and instructions for submitting attendance through PowerSchool, please visit: <https://www.fullertonsd.org/Page/1777>. You can also report your absence on PowerSchool using the parent portal. [How to submit attendance through the Fullerton School District PowerSchool Parent Portal](#)

❑ **SCHOOL BREAKFAST AND LUNCHES**

Breakfast is offered every morning from 7:30-8:00 AM in the Multi-Purpose Room (MPR). Breakfast and Lunch will be free of charge until further notice. You can reach the Nutrition Center by telephone at (714-447-7435) between 7:00 a.m. and 2:00 p.m. or online at www.mySchoolBucks.com. If your child is bringing a lunch, **please do NOT send your child with candy, soda, or high sugar content items.**

❑ **FOOD & WELLNESS POLICY**

In conjunction with the FSD Wellness Policy, we encourage alternative items to be brought in for classroom celebrations (ie, class parties, birthdays, and academic rewards).

- **• Birthday Party Celebrations:** If a parent wants to celebrate their child's birthday, please contact your child's teacher for the class-approved options. For birthday celebrations, we recommend donating a book to the classroom or providing a non-edible treat for the classroom (sticker, eraser, pencil, etc.).

- **• Classroom Celebrations:** All snacks/foods for classroom celebrations must be store-bought. In addition, please feel free to review the FSD Wellness Policy for further information: <https://goo.gl/H2tYdk>.

❑ **STUDENT SUPERVISION**

Students may arrive at school beginning at 7:30 am for breakfast. Students may get breakfast from the MPR, then they must report to the lunch tables or MPR (rainy weather) for supervision. If not eating breakfast, students are welcomed on campus at 7:45 AM. Students may enter the blacktop at 7:45 AM after the daily call bell. **Parents or guardians should NOT go past the breezeway.** Also, we request that students be picked up promptly at dismissal. If your child needs supervision before or after school, please make arrangements for childcare. Our after-school program, known as the ENCORE LAB, operates a childcare facility on the Hermosa Drive campus. Please reach out to our Site Supervisor, Ana Turcios, at (714) 292-9590.

❑ **VISITOR BADGES, SIGN-IN, AND CLASSROOM VISITS**

Anytime you visit or volunteer on campus, you need to sign in at the office and obtain a visitor/volunteer sticker. All staff will be looking for this identification. If the sticker is not visible to the staff, you will be asked to return to the office for this important item. This is for the protection and safety of our students and visitors. **In an effort to minimize disruptions to our classroom instruction, we ask that you prearrange classroom visits/observations with the classroom teacher and the school office.** Volunteer times will be determined mutually by the teacher and the volunteer.

❑ **THURSDAY COMMUNICATION FOLDERS**

Each Thursday, your child will bring home their Communication Folder. Please review all papers to stay informed about your child's progress, important events, and school information. **Your child is asked to return the folder on the next school day to ensure effective weekly home-school communication.**

❑ **APPROPRIATE SCHOOL ATTIRE**

"The Board of Trustees believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction, which would interfere with or disrupt the educational process, study habits of students, or the learning atmosphere necessary in a classroom or school environment" (Board Policy 5132).

The following are NOT considered appropriate, safe attire for students at Hermosa Drive Elementary School:

- open-toed or backless shoes
- oversized or excessively large clothing
- gang attire
- clothing that displays logos for tobacco, alcohol, or drugs
- clothing that displays weapons or disturbing images
- clothing that does not cover underwear (ie, short shorts, skirts, and dresses) or fully cover the chest and stomach area (mid tops)
- clothing that displays profanity
- clothing that displays illustrations and/or language degrading a race, religion, or gender
 - hoops or dangling earrings (on PE days).

Hats are allowed to be worn at school to protect children from hazards related to sun exposure (SB 310). Hats must meet all other dress policy requirements regarding illustrations, language, and symbols.

❑ **CELL PHONE / ELECTRONIC DEVICES**

Students may possess cell phones on campus, but are prohibited from using them during the school day. They must be turned off and stored in their backpacks at all times. All smartwatches must be put in airplane mode during the school day. Any electronic devices used during school hours (sending/receiving phone calls, texting, internet use, applications) will be stored with the school staff and returned to a parent/guardian by the principal. The security of the device is strictly the responsibility of the student and his/her parents/guardians. If you need to reach your child during school hours, please contact the school office. If used after school, cell phones or smartwatches are to be only used for contacting parent/or guardians. Please see the FSD Cell Phone Policy [HERE](#).

❑ **STUDENT SAFETY TO AND FROM SCHOOL (BIKES, BLADES, PETS, ETC.)** Students must wear helmets if they ride a bike to school. It is strongly advised that only students in grades 4th, 5th, and 6th ride a bike to school. Students should bring a lock to secure their bicycles at the rack in front of the school. **Students may NOT ride skateboards, rollerblades, scooters, or skates (including Heelys) to school.** All riding equipment must be walked on campus during school hours and at

start/dismissal times. **We also ask that you refrain from walking dogs or other pets onto campus during arrival and dismissal times. Even the best family pet can become agitated when hundreds of people are moving quickly. Your attention to this request keeps our students safe.**

❑ BUS TRANSPORTATION

Students who ride a school bus to and from school must have a valid bus pass with them every day. A student will NOT be transported home on any day that he/she does not have a current bus pass to show the driver. Bus riders are expected to adhere to the Fullerton School District School Bus Discipline Policy. If you have any questions regarding these policies, please contact the Transportation Office at 714-447-7445.

❑ SCHOOL PARKING LOT RULES OF SAFETY

DROP-OFF ZONE

- Load and unload passengers in the coned zone located in front of the multipurpose room. The driveway in front of the school is for buses ONLY. Please do NOT enter the bus-loading lane at any time.
- Your car enters the coned zone. Cars are to pull as far forward as possible prior to loading or unloading passengers.
- Please do NOT exit your car to obtain student(s)- let the student(s) come to your car.
- Please do NOT park under the tree for shade and the hold-up track.
- Children are NOT to get in or out of cars stopped in the driveways or in the middle of the parking lot.
- Children are to load and unload in the drop-off zone only.
- If your student is not present when you arrive, please circle around to keep traffic flowing and prevent congestion on Hermosa Drive.
- Escort children across the parking lot and driveways to cars parked on the street.
- Children should wait for their parents in the loading zone.
- It is not considered safe for children to wait in the park, along the side streets, or on corners of campus, as no supervision is provided in those areas.

PARKING

- Park in marked spaces in the parking lot or at the curbside on the street.
 - Do NOT double park.
- Do NOT park in the loading zone.
- Parking in the Handicapped space is by permit only.
- Do NOT park on the grass.
- No parking or stopping in the bus lanes.
- If your student is not present when you arrive, please circle around to keep traffic flowing and prevent congestion on Hermosa Drive.
- The side parking lot is for staff only.

STREET

- Please be courteous and cooperative with other drivers and school staff. - All requests made by school staff are done so with student safety and traffic in mind. - Allow the flow of traffic on the street.
- Please do NOT block the flow of traffic before the dismissal bell.
- Allow traffic to pass East and Westbound on Hermosa Drive or at the stop sign on Egerer.
- Pull to the side of the street to allow neighbors to pass freely through the

neighborhood before the dismissal bell.

□ BUILDING CHARACTER WITH PBIS

Hermosa Drive School participates in a positive behavioral and support program called Positive Behavioral Interventions and Supports Model (PBIS). The school system includes proactive strategies for defining, teaching, and supporting appropriate student behaviors to create a safe and respectful school environment. One important piece of PBIS is to create a set of school rules that are well-known to all students, staff, and the community.

Our motto reads...

H – Have Respect

A – Act Responsibly

W – Work Together

K – Keep Safe

Your support and assistance are greatly appreciated as we support all students' success at Hermosa Drive.

GENERAL PROCESS

Students will be working toward following the HAWK Star motto in all areas of our school. As part of our acknowledgment system, teachers, supervisors, and school staff will distribute HAWK Stars to students who exhibit these positive behaviors. Students not following PBIS rules will receive a PBIS Parent Notification Form or PBIS Office Referral Form.

SPECIAL RECOGNITION AWARDS

Students are recognized at awards assemblies, Hawktastic bead celebrations, and afternoon announcements for demonstrating the positive HAWK Star traits.

CONSEQUENCES

Possible consequences, as indicated on PBIS forms, may include but are not limited to Grades K-6:

Time Out Behavior Contract

Loss of Privileges

In-School Suspension

Parent Contact Out-of-School Suspension

Student Intervention Team

ACADEMIC HONESTY GRADES 4-6

Students are expected to complete their own work with academic integrity. No student should use another person's work, cheat, or plagiarize material to complete an assignment or test. Students who violate the District Policy for Academic Honesty will be disciplined according to Board Policy guidelines, which include: **1) no credit for the assignment, 2) parent notification, 3) subject grade and citizenship grade will be affected depending on overall percentage and other behaviors. Additional consequences or interventions consistent with classroom or school-wide discipline plans will be assigned or imposed through progressive discipline steps, depending on the nature of the assigned task or test.**

□ LEARNING COMMUNITY EXPECTATIONS

It is the goal of the Hermosa Drive Elementary and community to provide a safe, positive, and nurturing environment that focuses on the development of fairness, trust, communication, and caring for every student. This climate is conducive to teaching and learning, both academically and

socially.

Every student at Hermosa Drive Elementary School has the right to:

- Be able to learn free from disruption;
- Be safe at school;
- Be respected by peers and adults; and
- To do so in a neat and orderly school environment.

SCHOOL STAFF IS RESPONSIBLE FOR:

- Providing a quality learning environment for every child to access the Board-adopted curriculum and State content standards.
- Explaining and consistently enforcing classroom, playground, and district expectations.
- Approaching students positively with a rationale for consequences and/or citation. ● Investigating all student concerns.

PARENTS ARE RESPONSIBLE FOR:

- Knowing, understanding, and supporting the expectations for student conduct.
- Ensuring that your child attends school on time, every day, all day, and reporting absences.
- Ensuring compliance with the school dress code and policy for appropriate attire.
- Ensuring that students bring or purchase a nutritious lunch and snack.
- Checking in at the school office and obtaining a Visitor/Volunteer Badge before entering any classroom.
- Delivering late student items (such as lunches, projects, or assignments) to the school office to minimize classroom disruptions during instructional periods and notifying the classroom teacher through ClassDojo

STUDENTS ARE RESPONSIBLE FOR:

- Arriving at school on time and prepared to learn.
- Completing all assigned tasks.
- Respecting the rights, safety, and property of all students and adults.
- Following all classroom, playground, and lunch area rules.
- Remaining within designated boundaries at all times.
- Bringing to school only appropriate and approved belongings.
- Wearing only appropriate and safe attire.

□ STUDENT CONDUCT EXPECTATIONS

The student conduct expectations listed below ensure that a positive learning environment exists for our entire learning community of students and adults at Hermosa Drive. In addition to these specific school expectations, California Education Code 48900 (included in this packet) lists additional reasons for student suspension or expulsion.

BE POLITE AND RESPECTFUL TO OTHERS

- Treat adults and peers with respect.
- Be respectful of the ethnic background and personal beliefs of others.
- Take turns.
- Follow all playground rules and honor the freeze bell at the end of recess.
- Playground games are open to all students and may not be 'closed'.

- Use appropriate language and gestures.
- Use quiet voices near classrooms, breezeways, and lunch areas.
- Respect others' property.

BE COOPERATIVE

- Accept responsibility for your own actions.
- Be honest in your school work and actions.
- Have a positive attitude.
- Be in the right place at the right time doing the right thing.
- Willful disobedience will not be tolerated.
- Follow the dress code for appropriate student attire.

KEEP OBJECTS, HANDS, AND FEET TO YOURSELF

- Fighting, play-fighting, or other aggressive behavior is not permitted.
- Play involving bodily contact is not permitted.
- Do NOT throw objects not intended for that purpose.

BRING ONLY APPROPRIATE ITEMS TO SCHOOL

The following items are **NOT** permitted:

- Hand-held computer games, devices not assigned to the school, laser pointers, cell phones turned on during the day, or smartwatches not in airplane mode. The school is not responsible for any lost, stolen, or damaged phones.
- Imitation firearms or weapons, explosives of any kind - fireworks, poppers, caps
- Dangerous or disruptive objects, firearms, or other weapons
- Skateboards, rollerblades, scooters, shoes with built-in wheels
- Aerosol products (ie, breath fresheners, spray deodorants)
- Obscene materials or personal belongings displaying vulgar pictures or language
- Items displaying drug, alcohol, or tobacco products or logos
- Sports equipment (except with special permission from school personnel)
- Toys or other play items from home without school permission
- Cosmetics or hair care products
- Gum
- Medications that have not been processed through the school office. Includes prescribed or over-the-counter medications of any kind.
- Pets (without specific authorization from school personnel)

School authorities may search student belongings if there is a reasonable suspicion that there is possession of any item, substance, or material that is prohibited on campus.

TAKE PRIDE IN YOUR SCHOOL BY KEEPING IT CLEAN

- Use school facilities properly.
- Pick up your own litter on the playground and in the lunch area.
- Put all trash in proper containers.
- Keep restrooms clean and report any problems to the office or custodian.
- Do NOT deface or destroy school property.

All Students Must Follow the FSD Acceptable Use of Technology Agreement

Being a Responsible Digital Citizen - This policy outlines your rights and responsibilities as a user of the Fullerton School District network and technology resources. I will only use my personal device or phone based on district rules and policies, which may change based on adopted policies. I understand that any costs for data plans and fees associated with my personal device are my responsibility, not the District's. The District does not require the use of personal mobile devices in any instructional setting but may allow their use to enhance learning. The District may decide to prohibit the use of personal phones, watches, glasses, or other electronic devices at certain times or across the entire school day or school campus (with legal exceptions) if the District chooses to do so.

Device and Account Security - I understand my responsibility for the security of my device and email account; my passwords are confidential and must not be shared. I am accountable for all actions performed with my account and will neither permit others to use my credentials nor attempt to use another's. Recognizing the legal implications, I will not attempt to obtain others' passwords electronically. I must log off after each session to prevent unauthorized access.

Responsible Online/One Use - As a user of the Fullerton School District's technology resources, I will not engage in accessing, saving, or distributing material that violates school policies, including content that is obscene, hateful, offensive, explicit, violent, or that depicts the use of weapons. My online activities, including social networking, will not adversely affect the school community or my standing as a positive community member of my class and my city. I understand that posting videos of fights, posting unwanted photos of others, creating or distributing damaging content using AI or editing software, etc., is hurtful to others and may be illegal. Taking, posting, or using photos, audio, or videos of others using any device without written permission or a teacher assignment is prohibited. If a student violates this Agreement, the student's access to the District's technological resources may be terminated and/or the student may be disciplined under applicable District policies. Some violations may be referred to law enforcement.

Network Security - I am dedicated to protecting the integrity of the district's network. This includes abstaining from bypassing security measures or installing unauthorized software. I will not download apps on District devices without prior approval from the District or a teacher.

No Reasonable Expectation of Privacy - I understand there is no reasonable expectation of privacy on District devices or on the District network. The District reserves the right to monitor, access, and review all activity, communications, and data stored or transmitted on District-owned devices and on the District network. I understand that all network traffic from all district devices can be monitored, even when the device is away from district property.

Respectful Communication - I commit to treating everyone with respect at all times and maintaining courteous and appropriate communication across all digital platforms, including email and social media. This entails avoiding inappropriate language and refraining from sending, posting, or accessing any content that is obscene, mean, hateful, harassing, discriminatory, derogatory, or constitutes bullying. If assistance is needed, I know to seek out a trusted adult on campus.

Honesty and Integrity - I understand the importance of honesty, including the prohibition against pretending to be others online. My digital actions will reflect my true identity, avoiding any form of impersonation. I will respect the digital rights and property of others, adhering to copyright laws and avoiding plagiarism and illegal downloads. AI can enhance my creativity and learning, but I will not use it to plagiarize or submit unoriginal work that I claim is my own. I will not use technology to cheat.

Online Publishing - I agree to follow school and legal guidelines when publishing content online, ensuring the privacy of others and not posting any of my personal information or personal information of others. Personal information includes, but is not limited to, names, student identification number, email address, phone number, home address, ethnicity, and grade level.

Respect for Property - I will not vandalize or misuse school technology. I will use personal electronic devices/phones in class or on campus only as authorized by school or district rules. My parent/guardian will be financially responsible for repairs if I damage school property either on purpose or through gross negligence. My device will be brought to school fully charged as required for learning every day.

Use at Home - I understand that district devices are filtered at home, but it is still my responsibility not to use district devices for non-educational activities. My parent/guardian understands that they are responsible for supervising my technology use while I am away from school.

This agreement highlights my commitment to upholding the principles of digital responsibility within the Fullerton School District (FSD).

Please sign and return it to your child's classroom teacher.

Student Name _____ Student Signature _____ Date: _____
(Printed)

Parent Name _____ Parent Signature _____ Date: _____
(Printed)