

I'm really looking forward to getting started on the project. I'd like to align on my initial steps and the information requests for the first phase of work.

My focus over the next several weeks will be to establish a clear baseline understanding of the current school program, including enrollment, staffing, financials, and operational structure. This will allow me to develop an accurate and objective foundation before moving into broader engagement.

**I'd like to request the following information as soon as is reasonable:**

- Enrollment by grade level for the past five school years + current year

School year	School Name	Kindergarten Full Time	1st	2nd	3rd	4th	5th	6th	Total	
2021	ATHENS/GRAFTON JOINT CONTRACT SCHOOL	9	7	4	4	10	5	8	47	
2022	ATHENS/GRAFTON JOINT CONTRACT SCHOOL	7	9	7	6	3	11	4	47	
2023	ATHENS/GRAFTON JOINT CONTRACT SCHOOL	3	4	7	5	6	3	9	37	
2024	ATHENS/GRAFTON JOINT CONTRACT SCHOOL	6	3	3	7	5	5	3	32	
2025	ATHENS/GRAFTON JOINT CONTRACT SCHOOL	3	6	3	2	7	5	5	32	
2026	ATHENS/GRAFTON JOINT CONTRACT SCHOOL	4	4	6	3	2	4	6	29	Current

- [Projected Enrollment @ GES through FY29](#)
- [Athens Grafton School Enrollment Predictions from AOE by Bob Donohue AOE](#)
- Current staffing list with roles and FTE allocation, and any significant recent structural changes with staffing

Name	Position	FTE	changes
Angela Cartier	Principal	1.0	
Sarah Noble	Administrative Assistant	1.0	
Megan Corey	School Counselor	.40	Shared with SRES which is in the Rockingham SD but same SU
Alyssa Leonard	Kindergarten Teacher	1.0	This year combined with 1/2 but next FY27 1.0 FTE budgeted due to minimum class size
Cassandra Bertolini	Librarian	.20	Shared with SRES which is in the Rockingham SD but same SU
Laura Vogell	Teacher Grade 1/2	1.0	
Vanessa Stern	Teacher Grade 3/4	1.0	
Kristie Lisai	Teacher Grade 5/6	1.0	
Adam Altshuler	Restorative Practices	.6	
Adam Altshuler	Teacher PE	.4	
MaryAnn Runge	School Nurse	Contracted Service .20	This was a 1.0 FTE last year. The board did

			reduce the position, but we were not able to find a .5 FTE
Jesse Peters	Music Teacher	.40	
OPEN	Art Teacher	.20	Was shared with Westminster but Westminster cut the position and combine it with another position.
Cheryl Gay-Sherwin	Speech & Language Pathologist	SU (Special Education) funded	
Tara Darrell	Speech & Language Pathologist	SU (Special Education) funded	
Stephanie Green	Occupational Therapist	SU (Special Education) funded	
Heather Lander	Clinician	SU/local funded	
Eliminated FY27	<del>Academic Interventionist</del>	.50	
OPEN	Special Education Teacher	1.0 (From SU)	
Erin Shaw	Paraprofessional	1.0 (from Special Ed)	
Twyla Putnam	Paraprofessional	1.0 (from Special Ed)	
Jeanne Cloues	Academic Interventionist	.40 (from Title One)	
Joseph Ross	Custodian	.50	This was increased to .5 FTE due to lack of interest. Benefits were offered at .5 to attract
Timothy Patterson	Head Maintenance	Contracted Service	Shared with Westminster. Used to have 1 FTE. Cut from FY26 budget upon retirement

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- School-level budget detail or the best available cost breakdown
  - [FY27 Budget](#)
- Transportation routes, costs, and vendor information
  - Costs are part of the SU assessment. We have our own Transportation

	<b>7414 am</b>
6:35 AM	Left out of BFUHS
	Right onto Route 5
	Left at lights onto Route 121W
	Left onto Route 35
	Left at fork onto Brookline rd

6:58-7:02am	<b>Stop along route 35</b>
7:01-7:18am	<b>Stop along Brookline Rd</b>
	continue around to Valley Cemetery Rd or turn around and go back down Brookline Rd
	Bear Right onto Route 35
7:22 AM	<b>Right over the bridge to TIC transfer with Middle/High School Bus</b>
	Left out of parking lot, over bridge
	Right onto rt 35/121 East
7:23-7:30am	<b>Pick up along Route 121 East</b>
7:35 AM	<b>T/A at Eastman Rd</b>
	Left back onto Route 35
	HARD RIGHT onto 121E
	Left onto Townshend rd/Grafton Rd
	Left back down Grafton rd
	Right onto school st
7:45 AM	<b>DROP at the end of the school driveway (KEEP SRES Kids)</b>
	Around the block to Grafton Rd
	Right onto Grafton Rd
	Right onto 121 east
	Continue straight down 121 W to Saxton River
	Left onto School St
8:10 AM	Drop at the school (run REDS 3 students)
	Left onto Grove St
	Left onto 121W
	Return to BFUHS
	<b>7414 pm</b>
2:15 PM	leave BFUHS
	Left out of bfuhs
	Left at lights onto 121E
	Right onto 121 to Grafton
	Left onto Townshend rd/Grafton Rd

	Left onto school st (park by stairs)
	Wait for kids at school 2:55-3:00pm
3:00 PM	<b>Pick up at Grafton Elementary School</b>
	Around the block to Grafton Rd
	Right back down Townsend rd
	Right onto 121 east
3:00-3:15PM	<b>Drop off along Route 121 West</b>
3:15-3:26PM	<b>Drop off along Brookline Rd ELEMENTARY KIDS</b>
3:35 PM	<b>Right to CIC transfer with Middle/High School Bus (Harrison Transfers)</b>
	Left out of parking lot, over bridge
	Left onto rt 35
	Left at fork onto Brookline rd
3:37-4:00pm	<b>Drop off along Brookline Rd MIDDLE/HIGH SCHOOL KIDS</b>
	<b>T/A @ Valley Cemetary Rd and back up on to Brookline Rd then drop AFTER</b>
	Right onto Rt 35
	Continue down Rt 35
	Right onto 121 east
4:45 PM	Return to BFUHS

- Tuition agreements and current tuition rates
  - The board set incoming tuition at \$15,000
  - School Choice for grades 7 & 8; % varies on students who attend Rock MS yearly
- Facilities costs, including maintenance and any known capital needs
  - Facilities costs can be found in the FY27 budget
  - The building is leased from the Town for \$1/Year

If it is helpful, I am happy to review what is available first and identify any gaps from there. I also realize that you may have information that is helpful that I haven't asked for - please feel free to share anything that you believe to be informative.