Robertson County Board of Education
Special Board Meeting Minutes
March 24, 2026
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Interim Principal – Dr. Sanford Holbrook, Treasurer – Tracy Teegarden, Assistant Superintendent/D.P.P. – Aaron Massey, Academic Dean of Students—Deana Rosenthal

Others-Kaiden Hinton, Woody Case, Danielle Holbert, Kael Henson, Dixie Cooper, Don Martin, Dominique Case, Sandi Holbert, Jessica Cooper, Crystal Hunt-Condon

Meeting was called to order by John Burns at 6:01 pm. All board members present.

ADOPT AGENDA
BOARD ITEM 32426-1
Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve agenda.
VOTE: 5-0

RECOGNIZE STUDENTS OF THE MONTH

The following students of the month were recognized for March 2026: Remington Honan, Kaiden Hinton, Clayton Burden, Woody Case, Jeremy Malone, Danielle Holbert, Kael Henson, Dixie Cooper, Ransom Wright, Madison Gearles, Allison Miller, Adyson Linville, Aaron Stillwell

MOTION TO RECESS
BOARD ITEM 32426-2
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to recess for three minutes.
VOTE: 5-0

REPORTS

DEAN OF STUDENTS' REPORT- Deana Rosenthal
Mrs. Rosenthal, Dean of Students, presented to the Board that they are currently doing April growth. KidsFirst is going well. They are going over year 2 protocols. They are going to focus on writing for next year and partnering with EPIC to guide leadership team

INSTRUCTIONAL SUPERVISOR/COLLEGE AND CAREER DIRECTOR REPORT- Shanda Gay
College Career Ready Director, Shanda Gay, was not present at the meeting.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, D.P.P./Assistant Superintendent, presented to the Board that K-12 enrollment is at 395 and the YTD attendance % is 94.28%. There are 34 preschool students. The last 14 days of school will be the state testing window.

FINANCE OFFICER'S REPORT- Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of February 28, 2026, and the general fund 1 ending cash balance as of February 28, 2026. The finance department presented to the Board that they have been receiving district school activity account budgets from staff and getting those entered for tentative budget. They are due in Friday, March 27th. The fund 25 budgets will be submitted to Principal for him to do a combined budget that the board will approve in May. Inventories have been submitted by teachers and staff. Letters of intent were due on 3/15/26, so we have an idea of who is not returning next school year. We have been calculating the cost of a raise for 26-27. The main priority between now and May will be completion of the Tentative Budget 26-27.

SUPERINTENDENT/INTERIM PRINCIPAL'S REPORT- Sanford Holbrook
Dr. Holbrook, Superintendent/Acting Principal, discussed with that there was recently a bus breakdown that is going to cost some money to repair. We will be purchasing and bonding a new bus at the next board meeting. Dr. Holbrook announced his retirement to the board effective 8/1/26.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 32426-3
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the following special call board meeting minutes of February 26, 2026.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 32426-4
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 32426-5
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions. VOTE: 5-0

Travel Request

None.

School Related Student Trip Requests

3/3/26- Keeley Hughes to take freshmen and sophomores to the Mason County Magnet School in Maysville, KY

3/16/26- Keeley Hughes to take seniors to MCTC in Maysville, KY

3/18/26- VBB to Nicholas County, KY

3/18/26- FFA Regional Day in Morehead, KY

3/19/26- MSBB to Bracken County, KY

3/20/26- VBB to Menifee County, KY

3/21/26- VBB to Ludlow, KY

3/23/26- MSVB to Nicholas County, KY

3/24/26- VSB to Augusta, KY

3/26/26- VBB to Pendleton County, KY

3/27/26- FFA Regional paperwork day in Mt. Sterling, KY

3/27/26- VBB to Harrison County, KY

3/28/26- KHSAA Regional Tournament to Montgomery County High School in Mt. Sterling, KY

3/28/26- VBB to Bath County, KY

4/6/26- VBB to Newport, KY

4/8/26- MSSB to Bracken County, KY

4/9/26- MSVB to Augusta, KY

4/10/26- MSBB to Paris, KY

4/10/26- VSB to Menifee County, KY

4/11/26- VSB to Burgin, KY

4/13/26- VSB to Pendleton County, KY

4/13/26- MSVB to Mason County, KY

4/14/26- MSBB to Fleming County, KY

4/15/26- VSB to Paris, KY

4/17/26- VSB to Holmes, KY

4/21/26- MSVB to Fleming County, KY

4/22/26- MSSB to Paris, KY

4/24/26- MSSB to Nicholas County, KY

4/27/26- VSB to Newport, KY

4/28/26- VSB to Mason County, KY

4/28/26- VBB to Williamstown, KY

4/29/26- MSVB to St. Pat in Maysville, KY

4/30/26- MSSB to Mason County, KY

5/2/26- VSB to Mason County, KY

5/4/26- VSB to Calvary Christian in KY

5/4/26- MSBB to Nicholas County, KY

5/6/26- VSB to Ludlow, KY

5/6/26- MSBB to Mason County, KY

5/8/26- VBB to Paris, KY

5/11/26- VSB to Dayton, KY

5/12/26- VBB to Augusta, KY

5/13/26- VSB to Bracken County, KY

Out of State Trip Requests

None.

School Fundraisers

2/27/26-3/20/26- Class of 2028 to do a "Tattoo the Teacher" fundraiser.

2/27/26-3/13/26- HOSA to do a "Flamingo Flocking" fundraiser.

3/2/26-3/20/26- Kindergarten and 1st grade to do a "Butter Braid Breads" fundraiser.

3/6/26-5/10/26- Class of 2030 to do a "Calendar" fundraiser.

3/6/26- Class of 2031 to do a "Mehaffies Pies & Wooden Spoon Cookie Dough & Cake Rolls" fundraiser.

4/6/26-5/6/26- 2nd Grade to do a "RCS Bracelet Sale" fundraiser.

Building Use Request

5/23/26- Deming/RCS Alumni to utilize the RCS cafeteria, stage, and front lobby for banquet.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

None

Retirement:

None.

Resignation:

None.

DISCUSS/CONSIDER APPROVING BG-5 TO CLOSE HVAC PROJECT
BOARD ITEM 32426-6
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve the BG-5 to close HVAC project.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING 2026/2028 ROBERTSON COUNTY SCHOOL DISTRICT FRYSC (FAMILY RESOURCE YOUTH SERVICE CENTER) CONTRACT
BOARD ITEM 32426-7
Motion was made by Mrs. Jones and seconded by Mrs. Gifford to approve the 2026-2028 Robertson County School District FRYSC (Family Resource Youth Service Center) contract.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING KSBA CONTRACT
BOARD ITEM 32426-8
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve a KSBA contract for a Superintendent search costing $7,000.00 plus mileage.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING MAY 25, 2026, AS A PAID HOLIDAY FOR ALL FULL-TIME STAFF FOR 25-26 SCHOOL YEAR ONLY
BOARD ITEM 32426-9
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve May 25, 2026, as a paid holiday for all full-time staff for 25-26 school year only.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING 2026/2027 ROBERTSON COUNTY SCHOOL JAG CONTRACT
BOARD ITEM 32426-10
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve a 2026/2027 Robertson County School JAG contract.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING A GRANT PURCHASE WITH FOLLETT CONTENT SOLUTIONS
BOARD ITEM 32426-11
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve a single source purchase to Follett Content Solutions during 25-26 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING A GRANT CONTRACT WITH KID'S FIRST EDUCATION
BOARD ITEM 32426-12
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve a single source purchase with Kid's First Education totaling $54,400.00 during 26-27 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING A GRANT PURCHASE WITH HMH EDUCATION COMPANY
BOARD ITEM 32426-13
Motion was made by Mrs. Jones and seconded by Mr. Haag to approve a single source purchase with HMH Education Company totaling $24,326.46 for 26-27 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING TO SET A DATE FOR THE ROBERTSON COUNTY SCHOOL SENIOR CLASS GRADUATION NIGHT AS MAY 22, 2026 @ 7:00 PM.
BOARD ITEM 32426-14
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve to set a date for the Robertson County School senior class graduation night as May 22, 2026 @ 7:00 pm.

VOTE: 5-0

CONSIDER MOTION TO ENTER EXECUTIVE SESSION PURSUANT TO KRS 61.810(1) (b). EXECUTIVE SESSION IS NECESSSARY DUE TO DISCUSSION OF PERSONNEL.
BOARD ITEM 32426-15
None.

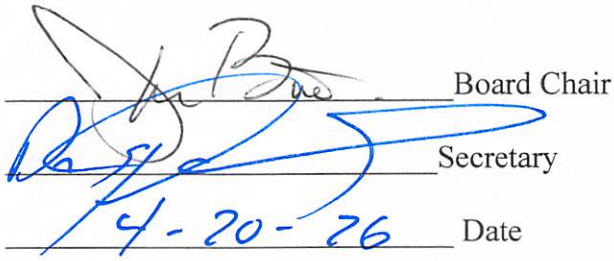
RETURN TO OPEN SESSION
BOARD ITEM 32426-16
None.

CONSIDER MOTION (IF ANY) TO ACT ON MATTERS DISCUSSED IN THE EXECUTIVE SESSION
BOARD ITEM 32426-17
None.

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 32426-18
None.

ADJOURNMENT
BOARD ITEM 32426-19
Motion was made by Mr. Haag and seconded by Mrs. Gifford to adjourn the meeting.
Time: 7:02 pm

VOTE: 5-0



Board Chair

Secretary

4-20-26 Date