

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School – Room 124
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

December 15, 2025
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Tuesday, November 11, 2025. The minutes were distributed as required by law, and shall be approved as presented.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

IV. DISTRICT SPECIAL RECOGNITION

V. DISTRICT PRESENTATION

A. AMANDA GORAN, CURRICULUM DIRECTOR – FEDERAL PROGRAMS PRESENTATION

VI. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

VII. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports for November 2025, as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Cheryl Prosser – KES Head Cook – effective end of day 12/31/2025

2. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignations of the following individuals:

- a. Mason Orians – Assistant Treasurer – effective end of day 12/04/2025
- b. Donald Griswold – Head Varsity Football – effective end of day 12/07/2025

3. EMPLOY TREASURER’S ASSISTANT, BUDGETARY/PAYABLES

The Superintendent recommends hiring the following individual for the Treasurer’s Assistant, Budgetary/Payables position and hourly rate as noted, pending all record checks and completion of state and local requirements.

- a. Cindy Miller – 260 days, 7.5 hours/day – Step 14 – \$31.13/hr. – effective 12/12/2025

4. EMPLOY 2025-2026 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2025-2026 school year:

- a. Erica Murat – KHS Paraprofessional, 6.75 hours/day – Step 5 – \$16.84/hr. – effective 12/19/2025

5. APPROVE TRANSFER

The Superintendent recommends transferring the following individuals for the 2025-2026 School Year:

- a. Amy Sullivan from KHS Paraprofessional 6.75 hours per day to KES Paraprofessional 6.75 hours per day effective 12/10/2025
- b. Rebecca Homza from KES Cashier/Cafeteria Worker 3.25 hours a day to KES Head Cook 6.50 hours a day effective 01/01/2026

6. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2025-2026 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Miranda Lehota
 - Cafeteria – \$14.41/hr.
 - Building Secretary – \$15.94/hr.

7. EMPLOY 2025-2026 DETENTION SCHOOL TEACHERS

The Superintendent recommends employment of the following individuals as Detention School Teachers, for the 2025-2026 school year at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis.

- a. Donald Griswold
- b. Kari Dove

8. RESCIND 2025-2026 EXTRA DUTY CONTRACT

The Superintendent recommends rescinding the 2025-2026 extra duty contract of the following individual:

- a. Shannon Heffernan – Dance Team

9. EMPLOY 2025-2026 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Brooke Creak – Junior Varsity Cheerleading Advisor, Winter – Step 4 – \$1,697.72
- b. Shannon Heffernan – Winter Faculty Manager – Step 7 – \$1,485.51
- c. Shawn Reed – Head Freshman Boys’ Basketball – Step 1 – \$4,456.52
- d. Ashley Hartman – Mock Trial – Step 1 – \$1,273.29
- e. Andrew Hoch – Ticket Taker – \$20.00 Per Game
- f. Anne Morrison – Ticket Taker – \$20.00 Per Game
- g. Stephen Ody – Ticket Taker – \$20.00 Per Game
- h. Geri Putzier – Ticket Taker – \$20.00 Per Game
- i. Scot Pataky – Scoreboard Operator – \$20.00 Per Game
- j. Gregory Morgan – Scoreboard Operator – \$20.00 Per Game

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

IX. OTHER BUSINESS

A. RESOLUTION OF CONDITIONAL IMPRACTICABILITY AND PAYMENT IN LIEU OF TRANSPORTATION

The Superintendent recommends adoption of the following resolution (see Attachment A):

WHEREAS the student identified by the attachment has been determined to be a resident of the Keystone Local School District, and eligible for transportation services; and

WHEREAS circumstances may arise on certain days that make it temporarily impractical for the District to provide transportation for this student; and

WHEREAS the following factors as identified in Revised Code §3327.02 have been considered:

- 1. The time and distance required to provide the transportation
- 2. The number of pupils to be transported

3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore,

BE IT RESOLVED that the Keystone Local School District Board of Education hereby approves the declaration that, although daily transportation is generally provided, it may, under specific and unavoidable circumstances, be impractical for the District to transport the student identified herein. In such instances, the District authorizes offering the parent(s)/guardian(s) of the student named in the attachment payment-in-lieu of transportation for days when the District is unable to provide such transportation during the 2025-2026 school year.

BE IT FURTHER RESOLVED that the Director of Transportation notify the Ohio State Board of Education of its determinations regarding conditional impracticability.

BE IT FURTHER RESOLVED that the Superintendent of Schools shall notify the parent/guardian of the affected student of the determination of transportation impracticability, along with a Payment in Lieu of Transportation Waiver Form.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang____;

B. ADOPT RESOLUTION AUTHORIZING SCHOOL BUS PURCHASE

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Local School District is a member of the Ohio Schools Council. On November 3, 2025, the Ohio Schools Council received bids for school buses on behalf of its members. The Keystone Local School District Board of Education authorizes the purchase of one – seventy-one passenger/with lift conventional school bus chassis and bodies that were bid through the Ohio Schools Council.

Therefore,

BE IT RESOLVED the Keystone Local School District Board of Education wishes to purchase one – seventy-one passenger/with lift conventional school bus chassis and bodies from the bids received through the Ohio Schools Council on November 3, 2025.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang____;

C. APPROVE MEMORANDUM OF UNDERSTANDING WITH KEYSTONE LOCAL EDUCATION ASSOCIATION (KLEA)

The Superintendent recommends approving the Memorandum of Understanding with Keystone Local Education Association (KLEA) to support certificated staff in obtaining the Gifted Intervention Specialist Endorsement or Certificate as recognized by the Ohio Department of Education and Workforce (ODEW).

D. APPROVE OSBA ANNUAL MEMBERSHIP DUES

The Superintendent recommends approving the OSBA Annual Membership Dues as presented.

E. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving an agreement with The Educational Service Center of Lorain County to provide You Science consortium pricing for the 2025-2026 school year as presented.

F. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving an agreement with The Educational Service Center of Lorain County to provide translation and interpretation services through PGLS for the 2025-2026 school year as presented.

G. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2025-2026 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M. (KHS Room 110)

1. Monday, January 12, 2026 – Tax Budget Hearing
Organizational Meeting
Regular Meeting

X. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops ____; O'Boyle ____; Sturgill ____; Wakefield ____; Stang ____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XI. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Hoops____; O'Boyle____; Sturgill____; Wakefield____; Stang____;

**RESOLUTION OF CONDITIONAL IMPRACTICABILITY AND
PAYMENT IN LIEU OF TRANSPORTATION**

<u>Student Name</u>	<u>School Selected</u>	<u>Parent/Guardian</u>
Chase Warner	Phoenix Learning Center	Tiffany and Glenn Warner