

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Room 124
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

October 21, 2025
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Tuesday, September 16, 2025. Minutes were distributed as required by law, and shall be approved as presented.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

IV. DISTRICT RECOGNITION

V. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

VI. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2025, as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

VII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignations of the following individuals:

- a. Andrew Hoch – Head JV Wrestling – effective end of day 09/16/2025
- b. Jacob Kolar – Head Freshman Basketball – effective end of day 09/25/2025
- c. Valerie Hood – Bus Driver – effective end of day 10/10/2025

2. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Justin Toth – KHS Cleaner – effective 11/01/2025

3. EMPLOY ESY SERVICES INSTRUCTOR

The Superintendent recommends employing the following individual as an ESY Services Instructor for August 21, 2025, at the tutor rate per the KLEA Negotiated Agreement, per time sheet:

- a. Kathryn Dillen – not to exceed 1.00 hour

4. EMPLOY 2025-2026 DETENTION SCHOOL TEACHERS

The Superintendent recommends employment of the following individuals as Detention School Teachers, for the 2025-2026 school year at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis.

- a. Tracy Abfall
- b. Shannon Heffernan
- c. Kevin Fox
- d. Heather Lahoski
- e. Dawn Morris

5. APPROVE DIRECT ONE ON ONE PARAPROFESSIONAL SUPPORT

The Superintendent recommends approval for the following staff member participating in direct one on one paraprofessional support for a student's attendance at the Homecoming dance, not to exceed 4 hours at their hourly rate, per time sheet:

- a. Tiffany Peery

6. EMPLOY 2025-2026 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Kari Dove – Winter Faculty Manager – Step 7 – \$1,485.51
- b. Thomas Moran – Head Varsity Bowling – Step 2 – \$3,395.44
- c. Jeffrey Holzauer – Head Varsity Boys' Basketball – Step 7 – \$9,761.89
- d. Chad Elliott – Assistant Varsity Boys' Basketball – Step 1 – \$3,607.66
- e. Gregory Morgan – Junior Varsity Boys' Basketball – Step 7 – \$5,729.81
- f. Tyler Trakas – Head 8th Boys' Basketball – Step 7 – \$4,456.52
- g. Rocky Houston – Head Varsity Girls' Basketball – Step 7 – \$9,761.89
- h. Ashley Elliott – Junior Varsity Girls' Basketball – Step 4 – \$4,880.95
- i. Dennis Bartlett – Head 8th Girls' Basketball – Step 7 – \$4,456.52
- j. Lisa Medvetz – Head 7th Girls' Basketball – Step 7 – \$4,456.52
- k. Christopher Vondruska – Head Varsity Wrestling – Step 7 – \$7,851.96
- l. Benjamin Bill – Assistant Varsity Wrestling (50%) – Step 4 – \$2,016.04
- m. James Pycraft Jr. – Assistant Middle School Wrestling – Step 7 – \$4,032.09
- n. Ashley Hartman – Varsity Cheerleading Advisor, Winter – Step 5 – \$2,971.01
- o. Kevin Minnich – Assistant Varsity Bowling – Step 1 – \$2,546.58
- p. Shannon Heffernan – Dance Team – Step 1 – \$848.86
- q. Jason Dike – Outdoor Learning Camp - \$500.00
- r. Kathryn Dillen – Outdoor Learning Camp - \$500.00
- s. Suzanne Healy – Outdoor Learning Camp - \$500.00
- t. Heather Lahoski – Outdoor Learning Camp - \$500.00
- u. Staci Rapson – Outdoor Learning Camp – \$333.33 (2 nights)
- v. Amanda Smith – Outdoor Learning Camp - \$500.00

- w. Jennifer Wooten – Outdoor Learning Camp - \$500.00
- x. David Jones Jr. – Announcer - \$20.00 Per Game
- y. Stephen Ody – Announcer - \$20.00 Per Game
- z. Dawn Morris – Ticket Taker - \$20.00 Per Game
- aa. Tracy Clarico – Ticket Taker - \$20.00 Per Game
- bb. Stephen Ody – Ticket Taker - \$20.00 Per Game
- cc. Rebecca Reed – Ticket Taker - \$20.00 Per Game
- dd. Lisa Medvetz – Score Board Operator - \$20.00 Per Game
- ee. Rebecca Oliver – Score Board Operator - \$20.00 Per Game
- ff. Jennifer Fehlan-Jones – Score Board Operator - \$20.00 Per Game
- gg. Laura DeVore – Score Board Operator - \$20.00 Per Game

7. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2025-2026 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Elliott – Girls’ Basketball
- b. Luke Forthofer – Girls’ Basketball
- c. Justin Lankey – Bowling

8. EMPLOY PERMANENT SUBSTITUTE TEACHER

The Superintendent recommends employing the following as a permanent substitute teacher during the first semester of the 2025-2026 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply.

- a. Loren Woodruff St. Peter – effective 10/21/2025

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

VIII. OTHER BUSINESS

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

- 1. Dawn & Herbert Morris – \$30 to KHS Student Council

B. APPROVE DISPOSAL OF SCHOOL BUS

The Treasurer/CFO recommends disposal of the following school buses:

Bus Number	Manufacturer/Chassis	VIN Number	Disposal Method
6	2006 International	4DRBUAANX6B32544	Scrap
10	2012 International	4DRBUAAN5CB394466	Scrap
17	2010 Thomas	4UZABRDT3ACAN9176	Scrap

C. APPROVE LORAIN COUNTY EMERGENCY MANAGEMENT AGENCY TRANSPORTATION PLAN

The Superintendent recommends approving the Lorain County Emergency Management Agency ESF #1, Lorain County Emergency Operations Transportation Plan as presented.

D. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN JANUZZI COUNSELING AND CONSULTING AND KEYSTONE LOCAL SCHOOLS

The Superintendent recommends approving the Memorandum of Understanding between Januzzi Counseling and Consulting and Keystone Local Schools as presented, effective September 1, 2025.

E. APPROVE 2025-2026 ADDENDUM BEHAVIORAL SERVICES AGREEMENT WITH ABA OUTREACH SERVICES

The Superintendent recommends approving the 2025-2026 Addendum Behavioral Services Agreement between ABA Outreach Services and Keystone Local School District as presented.

F. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2025-2026 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Tuesday, November 11, 2025 – Regular Meeting – KHS Conference Room
2. Tuesday, December 16, 2025 – Regular Meeting – KHS Conference Room

IX. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

X. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Hoops____; O'Boyle____; Sturgill____; Wakefield____; Stang_____;