

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Room 124
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

August 12, 2025
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops ___; O’Boyle ___; Sturgill ___; Wakefield ___; Stang ___;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops ___; O’Boyle ___; Sturgill ___; Wakefield ___; Stang ___;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meetings on Tuesday, June 24, 2025 and Tuesday, July 15, 2025. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

V. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for July 2025, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
07/01/25	07/01/25	98276	18104	ONE KONE COURT	ONE KONE COURT	\$ 8,620.08

C. APPROVE FY2026 PRINCIPAL BUDGETS

The Treasurer/CFO recommends approving the following principal funds.

PRINCIPAL FUNDS

- | | |
|------------------------|------------------------|
| Camp NuHop | KMS Principal Fund |
| District Support Fund | KMS Principal Pop Fund |
| KEEP Fund | KHS Principal Fund |
| KES Principal Fund | KHS Principal Pop Fund |
| KES Principal Pop Fund | Washington DC Trip |

D. FY2026 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KHS

Academic Challenge
BBQ Club
Class of 2026 – Senior
Class of 2027 - Junior
Class of 2028 - Sophomore
Class of 2029 – Freshman
Comic Book Club
Dance Team
Drama Club

Environmental Club
FCCLA
National Honor Society
School Store
Spanish Club
Student Council
Yearbook
Youth 4 Youth

KMS

School Store
Student Council
Yearbook

KES

Student Council

E. ADOPT RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE TRACK IMPROVEMENT PROJECT

The Treasurer/CFO recommends adoption of the following resolution:

Whereas, the Keystone Local School District previously approved the Track Improvement Project with an initial authorized budget of \$699,699.34; and

Whereas, the District has identified necessary additions and modifications to the project scope; and

Whereas, these enhancements are necessary to ensure the functionality, safety, and long-term sustainability of the track; and

Whereas, the total cost of the Track Improvement Project is now projected to be \$1,024,555.34, reflecting an increase of \$324,856.00;

Now, therefore, be it resolved, that the Keystone Local School District hereby approves the amended project scope and authorizes an increase in funding for the Track Improvement Project in the amount of \$324,856.00, for a revised total budget of \$1,024,555.34;

Be it further resolved, that the Superintendent or designee is authorized to take all necessary actions to implement the revised project scope and funding allocation, including execution of change orders and coordination with contractors and vendors.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. SUPERINTENDENT REPORT

1. PAULA PERHOT- DISCUSSION OF WEBSITE REDESIGN

B. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Kayla Croftcheck – KHS Paraprofessional – effective end of day 07/30/2025
- b. Korin Adkins – KES Paraprofessional – effective end of day 08/24/2025
- c. Michael Erkkila – Assistant Freshman Football – effective end of day 07/15/2025

2. AMEND CERTIFICATED/LICENSED PERSONNEL

The Superintendent recommends amending the following individual on a limited one (1) year contract commencing with the 2025-2026 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Michelle DiMarco – KES Intervention Specialist – Step 9, MA+15 – \$67,909.00 to KES Intervention Specialist – Step 14, MA+15 – \$81,491.00

3. EMPLOY 2025-2026 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2025-2026 school year:

- a. Carole Campomizzi – KES Cafeteria Worker, 3.25 hours/day – Step 4 – \$16.83/hr.

4. APPROVE CERTIFIED SUBSTITUTE TEACHERS

The Superintendent recommends to approve the certified substitute teachers for the 2025-2026 school year from the approved list provided by the Lorain County Educational Service Center, on an as needed basis with compensation at \$120.00 per day (\$60.00 per half day).

5. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employment of the following individuals as a 2025-2026 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

Cafeteria – \$14.41/hr.

- a. Wendy Montoney
- b. Jennifer Hinds
- c. Steffanie Bynum

Custodian/Maintenance – \$17.52/hr.

- a. Wendy Montoney
- b. Jennifer Hinds
- c. Steffanie Bynum

Monitor – \$13.73/hr.

- a. Carole Campomizzi – Lunch

Paraprofessional – \$13.98/hr.

- a. Emily Spence-Sigsworth

Building Secretary – \$15.94/hr.

- a. Jennifer Hinds
- b. Emily Spence-Sigsworth

Bus Driver – \$18.31/hr.

- a. James Costa
- b. Katherine Barber
- c. Elaine Lang – Van Only

6. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2025-2026 school year effective August 22, 2025 through May 29, 2026, to be paid from Title IIA funds:

<u>KES BLT</u>	<u>KMS BLT</u>	<u>KHS BLT</u>
Kaitlin Bulger	Kathryn Dillen	Tracy Abfall
Laura DeVore	Julia Egan	Suzanne Atkinson
Jill Hetsler	Jessica Fisher	Andrea Catanzarito
Alexis Kading	Joseph Jasin	John Davis Jr.
Michelle Modock	Heather Lahoski	Patrick Gallion
Heather McCourt	Amber Mezera	Donald Griswold
Brittany Shaw	Stephen Ody	David Jones Jr.
Victoria Smith	Tara Ody	Noelle Puterbaugh
Kimberly Tafa	Adam Shipley	Anna Saxton
Paige Wowk	Jennifer Wooten	Leah Tesny

7. APPROVE KES BLT MEETING

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff members participating in KES BLT initial start of school meeting on August 20, 2025, to be paid from Title IIA funds:

- a. Kaitlin Bulger
- b. Laura DeVore
- c. Jill Hetsler
- d. Alexis Kading
- e. Michelle Modock
- f. Heather McCourt
- g. Brittany Shaw
- h. Victoria Smith
- i. Kimberly Tafa
- j. Paige Wowk

8. AMEND 2025-2026 EXTRA DUTY PERSONNEL

The Superintendent recommends amending the following individual on extra duty contract for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Joseph Poling – from Head Boys' Soccer – Step 1 - \$5,093.16 to Head Boys' Soccer – Step 2 – \$5,729.81

9. EMPLOY 2025-2026 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Michael Hogue – HS Yearbook Advisor – Step 7 – \$4,668.73
- b. Kathryn Dillen – MS Memory Book Advisor – Step 7 – \$3,183.23
- c. Ceyanna Stasick – HS Drama Club Advisor – Step 2 – \$2,122.15
- d. David Jones Jr. – HS Student Council (50%) – Step 7 – \$1,909.94
- e. Jennifer Fehlan-Jones – HS Student Council (50%) – Step 7 – \$1,909.94
- f. Stephen Ody – MS Student Council (50%) – Step 4 – \$1,167.19
- g. Tara Ody – MS Student Council (50%) – Step 4 – \$1,167.19
- h. Mary Szczepanik – Environmental Club – Step 4 – \$1,273.29
- i. Shannon Heffernan – FCCLA Club – Step 4 – \$1,273.29
- j. Olivia Erdos – KES Student Council – Step 2 – \$1,061.08
- k. Andrea Catanzarito – NHS Advisor – Step 7 – \$2,546.58
- l. Suzanne Atkinson – Senior Class Advisor (50%) – Step 5 – \$1,273.29
- m. Patrick Gallion – Senior Class Advisor (50%) – Step 4 – \$1,273.29
- n. Ashley Hartman – Junior Class Advisor (50%) – Step 3 – \$1,167.19
- o. Shannon Heffernan – Sophomore Class Advisor – Step 7 – \$1,782.61
- p. Noelle Puterbaugh – Freshman Class Advisor – Step 5 – \$1,273.29
- q. Thomas Habenicht – Academic Challenge – Step 7 – \$2,971.01
- r. Bethany Pearce – Vocal Contest Director – Step 7 – \$3,395.44
- s. John Davis Jr. – HS Instrumental Contest Director – Step 4 – \$2,546.58
- t. John Davis Jr. – MS Instrumental Contest Director – Step 4 – \$2,546.58
- u. John Davis Jr. – HS Marching/Pep Band – Step 4 – \$6,366.45
- v. Abigail Clay – Flag Corps Advisor – Step 2 – \$2,334.37
- w. Thomas Habenicht – Comic Book Club – Step 7 – \$1,485.51
- x. Andrea Catanzarito – Spanish Club (50%) – Step 7 – \$742.76
- y. Jennifer Galletti – Spanish Club (50%) – Step 7 – \$742.76
- z. Paula Perhot – District Communications – Step 7 – \$6,366.45
- aa. Paula Perhot – Website Maintenance – Step 7 – \$6,366.45
- bb. Donna Knight – Gifted Coordinator – Step 7 – \$11,884.04

10. RESCIND 2025-2026 EXTRA DUTY CONTRACT

The Superintendent recommends rescinding the 2025-2026 extra duty contract of the following individual:

- a. Julie Fortune – Fall Faculty Manager

11. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2025-2026 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Michael Erkkila – KHS Football
- b. Chad Whitacre – KHS Football
- c. Brett Linden – KMS Football
- d. Camden Fraser – Boys’ Soccer
- e. Staci Crabeels – Volleyball
- f. Michelle Webb – Volleyball

12. EMPLOY SUMMER INTERVENTION CREDIT RECOVERY INSTRUCTOR

The Superintendent recommends employing the following individual as a Summer Intervention Credit Recovery Instructor between the period of July 28-July 31, not to exceed 4 hours a day, 2 times per week, at tutor rate, per the KLEA Negotiated Agreement, per time sheet:

- a. Dawn Morris

13. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval for the following staff members to complete Curriculum Planning for new curriculum up to 4 pre-approved dates for a stipend of \$130.00 per day, to be paid from Title IIA funds.

- a. Mary Szczepanik

14. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval for the following staff members to complete new teacher training and orientation on the dates of August 7, 2025, August 18, 2025 and August 19,2025 for a stipend of \$130.00 to be paid from Title IIA funds.

- a. Julia Egan
- b. Jackson Folland
- c. Brayden Loomis
- d. Allison Stephenson
- e. Michelle DiMarco

15. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval for the following staff members to be paid a stipend of a half day of \$65.00 to be paid from Title IV funds for the purpose of CCP Convocation Meeting hosted by Lorain County Community College.

- a. Adam Crabtree
- b. Jennifer Fehlan-Jones
- c. Tom Habenicht
- d. Noelle Puterbaugh

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang_____;

VII. OTHER BUSINESS

A. APPROVE 2025-2026 BUS ROUTES

The Superintendent recommends approving the 2025-2026 bus routes as presented. Routes are subject to change at the discretion of the Transportation Supervisor.

B. APPROVE EUROPE OVERNIGHT TRIP ITINERARY

The Superintendent recommends approving the proposed itinerary for the KHS trip to Spain, reflecting travel dates of Monday, June 1, 2026, through Wednesday, June 10, 2026, as presented.

C. ADOPT ONLINE LEARNING PLAN

The Superintendent recommends the adoption of the online learning plan for the 2025-2026 school year for Keystone Local School District as presented.

D. APPROVE CURRICULUM ADOPTION

The Superintendent recommends the Board of Education approve the new curriculum listed below:

Subject: English Language Arts

Summary: The following list of novels are recommended to go with our newly adopted ELA curriculum, StudySync, for grades 6-8.

Titles:

Grade 6:

A Long Walk To Water, Linda Sue Park
Walk Two Moons, Sharon Creech
Roll of Thunder, Hear My Cry, Mildred D. Taylor
Lightning Thief, Rick Riordan
Hoot, Carl Hiaasen
I am Malala, Christian Lamb and Malala Yosafzai
Freedom Walkers, Russell Freedman

Grade 7:

Star Girl, Jerry Spinelli
Flesh and Blood So Cheap, Albert Marrin
The Jungle Book, Rudyard Kipling
The Hunger Games, Suzanne Collins

Grade 8:

Ten Days, Austin Duffy
The Outsiders, S.E. Hinton
Inside Out, Larry Crab
A Night to Remember, Walter Lord
Across Five Aprils, Irene Hurt
Refugee, Alan Gratz
Narrative of Fredrick Douglas, Fredrick Douglas

E. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2025-2026 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Sturgill____; Wakefield____; Stang____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Tuesday, September 16, 2025 - Regular Meeting – KHS Conference Room
2. Tuesday, October 21, 2025 – Regular Meeting – KHS Conference Room
3. Tuesday, November 18, 2025 – Regular Meeting – KHS Conference Room

VIII. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops____; O'Boyle____; Sturgill____; Wakefield____; Stang____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

IX. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.

(Time: _____)

Roll Call: Hoops____; O'Boyle____; Sturgill____; Wakefield____; Stang____;