

**KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting  
Keystone High School  
Room 124  
580 Opportunity Way  
LaGrange, Ohio 44050

**REGULAR MEETING**

November 11, 2025  
6:00 p.m.

**AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

**I. CALL TO ORDER BY PRESIDENT**

**A. ROLL CALL:**

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**B. PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

**A. APPROVE AGENDA AS PRESENTED**

**B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

**C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**III. APPROVE MINUTES OF PRIOR MEETINGS**

**A. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the Work Session Meeting on Tuesday, August 06, 2025, the Special Meeting on Tuesday, September 30, 2025, and the Regular Meeting on Tuesday, October 21, 2025. The minutes were distributed as required by law, and shall be approved as presented.

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**IV. SPECIAL RECOGNITION**

**V. AUDIENCE PARTICIPATION**

**A. RECOGNITION AND HEARING OF VISITORS**

*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

**VI. FINANCIAL REPORT BY TREASURER/CFO**

**A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for October 2025, as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**VII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

Items Requiring Board Action

**A. EMPLOYMENT OF PERSONNEL**

**1. ACCEPT CERTIFIED RESIGNATIONS**

The Superintendent recommends accepting the following resignations for the purpose of retirement:

- a. Donna Knight – KMS Teacher and District Gifted Coordinator – effective end of day 05/29/2026
- b. Lynn Gagnon – District Librarian and Media Specialist – effective end of day 05/29/2026

**2. ACCEPT RESIGNATIONS**

The Superintendent recommends accepting the resignations of the following individuals:

- a. Frances Walker – Bus Driver and Substitute Bus Driver– effective end of day 06/03/2026
- b. Brittney Hodkey – KES Paraprofessional – effective end of day 11/07/2025
- c. Tiffany Peery – KHS Paraprofessional – effective end of day 11/25/2025
- d. Kari Dove – Winter Faculty Manager – effective end of day 11/07/2025

**3. EMPLOY 2025-2026 CLASSIFIED STAFF**

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2025-2026 school year:

- a. Kayla Williams – Murray Ridge Paraprofessional, 6.5 hours/day – Step 0 – \$14.28/hr. – effective TBD

**4. APPROVE CLASSIFIED CONTINUING CONTRACT**

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. September Golden – Bus Driver – effective 11/20/2025

**5. APPROVE EXTENDED TIME**

The Superintendent recommends approval of extended time for the following staff members to participate in team planning on an as needed basis for the 2025-2026 school year, not to exceed 4 hours at their hourly rate.

- a. Tiffany Peery
- b. Amy Sullivan
- c. Shannon Kokinda

**6. APPROVE PROFESSIONAL DEVELOPMENT STIPEND**

The Superintendent recommends approval for the following staff member to participate in monthly Advanced Quantitative Reasoning network meetings, held from 4:00-5:00pm for the ODEW state approved course. The individual shall be paid the 2025-2026 hourly tutor rate to be paid from Title IIA funds.

- a. Anna Saxton

**7. EMPLOY CLASSIFIED SUBSTITUTES**

The Superintendent recommends employment of the following 2025-2026 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

**Bus Driver - \$18.31/hr.**

- a. Bert Fitzgerald – effective 10/31/2025

**Cafeteria - \$14.41/hr.**

- a. Karen Asbury

**Cleaning - \$13.26/hr.**

- a. Linda Archer – effective 10/27/2025

**Monitor - \$13.73/hr.**

- a. Ashlynn Myers – Key Care, Lunch

**Paraprofessional – \$13.98/hr.**

- a. Ashlynn Myers

**8. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**

The Superintendent recommends approval for the following individuals to complete Safety Training on November 3, 2025 for up to one full day per time sheet, at the daily sub rate of \$130.00, to be paid from Title IIA funds.

- a. Denise O'Dell
- b. Jason Dike
- c. Brittany Cline
- d. Loren Woodruff St. Peter

**9. EMPLOY 2025-2026 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. John McCardle – Assistant Varsity Wrestling (50%) – Step 2 – \$1,697.72
- b. Michael Griswold – Head Middle School Wrestling – Step 7 – \$4,880.95
- c. Jason Grahn – Junior Varsity Wrestling – Step 1 – \$3,183.23
- d. Kristin Burden – Ticket Taker – \$20.00 Per Game

**10. AMEND 2025-2026 EXTRA DUTY PERSONNEL**

The Superintendent recommends amending the following individual on extra duty contract for the 2025-2026 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Todd Strebel – Assistant Varsity Football – from Step 1 – \$3,819.87 to Step 7 – \$6,366.45

**11. APPROVE VOLUNTEERS**

The Superintendent recommends approving the following individuals as a volunteer for the 2025-2026 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Whitacre – Boys’ Basketball
- b. Roger Lee – Bowling
- c. Michael Schade – Wrestling
- d. Andrew Hoch – Wrestling
- e. Bert Fitzgerald – Winter Faculty Manager

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**VIII. OTHER BUSINESS**

**A. TAX BUDGET HEARING**

Motion to hold the Tax Budget Hearing for the 2026 fiscal year on Tuesday, January 13, 2026 at 6:00 p.m. in KHS Room 110.

**B. SET 2026 ORGANIZATIONAL MEETING**

Motion to set the 2026 Organizational Meeting for Tuesday, January 13, 2026 immediately following the Tax Budget Hearing in KHS Room 110.  
(This meeting must be held during the first 15 days of January.)

**C. SET JANUARY 2026 REGULAR MEETING**

Motion to set the January 2026 Regular Meeting for Tuesday, January 13, 2026 immediately following the 2026 Organizational Meeting in KHS Room 110.

**D. APPROVE AGREEMENT WITH LORAIN COUNTY EDUCATIONAL SERVICE CENTER**

The Superintendent recommends approving the Lorain County Educational Service Center Services Agreement to provide Literacy Consult as presented.

**E. APPROVE LEARNWELL ACADEMIC SERVICE AGREEMENT**

The Superintendent recommends approving the Academic Service Agreement with LearnWell as presented.

**F. APPROVE LEARNWELL ACADEMIC SERVICE AGREEMENT**

The Superintendent recommends approving the Academic Service Agreement with LearnWell as presented.

**G. APPROVE JOB DESCRIPTIONS**

The Superintendent recommends approving the following new job description as presented.

a. Mock Trial Advisor

**H. APPROVE AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the Service Agreement with the Educational Service Center of Lorain County to provide Literacy Professional Development as presented.

**I. APPROVE 2025-2026 STUDENT WELLNESS AND SUCCESS FUNDS AND DISADVANTAGED PUPIL IMPACT AID PLAN**

The Superintendent recommends approving the 2025–2026 Student Wellness and Success Funds and Disadvantaged Pupil Impact Aid Plan as presented.

**J. APPROVE WORK SESSION MEETINGS**

The Superintendent recommends approving work session meetings on an as needed basis during the 2025-2026 school year. If needed, the next Work Session Meeting will be on \_\_\_\_\_.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**IX. OTHER BUSINESS**

**A. APPROVE VOLUNTEER**

The Board recommends approving the following individual as a volunteer for the 2025-2026 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Zachary Weagley – 7<sup>th</sup> Grade Boys’ Basketball

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

**ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

**A. Future BOE Meetings @ 6 P.M.**

- 1. Tuesday, December 16, 2025 – Regular Meeting – KHS Conference Room

**X. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

- 1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
- 2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
- 3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
- 4. matters required to be kept confidential by Federal law or State statutes;
- 5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
- 6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or

7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
  - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
  - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

**With action to follow or with no action to follow.**

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

**XI. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: Hoops\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield\_\_\_\_; Stang\_\_\_\_\_;