

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Room 124
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

October 15, 2024
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Tuesday, September 17, 2024 and the Work Session Meeting on October 1, 2024. The minutes were distributed as required by law, and shall be approved as presented.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

IV. SPECIAL RECOGNITION

V. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

VI. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2024, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
09/16/24	09/03/24	97400	70549	CHAIR PURCHASE FOR SPED	HUNTINGTON MERCHANT SERVICES	\$ 3,543.75
09/18/24	05/17/24	97417	70579	ENGINEERING & COMPUTER SCIENCE	PROJECT LEAD THE WAY. INC.	\$ 5,400.00
09/24/24	06/19/24	97441	70525	ROOFING SERVICES	CTL ENGINEERING INC.	\$ 19,557.50

C. APPROVE 2024-2025 STUDENT ACCIDENT INSURANCE PLANS

The Treasurer/CFO recommends awarding the student accident insurance plans for the 2024-2025 school year to Guarantee Trust Life Insurance Company with local agent, Love Insurance Agency.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Gregory Morgan 8th Grade Boys' Basketball Coach and 7th Grade Girls' Basketball Coach – effective end of day 9/25/2024
- b. David Pellerite – JV Boys' Basketball Coach – effective end of day 9/24/2024
- c. Austin Watkins – KHS Special Needs Paraprofessional – effective end of day 10/10/2024

2. EMPLOY 2024-2025 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2024-2025 school year:

- a. Michelle Maze – KHS Special Needs Paraprofessional – Step 0 - \$12.62/hr. – effective 10/7/2024
- b. Nicole Youngblood – KMS Lunch Monitor – Step 0 - \$12.62/hr. – effective TBD

3. AMEND 2024-2025 CERTIFICATED/LICENSED STAFF

The Superintendent recommends amending the following individual on a limited one (1) year contract commencing with the 2024-2025 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Cara Provenzale – KES Teacher - from Step 1 BA+15 - \$44,601.00 to Step 2 BA+15 - \$46,492.00

4. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employment of the following 2024-2025 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Ashley Harasti
Cafeteria - \$12.98/hr.
Paraprofessional – Library - \$12.56/hr.
Paraprofessional – Special Needs - \$12.32/hr.
- b. Reginal Hetsler
Bus Driver - \$16.77/hr.

5. APPROVE GIFTED VOCAL AND INSTRUMENTAL EVALUATION MEETING

The Superintendent recommends approval for the Gifted Vocal and Instrumental Evaluation Meeting on October 10, 2024, at tutor rate, per the KLEA Negotiated Agreement, per time sheet, paid out of Gifted Funds, not to exceed two hours for the following staff member:

- a. John Davis Jr.
- b. Donna Knight
- c. Bethany Pearce

6. APPROVE LEAVE OF ABSENCE REQUEST – DAWN MORRIS

The Superintendent recommends approving a leave of absence request for Dawn Morris for the period on or about September 23, 2024 through on or about October 11, 2024.

7. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individual as a member of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2024-2025 school year effective August 14, 2024 through May 30, 2025:

KMS BLT

Amber Mezera

8. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Kari Dove – Winter Faculty Manager – Step 7 - \$1,438.74
- b. Thomas Moran – Head Varsity Bowling – Step 1 - \$2,877.49
- c. Christopher Vondruska – Head Varsity Wrestling - Step 7 - \$7,604.79
- d. Andrew Hoch – Junior Varsity Wrestling – Step 4 - \$4,316.23
- e. Michael Schade – Assistant Varsity Wrestling (50%) - Step 1 - \$1,438.74
- f. James Pycraft Jr. – Assistant Middle School Wrestling - Step 7 - \$3,905.16
- g. Jeffrey Holzhauer – Head Varsity Boys’ Basketball – Step 7 - \$9,454.61
- h. Gregory Morgan – Junior Varsity Boys’ Basketball – Step 7 - \$5,549.44
- i. Tyler Trakas – Head 8th Grade Boys’ Basketball – Step 7 - \$4,316.23
- j. Rocky Houston – Head Varsity Girls’ Basketball – Step 6 - \$8,221.40
- k. Ashley Elliott – Junior Varsity Girls’ Basketball – Step 3 - \$3,905.16
- l. Dennis Bartlett - Head 8th Grade Girls’ Basketball – Step 7 - \$4,316.23
- m. Ashley Hartman –Varsity Cheerleader Advisor – Winter – Step 4 - \$2,466.42

- n. Kristin Burden – Ticket Taker - \$20.00 Per Game
- o. Tracy Clarico – Ticket Taker - \$20.00 Per Game
- p. Olivia Edgell – Ticket Taker - \$20.00 Per Game
- q. Terri Helbig – Ticket Taker - \$20.00 Per Game
- r. Elizabeth Kozik – Ticket Taker - \$20.00 Per Game
- s. Ashley Miller – Ticket Taker - \$20.00 Per Game
- t. Dawn Morris – Ticket Taker - \$20.00 Per Game
- u. Amy Shepherd – Ticket Taker - \$20.00 Per Game
- v. Ashley Zuckerman – Ticket Taker - \$20.00 Per Game
- w. David Jones Jr. – Announcer - \$20.00 Per Game
- x. Laura DeVore – Score Board Operator - \$20.00 Per Game
- y. Jennifer Fehlan-Jones – Score Board Operator - \$20.00 Per Game
- z. Anita Cutler – Outdoor Learning Camp - \$100.00
- aa. Kevin Fox – Outdoor Learning Camp - \$100.00
- bb. Alex Stanley – Outdoor Learning Camp - \$200.00
- cc. Kathryn Dillen – Outdoor Learning Camp - \$300.00
- dd. Heather Lahoski – Outdoor Learning Camp - \$300.00
- ee. Kristen Lazard – Outdoor Learning Camp - \$300.00
- ff. Staci Rapson – Outdoor Learning Camp - \$300.00
- gg. Mark Sobel – Outdoor Learning Camp - \$300.00
- hh. Jennifer Wooten – Outdoor Learning Camp - \$300.00

9. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Elliott – Boys’ Basketball
- b. Chad Whitacre – Boys’ Basketball
- c. Dale Klan – Boys’ Golf
- d. Chad Elliott – Girls’ Basketball
- e. Luke Forthofer – Girls’ Basketball
- f. John McCardle – Wrestling
- g. Robert McCardle - Wrestling

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VIII. OTHER BUSINESS

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Anonymous – 1 - 20 x 20 Sun Sail and 1 – 12 x 12 x 12 Sun Sail to Keystone Elementary School’s Playground
2. Spirit Wear Sales - \$150.00 to Keystone Kares Breakfast/Lunch Program
3. Kelly Rigda - \$20.00 to KHS BBQ Club
4. Keystone Athletic Team Supporters - \$600,000.00 to Keystone Local School District for the proposed softball/baseball athletic fields complex

B. APPROVE SCHOOL PANTRY DISTRIBUTION SITE ACKNOWLEDGEMENT AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the School Pantry Program Distribution Site Acknowledgement Agreement with the Educational Service Center of Lorain County as presented.

C. APPROVE QUOTE FROM CARDINAL BUS SALES AND SERVICE, INC.

The Treasurer/CFO recommends approving the quote from Cardinal Bus Sales and Service, Inc. to purchase interior and exterior cameras for the bus fleet as presented.

D. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Tuesday, November 19, 2024 – Regular Meeting – KHS Conference Room
2. Tuesday, December 17, 2024 – Regular Meeting – KHS Conference Room

B. Policies and Regulations – Second Reading

1. ACC – Political Commitments
2. EBBA – First Aid
3. EBCE – Protection for Reporting Safety and Fraud Violations
4. EBCE-E – Acknowledgment of Receipt of Auditor of State Fraud-Reporting System Information
5. EBCE-R – Protection for Reporting Safety and Fraud Violations
6. EDE – Computer/Online Services
7. IGAE – Health Education
8. IGAI/IGAH – Family Life Education/Sex Education
9. JED – Student Absences and Excuses
10. JEDC – Religious Expression Days
11. JHG – Reporting Child Abuse and Mandatory Training

IX. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Andrew Hoops: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Board Policy
6. Patricia Wakefield: Legislative Liaison & Wellness, Buildings & Grounds

X. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XI. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Hoops____; O'Boyle____; Stang____; Sturgill____; Wakefield____;