

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Room 124
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

December 17, 2024
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Tuesday, November 19, 2024 and the Work Session Meeting on Tuesday, December 10, 2024. The minutes were distributed as required by law, and shall be approved as presented.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

IV. SPECIAL RECOGNITION

V. ADOPT RETIREMENT COMMENDATION

The Superintendent recommends adopting retirement commendation for the following individual (Attachment A):

- a. John Barlow – 10 years

Moved by _____, second by _____ to adopt retirement commendation for the individual listed above (Attachment A).

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VI. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

VII. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2024, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

| PO Date | Invoice Date | PO Number | Check Number | Desc. | Vendor | Amount |
|----------|--------------|-----------|--------------|--------------------------------------|--|---------------|
| 11/19/24 | 11/01/24 | 97653 | 70860 | PAYING NEW LONDON TO BE OUR MECHANIC | NEW LONDON LOCAL SCHOOLS | \$ 5,407.31 |
| 09/26/24 | 09/15/23 | 97469 | 70865 | OCCUPATIONAL THERAPY SERVICES | OPTIMAL SCHOOL THERAPY, LLC | \$ 7,380.00 |
| 12/03/24 | 10/17/24 | 97683 | 925121 | BOND SERIES 2010C | HUNTINGTON NATIONAL BANK | \$ 178,706.25 |
| 12/03/24 | 10/17/24 | 97683 | 925122 | BOND SERIES 2021A | HUNTINGTON NATIONAL BANK | \$ 975,375.00 |
| 12/04/24 | 10/17/24 | 97689 | 925123 | KHS 2018 LEASE | HUNTINGTON NATIONAL BANK | \$ 93,739.47 |
| 12/10/24 | 11/22/24 | 97696 | 925112 | WINTER SPORTS | DRAGONFLY ATHLETICS, LLC | \$ 5,000.00 |
| 12/12/24 | 12/10/24 | 97713 | 70926 | SMILE - REJOICE - EXUBERANCE -DESMOS | SCHOOLJOY, INC. | \$ 12,000.00 |
| 12/12/24 | 11/11/24 | 97716 | 70885 | CONSTRUCTION ADMIN FOR BALLFIELDS | BRAMHALL ENGINEERING AND SURVEYING COMPANY | \$ 21,020.00 |

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Nada Kolb – KHS Cafeteria Worker – effective end of day 11/26/2024
- b. Cassandra Spears – Permanent Substitute – effective end of day 11/30/2024
- c. Nicole Youngblood – KMS Lunch Monitor – effective end of day 12/6/2024
- d. Ashley Zuckerman – KHS Special Needs Paraprofessional – effective end of day 12/20/2024

2. EMPLOY 2024-2025 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2024-2025 school year:

- a. Cassandra Spears – KES Special Needs Paraprofessional – Step 0 - \$12.62/hr. – effective 12/2/2024
- b. Gabrielle McCourt – KES Cleaner – Step 0 - \$12.16/hr. – effective 12/31/2024
- c. Casandra Leventry – Bus Driver – Step 0 - \$17.07/hr. – effective 1/6/2025
- d. Nicole Reaser – Transportation Secretary – Step 5 - \$17.64/hr. – effective 1/6/2025

3. APPROVE LEAVE OF ABSENCE REQUEST – FRANCES WALKER

The Superintendent recommends approving a leave of absence request for Frances Walker for the period on or about December 17, 2024 through on or about January 14, 2025.

4. APPROVE LEAVE OF ABSENCE REQUEST – TODD WHITESEL

The Superintendent recommends approving a leave of absence request for Todd Whitesel for the period on or about January 21, 2025 through on or about April 1, 2025.

5. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2024-2025 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Gabrielle McCourt
Monitor - \$12.32/hr.
Paraprofessional – Special Needs - \$12.32/hr. – effective 12/11/2024

6. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the second semester of the 2024-2025 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Brittany Cline
- b. Emily Dempster
- c. Jason Dike
- d. Lisa Jones
- e. Benjamin Kirschner
- f. Richard Marcucci
- g. Denise O’Dell
- h. William Porter
- i. Geri Putzier
- j. Michele Santo Domingo
- k. Kathleen Shaw
- l. Scott Wargo

7. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2024-2025 School Year:

- a. Edith Mendat from KHS Cafeteria Worker 2.75 hours a day to KHS Cafeteria Worker/Cashier 3.25 hours a day effective 12/6/24

8. RESCIND 2024-2025 VOLUNTEER

The Superintendent recommends rescinding of the following individual as a volunteer for the 2024-2025 school year:

- a. Luke Forthofer – Girls’ Basketball

9. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Luke Forthofer – Head Freshman Girls’ Basketball – Step 1 - \$3,083.02
- b. Brooke Creak – Freshman Cheerleader Advisor – Step 3 – 50% - \$1,233.21

10. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individual as a member of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2024-2025 school year effective August 14, 2024 through May 30, 2025:

KHS BLT

John Davis Jr.

11. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Roger Lee - Bowling
- b. Kevin Minnich - Bowling
- c. Adam Chapek – Gymnastics
- d. James Wright – Wrestling

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

IX. OTHER BUSINESS

A. APPROVE EVENT CONTRACT FOR KHS 2025 PROM

The Superintendent recommends approving the event contract with The Shipyards Event Center for the KHS 2025 Prom as presented.

B. APPROVE MEMORANDUM OF UNDERSTANDING WITH CORNERSTONE PATHWAYS LLC dba NEW CARE BEHAVIORAL HEALTH

The Superintendent recommends approving the Memorandum of Understanding with Cornerstone Pathways LLC dba New Care Behavioral Health for referring students to school-based counseling services from the Provider as presented.

C. APPROVE OSBA ANNUAL MEMBERSHIP DUES

The Superintendent recommends approving the OSBA Annual Membership Dues as presented.

D. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

E. APPROVE OSBA LEGAL ASSISTANCE FUND RESOLUTION

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

WHEREAS, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,

THEREFORE, the Board hereby resolves to participate in the OSBA LAF for calendar year 2025 and authorizes the treasurer to pay the LAF \$250.00

Moved by _____, second by _____ to approve the above resolution.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

F. APPROVING SETTLEMENT AGREEMENT RELATED TO CLAIMS ARISING FROM THE DESIGN AND CONSTRUCTION OF THE KEYSTONE ELEMENTARY SCHOOL

The Superintendent and Treasurer recommend approval and execution of the Settlement Agreement and Release of All Claims between the Board of Education of Keystone Local School District (the "Board"), the Ohio Facilities Construction Commission ("OFCC"), Panzica Construction Company, Inc. ("Panzica"), Federal Insurance Company ("Federal"), FMD Architects, Inc. ("FMD") Competitive Interiors, Inc. ("Competitive"), Old Republic Surety Company ("Old Republic"), and Richard L. Bowen and Associates, Inc. ("Bowen") to resolve claims and litigation related to the construction of the Elementary School project (the "Project").

Rationale:

1. Representatives of the Board have been involved in settlement negotiations with the OFCC, Panzica, Federal, FMD, Competitive, and Bowen regarding a dispute arising out the design and construction of the Project; and
2. In an effort to avoid the expense, inconvenience and uncertainty of litigation, the Parties have agreed to compromise and settle all issues and claims arising out of the Project.

BE IT RESOLVED by the Board of Education of Keystone Local School District as follows:

1. Based upon the recommendation of the Superintendent and Treasurer, the Board finds that it is in the best interest of the Board and the school district to execute and enter into the Settlement Agreement and Release of All Claims. The Board authorizes the Superintendent to execute the Settlement Agreement and Release of all Claims, and any other documents necessary to finalize the settlement.

Moved by _____, second by _____ to approve the above resolution.

Roll Call: Hoops____; O'Boyle____; Stang____; Sturgill____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Tuesday, January 14, 2025 – Tax Budget Hearing,
Organizational Meeting and Regular Meeting - KHS Conference Room

X. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Andrew Hoops: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Board Policy
6. Patricia Wakefield: Legislative Liaison & Wellness, Buildings & Grounds

XI. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or

7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XII. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

RESOLUTION – JOHN BARLOW

WHEREAS, John Barlow has served the staff, students, and residents of the Keystone Local School District for 10 years; and

WHEREAS, John Barlow has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, John Barlow has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend John Barlow for his outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to John Barlow.