

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Room 124
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

July 16, 2024
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Thursday, June 27, 2024 and the Special Meeting on Wednesday, July 10, 2024. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. INPUT FROM STAFF

V. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for June 2024, as presented.

B. RETURN FISCAL YEAR 2024 ADVANCES

The Treasurer/CFO recommends return of advances:

Advances

| From: | To: | Amount: |
|-------------------------------------|--------------------|-------------|
| Stronger Connections Grant 584-9024 | General Fund (001) | \$4,998.00 |
| Title IV 584-9924 | General Fund (001) | \$4,278.97 |
| Title IIA 590-9924 | General Fund (001) | \$24,237.43 |
| Athletics 300-0000 | General Fund (001) | \$437.98 |

C. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

| PO Date | Invoice Date | PO Number | Check Number | Desc. | Vendor | Amount |
|----------|--------------|-----------|--------------|----------|--------------------------|-------------|
| 06/03/24 | 05/18/23 | 96947 | 70241 | NAVIANCE | POWERSCHOOL HOLDINGS LLC | \$ 3,992.30 |

D. APPROVE K-12 BUSINESS CONSULTING, INC. AGREEMENT

The Treasurer/CFO recommends approval of the K-12 Business Consulting, Inc. Ohio Five Year Forecasting Program Customer Agreement for the 2024-2025 school year as presented.

E. RECOGNITION OF OHIO AUDITOR OF STATE AWARD WITH DISTINCTION

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY TREASURER/CFO – SANDIE ISABELLA

The Board considers approving the contract for the employment of Sandie Isabella as Treasurer/CFO for a period commencing August 1, 2024 through July 31, 2027, at an annual salary of \$105,000.00 pursuant to the terms and conditions of the Treasurer/CFO contract.

2. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. John Brown II – KHS Assistant Principal – effective end of day 7/31/2024 pending approval of Amherst Exempted School District Board of Education for an administrative position

3. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2024-2025 School Year:

- a. Ashley Zuckerman from KES Lunch Monitor 3.25 hours a day to KHS Special Needs Paraprofessional 6.75 hours a day

4. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2024-2025 school year due to continuing education.

- a. Jill Hetsler – from MA+15 to MA+30 – Step 24

5. APPROVE COLLABORATIVE PLANNING DAY

The Superintendent recommends approval of a stipend of \$130.00 per day for the following staff members for the purposes of collaborative planning not to exceed 1 day, to be used before August 16, 2024, to be paid from Title IIA Funds:

- a. Hannah Bevelacqua
- b. Heather Lahoski

6. APPROVE CLASSIFIED CONTINUING CONTRACTS

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Patricia Gonda – KES Special Needs Paraprofessional – effective 7/18/2024
- b. Victoria Geiger – KHS Special Needs Paraprofessional – effective 7/23/2024
- c. Melanie Bostick – Head Key Care Monitor – effective 7/24/2024
- d. Ashley Harasti – Key Care Monitor – effective 7/27/2024

7. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2024-2025 classified substitute for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Steffanie Bynum
 - Cafeteria - \$12.98/hr.
 - Custodian/Maintenance - \$16.00/hr.

8. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Faith Baracscai – Head Girls’ Soccer – Step 1 - \$4,932.84
- a. Andrew Hoch – Assistant Varsity Football – Step 7 - \$6,166.05
- b. Lynn Yuronich – Middle School Cross Country – Step 3 - \$1,849.81

9. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Brett Linden
- b. Staci Crabeels

10. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing Taylor Brouse with completion of duties as assigned, at the employee’s per diem basis for the 2023-2024 school year, per time sheet, not to exceed 7.5 hours.

11. EMPLOY 2024-2025 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2024-2025 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Emily Rossi – KHS/KMS ELA Teacher – Step 0 BA - \$41,107.00

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VII. OTHER BUSINESS

A. APPOINT DELEGATE TO CAPITAL CONFERENCE

It is recommended that _____ be appointed as delegate and _____ be appointed as the alternate to the 2024 OSBA Capital Conference annual business meeting to be held on Sunday, November 10, 2024 through Tuesday, November 12, 2024.

B. APPROVE NEW SUPERINTENDENT TRANSITION PLAN WITH FINDING LEADERS

The Treasurer/CFO recommends approving the Transition Plan for Superintendent Zachary Weagley with Finding Leaders as presented.

C. ACCEPT DONATION

The Superintendent recommends accepting the following donation:

- 1. KATS - \$1,860.00 to Keystone Local School District to help cover the cost of transportation for the Girls’ Basketball Team trip to State Tournament

D. APPROVE SHEAKLEY/OHIO SCHOOLS COUNCIL WORKERS COMPENSATION GROUP RATING PROGRAM

The Treasurer/CFO recommends approval to continue participating in the Workers Compensation Group Rating Program with Sheakley through the Ohio Schools Council (OSC) for a total membership cost of \$897.00 for the 2024-2025 school year. Participation also includes unemployment services.

E. APPROVE 2024-2025 AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement between the Educational Service Center of Lorain County and the Lorain County Domestic Relations Court, on the behalf of the Keystone Local Schools for the 2024-2025 school year as presented.

F. APPROVE 2024-2025 BUS ROUTES

The Superintendent recommends approving the 2024-2025 bus routes as presented. Routes are subject to change at the discretion of the Transportation Supervisor.

G. APPROVE CURRICULUM ADOPTIONS

The Superintendent recommends the Board of Education approve the new curriculum listed below:

Subject: English Language Arts

Vendor: Great Minds

Adoption Title: Wit and Wisdom

Grade Levels: K-5

Summary: Last year we began implementation with grades K-3 after going through an extensive adoption process with a team. This year, we are completing the implementation process with grades 4 and 5.

Subject: Math

Vendor: Savvas

Adoption: Envisions 2024/ AGA

Grade Level: K-Algebra 2

Summary: This is an update of the current program we use. We reviewed multiple programs under the guidance of a math consultant from the ESC through the High-Quality Instructional Materials process and based on our student data, teacher and community survey data, this program meets our needs the best to engage our parents and families as well as prepare our students with a rigorous curriculum.

Subject: Social Studies

Vendor: Gallopade

Adoption: Gallopade Grade Level Workbook

Grades: 3-8

Summary: This resource allows our teachers to enhance writing and critical thinking skills aligned to the Ohio State Social Studies Standards.

H. APPROVE 2024-2025 STUDENT HANDBOOKS

The Superintendent recommends approving the Keystone High School, Keystone Middle School, and Keystone Elementary School student handbooks as presented.

I. APPROVE 2024-2025 STUDENT-ATHLETE CODE OF CONDUCT AND GUIDELINES

The Superintendent recommends approving the Keystone High School and Keystone Middle School Student-Athlete Code of Conduct and Guidelines as presented.

J. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

K. BUDGET RECOMMENDATIONS

1. APPROVE PAY TO PARTICIPATE FEES

The Superintendent recommends approving the following Pay to Participate (PTP) fees effective July 1, 2024.

Schedule of Pay to Participate Fees 2024-2025

High School

| | | |
|-------------|-----------------------|----------|
| Sports | 1st Sport | \$250.00 |
| (Per Sport) | 2nd Sport | \$200.00 |
| | 3rd Sport | \$100.00 |
| | Each Additional Sport | \$100.00 |
| Non-Sports | Academic Challenge | \$ 75.00 |
| | Band | \$175.00 |
| | Choir | \$ 8.00 |
| | Flag Corps | \$175.00 |

Middle School

| | | |
|-------------|-----------------------|----------|
| Sports | 1st Sport | \$150.00 |
| (Per Sport) | 2nd Sport | \$125.00 |
| | 3rd Sport | \$ 75.00 |
| | Each Additional Sport | \$ 75.00 |
| Non-Sports | Band | \$ 18.00 |
| | Choir | \$ 8.00 |

Middle School

| | |
|--------------------------------------|------------|
| MS Cheerleading Fall | \$ 75.00 |
| MS Cheerleading Fall and Winter Each | \$ 62.50 |
| 3 rd Sport | \$ 75.00 |
| Each Additional Sport | \$ 75.00 |
| Activity Family Cap: | \$1,200.00 |

2. APPROVE FIELD TRIP/TRANSPORTATION FEES

The Superintendent recommends approving Field Trip/Transportation fees from \$3.01 per mile to \$3.20 per mile effective August 1, 2024.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

L. APPROVE RESOLUTION TO ACCEPT DONATION AND ADVERTISE FOR BIDS

The Superintendent recommends adoption of the following resolution:

WHEREAS, the Keystone Local School District Board of Education (“Board”) is a body politic and corporate, capable of exercising all of the usual powers pertaining thereto, including the power to acquire and possess real property; and

WHEREAS, Keystone Athletic Team Supporters, Inc. (“KATS”) is an Ohio non-profit corporation whose primary function is as an athletic booster organization to support Keystone Local School District athletics; and

WHEREAS, KATS have a long history of supporting projects for the benefit of the Keystone Local School District athletic programs and the students who participate in them; and

WHEREAS, in continuation of that support, KATS desires to donate no less than Five Hundred Thousand Dollars and No Cents (\$500,000.00) to the Board on the condition that it be applied towards the design, permitting, engineering, administration, and construction of a new baseball/softball field complex for the Keystone Local School District, and costs related thereto (the “Ballfield Project”); and

WHEREAS, the Board is authorized by Ohio Revised Code Section 3313.17 and Board Policy KMA to accept this donation from KATS; and

WHEREAS; the Board wishes to accept the donation from KATS consistent with the conditions set forth above; and

WHEREAS, the Board further wishes to authorize an advertisement for bids to complete the Ballfield Project.

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED by the Board that:

- (1) The Board gratefully accepts the donation of no less than Five Hundred Thousand Dollars and No Cents (\$500,000.00) from KATS to be used on the Ballfield Project and expresses its gratitude towards KATS for its generosity towards the students of the Keystone Local School District.
- (2) The Board hereby authorizes an advertisement for bids to complete the Ballfield Project.
- (3) The Board authorizes the Superintendent and Treasurer to take any and all reasonable actions to accept the donation and advertise for bids in accordance with the terms described herein.
- (4) All formal actions concerning and relating to the passage of this Resolution were adopted in an open and public meeting in accordance with ORC §121.22. Further, any and all deliberations of the Board and of its committees that resulted in these formal actions were in meetings open to the public and in compliance with Ohio law.

Moved by _____, second by _____ to approve the above resolution.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Tuesday, August 13, 2024 – Regular Meeting – KHS Conference Room
2. Tuesday, September 17, 2024 - Regular Meeting – KHS Conference Room
3. Tuesday, October 15, 2024 – Regular Meeting – KHS Conference Room

VIII. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Andrew Hoops: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O'Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Board Policy
6. Patricia Wakefield: Legislative Liaison & Wellness, Buildings & Grounds

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

IX. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or

7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

X. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;