

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Room 102
580 Opportunity Way
LaGrange, Ohio 44050

WORK SESSION

July 30, 2024
4:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill ____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill ____; Wakefield____;

III. FINANCIAL REPORT BY TREASURER/CFO

A. FISCAL YEAR 2025 AMENDED APPROPRIATION

The Treasurer/CFO recommends approval of the amended appropriation resolution for Fiscal Year 2025 as shown in (Attachment A).

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

IV. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Gina Gibson – Head Varsity Softball Coach – effective 7/1/2024
- b. Alyssa Alderman – Junior Varsity Cheerleading Advisor - Fall – effective 7/16/2024
- c. Tess Gallagher – KMS Intervention Specialist Teacher – effective 8/5/2024
- d. Candy Mikolajcik – Special Education Secretary – effective 8/6/2024

2. EMPLOY KHS ASSISTANT PRINCIPAL – LOREN ALLISON

The Superintendent recommends employment of Loren Allison as KHS Assistant Principal on a one (1) year contract at an annual salary of \$85,000.00 (Step 0). Contract is for 210 days per year, effective August 1, 2024.

3. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following individual as a 2024-2025 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Frances Walker
Bus Driver - \$16.77/hr. – effective 7/2/2024

4. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Julie Fortune – Fall Faculty Manager – Step 3 - \$1,438.74
- b. Shannon Heffernan – Fall Faculty Manager – Step 6 - \$1,438.74
- c. Anthony Quinn – Assistant Varsity Football – Step 7 - \$6,166.05
- d. Dominic Lombardi - Head Freshman Football – Step 2 - \$3,494.09
- e. David Jones Jr. – Head Seventh Football – Step 7 - \$4,316.23
- f. Jeffrey Schaef – Head Volleyball – Step 7 - \$7,604.79
- g. Savannah Crowley – Head Freshman Volleyball – Step 2 - \$2,877.49
- h. Rebecca Oliver – Head Seventh Volleyball – Step 2 - \$2,466.42
- i. David Slee – Head Girls’ Golf – Step 4 – 3,905.16
- j. Thomas Habenicht – Head Varsity Cross Country – Step 7 - \$5,138.37
- k. Gregory Morgan – Head Boys’ Golf – Step 7 - \$5,138.37

5. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Shelby Fortune – Girls’ Soccer
- b. Joseph B. Phillips - Technology

Roll Call: Hoops____; O’Boyle ____; Stang____; Sturgill ____; Wakefield____;

6. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Kimberly Sturgill – Girls’ Golf

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

V. OTHER BUSINESS

A. APPROVE AGREEMENT WITH BRAMHALL ENGINEERING & SURVEYING

The Treasurer/CFO recommends approving the agreement with Bramhall Engineering & Surveying proposal for professional surveying and engineering services as presented.

B. APPROVE AGREEMENT WITH LAKETEC

The Treasurer/CFO recommends approving the agreement with Laketec for Mitel Partner Support as presented.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill ____; Wakefield____;

VI. DISCUSSION ON 2024-2025 STUDENT HANDBOOKS AND 2024-2025 STUDENT-ATHLETE CODE OF CONDUCT AND GUIDELINES:

VII. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or

7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill ____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings – @ 6:00 p.m.

1. Tuesday, August 13, 2024 – Regular Meeting
2. Tuesday, September 17, 2024 – Regular Meeting
3. Tuesday, October 15, 2024 – Regular Meeting

VIII. ADJOURNMENT

Moved by _____, second by _____ to adjourn the work session.
(Time: _____)

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill ____; Wakefield____;

ATTACHMENT A

PERMANENT APPROPRIATION RESOLUTION			
City, Exempted Village, Joint Vocational or Local Board of Education			
Rev.Code Sec. 5705.38			

BE IT RESOLVED by the Board of Education of the KEYSTONE School District, LORAIN County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30th, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows, viz:			
			FY2025
Fund	DESCRIPTION		APPROPRIATION
001	GENERAL		\$ 19,385,320.00
002	BOND RETIREMENT		\$ 1,550,000.00
003	PERMANENT IMPROVEMENT		\$ 300,000.00
004	BUILDING & IMPROVEMENTS		\$ 648,189.16
006	FOOD SERVICE		\$ 656,427.64
007	SPECIAL TRUST		\$ 23,610.69
010	CLASSROOM FACILITIES		\$ 1,500,000.00
018	PUBLIC SCHOOL SUPPORT		\$ 45,000.00
019	OTHER GRANTS		\$ 20,000.00
020	SPECIAL ENTERPRISE		\$ 80,000.00
022	OHSAA TOURNAMENT		\$ -
024	EMPLOYEE BENEFITS SELF INS.		\$ 14,000.00
034	BUILDING MAINTENANCE		\$ 132,685.36
035	TERMINATION BENEFITS		\$ 53,413.65
200	STUDENT MANAGED ACTIVITY		\$ 50,000.00
300	DISTRICT MANAGED ACTIVITY		\$ 95,000.00
401	AUXILIARY SERVICES		\$ -
451	DATA COMMUNICATIONS		\$ 6,600.00
461	HSTW/MMGW GRANT		\$ 9,614.42
499	MISC STATE GRANTS		\$ 25,000.00
516	IDEA PART B GRANTS		\$ 367,281.10
572	TITLE I DISADVANTAGED CHILDREN		\$ 236,770.54
584	TITLE IV - A STUDENT SUPP. & ACADEMIC		\$ 19,214.30
590	IMPROVING TEACHER QUALITY		\$ 68,000.00
599	MISC FEDERAL GRANTS		\$ 26,500.00
TOTAL:			\$ 25,312,626.86

CERTIFICATE
(O.R.C. 5705.412)

RE:

IT IS HEREBY CERTIFIED that the KEYSTONE School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

DATED: _____

BY: _____
Treasurer/CFO

BY: _____
Superintendent

BY: _____
President, Board of Education