

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
Cafetorium
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

August 13, 2024
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

III. SPECIAL RECOGNITION

IV. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Tuesday, July 16, 2024 and the Work Session Meeting on Tuesday, July 30, 2024. The minutes were distributed as required by law and, shall be approved as presented with corrections.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

V. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

VI. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for July 2024, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
07/08/24	06/17/24	97134		PERFORMANCE MATTERS	POWERSCHOOL HOLDINGS LLC	\$ 7,610.50

C. APPROVE PRINCIPAL BUDGETS

The Treasurer/CFO recommends approving the following principal funds.

PRINCIPAL FUNDS

- | | |
|------------------------|------------------------|
| Camp NuHop | KMS Principal Fund |
| District Support Fund | KMS Principal Pop Fund |
| KEEP Fund | KHS Principal Fund |
| KES Principal Fund | KHS Principal Pop Fund |
| KES Principal Pop Fund | Washington DC Trip |

D. FY2025 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KHS

- | | |
|---------------------------|------------------------|
| Academic Challenge | Environmental Club |
| BBQ Club | FCCLA |
| Class of 2025 – Senior | National Honor Society |
| Class of 2026 - Junior | School Store |
| Class of 2027 - Sophomore | Spanish Club |
| Class of 2028 – Freshman | Student Council |
| Comic Book Club | Yearbook |
| Dance Team Club | Youth 4 Youth |
| Drama Club | |

KMS

- School Store
- Student Council
- Yearbook

KES

- Student Council

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Victoria Geiger – KHS Special Needs Paraprofessional – effective end of day 8/20/2024

2. APPROVE TRANSFERS

The Superintendent recommends transferring the following individual for the 2024-2025 School Year:

- a. Andrew Hoch from KES 3rd Grade Intervention Teacher to KMS 8th Grade Intervention Teacher
- b. Heather McCourt from KES 1st Grade Teacher to Literacy Coach

3. AMEND 2024-2025 CERTIFICATED/LICENSED STAFF

The Superintendent recommends amending the following individual on a limited one (1) year contract commencing with the 2024-2025 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Emily Rossi - KHS/KMS ELA Teacher – From Step 0 BA - \$41,107.00 to Step 1 BA - \$42,916.00

4. EMPLOY 2024-2025 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2024-2025 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Amanda D’Amico – KES 1st Grade Teacher - Step 1 BA - \$42,916.00
- b. Chelsea Yates – KES 3rd Grade Teacher – Step 5 BA - \$50,151.00

5. EMPLOY 2024-2025 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2024-2025 school year:

- a. Amy Shepherd – KMS Secretary – Step 0 - \$14.77/hr. – effective 8/14/24
- b. Frances Walker – Bus Driver – Step 5 - \$20.24/hr. – effective 8/13/24

6. EMPLOY 2024-2025 LPDC PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Local Professional Development Committee (LPDC) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement for the 2024-2025 school year:

- a. Jacob Alferio
- b. Taylor Brouse
- c. Amanda Goran
- d. Donna Knight
- e. Rebecca Reed
- f. Kevin Wacker

7. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individuals as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement, for the 2024-2025 school year effective August 14, 2024 through May 30, 2025:

<u>KES BLT</u>	<u>KMS BLT</u>	<u>KHS BLT</u>
Kaitlin Bulger	Kathryn Dillen	Tracy Abfall
Sophia Dettorre	Jessica Fisher	Suzanne Atkinson
Laura DeVore	Ian Gaul	Andrea Catanzarito
Jill Hetsler	Joseph Jasin	Patrick Gallion
Allison Johnson	Heather Lahoski	Donald Griswold
Kristen Lazard	Tara Ody	David Jones Jr.
Heather McCourt	Stephen Ody	Noelle Puterbaugh
Brittany Shaw	Adam Shipley	Leah Tesny
Victoria Smith	Jennifer Wooten	
Kimberly Tafa	Kristin Zatik	
Paige Wowk		

8. APPROVE KES BLT MEETING

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff members participating in KES BLT initial start of school meeting on August 13, 2024:

- a. Kaitlin Bulger
- b. Sophia Dettorre
- c. Laura DeVore
- d. Jill Hetsler
- e. Allison Johnson
- f. Kristen Lazard
- g. Heather McCourt
- h. Brittany Shaw
- i. Victoria Smith
- j. Kimberly Tafa
- k. Paige Wowk

9. APPROVE CURRICULUM PLANNING DAYS

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff member for participating in curriculum planning for a new course – Financial Literacy in the Middle School, to be paid from District PD Funds:

- a. Anna Saxton – not exceed 2 days

10. APPROVE CURRICULUM PLANNING DAYS

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff member for participating in curriculum planning for a new course – Spanish in the Middle School, to be paid from District PD Funds:

- a. Jennifer Galletti – not exceed 3 days

11. APPROVE COLLABORATIVE PLANNING DAY

The Superintendent recommends approval of a stipend of \$130.00 per day, per time sheet, for the following staff members for the purposes of collaborative planning not to exceed 1 day, to be used before August 16, 2024, to be paid from District PD Funds:

- a. Donna Knight
- b. Amber Mezera

12. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2024-2025 school year due to continuing education.

- a. Jessica Fisher – from BA to BA +15 – Step 10
- b. Amy Hoopingarner – from MA to MA+15 – Step 14
- c. Dominic Lombardi – from BA to BA+15 – Step 2

13. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the first semester of the 2024-2025 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Brittany Cline
- b. Emily Dempster
- c. Lisa Jones
- d. Richard Marcucci
- e. Denise O’Dell
- f. Tiffany Peery
- g. William Porter
- h. Geri Putzier
- i. Michele Santo Domingo
- j. Kathleen Shaw
- k. Amy Shepherd
- l. Cassandra Spears
- m. Scott Wargo

14. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employment of the following 2024-2025 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Wendy Montoney
 - Cafeteria - \$12.98/hr.
 - Custodian/Maintenance - \$16.00/hr.

15. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$65.00 per half-day, per time sheet, for the following staff members for participation in the Convocation Meeting for CCP Teachers August 12, 2024 to be paid from Title IV Funds:

- a. Andrea Catanzarito
- b. Adam Crabtree
- c. Jennifer Fehlan-Jones
- d. Donald Griswold
- e. Thomas Habenicht
- f. David Jones Jr.
- g. Noelle Puterbaugh

16. EMPLOY 2024-2025 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2024-2025 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Abigail Clay – Flag Corps Advisor – Step 1 - \$2,055.35
- b. Michael Erkkila – Assistant Freshman Football – Step 3 - \$3,288.56
- c. Aaron Stevanus – Assistant Eighth Football – Step 3 - \$2,466.42
- d. Michelle Webb – Head Eighth Volleyball – Step 7 - \$3,905.16
- e. Olivia Erdos – Junior Varsity Cheerleading Advisor – Fall – Step 0 - \$1,438.74
- f. Katy Tansey – Assistant Cross Country – (50%) – Step 3 - \$924.90

17. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2024-2025 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Emily Yarham – Girls’ Soccer

B. BUDGET RECOMMENDATIONS

18. APPROVE BUDGET CUT RECOMMENDATION

The superintendent recommends approving the following budget cut, effective end of day on August 12, 2024.

- a. Classified Staff Reduction – 1 Bus Monitor

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

VIII. OTHER BUSINESS

A. APPROVE KEYSTONE LOCAL SCHOOLS DISASTER RECOVERY PLAN

The Treasurer/CFO recommends approving the Keystone Local Schools Disaster Recovery Plan as presented.

B. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following Special Education Agreements for the 2024-2025 school year as presented:

1. Bellefaire Jewish Children’s Bureau
2. Spectrum – Educational & Transportation Service Agreement

C. APPROVE AGREEMENT WITH APPLEWOOD CENTERS, INC.

The Superintendent recommends approving the Applewood Centers, Inc. Agreement for provision of special education and certain related services with Gerson School for the 2024-2025 school year as presented.

D. APPROVE 2024-2025 STUDENT HANDBOOKS

The Superintendent recommends approving the Keystone High School, Keystone Middle School, and Keystone Elementary School student handbooks as presented.

E. APPROVE 2024-2025 STUDENT-ATHLETE CODE OF CONDUCT AND GUIDELINES

The Superintendent recommends approving the Keystone High School and Keystone Middle School Student-Athlete Code of Conduct and Guidelines as presented.

F. APPROVE 2024-2025 PROJECT SEARCH MOU WITH MERCY HEALTH – LORAIN HOSPITAL

The Superintendent recommends approving 2024-2025 Project Search MOU with Mercy Health-Lorain Hospital as presented.

G. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

1. IGDJA – Random Drug Testing

H. APPROVE WORK SESSION MEETINGS

The Superintendent recommends approving work session meetings on an as needed basis during the 2024-2025 school year. If needed, the next Work Session Meeting will be on _____.

I. BUDGET RECOMMENDATIONS

1. APPROVE 2024-2025 LUNCH PRICES

The Superintendent recommends approving the following lunch and breakfast prices effective for the 2024-2025 school year.

	<u>Regular Lunch</u>	<u>Milk</u>
Keystone HS	\$3.10/lunch	\$.50
Keystone MS	\$3.10/lunch	\$.50
Keystone ES	\$2.90/lunch	\$.50
Adult	\$4.75/lunch	\$.50

<u>Breakfast – Students</u>	\$1.75/breakfast
<u>Breakfast – Adults</u>	\$1.90/breakfast

2. APPROVE SCHOOL FEES

The Superintendent recommends approving the following student fees for KHS, KMS & KES for the 2024-2025 school year:

Projected Keystone High School Fee Schedule 2024-2025

ART:

Art I				\$ 13.00
Art II				\$ 13.00
Ceramics				\$ 15.00
Ceramics II				\$ 15.00
Draw/Paint				\$ 12.00
Studio Art	Sem. I	\$15.00	Sem. II	\$ 15.00

BUSINESS FEES:

Computer Application				\$ 6.00
Computer Programming	Sem. I	\$3.00	Sem. II	\$ 3.00

ENGLISH FEES:

English 11 Sem. I	Sem. I	\$10.00	Sem. II	\$10.00
English 12 Sem. I	Sem. I	\$10.00	Sem. II	\$10.00

SPANISH WORKBOOK FEES: (Subject to change)

Spanish I Workbook				\$ 5.00
Spanish II Workbook				\$ 5.00
Spanish III Workbook				\$ 5.00

FAMILY AND CONSUMER SCIENCE FEES:

FCCLA Dues (Members Only)				\$17.00
Culinary Fundamentals				\$25.00
Global Foods				\$25.00
Creative Cuisine				\$25.00
Sewing & Crafting				\$25.00
Just Desserts				\$25.00

HISTORY:

American History	Sem. I	\$ 7.50	Sem. II	\$ 7.50
Government	Sem. I	\$ 7.50	Sem. II	\$ 7.50
Honors American History	Sem. I	\$ 7.50	Sem. II	\$ 7.50

HOME REPAIR MAINTENANCE	Sem. I	\$25.00	Sem. II	\$25.00
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TECHNOLOGY FEE:				\$30.00
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SCIENCE FEES:

Biology	Sem. I	\$15.00	Sem. II	\$15.00
Chemistry I	Sem. I	\$12.00	Sem. II	\$12.00
Environmental Science	Sem. I	\$10.00	Sem. II	\$10.00
Honors Environmental Science	Sem. I	\$15.00	Sem. II	\$15.00
Honors Biology	Sem. I	\$15.00	Sem. II	\$15.00
Physical Science Applications	Sem. I	\$ 9.00	Sem. II	\$ 9.00
Physics	Sem. I	\$16.50	Sem. II	\$16.50
Intro to Engineering Design	Sem. I	\$25.00	Sem. II	\$25.00
Intro to Health Careers	Sem. I	\$15.00	Sem. II	\$15.00

MISCELLANEOUS:

Freshman - grade fee	\$11.55
Sophomore - grade fee	\$11.55
Junior - grade fee	\$11.55
Senior - grade fee	\$11.55

advisor Mrs. Puterbaugh
advisor Mrs. McCall
advisor Miss Heffernan & Miss Hartman
advisor Miss Atkinson & Mr. Gallion

**Keystone Middle School
Grade Fees
2024-2025**

6th Grade = \$25.00

Consumables	\$ 25.00
Camp Nuhop	\$220.00

7th Grade = \$25.00

Consumables	\$ 25.00
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8th Grade = \$25.00

Consumables	\$ 25.00
Spanish I	\$ 5.00
Physical Science	\$ 18.00

All Students

Technology Fee	\$ 30.00
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**Keystone Elementary School
Grade Fees
2024-2025**

Kindergarten = \$50.00

Workbook/Consumables	\$45.00
Classroom/Art Supplies	\$ 5.00

1st Grade = \$50.00

Workbook/Consumables	\$45.00
Classroom/Art Supplies	\$ 5.00

2nd Grade = \$50.00

Workbook/Consumables	\$45.00
Classroom/Art Supplies	\$ 5.00

3rd Grade = \$50.00

Workbook/Consumables	\$45.00
Classroom/Art Supplies	\$ 5.00

4th Grade = \$50.00

Workbook/Consumables	\$45.00
Classroom/Art Supplies	\$ 5.00

5th Grade = \$50.00

Workbook/Consumables	\$45.00
Classroom/Art Supplies	\$ 5.00

Grades 1st – 5th

Technology Fee	\$30.00
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Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Hoops____; O’Boyle____; Stang____; Sturgill____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Tuesday, September 17, 2024 - Regular Meeting – KHS Conference Room
2. Tuesday, October 15, 2024 – Regular Meeting – KHS Conference Room
3. Tuesday, November 19, 2024 – Regular Meeting – KHS Conference Room

IX. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Andrew Hoops: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Board Policy
6. Patricia Wakefield: Legislative Liaison & Wellness, Buildings & Grounds

X. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);

2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Hoops ____; O’Boyle ____; Stang ____; Sturgill ____; Wakefield ____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XI. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Hoops ____; O’Boyle ____; Stang ____; Sturgill ____; Wakefield ____;