



San Juan Unified School District

Facilities Business Department

5320 Hemlock Street Sacramento, California 95841

Telephone (916) 971-7283

Kent Kern, Superintendent of Schools

Frank Camarda, Assistant Superintendent - Operations, Facilities &

Transportation

RFP 21-120

Annual Fire Alarm Testing and Inspection

PROPOSAL DUE DATE

Proposals must be submitted by

April 26, 2021

2:00 P.M.

SUBMIT RESPONSE TO

SAN JUAN UNIFIED SCHOOL DISTRICT

Facilities Business Department

ATTN: Maria Mahon, Procurement Specialist

5320 Hemlock Street,

Sacramento, CA 95841

Phone: (916) 971-7283



San Juan Unified School District
Facilities Business Dept. at Hemlock Annex

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Notice to Responders

NOTICE IS HEREBY GIVEN that SAN JUAN UNIFIED SCHOOL DISTRICT, acting by and through its Board of Education, hereinafter referred to as the District will receive up to, but no later than April 26, 2021 2:00 p.m. sealed RFPs from qualified Responder's for the award of contracts for the following:

RFP 21-120 Annual Fire Alarm Testing and Inspection

Questions

All questions regarding this RFP are due on or before April 14, 2021 at 2:00 p.m. via email to: maria.mahon@sanjuan.edu with the subject line of "RFP 21-120 questions". Only questions submitted through this process will be accepted. All responses to questions regarding this RFP will be posted on our website April 16, 2021 on or before 2:00 p.m. It is the responsibility of the prospective vendor to check the website <https://www.sanjuan.edu/constructionbids> for updates or addenda.

Due Date

RFPs are due at the Facilities Business Department office for time and date stamping on or before 2:00 p.m., April 26, 2021. Three bound original, and one digital copy (PDF format: flash drive preferred) of the RFP must be submitted in a sealed envelope, clearly marked **RFP 21-120 to San Juan Unified School District, Facilities Business Department at Hemlock Annex, 5320 Hemlock Street, Sacramento, CA 95841.** Please allow at least 2 days for delivery of USPS Priority and Express Mail. All RFPs must be received and time and date stamped in the Purchasing office by the above due date and time. Sole responsibility rests with the proposer to see that their RFPs are received on time at the stated location. Any RFPs received after due date and time will be returned unopened to the proposers. No exceptions will be allowed. Faxed or emailed RFPs will not be accepted.

All proposers must conform and be responsive to this RFP, and all other documents comprising of the documents must be enclosed.

San Juan Unified School District reserve the right to reject any and all RFPs, to waive any informalities or irregularities therein, and to accept the proposal in whole, or portions of the proposal that, in the opinion of the District, is in the best interest of the San Juan Unified School District.

No respondent may withdraw their RFP for a period of ninety (90) days after the date set for the opening.



San Juan Unified School District
Facilities Business Dept. at Hemlock Annex

San Juan Unified School District reserves the right, in its sole discretion, to determine the criteria and process whereby proposals are evaluated and awarded.

Purpose

The San Juan Unified School District (“District”) is seeking Statements of Qualifications with Proposal (“Responses”) from interested, independent, established, and experienced Firms (“Firm”) to perform Annual Fire Alarm Testing and Inspection. The selection for services for this RFP will be qualification based for best value.

About the District

The District is located in unincorporated Sacramento County, the City of Citrus Heights, and part of the Cities of Folsom and Sacramento. The District covers 75 square miles and operates forty-two elementary schools, eight middle schools, nine high schools, 15 alternative schools and nine other district facilities. The District serves approximately 40,000 K-12 students. In addition, the District operates dependent and independent charter schools. More information about the District and its facilities can be found on the District’s website at www.sanjuan.edu.

Background

Per NFPA 72 and NFPA 25 provide any and all materials, labor, and equipment to inspect and report all San Juan Unified School District (SJUSD) sites to verify functionality of fire alarm systems and proper documentation will be provided to the Director, Maintenance & Operations.

Description of Services

The selected vendor will perform and document the testing of fire alarm systems for each site identified in this document (Appendix A). Site testing will be 100% inclusive of all system devices with verification of actual device locations. Each site, upon its completion, will be provided completed NFPA 72 (current adopted version) SYSTEM RECORD OF INSPECTION AND TESTING and a completed NFPA 25 (2016) SYSTEM RECORD OF INSPECTION AND TESTING as needed. The forms shall be left on site inside the document can near the Main Fire Alarm Control Panel and an additional copy shall also be provided, in writing, to Attn: Director, Maintenance and Operations, no more than 14 calendar days after the completion of each inspection.

System defaults & deficiencies will be clearly noted and documented; corrections will be the responsibility of District unless written requested service is provided by then district.



Performance

All initiation and notification devices for each site will be tested individually to verify proper operation and device location (this includes initiation devices on hardwired loops). All site testing will be pre-coordinated 10 business days prior to inspection through the office of the Director, Maintenance and Operations or designee.

Site inspections will be conducted after 3pm on school days, or 8am-5pm on non-school days. The time of performance and completion will be due May 31 of current fiscal year of the contract.

Test Location

All District sites equipped with fire alarm systems coverage will be subject to testing and inspection. See Appendix A for estimated specific site equipment list, non-inclusive of notification appliances.

Communication

On the 15th of each month, but no later than the 18th if 15th is a non-work day, a meeting shall take place with all parties to discuss progress and future schedule of work.

Milestones

A milestone is defined when five (5) complete sites have been successfully tested and may be billed.

Responsibility

Upon award of the service agreement the selected contractor will be responsible for establishing a schedule to complete the testing of all sites before May 31st of the current fiscal year. The firm shall also provide the names of inspectors assigned to the schedule.

Phone calls shall be made upon arrival to a site and when leaving the site. Keys are to be checked out through M&O Dispatch center and turned back in at the end of the day.

Qualifications of Bidders

- 1) The Firm shall be licensed C10 and of known reputation.
- 2) The firm must submit during bid the names and locations (minimum of two) of facilities of similar size, scope, and complexity as are currently at SJUSD that the contractor has performed Annual Fire Alarm Inspection & Testing as per the NFPA72 and NFPA 25 in the last five years.
- 3) Firm shall have at least one EST factory trained and certified technician at the inspection site to oversee the inspection taking place.
- 4) The firm shall submit evidence of qualifications to include a list of inspectors and a copy of their EST Certification at time of bid.



San Juan Unified School District

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Contract Duration

It is the intent of the District to award service contract beginning with fiscal year 2021-2022, starting July 1st, 2021. The original contract may be renewed annually for a total time of contract not to exceed five (5) consecutive fiscal years. Renewal shall be a mutual agreement between the awarded firm and the San Juan Unified School District. However, no renewal contract exists unless and until a purchase order is issued each fiscal year.

Summary of Work

Annual Testing / Inspection: 100% testing and inspection of the EST3 fire alarm system and its components as required by NFPA 72 guidelines and NFPA 25 (if applicable). All inspections and testing shall be performed as described in the most current edition of the NFPA 72 and shall govern the operation, testing and maintenance of all existing fire protection systems and devices.

- The Fire Alarm Systems include but are not limited to smoke detectors, duct detectors, beam detectors, heat detectors, pull stations, water flow & tamper switches, all notification devices, power supplies/ booster panels, batteries, and any other fire life safety related devices or systems. Testing and inspection shall consist of operational testing, visual inspections, and location verification of each initiation device and any additional panels or power supplies connected to the main panel.

CONTRACTOR WILL PROVIDE MAN LIFTS AND LADDERS AS REQUIRED TO REACH DEVICES



San Juan Unified School District

Facilities Business Department

5320 Hemlock Street, Sacramento, California 95841

Telephone 916- 971-7283

Internet Web Site: www.sanjuan.edu

Kent Kern, Superintendent of Schools

Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

APPENDIX A

Site #	Site Name	Street Address	City	Zip	Aprox. Devices	W/F, Tamp, PIV
001	Arcade	3500 Edison Ave	Sacramento	95821	204	1
002	Arden	1640 Watt Ave	Sacramento	95864	348	2
103	Arlington Hts.	6401 Trenton Way	Citrus Heights	95621	162	
004	Barrett, John	4243 Barrett Rd	Carmichael	95608	259	
206	Bella Vista	8301 Madison Ave	Fair Oaks	95628	703	1
168	Cambridge Hts	5555 Fleetwood Dr	Citrus Heights	95621	260	1
166	Cameron Ranch	4333 Hackberry Ln	Carmichael	95608	186	1
105	Carmichael & White House	6141 Sutter Ave	Carmichael	95608	266	
061	Carnegie, Andrew	5820 Illinois Ave	Orangevale	95662	407	1
171	Carriage Drive	7519 Carriage Dr	Citrus Heights	95621	157	1
209	Casa Robles	9151 Oak Ave	Orangevale	95662	763	3
064	Churchill, Winston	4900 Whitney Ave	Carmichael	95608	308	1
106	(Coleman)	6545 Beech Ave	Orangevale	95662	114	
108	Cottage	2221 Morse Ave	Sacramento	95825	101	
109	Cowan, James	3350 Becerra Way	Sacramento	95821	179	
162	Coyle Ave	6330 Coyle Ave	Carmichael	95608	197	
110	Choices (Creekside)	2641 Kent Dr	Sacramento	95821	114	
207	Del Campo	4925 Dewey Dr	Fair Oaks	95628	570	1
167	Del Dayo	1301 McClaren Dr	Carmichael	95608	196	1
111	Del Paso Manor	2700 Maryal Dr	Sacramento	95821	207	1
112	Deterding, Mary	6000 Stanley Ave	Carmichael	95608	142	
113	Dewey, Harry	7025 Falcon Rd	Fair Oaks	95628	141	
114	Dyer-Kelly	2236 Edison Ave	Sacramento	95821	192	
116	Edison, Thomas	1500 Dom Way	Sacramento	95864	290	
201	El Camino	4300 El Camino Ave	Sacramento	95821	683	2
202	Encina	1400 Bell St	Sacramento	95825	662	1
117	Fair Oaks (Un School)	10700 Fair Oaks Blvd	Fair Oaks	95628	133	
118	Garfield Enrollment Cntr.	3700 Garfield Ave	Carmichael	95608	226	
172	Gold River	2200 Roaring Camp Dr	Gold River	95670	267	1
119	Grand Oaks	7901 Rosswood Dr	Citrus Heights	95621	173	
120	Green Oaks	7145 Filbert Ave	Orangevale	95662	152	1
121	Greer	2301 Hurley Way	Sacramento	95825	163	
122	Holst / La Vista	4501 Bannister	Fair Oaks	95628	143	1
123	Howe Ave	2404 Howe Ave	Sacramento	95825	287	1
124	Kelly, Thomas	6301 Moraga Dr	Carmichael	95608	194	
125	Kenneth Ave	4825 Kenneth Ave	Carmichael	95608	102	



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Site #	Site Name	Street Address	City	Zip	Aprox. Devices	W/F, Tamp, PIV
126	Kingswood	5700 Primrose Dr	Citrus Heights	95610	203	
127	Legette, Earl	4623 Kenneth Ave	Fair Oaks	95628	189	
159	Lichen	8319 Lichen Dr	Citrus Heights	95621	179	
128	Littlejohn, Leighton	6838 Kermit Ln	Fair Oaks	95628	195	
130	Marlemont	1401 Corta Way	Sacramento	95864	187	
131	Mariposa Ave	7904 Mariposa Ave	Citrus Heights	95610	185	
132	ECE (Marshall, Marvin)	5309 Kenneth Ave	Carmichael	95608	126	
210	Mesa Verde	7501 Carriage Dr	Citrus Heights	95621	480	4
205	Mira Loma	4000 Edison Ave	Sacramento	95821	671	2
133	Mission Ave	2925 Mission Ave	Carmichael	95608	128	
134	Mitchell, Billy	4425 Laurelwood Way	Sacramento	95864	117	
135	Northridge	5150 Cocoa Palm Way	Fair Oaks	95628	169	1
137	Oakview	7229 Beech Ave	Orangevale	95662	171	1
138	Orange Grove	4640 Orange Grove Ave	Sacramento	95841	133	
143	Orangevale (Old Roberts)	5630 Illinois Ave	Fair Oaks	95628	164	
173	Ottomon	9460 Ottomon Way	Orangevale	95662	165	1
139	Pacific Tech (Old Orangevale)	6550 Filbert Ave	Orangevale	95662	100	
140	Palisades (La Vista)	9601 Lake Natoma Dr	Orangevale	95662	89	
141	Pasadena Ave	4330 Pasadena Ave	Sacramento	95821	146	
065	Pasteur, Louis	8935 Elm Ave	Orangevale	95662	389	1
157	Peck, Charles	6230 Rutland Dr	Carmichael	95608	195	1
158	Pershing	9010 Pershing Ave	Orangevale	95662	154	
208	Rio Americano	4540 American River Dr	Sacramento	95864	661	
060	Rogers, Will	4924 Dewey Dr	Fair Oaks	95628	365	2
163	Ruff, Laurel	5325 Garfield Ave	Sacramento	95841	125	
045	Salk, Jonas	2950 Hurley Wy	Sacramento	95864	290	1
204	San Juan	7551 Greenback Ln	Citrus Heights	95610	762	4
156	Schweitzer, Albert	4350 Glenridge Dr	Carmichael	95608	174	
146	Sierra Oaks	171 Mills Road	Sacramento	95864	205	
149	Skycrest	5641 Mariposa Ave	Citrus Heights	95610	215	
047	Starr King	4848 Cottage Way	Carmichael	95608	238	
148	Richardson, Ralph	4848 Cottage Way	Carmichael	95608	162	
136	Sunrise Tech	7322 Sunrise Blvd	Citrus Heights	95610	186	
050	Sylvan	7137 Auburn Blvd	Citrus Heights	95610	255	1
170	Trajan	6601 Trajan Dr	Orangevale	95662	328	1
151	Twin Lakes	5515 Main Ave	Orangevale	95662	184	1



San Juan Unified School District

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APPENDIX A

Site #	Site Name	Street Address	City	Zip	Aprox. Devices	W/F, Tamp, PIV
152	Whitney Ave	4248 Whitney Ave	Sacramento	95821	136	1
153	(Winterstien)	900 Morse Ave	Sacramento	95864	222	
169	Woodside	8248 Villa Oak Dr	Citrus Heights	95610	165	3
409	District Transportation Yard	3050 Orangevale Ave	North Highlands	95660	156	
405	District Maintenance Yard	6135 Sutter Ave	Carmichael	95608	170	
801	District Offices	3738 Walnut Ave	Carmichael	95608	100	2
801	District Warehouse/Tech Svs.	3738 Walnut Ave	Carmichael	95608	149	5
219	Hemlock Annex (La Entrada)	5320 Hemlock St	Sacramento	95841	121	
378	Hemlock Maintenance Yard	5252 Hemlock St	Sacramento	95841	25	



Submission Requirements

- 1.1 All materials submitted to the District in response to this RFP shall remain the property of the District.
- 1.2 All responses must be typewritten, concise, straightforward, and must address each requirement and question in the order listed.
- 1.3 Provide three (3) bound originals and (1) electronic copy in PDF format with bookmarks of the Response.
- 1.4 Responses must be in 8 1/2" x 11" format with a minimum font size of 11 point.
- 1.5 Responses are limited to no more than twenty-five (25) pages, excluding cover letter and resumes.
- 1.6 Response is to include the following:
 - A. Cover Letter:
 - (a) Include in the Cover Letter a brief statement of Firm's experience indicating the qualifications, background and qualities of the Firm, its personnel, and what will make the Firm uniquely qualified to provide the services.
 - (b) The cover letter shall indicate that the individual signed is authorized to bind the respondent to all statements and representations made therein and to represent the authenticity of the information presented.
 - B. Firm Information: Provide Firm Information including:
 - (a) Legal name and address of local office, including principal place of business if there are multiple locations.
 - (b) Firm's legal form of entity (sole proprietorship, partnership, corporation, joint venture, etc.) and state of incorporation or other organization. If Firm is a joint venture or partnership, identify all members of the joint venture or partnership and provide all information required pursuant to this paragraph for each member.
 - (c) If company is a subsidiary or affiliate of another company or companies, identify such other company or companies.
 - C. Proposed Team: Provide all of the following information:
 - (a) Define the role of each key personnel and outline his or her individual responsibilities.
 - (b) Indicate personnel who will serve as primary contact(s) for the District.
 - (c) List of inspectors and a copy of their EST Certifications and evidence of qualifications



District's Evaluation / Selection Process

1.7 Schedule

- | | | |
|----|----------------|-------------------------------|
| A. | April 5, 2021 | RFP Released |
| B. | April 14, 2021 | Deadline to receive Questions |
| C. | April 16, 2021 | Questions & Answers Released |
| D. | April 26, 2021 | RFP Responses Due |

1.8 The Firm will be selected based on qualifications and demonstrated competence that include relevant experience with public agencies and a proven successful track record for these types of Services. The following factors are important for further consideration and evaluation:

- | | |
|----|---|
| A. | Ability to meet the qualifications; 25% |
| B. | Completeness and quality of Response; 10% |
| C. | Technical expertise/competence; 20% |
| D. | References; 15% |
| E. | Best value 30% |

Formation of Contract

Successful respondent will be required to enter into <https://www.sanjuan.edu/constructionbids> .



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Facilities Business Dept. at Hemlock Annex

Terms and Conditions

Compliance with Laws

This contract shall be in accordance with the laws in the State of California. All bids shall comply with the current federal, state, local and other laws relative thereto.

Insurance Requirements

Within fifteen (15) consecutive calendar days of award of contract, the successful respondent must furnish the district the certificates of insurance with a minimum \$1,000,000 limit for broad form comprehensive general liability (bodily injury, personal injury, property damage, and products), automobile liability, contractual liability, professional liability, and workers' compensation coverage in accordance with the limits required by the State of California. Each insurance policy shall be endorsed to state the coverage shall not be suspended, voided, canceled, or reduced either in coverage or in limits, except after thirty (30) days prior written notice by certified mail, return receipt requested.

Fingerprinting

Education Code section 45125.1 and 45125.2 apply to this Agreement. The Contractor shall, prior to commencement of Work, comply with either of the methods of ensuring safety set forth in Education Code section 45125.2(a)(1) (installation of a physical barrier) or 45125.2(a)(2) (continual supervision by an employee of Contractor who has not been convicted of a serious or violent felony). If the Contractor elects to provide continual supervision pursuant to Education Code section 45125.2(a)(2), Contractor shall require any person affiliated with Contractor (or, in appropriate cases, himself or herself) to be fingerprinted by the Department of Justice ("DOJ") if that person will have unsupervised access to school campuses. Upon verification from DOJ that those persons fingerprinted have no record of a serious or violent felony, the Contractor will so certify by signing and submitting to the Governing Board of District the certification form attached. In addition, Contractor shall submit the names of those persons who have received clearance and are authorized to have unsupervised access to school campuses on a form as indicated in the attached form. Any person whose name is not on the cleared list may not have such access. In that case, Contractor must make arrangements with District for appropriate access. No person with a violent or serious felony as reported by DOJ may have access to the school campuses.

Failure to comply with these terms, or permitting unsupervised access by an employee whose name has not been cleared by DOJ as certified by the Contractor shall constitute grounds for termination of this Agreement.

Attorney Fees

In the event a suit or action is instituted in connection with any controversy arising out of this contract, the prevailing party shall be entitled to receive, in addition to its costs, such sum as the court may adjudge reasonable as to attorney's fees and costs.

Indemnity

The successful Respondent shall maintain, or cause to be maintained, such insurances as will protect it and the District from claims under Worker's Compensation Acts, and such public liability insurance as will



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protect it and the District from claims for damages for personal injury, including death, and damage to the property, which may arise from operations under this resultant contract, whether such operations be by itself or by any subcontractor or anyone directly or indirectly employed by either of them. The successful Respondent agrees to save harmless and to indemnify the District from every claim or demand, which may be made by reason of:

- a. Any injury to person or property sustained by the successful Respondent or by any person, firm, or corporation, employed directly or indirectly by him upon or in connection with his work, however caused; and
- b. Any injury to person or property sustained by any person, firm, or corporation, caused by any act, neglect, default, or omission of the successful Respondent or any other person, firm or corporation directly, or indirectly employed by it upon or in connection with its work, whether the said injury or damage occurs upon or adjacent to the work; the Respondent at its own cost, expense and risk, shall defend any and all actions, suits, or other legal proceedings, that may be brought or instituted against the District on any such claim or demand, and pay or satisfy the judgment that may be rendered against the District in any such action, suit or legal proceedings or result thereof.
- c. Successful Respondent shall defend, indemnify, protect and hold harmless San Juan Unified School District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are causes or claimed to be caused by Respondent's failure to comply with all of the requirements contained in Education Code section 45125.1, including, but not limited to, the requirement prohibiting Respondent from using employees who may have contact with pupils who have been convicted or have charges pending for a felony as defined in Education Code 45125.1.

Governing Law And Venue

In the event of litigation, the bid documents and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Sacramento County.

Bid Protest

Any Respondent may file a protest against the award of the Contract to any other Respondent. The protest must be in writing, filed within five (5) calendar days after the opening of BIDs, and must set forth all grounds for the protest. These requirements are to be strictly construed. Untimely protests and/or grounds not set forth in the protest will not be considered. Further, the failure to comply with these protest requirements will constitute a waiver of the right to challenge and forever bar the Respondent from challenging, whether before the District or any administrative or judicial tribunal, any particular bid(s), the bidding process or any ground not set forth in the protest. The District will provide a written response to any timely bid protest.

Bid Acceptance or Rejection

This bid does not commit the San Juan Unified School District to award a contract, to pay any cost incurred in the preparation of this bid or to procure contract for services or supplies. The district reserves the right to accept or reject any or all bids received in response to this request, to negotiate terms that will be in the best interest of the district, or cancel in whole or in part this bid. All submitted bids and information included therein shall become public records upon delivery to the San Juan Unified School District. All



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firms submitting a bid should note that the execution of any contract would be contingent upon governing Board Approval.

Term/Extension

Pursuant to Education Code, Sections 17596 and 81644, it is the intent of the District to award a multi-term contract for the specified service beginning in the fiscal year 2021-2022. If this is a multi-term contract and assuming funds are appropriated to support continuation of services for succeeding fiscal periods, the original contract may be renewed annually for a total time of contact not to exceed five (5) consecutive fiscal years.

Board Contact

No business entity, including any agent of such entity, shall directly or indirectly contact any Board member immediately before or during the bidding process of any project on which the business entity intends to or has submitted a bid. Any vendor violating this policy shall be deemed disqualified from bidding. Should such contact come to light after the bid is awarded and the entity was deemed the successful Respondent, the Board reserves the right to cancel any contract awarded, in which case, the vendor shall be liable for any damage incurred by the district. The Board shall exercise its best judgment for the benefit of the district in making a decision whether to proceed or not, depending on all of the facts and circumstances.

Termination of Contracts/Purchase Orders

The San Juan Unified School District reserves the right to terminate all purchase orders or contracts with due cause giving a ten (10) day written notice or may terminate without cause giving a thirty (30) day written notice. Due cause for termination of contract shall be, but not limited to, failure to provide services required within a reasonable time period, and/or for reasons of unsatisfactory service. Purchase orders or contracts which extend into a subsequent fiscal year will automatically terminate if the San Juan Unified School District does not appropriate funds for the goods and/or services under the purchase order or contract.

Patents, Etc.

The vendor shall hold the San Juan Unified School District, its officers, agents, servants, and employees harmless and free from liability of any nature or kind on account of use (by publisher, manufacturer, or author) of any copyrighted or non-copyrighted composition, secret process, patented invention, article or appliance furnished or used under this bid.

Failure to Fulfill Contract

When any contractor or vendor shall fail to deliver any article or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said vendor or contractor, either in whole or in part, and make and enter into a new contract for the same items in such manner as seems to the Board of Education to be to the best advantage of the San Juan Unified School District. Any failure for furnishing such articles or services by reason of the failure of the vendor or contractor, as above stated, shall be a liability against such vendor and his sureties. The Board of Education reserves the right to cancel any articles or services



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which the successful Respondent may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the Respondent provided satisfactory proof is furnished to the Board or Education, if requested.

Contract Exclusive

The provisions of the contract shall in no way prohibit the District from making purchases from another supplier for the same services as herein listed.

Prevailing Wages

If contract is issued for \$1,000.00 or more, the contractor, and any sub-contractor, shall not pay less than the general prevailing rate of per diem wages in the locality in which the work is to be performed. The California Director of Industrial Relations has determined the prevailing rate of wages for each craft, classification, or type of worker needed to execute the contract pursuant to Sections 1770 to 1780, inclusive of the California Labor Code. The prevailing rate of wages is on file with the Sacramento County Schools, Office of the Secretary of the Governing Board, 10474 Mather Blvd, Mather, CA 95655. Copies shall be made available to any interested party upon request from them. The contractor shall post a copy of such determination at each job site.

Proprietary Information

There can be no portions of the submitted quote to be treated as proprietary and confidential information even if they are marked as such. Due to the California Public Records Act all information submitted is to be considered open for public review.

Conflict of Interest

The successful respondent shall affirm that, to the best of its knowledge, there exists no actual or potential conflict between family, business, or financial interest of the respondent and services under this Agreement. The successful respondent agrees to advise Owner of any actual or potential conflicts of interest that may develop subsequent to the date of execution of this Agreement.



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Facilities Business Dept. at Hemlock Annex

Bid Form

RFP 21-120 Annual Fire Alarm Testing and Inspection

Facilities Business Department

5320 Hemlock Street

Sacramento, CA 95841

Re: **RFP 21-120**

To: Superintendent and Members of the Board of Education

The undersigned, doing business under the full and complete legal firm name as set forth below, having examined the Notice to Respondents, Bid Instructions, Scope of Work & Requirements, General Conditions, Agreement and all other documents forming a part of the BID package for the above-referenced BID, hereby proposes to perform the Agreement, including all of its component parts, and to furnish all materials called by them for the entire order for the prices set forth in the documents contained in said BID package. The entire BID Package is submitted, together with this Bid Form.

Name of Company: _____

Legal Status (i.e., sole proprietorship, partnership, corporation): _____

Tax I.D. Number (Sole Proprietorship Only): _____

Address: _____

Authorized Representative: _____

Signature _____

Name (Print or Type) _____

Title _____

Date _____

() _____

Phone _____

() _____

Fax _____

E-mail address _____

Base Bid \$ _____



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Contractor Certification

RFP 21-120

CONTRACTOR CERTIFICATION

I, _____, am an authorized representative of/doing business as (Name of contractor/consultant) _____, and hereby certify that, pursuant to Education Code Section 45125.1, this business entity has conducted the required criminal background checks(s) of all persons who will be providing services to the **San Juan Unified School District** on behalf of this business entity, and that none of those persons have been reported by the Department of Justice as having been convicted of a serious or violent felony as specified in Penal Code Sections 667.5I and/or 1192.7I.

As further required by Education Code Section 45125.1, attached hereto and incorporated herein is a list of the names of the employees of the undersigned who will be providing services to San Juan Unified School District and who may come in contact with pupils. I agree to keep this list current and to notify the San Juan Unified School District of any additions/deletions as they occur.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this _____ day of _____, 20_____, in _____ County, California.

Name of Contractor/Consultant (please print)

Name/Title of Authorized Representative (printed)

(Signature)



List of Employees Who May Come in Contact with Students

RFP 21-120

LIST OF EMPLOYEES WHO MAY COME IN CONTACT WITH STUDENTS

EMPLOYEE'S INFORMATION

Employee's Name: _____
Title or Position: _____
Years Employed by Your Firm: _____
Total years worked in the industry providing service required by this bid: _____
Dates Employed: From _____ To: _____
EST Certified: _____ Yes _____ No

Employee's Name: _____
Title or Position: _____
Years Employed by Your Firm: _____
Total years worked in the industry providing service required by this bid: _____
Dates Employed: From _____ To: _____
EST Certified: _____ Yes _____ No

Employee's Name: _____
Title or Position: _____
Years Employed by Your Firm: _____
Total years worked in the industry providing service required by this bid: _____
Dates Employed: From _____ To: _____
EST Certified: _____ Yes _____ No

Employee's Name: _____
Title or Position: _____
Years Employed by Your Firm: _____
Total years worked in the industry providing service required by this bid: _____
Dates Employed: From _____ To: _____
EST Certified: _____ Yes _____ No



San Juan Unified School District
Facilities Business Dept. at Hemlock Annex

Non-Collusion Declaration

RFP 21-120

NON-COLLUSION DECLARATION TO BE EXECUTED BY RESPONDENT AND SUBMITTED WITH BID

STATE OF _____)

) SS.

COUNTY OF _____)

I, _____, declare that I am _____

of _____ the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the respondent has not directly or indirectly induced or solicited any other respondent to put in a false or sham bid and has not directly or indirectly colluded, conspired, connived, or agreed with any respondent or anyone else to put a sham bid, or that anyone shall refrain from bidding; that the respondent has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix any overhead, profit, or cost element of the bid price, or of that of any other respondent, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true, and further, that the respondent has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data related thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Respondent

Date



San Juan Unified School District
Facilities Business Department
5320 Hemlock Street, Sacramento, California 95841
Telephone (916) 971-7283
Internet Web Site: www.sanjuan.edu

*extension
mailed to
vendor*

Kent Kern, Superintendent of Schools
Frank Camarda, Assistant Superintendent, Operations, Facilities and Transportation

**Notice of Intent to Award,
Request for Proposals # 21-120**

On or before April 26, 2021, the San Juan Unified School District ("District") received proposals for the Annual Fire Alarm Testing and Inspections project ("Project") in response to Request for Proposals # 21-120 ("RFP") from the following entities:

- Quality Sound
- Western States Fire
- HCI Systems
- SABAH International Advances

The District evaluated the proposals to determine whether they met the format and content requirements of the RFP, and found all proposals to be responsive to all requirements of the RFP, except the proposal of Quality Sound, which was rejected as materially non-responsive for failing to submit Addendum 1 and HCI Systems for not signing the proposal.

The District's review and selection committee evaluated the qualifications/technical responses in the responsive proposals in accordance with the evaluation and selection criteria stated in the RFP, and selected Western State Fire Protection CO. and SABAH International Advances as the most qualified respondents. After completing the technical scoring, the District in accordance with the evaluation and selection criteria stated in the RFP. The respondents were ranked as follows, from highest to lowest value score:

- | | |
|------------------------------------|----|
| • Western State Fire Protection CO | 74 |
| • SABAH International Advances | 64 |

('21/22 - '25/26)

The District hereby provides Notice of Intent to Award the contract for the Project to Western State Fire Protection CO., as the respondent offering the best value to the District in accordance with the evaluation and selection criteria stated in the RFP. The District intends to request that the District Board of Education consider and act on the recommended award at an upcoming Board meeting on May 25, 2021. No contract exists with any respondents prior to Board approval.

The selected respondent should be prepared to provide all information identified in the RFP as necessary for the District to present its recommendation to the Board as expeditiously as possible. Should the selected respondent unreasonably delay in providing such information, the District may, in its sole discretion, withdraw this Notice of Intent to Award and re-issue it in favor of the next highest scored respondent.



San Juan Unified School District
Facilities Business Dept. at Hemlock Annex

through M&O Dispatch center and turned back in at the end of the day. Request for district assistance maybe available - SJUSD have staff available M-F from 7am until 10:30 pm on normal workdays and may be available for information and assistance. Advanced notification with preliminary knowledge is encouraged.

Qualifications of Bidders

- 1) 1) Contractors shall be licensed CIO and of known reputation.
- 2) The bidder must submit the names and locations (minimum of two) of facilities of similar size, scope, and complexity as are currently at SJUSD that the contractor has performed Annual Fire Alarm Inspection & Testing as per the NFPA72 and NFPA 25 in the last five years.
- 3) Contractor shall have at least one EST factory trained and certified technician at the inspection site to oversee the inspection taking place.
- 4) Contractors shall submit evidence of qualifications to include a list of inspectors and a copy of their EST Certification at time of bid.

Contract Duration

It is the intent of the District to award a multi-term contract for the specified service beginning with fiscal year 2021-2022, starting July 1st, 2021. If this is a multi-term contract and assuming funds are appropriated to support continuation of services for succeeding fiscal periods, the original contract may be renewed annually for a total time of **contract not to exceed five (5) consecutive fiscal years**. Renewal shall be a mutual agreement between the awarded firm and the San Juan Unified School District. However, no renewal contract exists unless and until a purchase order is issued each fiscal year.

Conditions for renewal of the contract shall include, but not be limited to, satisfactory performance of services during the preceding contract term, ability to continue to provide satisfactory services, continued adherence to the requirements of the bid documents, and continued competitive prices for the services and/or products provided under the original contract.

Summary of Work

Annual Testing / Inspection: Provide all labor, (including travel), and equipment for annual 100% testing and inspection of the EST3 fire alarm system and its components as required by NFP A 72 guidelines and NFP A 25 (if applicable). All inspections and testing shall be performed as described in the most current edition of the NFP A 72 and shall govern the operation, testing and maintenance of all existing fire protection systems and devices.

