



Vision

In an Ever Changing World:
We Can Lead, We Can Learn, We Can Inspire

Mission

Develop students strengths and confidence by promoting a Growth
Mindset

Core Values

Engaging stakeholders through cooperative learning and
technology

Involving parents and the community and our school

Using data to drive instruction and decision making

Using CUBS expectations to create a safe and positive
environment

Celebrating successes of all stakeholders

Differentiating instruction

Promoting leadership opportunities



MADISON CAMELVIEW ELEMENTARY SCHOOL

OFFICE HOURS 7:15–3:30pm

Principal:	Lindsay Murray
Assistant Principal:	Ciara Karsten
Office Manager:	Adriana Rios
Registrar:	Anissa Huerta
Attendance Clerk:	Jocelyn Zavala
Plant Foreman:	John Padilla
Health Associate:	Suzanne Swisher
Cafeteria Manager:	Valerie Martinez
School Psychologist:	Amanda Stene
Social Worker:	Cassie Moore
Social Worker:	Gabrielle Boerema

Important Phone Numbers

Camelview School Office	602-664-7200
Camelview School Nurse	602-664-7220
Attendance Office	602-664-7221
School Cafeteria	602-664-7297
MAC	602-664-7226
District Office	602-664-7900
Transportation (School Bus)	602-664-7701

Web Addresses

Madison District www.madisonaz.org
Camelview School www.madisonaz.org/camelview



Welcome to Camelview Elementary!

We are so happy to have you and your child as part of our Camelview family! We believe that by working together – students, families, and school staff – we can create a wonderful learning environment where every child can thrive. We're excited to partner with you on your child's educational journey.

Important Times to Know

- **School Doors Open & Supervision Begins:** 7:15 AM – This is when our staff is ready to welcome students on campus and ensure their safety.
- **Breakfast in the Cafeteria:** Starting at 7:15 AM, students can enjoy a healthy breakfast in the cafeteria.
- **Time to Get to Class:** 7:40 AM – The first bell rings as a friendly reminder to head to your classrooms.
- **Learning Begins:** 7:45 AM – Class starts promptly at this time. Students arriving after this bell will be marked as tardy. We know that sometimes things happen, but being on time helps everyone get the most out of their learning.
- **Early Dismissal on Half Days:** 11:00 AM (Please check the school calendar for specific dates)
- **Professional Learning Release (Wednesdays):** 1:00 PM
- **Regular School Day Ends:** 2:30 PM – Time to head home or to after-school activities!

Arriving and Leaving School Safely

- **Staying on Campus:** Once students arrive at school, we ask that they remain on campus until dismissal unless they have permission from the office. This helps us keep everyone safe and accounted for.
- **Going Home After School:** When the school day ends, students should go directly home unless they are participating in a supervised after-school program.
- **Changes to How Your Child Goes Home:** We understand that plans can change! To ensure your child's safety, any change in their dismissal routine (even for just one day) must be communicated to their teacher and the school office **in writing or via email** to Camelviewoffice@madisoned.org. Please also include your child's teacher(s) in the email. **For your child's safety, we cannot make changes to dismissal plans after 1:45 PM.** This also includes picking up students early within the last 30 minutes of the school day, as it can be disruptive to learning.
- **Picking Up Your Child During the School Day:** If you need to pick up your child during school hours, please come to the office to sign them out. For your child's safety, the

person picking them up **must be listed as an approved contact in PowerSchool and present a valid photo ID.** We appreciate your understanding as we prioritize the safety of all our students. Pickups will only be permitted until 15 minutes prior to dismissal (2:15pm daily and 12:45pm on Wednesdays) as this creates a disruption to the end of day routines in each classroom.

- **Returning to School After an Appointment:** If your child leaves school during the day (with permission) and returns, they must check back in with the office to record their return time.

IMPORTANT DATES

- **First Day of school: August 11th 2026**
- **Last Day of School: May 26th 2027**
- **ALL WEDNESDAYS ARE EARLY RELEASE AT 1:00 PM**
- **NO SCHOOL - School Holidays**

Labor Day	September 7, 2026
Fall Break	October 12-16, 2026
Veteran's Day	November 11, 2026
Thanksgiving Break	November 25-27, 2026
Winter Recess	December 21-31, 2026
Martin Luther King	January 18, 2027
President's Day	February 15, 2027
Spring Recess	March 8-12, 2027
Spring Holiday	March 26, 2027

NO SCHOOL - Teacher Planning Days

October 9, 2026
December 18, 2026
March 5, 2027

11:00 a.m. Student Half Release Days

Parent/Teacher Conferences	October 29-30 2026
Parent/Teacher Conferences	January 28-29 2027
Last Day of School	May 26 2027

Parent Teacher Conference Dates:

October 28-30th: TCT Dismissal 28th, Half Day Dismissal 29th-30th. Evening conferences: 28th-29th. Afternoon conferences 28th-30th

January 27–29th: TCT Dismissal 27th, Half Day Dismissal 28th–29th. Evening conferences 27th–28th. Afternoon conferences 27th–30th

Stay Up-to-Date with Our Calendar!

To help us be environmentally friendly and keep you informed of any calendar changes, our school calendar is available online at the following links. We encourage you to subscribe!

- <https://www.madisonaz.org/calendar/2026-2027-school-year-calendar>

If you need a paper copy of the calendar, please don't hesitate to ask for one in the main office.

Attendance: Working Together for Your Child's Success

We believe that being in school every day and on time is key to your child's learning and growth. Arizona State Law recognizes the important role of parents and guardians in making sure students attend school consistently. When students are absent, tardy, or leave early, it can interrupt their learning and the learning of others. Our goal is for all students to attend at least 90% of school days.

We understand that sometimes absences are unavoidable. To help us keep accurate records, please follow these guidelines:

- **Reporting an Absence:** If your child will be absent, please call our Attendance Office at **602-664-7221** within 24 hours of the absence. You can also email us at Camelviewoffice@madisoned.org. Please note that calls from students cannot be accepted. If you send a note when your child returns, it also needs to be received within 24 hours of the absence. If we don't hear from a parent or guardian, the absence will be marked as unexcused.
- **24-Hour Voicemail:** For your convenience, our voicemail is available 24 hours a day at **602-664-7221** to report an absence.
- **What to Include When Reporting an Absence:** When you call or email, please clearly state your child's name, grade, and the specific reason for their absence.
- **Being On Time (Tardiness):** School begins at 7:45 AM. Students arriving at or after this time are considered tardy and must check in at the Main Office before going to class. Tardies are recorded on student report cards. Please know that excessive tardiness can add up to significant learning time missed. Excessive tardies may jeopardize open-enrollment status at Madison Camelview.

- **Excused Absences:** We understand that there are valid reasons for missing school. Vacations are not excused without prior administrative approval. Absences will generally be excused for reasons such as:
 - Bereavement (loss of a loved one)
 - Other serious family emergencies
 - Observance of major religious holidays
 - Illness (a doctor's note may be required for frequent absences) We encourage you to schedule family trips during school breaks to minimize disruption to your child's learning.
- **The Importance of Regular Attendance:** Consistent, timely attendance is crucial for your child's academic progress and their social-emotional development.

What Happens When Tardies/Attendance is a Concern:

We want to work with you to ensure your child attends school regularly. Here's how we address attendance concerns:

Initial Outreach: The process begins with a formal letter of awareness and a collaborative meeting to establish a supportive **Timely Attendance Action Plan**.

The 10% Benchmark: Once a student misses **10% of the school year**, the school initiates a direct intervention with **District Social Workers** to provide specialized family resources.

Administrative Review: Continued tardies/absences lead to a formal review of the Action Plan, including discussions regarding **Open Enrollment status** and potential legal notifications.

Legal & Enrollment Consequences: If timely attendance does not stabilize, the student is classified as having "excessive absences," resulting in a **Juvenile Court referral** or the potential revocation of Open Enrollment status.

We are here to support you and your child in maintaining good attendance for the full academic day. Please don't hesitate to reach out if you are facing challenges that are impacting your child's ability to come to school.

Late Pick-Up Procedures: Keeping Our Students Safe

At Madison Camelview Elementary, the safety of our students is our top priority. We want to make sure every child is supervised until they are safely back in your care at the end of the school day.

We become concerned when students are left waiting after dismissal. Our school is not staffed to provide ongoing supervision after school hours, and this can be unsettling for children.

What to Expect If Your Child is Picked Up Late:

We understand that unforeseen circumstances can sometimes lead to late pick-ups. However, to ensure the safety and well-being of all students:

- **First Offense:** You will receive a friendly reminder from the office staff.
- **Second Offense:** You will receive a second reminder.
- **Third Offense:** We will request a meeting with school administration to discuss a plan for on-time pick-up.
- **More Than Three Offenses:** We are required to report this to the Department of Child Safety and the Phoenix Police Department as it raises concerns about student safety and supervision.

Thank you for partnering with us in prioritizing your child's safety by ensuring timely pick-up.

- **After-School Care Option:** If you are unable to pick up your child at our regular dismissal time, we offer a wonderful after-school program called MAC (Madison Afterschool Centers). This program is available until 6:00 PM. You can find more information and register online through the Community Education Department on the Madison School District website at madisonaz.org.

Withdrawing Your Child from School

If you need to withdraw your child from Camelview, please come to the school office to complete and sign a withdrawal form on their last day of attendance. At this time, we also ask that all school materials, including library books, are returned, and any outstanding cafeteria balances are cleared.

If you know you will be moving out of our school area, please let the office know at least one day in advance so we can prepare the necessary paperwork for you to sign. Once a child has been officially withdrawn, they cannot return to school until they are re-enrolled by a parent or legal guardian. For students attending on open enrollment who are withdrawn, a

new open enrollment application must be submitted and approved by administration for readmission.

If during the year you move out of the Madison District but wish your child to remain at Camelview, it is the parent's responsibility to complete an open enrollment application for the student. Open-enrollment is conditional upon attendance and behavior. Please ensure that students are at school consistently, and that school expectations are followed. If your student is receiving special education services, it is the parent's responsibility to complete an open enrollment application for the student each year. That application will be reviewed by the District Director of Student Services to ensure that there are adequate resources available for all students.

Health Office

Any student with a temperature of 100 degrees or more **may not** attend school. If a student is sent home from school with a fever, diarrhea, or vomiting, he/she may not return to school for at least 24 hours. **DO NOT** send your child to school if your child:

- Complains of a severe headache
- Has a fever, diarrhea or vomiting in the last 24 hours
- Has yellow or green nasal discharge
- Has red or inflamed eyes, or pink-eye
- Has any skin rash unless it has been diagnosed by a physician as noninfectious in writing

Students with chronic health conditions, specifically severe allergies, asthma, diabetes, or epilepsy/seizures, must have a current action plan on file in the health office, as well as updated medication consents. Medications dropped off in the health office must have a pharmacy label attached, or be in a box/container with the pharmacy label attached. Over the counter medications must be in original packaging with legible directions for use. Action plans and consent forms for both prescription and over the counter medications must be completed every school year, regardless of whether they've been completed before.

Medications must be dropped off in the health office by a parent/guardian. They cannot be brought to school by students, or be transported to school in student backpacks/belongings. Students at least 8 years of age may self-carry certain medications. A self carry medication consent form must be on file in the health office. Please contact the health office if you would like more information.

The health office is unable to administer expired medications at school. It is the responsibility of the parent/guardian to note expiration dates of medication dropped off at school and replaced with new medication as needed. All medications must be picked up by a parent/guardian in the health office by the last day of school at 2:45 PM. Medications that are not picked up will be disposed of.

Hearing & vision screenings will take place between August and September 2026. The following groups of students will automatically be screened:

- Kindergarten, 1st and 3rd grades
- All students receiving special education services
- Any student who did not pass a hearing or vision rescreening the prior year
- Any student who is repeating a grade
- Any student for whom a screening has been requested by parent, teacher, school administrator, therapist, or physician

Parents may opt out of hearing/vision screenings in writing. Requests must be submitted by August 15th 2026.

Volunteers and Visitors

Volunteers:

We welcome volunteers on campus that have scheduled their time on campus with a teacher or administrator and are registered to be a volunteer on campus. Volunteers are expected to check in with the front office, obtain a visitor badge, and follow all the school rules, including refraining from photographing and posting of other children as well as remaining in the designated volunteer area. Volunteers may register with the district on the district website. To attend a field trip, adults must be registered as volunteers. The registration process can take up to 4 weeks for non-custodial parents. Please ensure you apply in time for specific events you hope to support. Siblings are not allowed to join adults who are volunteering. Click here for the link to the volunteer application. [Volunteer & Support – Madison Elementary School District 38](#)

Visitors:

Visitors are welcome on campus for breakfast, lunch and for special events hosted by the school. Visitors during school hours must be verified by the front office and receive a visitor badge. Visitors are required to schedule a visit in advance and must have prior approval by the principal for the school activity. Adults on campus need to use adult bathrooms. Balloons and other celebratory items are not permitted at special events. More specific guidelines for lunch visitors are located on page 9.

Before School

After the first day of school, visitors wishing to come on campus prior to the start of the school day may sign in at the front office to accompany their child to the playground from 7:15 am until the first bell rings. Visitors are restricted to the playgrounds and may not enter the buildings. Visitors must realize that staff will be supervising students during recess and will be unable to converse at any length with visitors. Visitors are expected to leave campus **through the office** promptly when the first bell rings. They may not follow students into classroom buildings.

Breakfast and Lunch Visits

Breakfast and lunch visitors must be on the student's approved check-out list as submitted by the custodial parent or legal guardian. All visitors must sign in at the school office and get a visitor badge before going to the cafeteria. Office personnel will facilitate the process for visitor registration. Visitors will be required to provide a valid government-issued ID/correspondence that will be entered into the Raptor Visitor Management System. Visitors will be issued a temporary ID badge that is to be worn while at the school.

For lunch visits, the custodial parent or legal guardian must notify the school office by 9:00 AM on the day they, or any visitor on the student's check out list, is planning to attend lunch. Lunch Notification Forms should be submitted no more than one week in advance. Click on the link to complete the form.

Breakfast and lunch visits are limited to **two** visitors per child.

No siblings or children are permitted during ANY breakfast or lunch visits.

The school principal or their designee, at their discretion, will have the authority to cancel breakfast and lunch visits based on any issues they feel could impact their ability to provide a proper environment.

School rules to guide breakfast and lunch visitors will be followed. These will include designated wait areas, sitting at the designated area, leaving after eating lunch, no photographs or social media postings of other children, only the student of the visitor at the table, all outside food must be in containers that do not reference an outside food establishment, etc.

There are a limited number of dates throughout the school year when visitors are not allowed. Please plan your visits on days other than those listed below:

- Early Release Days (such as TCT Wednesdays)
- Half Days

- October 28–30 (Parent Conference Days)
- January 27–29 (Parent Conference Days)

Our School Uniform: Working Together for a Focused Learning Environment

We believe that our school uniform helps create a positive and focused learning environment for all students. Here are our uniform expectations:

- **Shirts:** Students should wear solid white, light blue, or navy (not royal blue) collared or polo shirts, or any official Camelview spirit shirt. Please note that shirts should not have any logos, designs, decorative stitching, or stripes, except for official Camelview items. Shirts must be long enough to cover the belly. Sleeveless shirts, spaghetti straps, and off-the-shoulder styles are not permitted. These guidelines also apply to any sweatshirts, sweaters, and jackets worn in the classroom.
- **Bottoms:** Students can wear solid navy or khaki shorts, skirts, skorts, jumpers, pedal pushers, or pants. Pants should fit appropriately at the waist to avoid sagging. Denim is not part of our uniform policy.
- **Legwear:** Leggings, tights, and knee-high socks must be solid uniform colors (white, light blue, or navy). Stripes, patterns, or other designs are not allowed.
- **Condition of Uniforms:** Please ensure that uniforms are free of holes or tears.
- **Shoes:** For safety reasons, Heelys (shoes with wheels), flip-flops, and slides are not permitted. Closed-toe shoes are best for active learning and play. Crocs cannot be worn for PE days.
- **Hats and Hoods:** Hats and hoods are not allowed to be worn indoors. They can be worn outdoors for protection from the weather.

We appreciate your support in helping your child adhere to our uniform policy. If you have any questions or need assistance, please don't hesitate to reach out to the school.

Lost and Found: Let's Help Items Find Their Way Home!

Our lost and found is located just outside the front office. We encourage students and parents to check this area frequently if something goes missing. Items will be kept for a short period of time, and then they will be donated to a local charity. To help us return lost items, please **write your child's first and last name on all clothing and personal belongings** they bring to school.

Delicious and Nutritious Meals in Our Cafeteria!

Camelview Elementary is proud to offer both breakfast and lunch to our students. Lunch menus, payment for meals, and the free/reduced meal application can be accessed

Applications for free or reduced priced meals are available in the school office, the cafeteria OR you can also complete one online at: www.linqconnect.com

- **Allergy Aware Table:** We have a designated nut-free table in the cafeteria to ensure the safety of children with food allergies. Students who choose to sit at this table as a friend must also have nut-free food.
- **Breakfast:** A healthy breakfast is served in the school cafeteria starting at 7:15 AM. A full breakfast with a variety of choices is available until the first bell at 7:40 AM. Students arriving between 7:40 AM and 7:45 AM will be offered a breakfast with limited options. Please remember that students who remain in the cafeteria after the 7:45 AM bell may be marked absent if they are not in class when attendance is taken.

Camelview Lunch Schedule 2026-2027

Grade	Lunch/Recess Time (M-T-TH-F)
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Kindergarten	10:45-11:25 AM
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1st Grade	12:00-12:40 PM
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2nd Grade	11:10-11:50 AM
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3rdGrade	11:35-12:15 PM
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4th Grade	12:25-1:05 PM
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Grade	Lunch Time (W)
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Kindergarten	10:30-10:50 AM
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1st Grade	10:55-11:15 AM
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2nd Grade	11:20-11:40 AM
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4th Grade	11:45-12:05 PM
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3rd Grade	12:10-12:30 PM
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Breakfast and Lunch Menus:

- **Breakfast:** Our breakfast menu includes a daily entrée, cereal, fat-free white or chocolate milk, 100% juice, and fruit. Breakfast is served daily from 7:15 AM to 7:40 AM.

- **Lunch:** Lunch offers a choice of three daily entrées, fresh fruits and vegetables, and fat-free white, chocolate, or strawberry milk. Please review our current food allergy policy online at <https://www.madisonaz.org/families/food-nutrition-services> . It's also important to inform our school nurse about any food allergies your child has, and to let us know if these change at any time during the school year.

You can view the monthly menus and current meal prices on the Madison School District website using this link: <https://www.madisonaz.org/families/food-nutrition-services>

Celebrating Birthdays at School

We love celebrating our students! If you would like to provide a treat for your child's entire class, please make arrangements through our cafeteria. You can download a birthday celebration order form here

<https://www.madisonaz.org/families/food-nutrition-services/birthday-program>

or pick one up in the office. **Please submit the completed form at least 7 days in advance to arrange the treat and payment.** For the safety and well-being of all our students, food purchased outside of the cafeteria must be individually wrapped, store bought items. Goodie bags will not be distributed. Items from outside the cafeteria will be given to students to put in backpacks at the end of the day and eaten at home.

Outside Food

Per Maricopa County food regulations, all food brought onto campuses for classroom parties must originate from certified kitchens, commercial institutions or commercial food service stores. All food needs to be individually wrapped. No food or beverages, sold or served to students on campus from midnight to 30 minutes after the last bell, can be in competition with the national school breakfast program, the national school lunch program, or violate USDA Smart Snack standards.

Holiday and Classroom Parties: Working Together to Minimize Interruptions

Holiday and classroom parties are special times for our students. Classrooms have two parties a year. To help us keep the focus on learning, please have your child bring any party items with them to class in the morning, rather than dropping them off later. For our younger students in kindergarten and first grade, we will have a designated cart outside their classrooms for easy drop-off.

Student of the Month Lunches: Celebrating Success!

We love to recognize and celebrate our students' achievements! We hold special Student of the Month lunches to honor their hard work and positive contributions. Parents of the honored students are warmly invited to join their child for lunch during this special event.

Safe Arrival and Departure: Our Drop-Off and Pick-Up Procedures

To ensure the safety and smooth flow of traffic during drop-off and pick-up times, please follow these procedures:

Drop Off (7:15 AM – 7:40 AM):

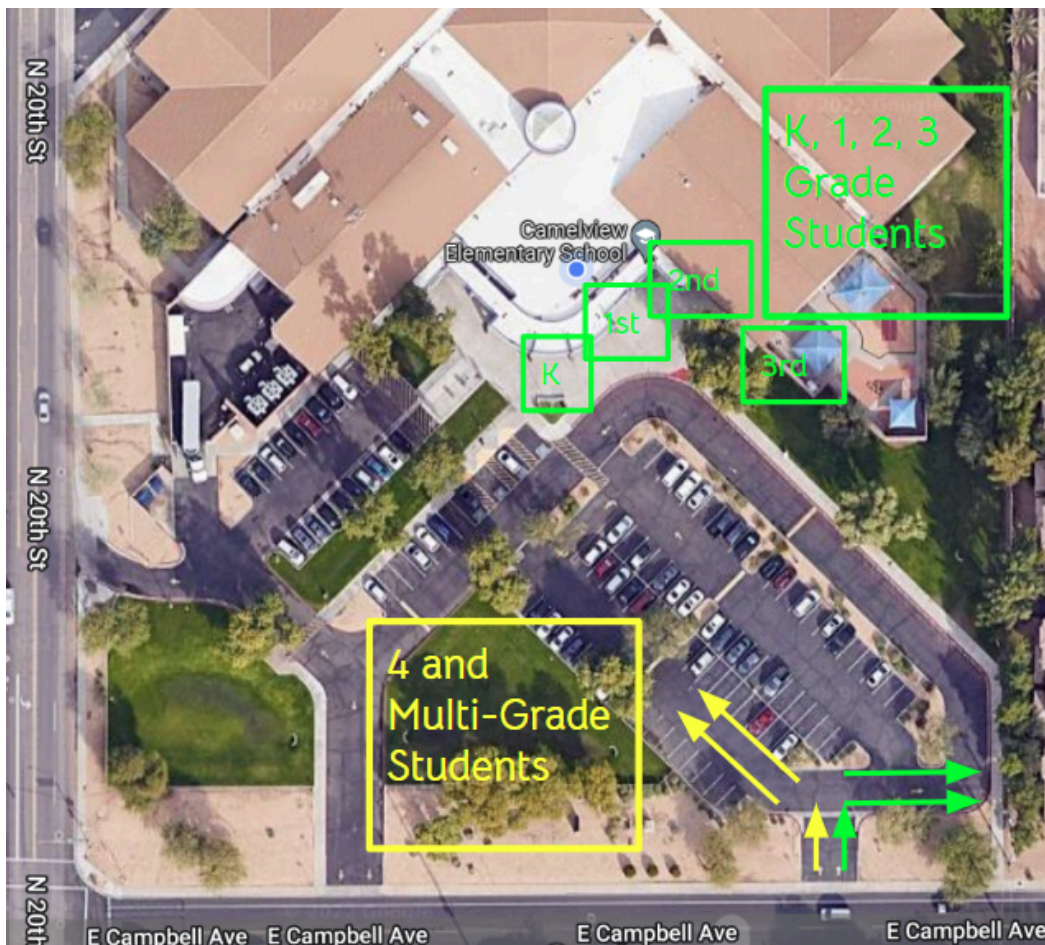
- **Bus Riders:** Students arriving by bus will be dropped off in the designated bus lane and will enter campus through the field gate.
- **Family Valet Loop (Campbell Ave.):** If you are driving your child to school, please use the valet loop off Campbell Avenue between 7:15 AM and 7:40 AM.
 - Kindergarten through 4th-grade students will enter through the "Commons" doors.
- **Walkers & Bike Riders:** Students who live nearby and walk or bike to school should walk their bikes while on campus and park them in the fenced bike area.
- **Breakfast Visitors:** If you are on your child's approved check-out list and would like to join them for breakfast, please sign in at the school office first and get a visitor badge before heading to the cafeteria. Our office staff will assist you with the visitor registration process, which requires a valid government-issued ID. Please wear your visitor badge while on campus. ***Visitors may not go beyond the cafeteria.**
- **Visiting Campus Before School:** Any visitor wishing to come on campus before the start of the school day must first sign in at the front office using our district-wide Raptor visitor management system and present a legal form of identification. Raptor photo identification badges must be worn by all adults while on campus.

Pick Up (2:30 PM):

- **Family Valet Loop (Campbell Ave.) – Grades K-3 (One Child):** If you have only one child in kindergarten, 1st, 2nd, or 3rd grade, please pick them up in the valet loop off of Campbell Avenue at 2:30 PM.
 - These students will exit through the door to the right of the main office.
- **Retention Grassy Area – Grade 4 (One Child) & Multi-Student/Daycares:** If you have one child in 4th grade or are picking up multiple students or students from a daycare, please use the pick-up area in the retention grassy area (veer left upon entering).

- **Walkers & Bike Riders:** Students who walk or bike home will exit the campus through the cafeteria doors.
- **Using the Valet Lanes:** Due to the traffic flow and safety concerns with our second pick-up lane going through the school parking lot, we kindly ask that all parents use the designated valet lanes for picking up your child. **Please do not park your car in the lot and walk up, as this can create significant traffic congestion.**

Thank you for your cooperation in following these procedures to ensure the safety of all our students during arrival and dismissal.



Discipline

School-Wide Behavioral Expectations: The Camelview CUBS Way!

At Camelview Elementary, we believe that school culture and behavior is a team effort, requiring the cooperation of students, parents, administrators, school staff, and our community. In all areas of our school – classrooms, playground, cafeteria, and buses – our

goal is to create a positive, safe, and supportive learning environment where everyone can thrive. To help us achieve this, we use PBIS (Positive Behavior Interventions & Supports). PBIS is a research-based, school-wide framework that helps us improve our school climate and create a safer and more effective learning community.

Students are directly taught these expectations for various locations on campus including the classrooms, cafeteria, playground, and hallways. Consequences for violating the rules and expectations are known by the students prior to any offense in which they may be part of. Furthermore, appropriate behavior is acknowledged and reinforced. A PBIS committee meets regularly to discuss student conduct, areas of concern, positives to recognize, and discipline data. When students do not follow school expectations, they are redirected and retaught the expectation. If the behavior continues, the student will receive an opportunity to reflect and complete a "Think Time" or a "Blueprint". If the behavior persists, the student will receive a Minor Incident Report (pg. 19). Serious offenses will receive an office referral (pg. 20) and discipline following the Madison Discipline Matrix.

A key part of PBIS is having clear and specific school-wide expectations that encourage positive student behavior. At Camelview, we have our CUBS "3 Be" expectations:

- **Be Respectful:** We expect everyone to treat each other with kindness and respect.
- **Be Responsible:** We encourage everyone to be responsible for their actions and their learning.
- **Be Safe:** We prioritize the safety of ourselves and others in all that we do.

Throughout the school day, our teachers and support staff recognize and celebrate students who demonstrate our CUBS expectations by awarding loops for positive behavior. When students fill their "loop jar" in homeroom classes, they earn a non-monetary prize as a collective group. This may include a pajama day, a stuffy day, a show and tell day, or an extra recess. Students who go above and beyond may earn a special CUBS ticket and have their name drawn for special recognition on the daily announcements at school. We love rewarding our students for showing positive behavior!

Good conduct in the schools is of primary importance to both school staff members and to parents/guardians. Orderly conduct of students is necessary in every school situation so as to ensure the safety and health of all and to maximize learning. Effective discipline is necessary for quality education. Our Dean of Students and Assistant Principal will work together to support student behavior and provide appropriate responses to behavior that does not align to school expectations. A digital copy of the student handbook is available on the Madison School District Website.

Bullying/Harrassment

STUDENT BULLYING / HARASSMENT / INTIMIDATION JICK-EB

The Governing Board of the Madison School District believes it is the right of every student to be educated in a positive, safe, caring, and respectful learning environment. The Governing Board further believes a school environment that is inclusive of these traits maximizes student achievement, fosters student personal growth, and helps a student build a sense of community that promotes positive participation as citizens in society.

To assist in achieving a school environment based on the beliefs of the Governing Board, bullying, harassment, or intimidation in any form will not be tolerated.

Definitions

Bullying is any unwanted aggressive behavior(s) by another youth or group of youths, who are not siblings or current dating partners, that involves an observed or perceived power imbalance, and is repeated multiple times or is highly likely to be repeated;

Bullying inflicts harm or distress on the targeted youth including physical, psychological, social, or educational harm. (CDC)

Types of Bullying (Arizona Department of Education):

- Verbal Bullying: saying or writing things that could be mean or hurtful. Things like: name-calling, threats, taunting, teasing, and inappropriate sexual comments.
- Social Bullying: Involves hurting someone's reputation or relationships. Making someone feel like they don't belong to a group. Some examples: leaving someone out on purpose, spreading rumors, embarrassing someone in public, or preventing someone from being friends with someone else.
- Physical Bullying: Involves hurting a person's body or things that belong to them. Physical bullying includes: hitting, kicking, punching, spitting, pinching, pushing, damaging someone's belongings, or making rude gestures.
- Cyberbullying: Cyberbullying is bullying that takes place over digital devices like cell phones, computers, and tablets. Cyberbullying can occur through SMS, Text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation. Some cyberbullying crosses the line into unlawful or criminal behavior.

- Harassment: Harass means conduct that is directed at a specific person and that would cause a reasonable person to be seriously alarmed, annoyed, humiliated or mentally distressed and the conduct in fact seriously alarms, annoys, humiliates or mentally distresses the person (A.R.S 13-2921). Harassment may be related, but not limited to, race, religious orientation, sexual orientation, gender expression, gender identity, cultural background, economic status, size, or personal appearance. Harassing behaviors can be direct or indirect and by use of social media.
- Intimidation: A person commits intimidation if the person intimidates by word or conduct:
 1. To cause physical injury to another person or serious damage to the property of another; or
 2. To cause, or in reckless disregard to causing, serious public inconvenience including, but not limited to, evacuation of a building, place of assembly or transportation facility, or
 3. To cause physical injury to another person or damage to the property of another in order to promote, further or assist in the interests of or to cause, induce or solicit another person to participate in a criminal street gang, a criminal syndicate or a racketeering enterprise.

Students are prohibited from bullying, harassment, or intimidation on school grounds, school property, school buses, at school bus stops, at school-sponsored events and activities, and through the use of electronic technology or electronic communication equipment on school computers, networks, forums, or mailing lists.

Students who believe they are experiencing being bullied, harassed, or intimidated or suspect another student is bullied, harassed, or intimidated should report their concern to any staff member of the School District. School personnel are to maintain appropriate confidentiality of the reported information.

Reprisal by any student directed toward a student or employee related to the reporting of a case or a suspected case of bullying, harassment, or intimidation shall not be tolerated, and the individual(s) will be subject to the disciplines set out in applicable District policies and administrative regulations.

Students found to be bullying, harassing, or intimidating others will be disciplined. Knowingly submitting a false report under Policy JICK or this exhibit shall subject the student to discipline up to and including suspension or expulsion. Where disciplinary action is necessary pursuant to any part of Policy JICK or this exhibit, relevant District policies shall be followed.

Law enforcement authorities shall be notified any time District officials have a reasonable belief that an incidence of bullying, harassment, or intimidation is a violation of the law.

Cell Phones and Smartwatches

Classrooms will not be interrupted for parent messages unless an URGENT situation arises. Smartwatches and cell phones can be a useful safety tool for families, but they can also be a distraction to students.

- Students are not permitted to text or call from their phones or watches during the school day. Students may call home from the classroom phone with permission from the teacher.
- If students are ill, they should be assessed by the nurse instead of students using watches to call parents to be picked up.
- **Parents should not text or call their students during the day. This becomes a distraction for the student and others in class.**

Students may be asked to put their smartwatches or phones in their backpacks or in the office for the school day if they continue to be a distraction in class.

- 1st offense – Classroom warning to put the device away. Parents are contacted.
- 2nd – 4th offense – Turn device into office. Students may pick up devices at the end of the school day. Parents are contacted.
- 5th offense – Parent contacted and parent must pick up device from the office.
- 6th offense – Students lose privilege to have devices with them at school (must remain home or be turned into office daily). Parents are contacted.

Student Identification Cards: Helping Us Ensure a Safe and Secure Campus

All students are required to have a school-issued identification card (ID) with them at all times during the school day and at all school-related events. The ID card is also needed to ride the school bus to and from school.

Students will receive their first ID card at the beginning of the school year, and it will be attached to their backpacks. It is the student's responsibility to take care of their ID card. If the card is lost or stolen, a replacement card can be purchased from the school librarian for \$3.00.

Keeping Our School Safe: Emergency Preparedness

The safety of our students and staff is always our top priority. To ensure we are prepared for any situation, we conduct regular emergency response drills throughout the school year. Our Emergency Response Plan is developed using information from the Department of Homeland Security and the Arizona Department of Education. Our dedicated staff receives ongoing training in best practices for handling campus emergencies through courses offered by the Arizona Division of Emergency Management and FEMA.

Here are the types of drills we practice:

- **Fire Drills**
- **Bus Evacuation Drills**
- **Hold Drills**
- **Shelter in Place Drills**
- **Lockdown Drills**

Your Role During a School-Wide Emergency:

For your own safety and the safety of the children inside, we respectfully ask that parents **refrain from coming to or congregating outside the campus during a school-wide emergency or drill.** This allows our staff and emergency responders to focus on the situation at hand. We will communicate important details and instructions to parents via our all-call phone and email system as soon as it is safe to do so. Please understand that staff members are not permitted to answer phones during drills or emergencies to keep phone lines open for critical communication.

Delivering Items to School

To minimize distractions to instruction, the classroom will not be contacted regarding items dropped off during the school day. Parents wishing to deliver items to school left by a student can drop them off in the front office. There will be a shelf to leave the item. The parent will then email the teacher that an item for their student is in the front office. Teachers will make every effort to allow the student to collect the item. As teachers are leading instruction during the day, they may not receive the email. In this case, the item will remain in the front office for pickup after school. Parents are not to message students directly on phones or smartwatches when items are delivered. If a student has forgotten their lunch or water, the school will always make sure the student receives a school lunch and has access to one of the many water fountains around campus. Parents delivering food for students are asked to bring in food in lunchboxes or plain paper bags. We will

always make sure students are able to eat lunch at school, but will not deliver outside food that is not in a lunchbox or plain bag to students.

Gifts for Students: Celebrating Outside of Class Time

We understand how exciting it is to celebrate your child! To minimize disruptions to classroom learning, we kindly ask that any gifts for your student be given to them outside of the school day. Our main office staff will not be able to accept or call students down to receive gifts during school hours. **In order to limit distractions in the classroom do not send goodie bags, flowers, balloons, etc. to school for your child. They will not be delivered to the classroom.**

Non-School Items

Unless there is a loop celebration, or school event explicitly designating a need for a non-school item (exp: balloon, stuffy, sports equipment, or toy), these items can be a distraction and should not be brought to school. Items should only be taken from the backpack when the time is designated by the staff member. Hats must be removed indoors unless they are for a loop celebration. If students have non-school items on their backpack, please make sure they are not a distraction during instruction. Items that are a distraction may be moved inside the backpack (exp: Air Tags, Pop Its). Belt bags, purses, and other bags other than backpacks need to stay in the classroom during the day.

Our Curriculum: Building a Strong Foundation for Learning

The Madison School District has carefully aligned all of our curriculum with the Arizona State Standards. Our dedicated teachers use these standards to plan engaging and effective daily lessons.

Reading

The core of the reading/language arts program is Wonders 2023 by Macmillan/McGraw-Hill, which encompasses the five strands of the State Standards for reading. These include phonemic awareness, fluency, grammar, vocabulary and comprehension. Appropriate literature is used to enhance higher level thinking skills. In addition to the Wonders Core reading program and materials, there is a Resource Room on campus that has a wide variety of leveled texts for teachers to select specific reading texts to meet the individual skill needs of students. Phonics is taught with UFLI (University of Florida Reading Institute) resources, and phonological awareness is taught through

Heggerty. Students have access to Lexia Core 5 as an online, adaptive tool to provide targeted instructional support aligning to each student's individual needs.

Math

The adopted IntoMath published by Houghton Mifflin Harcourt resource is aligned to Arizona College and Career Readiness Standards. This resource has tools, such as the online Waggle resource, that ensure students are on the right track to meeting AZCCRS and mathematical practices.

Students will learn, practice, and apply Mathematics to become college and career ready. Students will be expected to use modeling and reasoning to justify their thinking and responses, which support the Standards for Mathematical Practices. The components in this resource help students to see mathematics as sensible, useful, and worthwhile, coupled with the belief in diligence and one's own efficacy. Students will develop a conceptual understanding and learn procedural skills and develop fluency.

Science

Inspire Science by McGraw-Hill is the adopted science program K-2 with Open SciEd being the adopted curriculum for grades 3-4. Both are very hands-on science programs with varied units of study aligning to the Next General Science Standards. Students learn best by engaging in experiments. Teachers and students do science together and engage in enduring experiences that lead to a deeper understanding of the natural world.

Social Studies

We follow IMPACT Social Studies from McGrawHill along with approved supplemental materials used to teach the state standards. The resources provide preparation for life-long citizenship skills, enabling students to participate in a technological/global society. Students acquire skills to make well-reasoned decisions both individually and cooperatively. These skills will give students practice in acquiring, evaluating and using information to identify alternate solutions and their consequences.

Art

Art is taught by a certified Art Teacher to students in grades K through 4. This means that students will have art class once every 5 days. Art lessons are taught in the art room and are based on a district scope and sequence that identify the skills taught to students at

each grade level. Teachers incorporate art appreciation and techniques into their academic classes.

Music

The goal of the Music program is to provide comprehensive music instruction based on the State Standards and taught by a certified music educator within the instructional day. Students in grades K through 4 receive music instruction once every 5 days for special area classes. The music program offers a diverse and balanced array of learning experiences that include creating, performing, listening to and analyzing music. Personal musicianship is developed through vocal, instrumental, and creative movement instruction. Current technologies are integrated to give students new and better perspectives in making music.

Coding

Our K–4 curriculum introduces computer science and engineering through a purposeful, two-phase progression. Students in grades K through 4 receive coding instruction once every 5 days for special area classes. In the first semester, students build a foundation in logical thinking and computational concepts, transitioning from "unplugged" pattern activities to visual programming and debugging. This knowledge comes to life in the second semester through hands-on robotics, where students apply their coding skills to program physical machines and navigate engineering challenges. By moving from abstract code to tangible creation, students develop essential habits like perseverance, collaboration, and a practical understanding of how technology shapes the world.

Makerspace

Our Makerspace serves as a hands-on extension of skills taught in coding class, providing an open environment for students to design, build, and prototype their original ideas. By experimenting with diverse materials and tackling open-ended challenges, students naturally apply the engineering design process and computational thinking to real-world problems. This space fosters a culture of innovation and resilience, encouraging students to take risks, iterate through failures, and collaborate with peers. Ultimately, the Makerspace transforms abstract concepts into tangible creations, building the confidence and communication skills necessary for lifelong learning.

Physical Education: Staying Active and Healthy!

Physical education is an important part of our curriculum, helping students develop healthy habits and stay active. Students in grades K through 4 receive music instruction once every

5 days for special area classes. All students are required to participate in PE to support gross motor development and mastery of state standards for physical education. If your child needs to be excused from PE for up to three days, we require a written request from a parent or guardian. For any absence longer than three days, a written note from your child's doctor is necessary. Please help your child remember to wear sneakers or other closed-toe shoes on their PE days to ensure their safety during activities.

Our Wonderful Library: A Place to Explore and Learn!

Students are welcome to check out books from our school library on a regular basis. Kindergarten students keep books in their desks at school. There are no fees for borrowing library books! However, each student is responsible for the books they check out. If a book is lost, stolen, or damaged, payment for the replacement cost or a replacement book will be required before another book can be issued. We encourage students to take good care of our library resources so that everyone can enjoy them.

Gifted Services

A gifted cluster model is used for grades 1-4. Students receive gifted services with an educator trained in gifted instructional pedagogy in heterogeneous classes that include other gifted qualified students. This model focuses on depth of thinking, logic, creativity, and critical thinking. To qualify for the gifted services, students must score in the 97% on the Naglieri Nonverbal Abilities (NNAT) test, the Cognitive Abilities Test (CogAT) or other approved state tests. The NNAT is based on spatial non-verbal strengths. Students will also be identified for assessment using parent and teacher recommendations as well as student nominations. A child may be tested for qualification once a school year. Once qualified, a student does not need to retest to receive gifted services at Camelview.

Special Education: Child Find Notice

It is the Madison School District's responsibility to inform the general public and all parents within our boundaries of our responsibility to make available special education services for students with disabilities and provide information on how to access those services.

The Madison School District is responsible for identifying, locating, and evaluating all children with disabilities including children aged 3 through 21 and for referring children from birth through 21 years of age to Arizona Early Intervention Program (AzEIP) for evaluation and appropriate services. We are also responsible for providing a free and appropriate

public education (FAPE), which includes special education and related services to children with disabilities at public expense, under public supervision and direction without charge to the parents.

For all new students to the district, the classroom teacher will complete screening activities within 45 days of enrollment. The teacher will look at the child's ability in the areas of academics, vision, hearing, communication, social/emotional, and motor skills. If any concerns are noted, the child may be referred for additional help. Children birth through 2 years of age who are receiving early intervention services and will be participating in preschool programs for children with disabilities will be assured of a smooth transition into that program.

Special education is available for students found to be eligible for and in need of special education services. In order to qualify for special education, a student must be identified by a multidisciplinary evaluation team as having one of the following disabilities: autism, emotional disability, hearing impairment, other health impairments, specific learning disability, mild, moderate 35 or severe mental retardation, multiple disabilities, multiple disabilities with severe sensory impairment, orthopedic impairment, preschool moderate delay, preschool severe delay, preschool speech/language delay, speech/language impairment, traumatic brain injury, or visual impairment. In addition, the evaluation team must determine that the child is in need of special education.

Madison School District provides special education services according to an individualized education program (IEP) which is mandated by the Individuals with Disabilities Education Act (IDEA). Madison Special Education provides a continuum of services to students, along with a variety of service delivery options, across the district.

If you have concerns about your child, please contact your child's teacher

Supporting All Learners: MTSS

School or teacher teams look at data for the whole child to identify specific needs and develop interventions. Data comes from a variety of sources including Arizona's Academic Standards Assessment (AASA) and Madison assessments: FastBridge, NWEA Measure of Academic Progress (MAP), Madison Common Pacing Assessments (MCPA), classroom assessments, DESSA (social-emotional screener), behavior incidents, attendance, family and teacher input. Data-based decision making is used to identify supports for all students.

Native American Education: Providing Culturally Responsive Support

Instructional assistance is available to our Native American students. If you are interested in learning more about these services, please contact Martha Sullivan at msullivan2@madisoned.org. We are committed to providing culturally responsive support that honors the unique backgrounds of all our students.

Be a Voice for Our Students: Join the Camelview Site Council!

At Madison Camelview Elementary, we deeply value the partnership between home, school, and our community. That's why we have an active **Site Council** – a wonderful opportunity for parents and community members like you to have a direct impact on our school's success!

The Site Council is a team made up of teachers, fellow parents, community members, and school staff who work together to discuss important aspects of our school, including our goals, programs, and plans for the future. It's a fantastic way to collaborate and ensure that Camelview Elementary is the best possible learning environment for all our students.

We warmly invite you to consider joining our Site Council! Your unique perspectives and ideas are invaluable as we work together to make a positive difference in the lives of our children. If you're interested in learning more about how you can contribute, please don't hesitate to call us at **(602) 664-7201**.

We also want to encourage all parents to feel welcome to visit our school, share your thoughts on how we can improve our programs and schedules, and contribute to the rich and engaging educational experiences we offer our students. Your active participation truly enriches our school community!

Family Engagement

Staying Connected: Opportunities for Communication

Open and consistent communication between home and school is so important for your child's success. To help us stay connected, we encourage all parents to connect with their child's classroom teacher through **ParentSquare**, a free and user-friendly web-based program. This platform allows for easy messaging, sharing of special events, and updates on classroom activities. **All important communication from the classroom & school will be sent home through ParentSquare. Teachers will not use emails to communicate with families.**

For 1st-4th grade families, we also encourage you to check your child's grades and attendance regularly through **PowerSchool** each week. If you have any questions or concerns about your child's academic progress, please don't hesitate to set up an appointment with their teacher. Progress reports will be sent home at the end of each midterm. Kindergarten families will receive a report quarterly outlining student growth and progress on essential skills.

It is our standard practice at Madison Camelview Elementary School to keep parents informed throughout the school year. We welcome your compliments, questions, and suggestions for improvement.

When we work together – home and school – the chances for your child's success increase dramatically. This strong home-school partnership helps our students become happy, successful, and lifelong learners. Thank you for being an active partner in helping us achieve this important goal!

Keeping You Informed: Report to Parents

Student progress reports (report cards) for students in Kindergarten through 4th grade are issued four times during the school year. You can check your child's grades at any time online through PowerSchool.

Meeting with Your Child's Teacher

Our teachers are dedicated to working closely with families. You are welcome to schedule a meeting with your child's teacher at any time throughout the school year. Appointments can be easily arranged through ParentSquare by sending a message to the teacher, or by calling our main office. We kindly ask that you refrain from trying to speak with teachers during student drop-off and pick-up times, as they are focused on ensuring the safety of all children entering and leaving the building. All communication will be returned 24-48 school day hours. For emergency communication, contact the front office at 602-664-7200.

Parent-Teacher Conferences: Working Together for Your Child's Growth

We hold formal parent-teacher conferences twice a year, in October and January. These conferences provide a valuable opportunity for us to discuss your child's strengths, as well as any areas where they might need additional support. Conferences may be held virtually or in person, depending on availability and your preference.

In addition to these formal conferences, please don't hesitate to request a conference with your child's teacher any time a need arises. We encourage you to reach out if you have any questions or concerns – we want to address them promptly! You can contact your child's

teacher through ParentSquare or by phone. Our teachers strive to return all messages within 24-48 business hours.

Our Family Involvement Statement: Your Role Matters!

To ensure that Madison Camelview School effectively fulfills its mission of developing our students' strengths and confidence by fostering a growth mindset, it is essential that our parents serve as engaged and informed team members. We are committed to providing you with regular academic updates, information about our school's performance, and our improvement goals. Your voice is important, and you will have opportunities to provide both formal and informal feedback to the school.

We warmly invite and encourage you to attend school functions and be active members of our vibrant school community. You will receive frequent communication from the school to keep you informed about our progress and goals. We firmly believe that strong parent support is a key ingredient in achieving our Madison Camelview School improvement goals. To gather your valuable input, parent surveys will be administered once per semester.

Homework: Extending Learning Beyond the Classroom

The purpose of homework is to provide your child with extra practice on skills they have already learned in class, enrich their classroom experiences, or complete unfinished/missing work. Homework helps students achieve mastery of concepts, maintain and use previously learned skills, develop self-discipline and responsibility, and provides a way for you to stay connected with what your child is learning. Homework will not be graded, but will be checked by teachers.

Understanding School-Related Laws

We want to ensure a safe and respectful environment for everyone at Camelview. Here are some important Arizona laws related to schools:

- **Drug-Free Zone:** It is unlawful to intentionally be present with one or more persons within 300 feet of a school or its grounds, or on any public property within 1,000 feet of a school or its grounds or a school bus stop, to possess, use, or sell marijuana, dangerous drugs, or narcotic drugs. It is also illegal to do so on a school bus. We are committed to maintaining a drug-free environment for our students.
- **Custody Matters:** In most cases, both natural parents have the right to reasonable access to their children at school. However, exceptions are made when there are court orders that restrict the rights of one parent to access their child and/or the child's official school records. It is the responsibility of the parent with a court order restricting the other parent's rights to notify school officials and provide a current

copy of the court order. In cases where someone other than a natural parent has been granted guardianship, the rights of the natural parents are considered divested unless a court order specifically grants them certain rights. The legal guardian is responsible for informing the school of the guardianship and providing all relevant documentation.

- **Abuse towards Teacher or School Employee:** Arizona law (ARS 15-507) makes it illegal for any person to knowingly abuse a teacher or other school employee on school grounds or while they are performing school-related duties. We have a zero-tolerance policy for such behavior.

Support for Our Families Experiencing Homelessness

At Madison Elementary School District, we are committed to supporting all of our students and families. We understand that sometimes families may experience homelessness. According to the McKinney-Vento Homeless Education Assistance Act, students may be considered homeless if they are:

- Living in a shelter, motel, vehicle, campground, or other temporary accommodations
- Temporarily staying with friends or relatives because they cannot find or afford housing ("doubled up")

If your child is experiencing homelessness, they have certain important rights and protections under this federal law, including the right to:

- **Continue attending school:** No matter where you live or for how long you have lived there.
- **Enroll immediately:** Even without birth certificates, immunizations, or school records.
- **Attend school while records are being obtained:** The school will assist in the transfer of necessary documents.
- **Enroll without a permanent address:** Schools cannot delay enrollment due to a lack of a permanent address.
- **Continue at their previous school:** They can continue attending the school they attended before becoming homeless or their last school attended, if it is in their best interest.
- **Receive transportation:** To and from their attendance area school or their previous school, if requested.

If you have any questions or concerns, or if your family is experiencing homelessness, please do not hesitate to contact our dedicated social workers:

- **Gabby Boerema:** gboerema@madisoned.org or 602-664-7265
- **Cassie Moore:** cmoore2@madisoned.org or 602.664.7286

We are here to help and provide support.

Working Together for Success: Our Home-School Agreement

To ensure that your child achieves their full potential, we believe in a strong partnership between home and school. This compact outlines our shared responsibilities:

Parent/Guardian Agreement:

I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- See that my child is punctual and attends school regularly.
- Support the school in its efforts to maintain a positive and respectful learning environment.
- Ensure my student is rested and ready to learn.
- Support the school in its efforts to deliver engaging and appropriate curriculum and classroom instruction.
- Encourage my child's efforts and be available to help with or answer questions about homework.
- Ensure my child wears appropriate attire according to the school uniform policy.

Student Agreement:

It is important that I work to the best of my ability. Therefore, I will strive to do the following:

- Attend school regularly and on time.
- Wear the school uniform each day.
- Come to school each day prepared with the necessary tools for learning (pens, paper, pencils, etc.) and be ready to learn.
- Complete and return assignments by the due date.
- Have a designated time and quiet place for homework.
- Follow the school rules and our CUBS expectations.

Teacher Agreement:

It is important that students achieve. Therefore, I will strive to do the following:

- Provide parents with the necessary information and assistance to support their child with assignments.
- Encourage students and parents by providing regular information about student progress.
- Use teaching methods that are engaging, effective, and aligned with state standards to promote student achievement.

- Provide students with timely and meaningful feedback on their work to develop their understanding.
- Maintain and foster high standards of academic achievement and positive behavior in the classroom.

Administration Agreement:

I support this important form of parent involvement. Therefore, I will strive to do the following:

- Provide a welcoming and supportive environment that allows for positive and open communication between teachers, parents, and students.
- Actively and consistently work towards our school-wide goal of achieving EXCELLENCE in all that we do at Camelview Elementary School.

We are so glad to have you as part of our Camelview family, and we look forward to a successful and rewarding school year together!