



MINUTES
Joint Operating Committee Regular Meeting
Tuesday, April 7, 2026
at Steel Center – Conference Room B

1. Call to order

The meeting was called to order by Vice President Perry at 7:44pm at Steel Center.

1.1. Roll Call

Baldwin-Whitehall
Brentwood
Clairton
Duquesne
Elizabeth Forward
South Allegheny
South Park
Steel Valley
West Jefferson Hills
West Mifflin Area

Mr. Pete Giglione – VIA ZOOM
Mr. David Schaap
Mr. Roger Tachoir
Mrs. Calvina Harris - ABSENT
Mr. Travis Stoffer - ABSENT
Mrs. Lauren DiBeneditto - ABSENT
Mr. Wayne Perry
Mrs. Cara Karstetter
Mrs. Suzanne Downer
Mr. Mark Donahoe

The Vice President declared a quorum.

Others Present:

Dr. Randal Lutz, Superintendent of Record
Jocelyn Kramer, Weiss Burkardt Kramer
Scott Dadowski, Mon Valley Vice-Principal
David Matzie, Facilities Manager, Sp. Ed. AIU3

Steel Center Staff:

Kevin Rice, Executive Director
Scott Kane, Assistant Director/Principal
Kaitlyn Youngstead, Assistant Principal
Chris Hamilton, Business Manager
Tom Bernick, Supervisor of Building & Grounds
Tricia Cousino, Board Secretary
Jay Cherep, Technology Specialist

2. Board Member Comments & Visitor Comments on Agenda Items

The agenda was posted on the Steel Center website by 6:00 PM on April 6, 2026. The meeting is open to the public to attend in-person.

3. President Remarks

An executive session was held prior to tonight's meeting for purposes of discussing legal matters regarding the lease agreement.

4. Minutes

4.1. A motion was made by Mr. Schaap, seconded by Mrs. Karstetter, and carried by an aye vote to approve the minutes from March 3, 2026.

5. Financial ACTION ITEMS

A motion was made by Mr. Schaap, seconded by Mr. Donahoe, carried by a roll call vote of 7-0 to approve Finance items 5.1 to 5.2.2 as presented.

5.1. Treasurer's Report ending February 28, 2026

5.2. Bills to be Approved

5.2.1 SEASS Administrative Fund Check Register – Payments March 2026

5.2.2 SEASS Administrative Fund Checks to Approve – Future Payments

6. Principal's Report

Mr. Dadowski provided the following updates for Mon Valley School:

- Approximately 150-160 were in attendance for the Mess Fest.
- Heating and air conditioning challenges
- STEAM Lab and Air & Space Lab
- Students will be coming to Cosmetology Program salon for services on Prom day.

7. Facilities Update

Mr. Matzie gave the following updates:

- Maintenance contract quotes
- Heating challenges
- Paint booth inspection
- BAS system issues
- Cafeteria hoods

8. Facilities ACTION ITEMS

A motion was made by Mr. Donahoe, seconded by Mr. Schaap, carried by a roll call vote of 7-0 to ratify Facilities item 8.1 as presented.

8.1. Air Handler Repairs

- Ratified the emergency repairs needed on two air handlers at Mon Valley School by **Tobey Karg** (PA Vendor No. 143359 – COSTARS Contract 008-E22-843) in the amount of **\$3,980** and in the amount of **\$49,900**.

9. Allegheny Intermediate Unit Report – NONE

10. Superintendent of Record Report – NONE

11. Solicitor's Report

Ms. Kramer will follow up with Mr. Schaulis regarding inquiries and report back to the board.

12. Information Items – NONE

13. Other Business – NONE

14. Visitor Comments

Mr. Rice announced Steel Center's Culinary Program is catering the refreshments at the upcoming AIU Legislative Forum on April 9, 2026.

15. Adjournment

There being no further business, a motion was made by Mr. Schaap, seconded by Mrs. Karstetter, carried by an aye vote to adjourn the meeting at 7:58pm.

NEXT MEETING: Tuesday, May 5, 2026, at Steel Center CTE

Respectfully submitted,

Tricia Cousino

Tricia Cousino, Board Secretary