



REGULAR BOARD MEETING

Held at

Oakwood Elementary

3410 Laird Avenue, Kalamazoo, MI 49008

October 14, 2025 at 5:30 p.m.

MINUTES

- I. Call to Order Regular Meeting
 - A. Meeting called to order at 5:31 p.m.
- II. Pledge of Allegiance
- III. Roll Call
 - A. Members present: Mora, Brennan, Raines, Brown, Fielder
 - B. Others present: Lavoda Agnew (Interim Board Secretary), Mindy Miller (KRESA), Dr. Amanda Magnuson (EPI), Stacey L. Smith (Director)
 - C. Absent: Debra Mixis (Board Member), Rikki Saunders (Board Member)
- IV. Approval of Agenda
 - A. Motion to approve the agenda was moved by Brown and seconded by Fielder. 1. Voice vote passed unanimously
- V. Public Comment - (five-minute maximum)
 - A. No public comment
- VI. Approval of Minutes
 - A. Motion to approve September 9, 2025 Regular Meeting minutes moved by Brown and seconded by Fielder.
 1. Voice vote passed unanimously
- VII. Communications
 - A. Director's Report by Smith
 1. Student of the Month - Kayden Talbot, who attends regularly and works hard.
 2. Team Member of the Month - David Barkley, supports team members.
 3. PD Event on October 31 at KVCC, and PTC will be virtual on October 30th.
 4. Student population is 16, from 5 districts.
 - B. Management Update by Magnuson
 1. Magnuson asked Smith for an update regarding complete school meals. Smith indicated that it's a continuing problem. Smith and Magnuson will correct.
 2. Audit update: nearly completed. Meeting with auditors tomorrow for on-site review.
 3. Web site: reloading all required documents.
 4. Working on grants with Deb who will play a bigger role

VIII. Regular Agenda

A. October 2025 Financial Report (Magnuson)

1. Net income of \$4642.36, KPS Rent: reconciled, will be shown on October financials KRESA 1st Special Education payment in for over \$8,000. Outreach to Middle School Principals in region, promote credit recovery aspects, build relationships with other building leaders
2. Audit: check-in regarding outstanding items from Board - received all but one item.
3. Special Meeting will need to be held for auditors to present it to Board.
4. Financial Information Database files will be uploaded once the audit is complete.

B. ESP Evaluation Task (Magnuson)

1. Template developed and reviewed. Covers personnel, finance, meals, transportation, liability insurance, student recruitment, board liaison, etc.
2. Mora suggests possible use of Likert scale (1-5), will develop and send Google forms to board so it can be completed outside of meetings but still provide feedback for the ESP on progression towards contract goals.

C. Change of school class schedules (Smith)

1. Move to block scheduling so teacher doesn't have to pull up multiple courses to assign lessons, grade units, etc. Allows more time for support and working with struggling students or those who are excelling.
2. Motion to adopt a block schedule, effective second semester (Jan 26) was moved by Brown and seconded by Fielder.
 - a. Voice vote passed unanimously

D. Presentation of Board Policy Changes was presented. Mora noted that nearly all were listed as required by law. Voting will take place in November.

IX. Public Comment: (non-agenda items)

A. No public comments.

X. Board Comments

A. No board comments

XI. Adjournment at 6:32 p.m.

Next Meeting: **November 11, 2025 at 5:30 pm** (Oakwood Elementary)