

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

September 11, 2023

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETINGS
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Board Chair
 - B. Report of the Vice Chair, Education
 - C. Report of the Vice Chair, Finance
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. 2023-2024 Special Education Compliance Plan
 - B. 2023-2024 Revised Financial Budget
 - C. Academic Progress
 - D. New Teacher Development Overview
 - E. Facilities Update
- VI. FUTURE MEETINGS

Next Board Meeting - Monday, October, 30, 2023 at 4:30pm. Parent Reception to follow at 6:30pm.
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board
 - C. Presenters will be expected to follow the Rules of Order.
- VII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION

Actions required to come before General Session
- X. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL**

September 11, 2023

4:30 pm

I. Recitation of Authority

The meeting of the Board of Directors of Premier Charter School was held on September 11, 2023 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, and Mr. Dave Mueller.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo.

III. Actions

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.
- B. Reading and Approval of the April 5, 2023 and June 16, 2023 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED, that the minutes of the Board of Directors meeting held on April 5, 2023 and June 16, 2023 was approved and ratified.

IV. Officer Report

- A. Report of Chair:**

Mr. Blomker reported that he is currently serving on the committee chair on the Regional Business Counsel of the K-12 programming for the St. Louis region. He stated that he will be interacting with the state legislation, the governor's office, and the mayor of St. Louis.

- B. Report of Vice Chair, Education:**

Dr. Kathryn Mitchell Pierce reported that there will be a three-person education committee that will meet monthly and function much like the finance committee.

C. Report of Finance Committee Chair:

Mr. Carr Trovillion reported on behalf of the finance committee. The finance committee met via zoom on August 29, 2023. The finance committee discussed the agreed upon procedure reports that was provided to our independent auditors. Two of the reports reviewed cash disbursements and the third report reviewed attendance. The financials were provided in board packet.

D. Report of Head of School:

1. PCS enrollment numbers are on an upward trajectory. We have also successfully expanded our waitlist.
2. As part of our commitment to enhancing educational quality, PCS has transitioned from 5 classes to 4 classes in grade 2-5. This change aligns with our evolving instructional model and dedication to continuous improvement.
3. PCS reported consistent academic growth in most three year cohorts. These cohorts have shown improvement in proficiency levels and significant reductions in the number of students scoring below levels.
4. Areas of attention will be in ELA from 5th to 6th and math from 6th to 7th grade.
5. Newly implemented instructional coaching model has helped to create a strong start. With ambitious coaching cycles and we are already experiencing a greater sense of purpose in our approach.

E. Report of the Family Involvement Chair:

Mrs. Mary McAteer gave an update on the first family night and reported a great turn out and that family nights are booked until now until December of 2023. Pizza fundraiser will be starting this coming week and recently had two very successful spirit wear sales. Fall Festival is scheduled for October 21st and planning has begun. PCG are looking for volunteers to help make this another successful year.

V. Old Business

None

VI. New Business

A. Organization Review – Administration and Teaching:

Included in board packet for review.

B. Literacy Law Compliance Plan:

1. Each LEA shall assess all students enrolled in kindergarten through grade three at the beginning and end of each school year for their level of reading readiness on state approved reading assessments.
2. LEA's shall notify the parent/guardian of any student in kindergarten through grade three who exhibits a substantial deficiency in reading at least annually in writing.
3. Each LEA shall provide intensive instructional services for students who are identified as having a substantial deficiency in reading, identified as being at risk for dyslexia, or having a formal diagnosis of dyslexia.
4. DESE shall publish criteria and examples of to help LEA's and schools select and use evidence based reading curricula and instructional materials. DESE shall publish a list of instructional materials that ensure instruction is explicit, systematic, diagnostic, and based on phonological awareness, phonics, fluency, vocabulary, comprehensive, morphology, syntax and semantics.

C. Corporate Name Change from St. Louis Charter School to Premier Charter School:

The Board of Directors would like to officially change the legal name of St. Louis Charter School d/b/a Premier Charter School to Premier Charter School for clarity and efficiency.

RESOLVED, that the name change to Premier Charter School was approved as presented.

D. Special Education Compliance Plan:

Special Education Compliance Plan was resented in board Packet.

RESOLVED, that the Special Education Compliance Plan was approved as presented.

E. 2023-2024 Revised Financial Budget:

The revised financials were presented in board packet. The finance committee requests that the board approve the revised budget for the year ending June 30, 2024.

RESOLVED, that the revised budget year ending June 30, 2024 was approved as presented.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on October 30, 2023 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. Open Forum

None

IX. Executive Session

None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 6:45 pm.

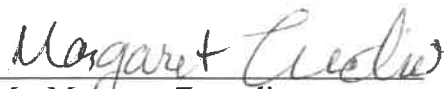
ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:


Mr. Dave Mueller

10/30/23
Dated

Attest:


Ms. Margaret Zamudio
Acting Clerk

10-30-23
Dated

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

October 30, 2023

Note: Parent/Board Reception to follow meeting starting at 6:30pm

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETINGS
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Board Chair
 - B. Report of the Finance Committee Chair
 - C. Report of the Education Impact Committee Chair
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. 22-23 Financial Statement Audit Report & Schedule of Selected Statistics
 - B. Student Enrollment & Marketing Strategies
 - C. Opportunity Trust Partnership Update
 - D. Facilities & School Safety Update
- VI. FUTURE MEETINGS

Next Board Meeting – Monday, January 8, 2024 at 4:30pm.
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board.
 - C. Presenters will be expected to follow the Rules of Order.
- VII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION

Actions required to come before General Session
- X. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL**

October 30, 2023

4:30 pm

I. Recitation of Authority

The meeting of the Board of Directors of Premier Charter School was held on October 30, 2023 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Dave Mueller and Mr. Ben Barnes.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

III. Actions

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.
- B. Reading and Approval of the September 11, 2023 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED, that the minutes of the Board of Directors meeting held on September 11, 2023 was approved and ratified.

IV. Officer Report

A. Report of Chair:

Mr. Blomker reported that he and Mrs. Colleen Wilson had the opportunity to be the headliners in an Opportunity Trust St. Louis education community event. They were able to share progress and objectives that have been adopted by the board. Mr. Blomker also had the opportunity to host the Missouri House of Representatives Speaker elect and current majority leader of the Missouri State House of Representatives at PCS. He expressed upon leaving PCS that he intends to focus on education as his highest priority.

The Board is putting more focus on philanthropic support for the school. We will be targeting large foundations/donors that are focused on education. We have an exciting and excellent story to tell.

B. Report of Vice Chair, Education:

Peter Finley and Colleen Wilson have volunteered to serve on the Education Committee. The Committee will meet monthly with educational leaders. We are also establishing an Educational Advisory Committee with different content leaders to provide valuable input on new initiatives and challenges. In the near term the advisory committee will be focusing on our Math curriculum. Dr. Sherman, a mathematic educator from UMSL, will be involved in the committee.

C. Report of Finance Committee Chair:

Mr. Carr Trovillion reported on behalf of the finance committee. The finance committee met on October 16, 2023. The finance committee discussed and met with the outside auditors and received a favorable report.

The finance committee also discussed long-term planning and a multi-year forecast that the committee intends to work on with school administration. Federal ESSER funding is ending this year, and various assumptions need to be revisited and revised.

The finance committee also discussed the school's investment portfolio and intends to add more CDs and Agency bonds investments.

D. Report of Head of School:

1. PCS current enrollment is 915 with a daily average attendance of 93%.
2. Our commitment to increasing enrollment remains steady as PCS has reached a current enrollment of 915 students.
3. PCS is committed to using data-driven insights to enhance instructional practices. 38% of our students are testing one grade level below in ELA, and 45% are one grade level below in math per I-Ready benchmarks. Interventions for students below basic and basic proficiency levels remain a critical component of our educational approach.
4. PCS has implemented a new instructional coaching model. The approach includes coaching cycles, side by side planning, practice, observation, and feedback.
5. Recruitment efforts are ongoing with a focus on filling gaps in support vacancies and addressing maternity leaves.
6. Character education remains strong. PCS is focused on building caring relationships among students, directly teaching social skills, creating calm and orderly learning environments through effective classroom management, and instilling self-discipline.

E. Report of the Family Involvement Chair:

Mrs. Mary McAteer gave an update on spirit wear that continues to bring great turnouts. Pancake breakfast will be held in December and gave a report on the upcoming school beautification committee being implemented

V. Old Business

None

VI. New Business

A. 22-23 Financial Statement Audit Report & Schedule of Selected Statistics:

The Board of Directors were presented in board packet the audited financial statements for the fiscal year ending June 30, 2023.

- Audited Financial Statements
- Auditors School Board Governance Letter
- Schedule of Selected Statistics

RESOLVED, that the Financial Statement Audit Report & Schedule of Selected Statistics have been approved as presented.

B. Student Enrollment & Marketing Strategies:

Mixed media presented information to the board on marketing tactics and strategies.

The Before and Aftercare Program was discussed as being important in attracting and retaining families.

C. Opportunity Trust Partnership Update:

The first step-back meeting occurred earlier today with the Opportunity Trust. There is an initial, mid-year, and end of year step-back meeting scheduled. The purpose of the meetings are to check in on our benchmarks, what are we doing well, what we could be doing differently, and thought of partnership on innovative activities to consider implementing. In the long-term we are looking to get to 60% of our students being designated as proficient and advanced in both ELA and Math.

D. Facility & School Safety Update:

Green Stormwater Infrastructure and Access Agreement was presented in board packet. The members of the Board of Directors have reviewed the redlined agreement between PCs and HGS, LLC dba RES Environmental Operating Company, LLC and acknowledge:

- The Board of Directors understand that there are remaining legal terms outstanding and permits management, the facilities chair, and the finance chair to continue negotiating in good faith to finalize agreeable terms between the parties.

- The Board of Directors reaffirms support for the project.

RESOLVED, that the Green Stormwater Infrastructure and Access Agreement was approved as presented.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on January 8, 2024 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. Open Forum

None

IX. Executive Session

None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 6:30 pm.

ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:


Mr. Dave Mueller

1/8/24
Dated

Attest:


Ms. Margaret Zamudio
Acting Clerk

1-8-24
Dated

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

January 8, 2024

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETINGS
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Chair
 - B. Report of the Vice Chair, Education
 - C. Report of the Vice Chair, Finance
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. UMSL Annual Review Update
 - B. Board Member Nominations
 - C. Educational Outcomes Update and Annual Performance Review Report
 - D. Facilities Update
- VI. FUTURE MEETINGS
 - Board Meeting – Thursday, February 15, 4:30pm
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board
 - C. Presenters will be expected to follow the Rules of Order.
- VIII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION
 - Actions required to come before General Session
- X. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL**

January 8, 2024

4:30 pm

I. Recitation of Authority

The meeting of the Board of Directors of Premier Charter School was held on January 8, 2024 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Mrs. Colleen Wilson, Mr. Dave Mueller and Mrs. Kathryn Mitchell-Pierce.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

NOTED, that the following presenting staff of UMSL was present at the meeting: Mrs. Susan Marino.

III. Actions

A. Review and Approval of Agenda: Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. The agenda was revised to show the next scheduled board meeting to be held on February 15, 2024 with no parent board meeting. Agenda accepted as presented.

B. Reading and Approval of the October 30, 2023 Board Minutes: On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED, that the minutes of the Board of Directors meeting held on October 30, 2023 was approved and ratified.

IV. Officer Report

A. Report of Chair:

Mr. Blomker reported that he has been promoting and interacting with SLPS, the business and charter community about putting more effort into recognizing the outstanding magnet high schools that we have in the City of St. Louis. Mr. Blomker mentioned that it would be in the best interest that Premier Charter

School along with the city of St. Louis provide more notoriety on the excellent magnet high schools in the St. Louis area. He is hopeful to provide progress on this in the upcoming weeks.

B. Report of Vice Chair, Education:

Dr. Kathryn Mitchell-Pierce reported on the newly formed educational and advisory committees. The advisory group will be meeting quarterly and the educational committee in between the advisory meetings. This will be an opportunity for staff at PCS to communicate with the Board of Directors, ask questions, and to share information back to PCS staff. The board has also been working on implementing a systematic and more formal way of evaluating the head of school. What has been discussed and will be putting into place are data sources and processes that the board recommends using to evaluate Dr. Frugo, the shared understanding of goals that Dr. Frugo and the board want to have on her work moving forward.

C. Report of Finance Committee Chair:

Mr. Carr Trovillion reported on behalf of the finance committee. The finance committee met on January 4, 2024 and reviewed the fiscal year to date budget vs. actual efinancials for the 5 months ending November 30, 2024. Financials were included in board packet for review. The finance committee also discussed investments and reviewed recent purchases of additional CDs and government agency Bonds in November and December. Investments were purchased in a ladder approach that mature between 2024 and 2028 which should improve our yield versus money market interest rates.

D. Report of Head of School:

1. Current enrollment is 916 with an average daily attendance of 92%.
2. As we approach the midpoint of the academic year, we closed the lottery for this school year and are now focusing on enrollments for 24-25 school year. As a reminder the PCS enrollment goal for the current year is 950 students, as of Jan 5, 2024 we have 916 students enrolled.
3. Enrollment growth and ongoing goals will be to focus on increasing new enrollment and bolstering student retention. Other initiatives include exploring the expansion of our BAC program and to enhance the overall student experience.
4. Winter I-Ready assessments show progress with students performing approximately 5 percentage points higher on grade level than this time last year in both subjects.
5. Character Education remains a cornerstone of the PCS mission. PCS is preparing to conduct a comprehensive audit against 11 principals for effective character education in schools.
6. PCS is gearing up for recruitment season. Networking events and job fairs will be happening in February. Social media campaign is also in motion designed to run teacher recruitment initiatives for the upcoming academic year.

7. Ongoing professional development opportunities ensure that our educators are equipped with the latest strategies and insights to provide a high quality education of our students.
8. Character education remains strong. PCS is focused on building caring relationships among students, directly teaching social skills, creating calm and orderly learning environments through effective classroom management, and instilling self-discipline.

E. Report of the Family Involvement Chair:

None

V. Old Business

None

VI. New Business

A. UMSL Annual Review Update:

Mrs. Susan Marino spoke on the UMSL review. She mentioned that PCS did very well for the school year 22-23 and again 23-24 with above average growth. Student group outcomes outperformed SLPS in all areas. Related issues on attendance were addressed that PCS is measured on and will continue to monitor. It was mentioned PCS is outperforming other schools in the region on attendance.

B. Board Member Nomination:

The nominating committee of the Board of Directors at Premier Charter School nominate Mrs. Cassandra Ray and Mr. Derrick Brooks to serve an initial three year term effective immediately. The initial term will encompass the remainder of 23-24 school year and the next three full years.

RESOLVED, that Mrs. Cassandra Ray and Mr. Derrick Brooks will serve on the Board of Directors at PCS for a three-year term was approved as presented.

C. Educational Outcomes Update and Annual Performance Review Report:

Dr. Schrimpf spoke on the I-Ready winter growth. Results are as follows:

- PCS is ahead of last year's winter results on median progress toward student growth goals.
- Around five percentage points higher in students on grade level than this time last year in both Math and ELA.
- PCS will gain an additional twelve to fourteen percentage points between winter and spring.
- Projecting 36% on grade level in ELA and 29% on grade level in math.
- I-Ready is historically around two percentage points lower than MAP.

- MAP is currently is projecting to be around 38% in ELA and 3% in math. 2024 goal are 41% in ELA and 35% in math.

D. Facility Update:

- Mr. Doyle reported to the board on two water main breaks that occurred on December 28, 2023. The issue was fixed and a new water shut off valve was installed.
- PCS technology and facility team have been working on upgrading the security on campus. PCS was awarded a one hundred thousand dollar grant in August to update security and with the help of a consulting firm PCS made the determination to go with Panasonic I-pro system. Cameras will be upgraded with a more views of the school's interior and exterior. This project should be completed by the end of school year 23-24.
- Food service audit occurred in November, 2023 that went very well. This audit is preformed every five years.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm February 15, 2024 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. Open Forum

None

IX. Executive Session

None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 6:00 pm.

ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:


Mr. Dave Mueller

2/15/24
Dated

Attest:


Ms. Margaret Zamudio
Acting Clerk

2-21-24
Dated

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

February 15, 2024

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETINGS
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Chair
 - B. Report of the Vice Chair, Education
 - C. Report of the Vice Chair, Finance
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. Curriculum Selection Update
 - B. Admissions Update
 - C. Regulation 3165 - Revision
- VI. FUTURE MEETINGS
 - Board Meeting – Thursday, April 4, 4:30pm
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board
 - C. Presenters will be expected to follow the Rules of Order.
- VIII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION
 - Actions required to come before General Session
- X. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL**

February 15, 2024

4:30 pm

I. Recitation of Authority

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II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mrs. Colleen Wilson, Mr. Dave Mueller, Mrs. Kathryn Mitchell-Pierce, Mr. Ben Barnes, Mrs. Cassandra Ray, and Mr. Derrick Brooks.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Mr. Andy Vien.

III. Actions

A. Review and Approval of Agenda: Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.

B. Reading and Approval of the January 8, 2024 Board Minutes: On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED, that the minutes of the Board of Directors meeting held on January 8, 2024 was approved and ratified.

IV. Officer Report

A. Report of Chair:

1. Mr. Blomker introduced and welcomed two new board members, Mrs. Cassandra Ray and Mr. Derrick Brooks.
2. Mr. Blomker reported had the opportunity to spend time with PCS families and described the feedback as being constructive and reflective of appreciation of all good things about PCS.
3. Mr. Blomker also reported that he recently met with a board member from the Department of Elementary and Secondary Education for the State of

Missouri. This person expressed how impressed she was and had a lot of great questions and understanding what made PCS such a great school. She mentioned that she is eager to stay in touch and planning another visit and identified another board member from the state that would like to visit, as well as the new commissioner for the Department of Elementary and Secondary Education.

4. Upcoming, Mr. Blomker reported that he has a meeting with Dr. Scarlett superintendent with SLPS with an objective to demonstrate PCS support for magnet high schools and how we can better support the SLPS District.

B. Report of Vice Chair, Education:

Dr. Kathryn Mitchell-Pierce reported on the February 8th meeting. The committee received reports from PCS coaches including snapshots of what their day looks like. PCS leaders will gather the following.

- Structure of the new coaching model
- Brief statement of “what’s working, what are we working on” statement from three perspectives: school leaders, coaches, and teaching staff.

These presentations led the possibilities and challenges for the new coaching model including support for new teachers, ongoing learning and collaboration time for coaches, and helping PCS staff and families understand how our coaching model and the methods of teaching mathematics. Highlights for the board are:

- The focus of the program is on growth, accountability and consistency for all participants, supported by development of core routines for a strong start.
- The new coaching model is leading to engagement and learning on the part of students and teachers.
- Time for collaboration.
- The coaching staff and administrative team are committed to accelerated student learning in relation to goals.

C. Report of Finance Committee Chair:

Mr. Andy Vien provided an update on behalf of the Finance Committee Chair which included the following matters: IRS Form 990 for the fiscal year ended June 30, 2023; Year to date financial results review through December 31, 2024, including an update on investments and banking account structures; Agreed upon procedures for attendance and cash disbursements where no issues were identified; Management and the Finance committee will be working on a budget for FY24-25 in the weeks ahead to be presented at the next Board meeting for Board approval.

D. Written Report of Head of School:

1. Current enrollment is 909 with an average daily attendance of 92%.
2. PCS enrollment goals for next year remain ambitious, with plans to continue growing towards a target of 992 students. To accommodate this growth, PCS

is exploring the addition of another Kindergarten class and creating flexibility for over enrollment.

3. Academically, we are encouraged by the positive trends in both reading and math school wide to date. PCS focused efforts on targeted plans, including new initiatives in special education and engaging in the RISE summer school program, aim to support and accelerate this growth trajectory.
4. PCS commitment to character education remains strong. Progressing with the implementation of the Caring School Community process and expanding support for students, including the introduction of a second therapy dog.
5. Recruiting and hiring season, our commitment to securing high quality candidates is unwavering. PCS is holding internal and external events, actively pursuing educators who align with our vision and values.
6. Professional growth opportunities for our educators is a priority. Through top notch coaching and targeted individual supports, we are investing in the ongoing development of our teaching staff. This commitment to professional growth ensures that our educators are well equipped to provide high quality instruction and support to our students.

E. Report of the Family Involvement Chair:

Mrs. Justine Craig-Meyer reported on the music bingo night scheduled for February 24th. Actively receiving donation for this event. PCG is hard at work with teacher appreciation week and the end of the year picnic.

V. Old Business

None

VI. New Business

A. Curriculum Selection Update:

Mrs. Leesman gave a brief update on curriculum selection. PCS is considering five different ELA curriculum resources, Benchmark Advance, Wonders, Amplify CKLA, Education, Wit & Wisdom. A decision will be made in April.

B. Admissions Update:

Mr. Andy Vien provided an update the overall enrollment plan and PCS's approach on conducting additional lotteries between now and August 2024 for all grades except for Pre-k, 2nd, and 8th grades. Year to date through January 31, 2024, PCS has received 38 more applications or 18% higher than this time last year. Admissions summary for school year 24-25 with 114 registration completed, 50 registrations in process, 41 no response, 8 declines, total offers of 213, total waitlist of 43.

C. Regulation 3165 - Revision:

This Regulation covers procurement standards for Federal contracts. The specific revision to this policy is to include a definition of micro purchases. It

was discovered during a recent procurement audit of our food service program that this purchase level threshold was not defined.

RESOLVED, that revised Regulation 3165 was approved as presented.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held on Thursday, April 4, 2024 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. Open Forum

Mr. Tom Eames, 8th grade PCS teacher presented to the board a need for financial help in order to send all 8th grade students to camp. This year's 8th grade students did not get to attend their 5th grade camp due to the pandemic. The 8th grade trip is scheduled for the end of April into the beginning of May. Mr. Blomker proposed the board approve half the cost per student, with student fund raising to provide the balance.

RESOLVED, that the board approve to cover half the cost per student for 8th grade camp was approved as presented.

None

IX. Executive Session

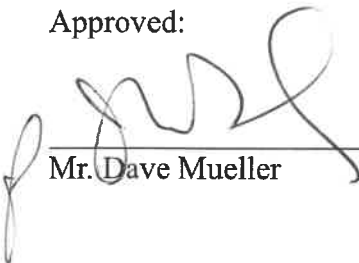
None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 5:30 pm.

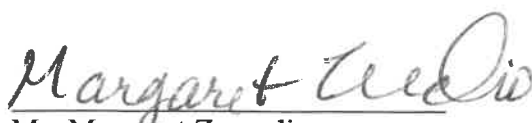
ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:


Mr. Dave Mueller

4/4/24
Dated

Attest:


Ms. Margaret Zamudio
Acting Clerk

4-4-24
Dated

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

April 4, 2024 - 4:30PM

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETING
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Chair
 - B. Report of the Vice Chair, Educational Outcomes
 - C. Report of the Vice Chair, Finance
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. FY24-25 School Calendar
 - B. FY24-25 Budget
 - C. Admissions Update
 - D. Data Dashboard Update
- VI. FUTURE MEETINGS

Next regular Board Meeting, May 16, 2024 4:30pm.
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board
 - C. Presenters will be expected to follow the Rules of Order.
- VIII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION

Actions required to come before General Session
- X. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL

April 4, 2024

4:30 pm

I, Recitation of Authority

The meeting of the Board of Directors of Premier Charter School was held on April 4, 2024 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Carr Trovillion, Mrs. Kathryn Mitchell-Pierce, Mr. Ben Barnes, Mrs. Cassandra Ray, and Mr. Derrick Brooks.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

III. Actions

- A. Review and Approval of Agenda: Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda was amended to remove outcomes from line B Report of the Vice Chair. Agenda was approved as presented.
- B. Reading and Approval of the February 15: 2024 Board Minutes: On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED that the minutes of the Board of Directors meeting held on February 15, 2024 was approved and ratified. IV. Officer Report

- A. Report of Chair:

None

- B. Report of Vice Chair, Education:

Dr. Kathryn Mitchell-Pierce reported on the upcoming final Education Curriculum Advisory meeting happening in April or early May. The committee

is also in the process of designing a systematic approach to evaluating Premier Charter Schools Head of School that will be completed over the summer.

C. Report of Finance Committee Chair:

Mr. Carr Trovillion spoke on the behalf of the finance committee. The finance committee met on March 8th and March 25th. The meeting discussions were on the major assumptions for the budget, cost categories for next school year and enrollment.

D. Report of Head of School:

1. Current enrollment is 905 with an average daily attendance of 92%.
2. PCS enrollment and growth is targeting early learners' enrollment, particularly in Early Childhood that has promising results so far this school year. Early Childhood enrollment is the highest it's been in five years, validating our focus on expanding grade levels in Kindergarten and 1st grade. This strategy acknowledges the increasing challenge of attracting students in the middle grades.
3. PCS has noticed several improvements in Math and English Language Arts proficiency among our students. Math growth has seen a significant increase with the percentage of students on grade level rising from 14% to 28% from fall to winter on the Ready Diagnostic. Similarly, ELA the percentage of students on grade level has risen from 24% to 42%. Projections for spring MAP assessments indicate further growth, aligning close to our goals.
4. Character Education emphasis on key strategies of class meetings and the buddy program has demonstrated increased positive outcomes for students. Students reported feeling safe and connected to the school community, while assessment data indicates a reduction in the number of students requiring intense emotional support, as measured by the DESSA assessment.
5. Teacher and staff recruitment has been focusing and engaged in the hiring season since late January. Bright spots in our teacher recruitment efforts include hosting three on-site networking events and attending several external events, including hosting our own events and engaging with Mizzou. These endeavors have contributed to the intentional priority of attracting high quality candidates to our school community.

E. Report of the Family Involvement Chair:

None

Business None

Business

V. Old

VI. New

A. FY 24-25 School Calendar:

PCS administration presented the proposed calendar for the 2024-2025 school year and requests approval.

RESOLVED, that the FY 24-25 School Calendar was approved as presented.

B. FY 24-25 Budget:

Mr. Andy Vien spoke on behalf of the finance committee and presented to the board 24-25 initial budget. Items discussed were other income and expenses, cash flow, supplemental data, capital expenditures, and revenue.

RESOLVED, that the Initial Budget for the year ending June 30, 2025 was approved as presented.

C. Admissions Update:

Mr. Andy Vien gave an update on admission to date. Year to date PCS is 38 applications or 18% higher than this time last year. The 24-25 enrollments strategies are:

- Early Childhood open house.
- On-going tour opportunities.
- Marketing and enrollments faculty committee.
- Parent community group champions.
- Accepted family cultivation.
- Community events.
- Child care center relationship building.

D. Data Dashboard Update:

Dr. Schrimpf gave an update on school data and dashboard.

- Students in grade 3-8 begun state MAP testing and will begin spring IReady the week of April 29th.
- Based on MAP and IReady testing, each grade levels will have 1-2 weeks in between tests.
- Spring IReady results will be available the week of May 20th and will be used to:
 - Identify students who met annual growth goals
 - Identify students still in need of literacy support plans
 - Understand distribution of student learning
 - Project proficiency on MAP
- 90-90 attendance update. 22-23 end of year 90-90 attendance 72.2%. Currently at 79.4%.
- Schoolzilla Data Dashboard is being sunset by Curriculum Associates after 24-25 school year. Currently reviewing replacement options.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held on May 16, 2024 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. open Forum

None

IX. Executive Session

None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 6: 15 pm.

ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

J M Blomker

May 16, 2024

Mr. Joe Blomker

Dated

Attest:

M. Zamudio

5-16-24

Ms. Margaret Zamudio
Acting Clerk

Dated

PREMIER CHARTER SCHOOL

BOARD OF DIRECTORS

Meeting Agenda

May 16, 2024 - 4:30PM

- I. REVIEW AND APPROVE AGENDA
- II. APPROVE MINUTES OF PRIOR MEETING
- III. OFFICER/COMMITTEE REPORTS
 - A. Report of the Chair
 - B. Report of the Vice Chair, Educational Outcomes
 - C. Report of the Vice Chair, Finance
 - D. Report of the Head of School
 - E. Report of the Family Involvement Chair
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. Revision of Board Policy 2400
 - B. Revision of 24-25 Budget
 - C. Academic Performance Update
 - D. Admissions Update
 - E. Talent and Recruitment Update
 - F. Before and Aftercare Update
- VI. FUTURE MEETINGS

Next regular Board Meeting, September 19, 2024 4:30pm.
- VII. OPEN FORUM
 - A. Presenters are required to sign the open forum log prior to the meeting being called to order.
 - B. Each presenter will have 2 minutes to address the Board
 - C. Presenters will be expected to follow the Rules of Order.
- VIII. EXECUTIVE SESSION (CLOSED MEETING)
 - A. Call for closed session
 - B. Remove all non-board personnel and move meeting to closed quarters.
- IX. RETURN TO GENERAL SESSION

Actions required to come before General Session
- X. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS
OF PREMIER CHARTER SCHOOL

May 16, 2024

4:30 pm

I. Recitation of Authority

The meeting of the Board of Directors of Premier Charter School was held on May 16, 2024 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Carr Trovillion, Mrs. Kathryn Mitchell-Pierce, Mrs. Cassandra Ray, and Mr. Derrick Brooks.

NOTED, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

III. Actions

- A. **Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda was approved as presented.
- B. **Reading and Approval of the April 4, 2024 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

RESOLVED that the minutes of the Board of Directors meeting held on April 4, 2024 was approved and ratified.

IV. Officer Report

- A. **Report of Chair:**

Mr. Blomker reported that he had the opportunity to attend the PCS multicultural fair and mentioned that it was a proud day, attendance and participation was awesome.
- B. **Report of Vice Chair, Education:**

None

C. **Report of Finance Committee Chair:**

Mr. Carr Trovillion spoke on the behalf of the finance committee. He presented the revised preliminary budget for 2024-2025. A revised final budget will be presented for Board approval at the September 2024 meeting.

D. **Report of Head of School:**

1. Current enrollment is 905 with an average daily attendance of 92%.
2. PCS continues to focus on proactive enrollment efforts including addition of our Internal Marketing and Enrollment Team. We have 15 members who are recruiting new families to PCS. Additionally, PCS has continued to offer weekly tours to provide families with personalized insights into our educational offerings and campus facilities.
3. Instructional coaches have been focusing on intentional moves with all classroom teachers in our school. Two of the most targeted practices include intellectual prep for unit and lesson planning and academic monitoring.
4. This year the multicultural fair was held on April 25, 2024. Each year PCS comes together as a family to celebrate the diversity of our students, our staff and community. Three parts to this day are Peace Rally, Walk for Hope and the fair.
5. PCS is deeply invested in the ongoing growth and development to the PCS teachers and staff and are proud of the various professional growth opportunities we have and continue to implement.

E. **Report of the Family Involvement Chair:**

None

V. Old Business

None

VI. New Business

A. **Revision of Board Policy 2400:**

PCS administration requests that the Board of Directors approved the revised Board Policy 2400 regarding Student Educational Records.

RESOLVED, that the Board Policy 2400 Students Educational Records was approved as presented.

B. **Revision of 24-25 Budget:**

Revisions made were on the revenue assumptions related to direct public grants as outlined in Section F with no other assumptions revised. The finance committee requests that the Board of Directors approve the first revised budget for the year ending June 30, 2025.

RESOLVED, that the Initial Budget for the year ending June 30, 2025 was approved as presented.

C. **Academic Performance Update:**

Through diligent effort and targeted interventions, PCS has seen notable growth across our student body, reflecting the effectiveness of our instructional practices and support systems. As we continue to monitor progress and refine strategies, PCS will remain committed to providing a rigorous and inclusive educational environment where every student can thrive academically and achieve their full potential.

- At least 75% of students meet annual typical growth target.
- At least 25% of students meet annual stretch growth target.
- Meet annual MAP proficiency targets on the way to 60% proficient advanced by 2026.

D. **Admissions Update:**

PCS re-enrollment rate remain strong. Our recent completion of a lottery to fill another Pre-K classroom underscores our proactive efforts to accommodate the growing demand for early childhood education. PCS will strive towards an overall fall enrollment goal and report the we have achieved 74% of our target. This will position us well for continued growth and success in the upcoming school year. Go forward enrollment strategies are:

- Direct mail and campaign to targeted families in targeted zip codes
- Yard sign distribution
- PCG champions strategy
- Family cultivation, K club, new family welcome event, summer meet up events, back to school ice cream social, middle school preview.
- Community events, Mackling Mile race.
- Child care center relationship building.

E. **Talent and Recruitment Update:**

Recruitment efforts are in full swing with the collaboration efforts of a small team of teachers and staff who have actively participated in recruitment and outreach initiatives. Their enthusiasm and dedication have played a vital role in attracting qualified candidates to our school community.

F. **Before and Aftercare Update:**

- Build team of 10 PCS teachers who can both serve as group leaders and mentor teachers.
- Increase hourly rate for non-PCS group leaders to \$20 per hour and begin building team of 15-17 group leaders.
- Enroll initial group of 250 students.
- Select and onboard new BAC director.

VII. Future Meetings

NOTED, the next regular meeting of the Premier Charter School Board of Directors will be held on September 19, 2024 at 5279 Fyler Avenue, St. Louis, MO 63139.

VIII. Open Forum

None

IX. Executive Session

None

XI. Adjournment

The Premier Charter School Board of Directors meeting was adjourned at 6:00 pm.

ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:



Mr. Dave Mueller

9/19/24

Dated

Attest:



Ms. Margaret Zamudio
Acting Clerk

9-19-24

Dated

**MINUTES OF THE SPECIAL EXECUTIVE SESSION MEETING OF BOARD
OF DIRECTORS
OF PREMIER CHARTER SCHOOL
June 17, 2024
4:00 pm**

I. Recitation of Authority

The Special Executive Session meeting of the Board of Directors of Premier Charter School was held virtually on June 17, 2024 at 4:00 pm. pursuant to the by-laws of the School.

II. Attendance and Quorum

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

CALL TO ORDER: Mr. Joe Blomker called the meeting to order.

NOTED, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Joe Blomker, Carr Trovillion, Dr. Kathryn Mitchell Pierce, Colleen Wilson, Peter Finley, Dave Mueller, Ben Barnes, Cassandra Ray and Derrick Brooks.

I. Executive Session

A. Calendar Year 2023 Performance and Compensation Review for Dr. Julie Frugo, Head of School:

The board was previously provided an analysis prepared by Head of Finance Andy Vien on available compensation data for school leadership at other St Louis charter schools, traditional St. Louis public school districts and St. Louis area private schools. The board was also previously provided a draft compilation of performance feedback and a compensation recommendation prepared by board chair Joe Blomker. In this board session, Joe Blomker and Dr. Kathryn Mitchell Pierce provided more context for comparative schools and school leaders in the St. Louis area. Colleen Wilson provided additional commentary on Julie's performance. The board discussed and agreed to doing a performance appraisal for the last half of the current school year in July 2024, initiating new performance criteria to be effective for the new school year starting in August 2024, and changing the performance review period to coincide with the school year (rather than the past approach of calendar year) going forward.

RESOLVED, that the board unanimously approved and ratified the proposed 2023 performance review and new compensation and Performance Stipend recommendation, retractive to January 1, 2024, for Dr Julie Frugo.

II. Adjournment

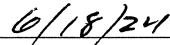
The Premier Charter School Board of Directors meeting was adjourned at 4:30 pm.

ATTEST: The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:



Mr. Dave Mueller



Dated

Attest:



Joe Blomker

Jun 18, 2024

Dated