UNION COUNTY EDUCATIONAL SERVICES COMMISSION

BOARD OF DIRECTORS MEETING

May 6, 2026

MINUTES

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231. The meeting was called to order at 7:00 pm.

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	
Clark	Ms. Lorraine j. Aklonis
Cranford	Ms. Susan Shaw
Elizabeth	
Garwood	Ms. Christine Guerriero
Hillside	
Kenilworth	
Linden	
Mountainside	
New Providence	Ms. Amy Lepre
Plainfield	Ms. Nicole Turant
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	Ms. Michael-Anne Regan
Scotch Plains/Fanwood	
Springfield	Ms. Tracy Rinaldi
Summit	Ms. Walidah Justice*
Union	
U. C. Vo-Tech	Ms. Gwen Ryan
Westfield	Ms. Julie Steinberg
Winfield	Ms. Ann Marie Weiss
Superintendent	Ms. Carrie Dattilo
Board Secretary	Mr. Eric Larson

*arrived during Introduction of Teacher Recognition

1. Salute to the flag

2. Recognize the public and ask for comments on agenda items only - None

3. Introduction of the 2025-2026 school year Union County Teacher Recognition Award / Support Staff Members of the Year recipients:

Crossroads School: Lynn Ferrante, School Nurse
Hillcrest Academy North: Staci Goldenberg, Social Worker
Hillcrest Academy South: Alyse Rubin, School Nurse
Lamberts Mill Academy: Stephanie Miller, Teacher of Social Studies
Non-Public Services: Mary Beach, Compensatory Education/Supplemental Instructor
Westlake School: Kristen Barone, Speech Language Specialist
Work Readiness Academy: Shalini Ascalon, School Nurse

4. EXECUTIVE SESSION:

It was moved by Ms. Guerriero and seconded by Ms. Steinberg and carried by unanimous voice vote to move into Executive Session at 7:16 pm for the purpose of discussing a personnel issue.

The Board of Directors meeting returned to open session at 7:21 p.m. on motion of Ms. Guerriero and seconded by Ms. Lepre, and carried, by unanimous voice vote.

MINUTES:

5. It was moved by Ms. Ryan seconded by Ms. Steinberg, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of April 15, 2026

(Att. 1)

Abstain:
Shaw
Turant
Weiss

SUPERINTENDENT REPORT:

It was moved by Ms. Steinberg, seconded by Ms. Guerriero, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the Report of the Superintendent for May 2026

(Att. 2)

FINANCE:

It was moved by Ms. Rinaldi seconded by Ms. Lepre and carried by roll call vote, to approve items #7-13:

7. Motion to approve the Secretary's Financial Reports:

Board Secretary's Report dated March 31, 2026	**(Att. 3)**
Detailed Budget Report dated April 30, 2026	**(Att. 4)**
Check Register for the month ended April 30, 2026 in the amount of $8,815,824.91	**(Att. 5)**
Budget adjustments and line item transfers for April 2026	**(Att. 6)**

8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on thestatus of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of April 2026.

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached April 2026 check register for the School Lunch Account **(Att. 7)**

10. Motion to approve application submission and acceptance of PSEG rebate of $370,413.07 for the replacement of three rooftop units at 53 Cardinal Drive, Westfield at a net cost of $644,591.91 payable in 60 interest free installments.

(Att. 8)

11. Motion to approve the following breakfast and lunch program prices for the 2026-2027 school year

Crossroads, Westlake, Hillcrest Academy North & South, Lamberts Mill Academy & WRA

	Paid	Reduced
Lunch		
Students	$4.75	.00
Max. Per State	$4.75	.00
Adults	$5.25	n/a
Pizza Slice	$2.25	n/a
A La Carte Students	$2.25	n/a
A La Carte Adults	$5.25	n/a
Breakfast		
Students	$3.25	.00
Max. Per State	$3.25	.00
Adults	$3.75	n/a
Beverages		
Milk & Juice	$0.80	
Bottled Spring Water	$1.00 / $1.35	
Iced Tea/Sparkling Drinks	$2.25	

FINANCE (Cont'd):

12. **Motion to approve the Food Service Management Contract**

Be it resolved that the Union County Educational Services Commission "SFA" approves the renewal of the Food Service Management contract with Maschio's Food Services, Inc. with offices located at 525 East Main Street Chester, NJ 07930 "FSMC" for food service operations for 2026-2027.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of $23,210 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of $2,321 per month as a cost of operation. The SFA guarantees the payment of such costs and fees to the FSMC. The total cost of the contract is $255,654.50

There is no guaranteed financial performance.

The original contract was awarded on June 6, 2024. The fully executed Food Service Addendum shall be submitted to the New Jersey Department of Agriculture, Bureau of Child Nutrition for approval.

13. **Motion to approve renewal for Delta Dental Insurance for the period July 1, 2026 to June 30, 2027 at a renewal rate of 2.13%**

Ayes: Aklonis, Shaw, Guerriero, Lepre, Turant, Moteiro, Regan, Rinaldi, Justice, Ryan, Steinberg & Weiss

Nays: None **Abstain: None**

PROGRAMS:

It was moved by Ms. Shaw, seconded by Ms. Ryan, and carried by roll call vote, to approve items #14-18:

14. Motion to approve the agreement between UCESC and United Therapy Solutions

(Att. 9)

15. Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2024-2025 school year

(Att. 10)

PROGRAMS (Cont'd):

16. Motion to approve the 26-27 OT/PT/ST School Services Agreement between UCESC and Children's Specialized Hospital

(Att. 11-13)

17. Motion to approve the Memorandum of Understanding between Rutgers School of Dental Medicine and Crossroads School dated April 2026

(Att. 14)

18. Motion to approve the letter of agreement between UCESC and Eastern University

(Att. 15)

Ayes: Aklonis, Shaw, Guerriero, Lepre, Turant, Moteiro, Regan, Rinaldi, Justice, Ryan, Steinberg & Weiss

Nays: None Abstain: None

TRANSPORTATION:

It was moved by Ms. Guerriero, seconded by Ms. Moteiro, and carried by roll call vote, to approve items #19-23:

19. Motion to approve the attached Emergency/Negotiated contracts dated May 6, 2026

(Att. 16)

20. Motion to approve Amendments to Existing Transportation Contracts dated May 6, 2026, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles

(Att. 17)

21. Motion to approve the attached penalty deductions

(Att. 18)

22. Motion to approve Emergency Contract payments for the month of April to the listed contractors at the costs indicated

(Att. 19)

23. Motion to approve Regulation R 8600A Standard Specifications for UCESC Transportation

(Att. 20)

Ayes: Aklonis, Shaw, Guerriero, Lepre, Turant, Moteiro, Regan, Rinaldi, Justice, Ryan, Steinberg & Weiss

Nays: None Abstain: None

PERSONNEL:

It was moved by Ms. Rinaldi, seconded by Ms. Regan, and carried by roll call vote, to approve items #24-29:

24. Motion to approve the Personnel Agenda dated May 6, 2026 as recommended by the Superintendent

(Att. 21)

25. Motion to approve the 2026-27 Annual Personnel Agenda for Auxiliary Services dated May 6, 2026 as recommended by the Superintendent

(Att. 22)

26. Motion to approve the ESY Personnel Agenda (Internal & External) dated May 6, 2026 as recommended by the Superintendent **(Att. 23)**

27. Motion to approve the 2026-27 Annual Personnel Agenda dated May 6, 2026 as recommended by the Superintendent **(Att. 24)**

28. Motion to approve the 2025-2026 Annual Personnel Agenda for Substitutes and Tutors as recommended by the Superintendent

(Att. 25)

29. Motion to approve the revised 2026-2027 District Calendar

(Att. 26)

Ayes: Aklonis, Shaw, Guerriero, Lepre, Turant, Moteiro, Regan, Rinaldi, Justice, Ryan, Steinberg & Weiss

Nays: None Abstain: None

TRAVEL AND RELATED EXPENSES:

It was moved by Ms. Ryan, seconded by Ms. Guerriero, and carried by roll call vote, to approve item #26:

30. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form

(Att. 27)

Ayes: Aklonis, Shaw, Guerriero, Lepre, Turant, Moteiro, Regan, Rinaldi, Justice, Ryan, Steinberg & Weiss

Nays: None Abstain: None

SUSPENSION REPORT:

It was moved by Ms. Lepre, seconded by Ms. Shaw, and carried by unanimous voice vote, to approve the following:

31. Motion to approve the Suspension Report for April 2026

(Att. 28)

OLD BUSINESS: None

NEW BUSINESS: None

RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The Reorganization of the of the Representative Assembly will be at 7:00 p.m.**, Wednesday, June 3, 2026** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J. A Board of Directors Meeting will follow.

ADJOURNMENT:

On the motion of Ms. Steinberg seconded by Ms. Guerriero and carried by unanimous voice vote, the meeting was adjourned at 7:30 p.m.

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Eric Larson, Board Secretary

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Eric Larson

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