TECHNOLOGY SERVICES

7703 NW BARRY ROAD

KANSAS CITY, MO 64153

Phone: 816-359-6828
Email: RFP_Tech@parkhill.k12.mo.us

REQUEST FOR BID NUMBER: TE1165

The Park Hill School District, Technology Services, will accept separate sealed bids from qualified persons or firms interested in providing the following:

SALE OF SURPLUS EQUIPMENT & SUPPLIES

IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS

BIDS MUST BE RECEIVED AND WILL BE OPENED AT

2:00 PM CST ON JUNE 24, 2026

PLEASE MARK YOUR ENVELOPE "SEALED BID No. TE1165 AND

RETURN 3 COPIES & 1 USB FLASH DRIVE TO:

Park Hill School District, Technology Services
7703 NW Barry Road
Kansas City, MO 64153

It is the responsibility of interested firms to check the District's website at:
http://www.parkhill.k12.mo.us/requests-for-proposals,
for any addendums prior to the opening date and time of this Bid. All addendums must be signed and included with the submitted response.

BID NUMBER:	TE1165
QUESTIONS DUE:	Friday, June 12, 2026
RESPONSE DUE:	Wednesday, June 24, 2026

SIGNATURE PAGE

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation making a bid on the same project: (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered; (4) they have read the complete Request for Bid and understand all provisions; (5) if accepted by Park Hill School District, this Bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted Bid will be bidder responsibility.

Name of Bidder: _____

Primary Contact: _____

Email Address: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone Number: _____ **Fax:** _____

Signature: _____

I. SCOPE

The Park Hill School District is soliciting bids from qualified persons or firms to purchase surplus technology equipment and supplies from the District.

II. INSTRUCTIONS TO BIDDERS

A. All questions shall be submitted to RFP_Tech@parkhill.k12.mo.us and will be addressed by the District. If there is significant information deemed necessary to be communicated to all potential bidders an addendum(s) may be issued and posted on the District's website. All addendums(s) must be signed and included with submitted bid.

B. It is the responsibility of each bidder before submitting a bid to examine the bidding documents thoroughly and request an interpretation or clarifications soon after discovering any conflicts, ambiguities, errors, or omissions in the bidding documents. **Requests for clarification must be received no later than Friday, June 12, 2026.**

C. The District reserves the right to reject any and all bids, to waive technical defects in bids, and to select the bid(s) deemed most advantageous to the District.

D. The District reserves the right to award this contract in its entirety or to split the contract between bidders, whichever is in the best interest of the District. The District may accept any item or group of items of the bid unless qualified by specific limitation of the bidder.

E. Bids submitted on separate forms are not acceptable unless specified in the bid document. Failure to complete bid forms to the satisfaction of Technology Services may result in the rejection of your bid.

F. Acceptance of this bid or any part thereof, in writing, within one hundred twenty (120) days after the closing date by Technology Services shall constitute a legal and binding agreement; wherein, the supplier shall furnish the supplies or material in accordance with the specifications and bid offer on the written order of the Superintendent.

G. The bidder shall provide all transportation, labor, materials, and equipment to perform the work. Prices shall include F.O.B. destination and inside delivery. In the event of errors in extension of total price(s), the unit price(s) shall prevail.

III. BUYER REQUIREMENTS

A. The buyer must execute and abide by the terms of the Agreement, including agreeing to properly dispose of the Equipment at the end of its useful life.

B. The buyer must provide payment in full at the time of pickup in the form of a cashier's check. Equipment pickup and payment may be scheduled on different days as necessary. Payment must be made before pickup if on different days.

C. The buyer must pay any and all taxes due. The Park Hill School District is a tax-exempt organization and does not collect taxes.

D. The buyer is responsible for transferring and/or obtaining any registration and insurance required for the Equipment.

E. The buyer must be able to accept responsibility for the Equipment upon purchase.

F. Buyer is responsible for transportation, labor, materials, equipment and all costs associated with the transfer of ownership.

IV. TERMS & CONDITIONS

In submitting a response to this Request for Bid vendors hereby understand the following:

A. Park Hill School District reserves the right to reject any and/or all bids and responses to these and/or related documents, to accept any item(s) in the bids, to waive any irregularity in the bids, and further if determined to be non-responsive in any form, or if determined to be in the best interest of Park Hill School District.

B. That Bidder, if an individual, is of lawful age and competent to enter into and perform the Work contemplated and, if a corporation, is duly incorporated and authorized to do business in this state.

C. That this Bid is made without any understanding or agreement with any other person, firm or corporation making a Bid for the same purpose. That this Bid is made without any understanding or agreement with any other person, firm or corporation that such person, firm or corporation refrain from bidding and this Bid is in all respects fair and without collusion or fraud.

D. That no member of the Board of Education of this District, nor any officer, employee or person whose salary is paid by said District, in whole or in part, is directly or indirectly interested in this Bid or any labor or material to be supplied under any Contract or any portion of the profits.

E. That the prices stated herein are net, exclusive of all federal, state and municipal sales and excise taxes.

F. Alternate bids (two or more bids submitted) will be considered for an award. Park Hill School District reserves the right to make the final determination of actual equivalency or suitability of such bids with respect to requirements outlined herein. The bids submitted, and any further information acquired through interviews, will become and is to be considered a part of the final completed contract. If there is any variance or conflict, the bid specifications will control.

G. Bidders MUST mail completed copies of this entire document to the Park Hill School District Technology Services at **7703 NW Barry Road, Kansas City, MO 64153** on or before the date and time specified.

H. It is the responsibility of each bidder, before submitting a bid, to examine the documents thoroughly, and request written interpretation or clarifications soon after discovering any conflicts, ambiguities, errors, omissions in the bidding documents. **Requests for clarification must be sent to: RFP_Tech@parkhill.k12.mo.us and received no later than Friday, June 12, 2026.** The email must contain this bid number, name, date and numbered questions. Park Hill School District will not answer questions transmitted through facsimile or methods other than set forth in this paragraph. All questions will be answered in an addendum, within 5 working days after question due date. Park Hill School District is not responsible for questions not received on or before the due date, including emails lost due to spam filters or technical issues.

I. Bids submitted may not be withdrawn for a period of 14 days immediately following the opening of this Request for Bid.

J. All requested information must be supplied. If bidders cannot respond to any part of this request, bidders should state the reason they cannot respond and note an exception. Bidders may provide supplemental information to assist Park Hill School District in analyzing its bid.

K. If the bidder refuses or fails to make deliveries of the materials within the times specified on the face of the Request for Bid or purchase order, Park Hill School District may, by written notice, terminate the contract or purchase order.

L. The successful bidder will hold and save Park Hill School District, and its officers, agents, servants/employees harmless from liability of any patented, or unpatented invention, process, article, or appliance manufactured, or used in the performance of the contract, including its use by Park Hill School District. Vendors working on Park Hill School District property or on behalf of Park Hill School District will be required to carry minimum insurance listed in bid document.

M. Contracts entered into based on submitted bids are revocable if contrary to law.

N. All project participants, consultants, engineers, contractors and subcontractors, must comply with all applicable Federal, State and Local laws pertaining to contracts entered into by governmental agencies. All participants must comply with the Americans with Disabilities Accessibility Guidelines (ADAAG).

O. The bidder responding to this bid solicitation proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the Notification of Solicitation (if applicable), Request for Information (if applicable), Request for Bid, Addenda, Contract, Bonds, Insurance, Plans, Specifications, any Instructions, Mandatory Requirements and Conditions.

P. The bidder hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Request for Bid, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid documents. The bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

Q. It will be understood that any bid and any and/or all referencing information submitted in response to this Request for Bid will become the property of Park Hill School District and will not be returned. As an educational entity, Park Hill School District is subject to making records available for disclosure after Board of Education approval of the recommendation.

R. Park Hill School District will not be responsible for any expenses incurred by any vendor in the development of a response to this Request for Bid including any onsite (or otherwise) interviews and/or presentations, and/or supplemental information provided, submitted, or given to Park Hill School District and/or its representatives. Further, Park Hill School District will reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if the Board of Education has formally accepted a recommendation.

S. By submission of a response, the bidder agrees that at the time of submittal, he or she: (I) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of

bidder's services, or (2) benefit from an award resulting in a "Conflict of Interest". A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, or committee sanctioned by and/or governed by the Park Hill School District Board of Education. Bidders will identify any interests, and the individuals involved, on separate paper with the response and will understand that Park Hill School District may reject their bid/quotation. The bidder certifies that this bid is submitted without collusion, fraud or misrepresentation as to other bidders, so that all bids for the project will result from free, open and competitive bidding among all vendors.

T. Any dispute arising out of the contract documents, or their interpretation will be litigated only within the courts of the State of Missouri.

U. All associated costs required to complete project as specified should be included in your final bid.

V. MATERIALS

A. All surplus equipment and supplies are currently in The Park Hill School District's possession at the Support Services building located at 9501 N Seymour Ave, Kansas City, MO 64153.

B. The Park Hill School District will only accept bids per unit on the specified approximate quantity.

C. Surplus will be sold per lot to the highest bidder willing to comply with the terms of this RFB. At the time of award, The Park Hill School District will enter into an Agreement with the Buyer specifying the terms and conditions of the sale, pick-up, and payment of surplus.

D. All equipment must be picked up before **Tuesday, July 14, 2026,** from the Support Services building. A full-sized semi-truck accessible loading dock is available at this location as well as a forklift, which is only to be used by The Park Hill School District staff as authorized.

E. A $25 storage fee will be applied for each day that items remain uncollected beyond the specified pick-up date of **Wednesday, July 15, 2026**.

F. If bidders would like to inspect the device in person before submitting a bid please contact Trisha Dobnikar at DobnikarT@parkhill.k12.mo.us, to schedule a time to meet at the Support Services building at 9501 N Seymour Ave, Kansas City, Missouri 64153 during the business hours of 9:30am – 2:30pm Monday-Friday. All equipment is in good working condition unless otherwise specified.

G. The Park Hill School District requires data destruction including a 3-pass overwrite and certification on functional media and removal of Park Hill School District asset tags from every piece of hardware received.

H. Please provide your bid for one or more lots listed in the bid sheet below.

VI. BID SHEET

Lot #1 Description	Lot #1 Pricing
Approximate Quantity: 15/2 Type: Make: CISCO Model: 4507R (15)/ C6880 (2) Specifications: -Cisco Catalyst WS C4507 R+E Chassis -Cisco Catalyst 6880-x series	Unit Price $_____ Total Bid for Lot $_____
Lot #2 Description	**Lot #2 Pricing**
Approximate Quantity: 12/2 Type: Make: CISCO Model: 4510 R (12)/ WS-X4712 SFP+E (2) Specifications: -Cisco Catalyst WS C4510R+E Chassis -Catalyst 4500 E Series 12 port 10 GbE SFP+	Unit Price $_____ Total Bid for Lot $_____
Lot #3 Description	**Lot #3 Pricing**
Approximate Quantity: 13/1 Type: Make: CISCO Model: 3560 PoE/3560CG-8PC Specifications: -WS-C3560-48PS-S V05 -WS-C3560CG-8PC-5 V03	Unit Price $_____ Total Bid for Lot $_____
Lot #4 Description	**Lot #4 Pricing**

Approximate Quantity: 16 Type: 50”-86” TV Make: NEC/Newline/ClearTouch/ViewSonic Specifications: - NEC E506E Series (50”) - NEC V554 (55”) - NEC TT-5521Q (55”) x2 - NEC V Series MultiSync V552 (55”) x5 - NEC V Series MultiSync CB651Q (65”) - NEC V Series MultiSync V754Q (75”) - ClearTouch 6065K+ (65”) - ClearTouch 6075K+ (75”) - ClearTouch 6086K+ (86”) - Newline TT-8621Q (86”) - ViewSonic VS18105 (55”) **(NO POWER CABLES/REMOTES INCLUDED)**	Unit Price $_____ Total Bid for Lot $_____

LOT#1

Lot 1

LOT#2

LOT#3

Lot #4