



**Pensar  
Academy**

6135 North Black Canyon Highway  
Phoenix, AZ 85015  
(602) 383-4013  
[www.pensaracademy.org](http://www.pensaracademy.org)

**Pensar Academy Governing Board Meeting  
May 29, 2026  
10:00am**

This notice of this meeting was posted in compliance with ARS section 38-431.02 on May 28, 2026.

**Location**

Pensar Academy  
6135 N Black Canyon Hwy  
Phoenix, AZ 85015

**Board Members Present (at location):**

Sandra Zupetz  
Martin Zupetz  
Antonio "Tony" Reyes

**Board Members Absent:**

NONE

**Board Members Present (through Zoom):**

David Pearsall

**Member of the Public Present:**

Gerry Garcia

**Quorum:** Established. Present board members: 4; Absent board members: 0.

**Minutes taken by:** Sandra Zupetz

**Call to order of the Pensar Academy Governing Board:**

Meeting was called to order at 5:00pm by S. Zupetz.

Adoption of the Agenda: Motion to adopt the agenda: M. Zupetz. Second: D. Pearsall. Motion passed unanimously.

**Agenda Item 1:** Motion to adopt the Board Minutes for April 13, 2026: S. Zupetz. Second: D. Pearsall. Motion passed unanimously.

**Agenda Item 2:** Consideration of Two Stipends

Motion to approve a stipend for Writing class coverage for the Administration Team Members: D. Pearsall. Second: A. Reyes. S. Zupetz and M. Zupetz recused. Motion passed unanimously.

Motion to approve a grant writing stipend equal to 3.5% of the total award amount for successfully secured competitive grants with award values exceeding \$10,000 for any employee. This stipend shall apply only to

competitive grant opportunities requiring a formal application process and shall not apply to formula grants, entitlement grants, or other funding sources automatically allocated to the school. The stipend shall be paid only upon official grant award notification and acceptance of funds by the school: A. Reyes. Second: D. Pearsall. S. Zupetz and M. Zupetz recused. Motion passed unanimously.

**Agenda Item 3:** Consideration of Personnel Handbook for the FY27 school year.

Motion to approve the FY27 Personnel Handbook and authorize administration to update annual dates, calendars, and similar year-specific information without requiring additional Governing Board approval, provided that no substantive policy changes are made: D. Pearsall. Second: M. Zupetz. Motion passed unanimously.

**Agenda Item 4:** Consideration of the Employment Agreement Template, Bonus Letter, and Stipend Letter Templates.

Motion to approve the Employment Agreement Template, Bonus Letter Template, and Stipend Letter Template for use by the school. Administration is authorized to make non-substantive revisions, including updates to dates, compensation amounts, employee names, position titles, and other position-specific details, without requiring additional Governing Board approval: D. Pearsall. Second: A. Reyes. Motion passed unanimously.

**Executive Report:** Chronic Absenteeism Research findings, Enrollment update for 2027 school year.

### **Meeting Adjourned**

Motion to adjourn-S. Zupetz; Second-D. Pearsall. Motion passed unanimously. Meeting adjourned at 5:14pm.

*If you are in need of translation services or a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 427-7193 at least 24 hours prior to meeting, whenever possible.*