Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, May 14, 2026 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the MRSC YOUTUBE CHANNEL

Members present: Meredith Henderson, Stephen Davol, Ryan Clarke, Jackie Zibrat-Long, Ryan Edwards, Brett Fortin
Members not present: Brad Schiff, Betty Gray
Administrators present: Dr. Scott Carpenter, Dr. Robin Millen, Michael MacMillan, Joy Jordan

AGENDA

A. Call to Order

Meredith Henderson called the meeting to order at 6:30PM.

B. Approval of Meeting Minutes

i. April 30, 2026 Regular Business Meeting

MOTION: Jackie Zibrat-Long motioned to approve the April 30, 2026 Regular Business Meeting minutes, seconded by Brett Fortin.
The motion passes with 5 ayes and 1 abstain.
UNANIMOUS: the motion passes

C. MRHS Student Representative

Maggie Powers, MRHS Student Representative, reflected on her experience serving in the role, sharing appreciation for the opportunity to participate in meetings, build confidence, and connect with others. While sad to see her time conclude, she expressed excitement for the future. She highlighted several recent student activities, including a successful prom and after-prom event at the Chatham Community Center, the annual jazz-themed Pops concert, and the upcoming senior arts night celebrating graduating students in the arts. She also noted the jazz band's performance at the Gold Medal Showcase in Boston and the multicultural fair, which celebrated diverse cultures through food and community involvement. Additionally, she recognized spring athletics, congratulating track relay teams on their performances at the D6 relays and acknowledging the importance of senior nights as teams approach playoffs. She concluded by thanking everyone for their support over the past two years.

D. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

E. Reports and Discussions

i. Second Reading: 2025-2026 Superintendent Summative Evaluation **VOTE REQUIRED**

MOTION: Jackie Zibrat-Long motioned to approve the 2025-2026 Superintendent Summative Evaluation as presented in the packet, seconded by Ryan Clarke.
The motion passes with 5 ayes and 1 abstain

ii. Food Service Menu Updates

Mac Noks, MRDS Food Service Director, provided an overview of the district's Food Service Department, including staffing, financial operations, current initiatives, and future goals. He recognized and thanked the department staff at all school levels for their contributions and dedication.

The Food Service Department operates as a self-sustaining enterprise funded through state and federal meal reimbursements rather than the district operating budget. He reviewed the Community Eligibility Provision (CEP) program, which allows all students to receive free breakfast and lunch, and outlined how Massachusetts supplements federal reimbursements to support universal free meals.

A financial overview covering the previous three years was presented. It was noted that the department is currently operating at a small deficit due primarily to approximately $85,000 in new equipment purchases and $45,000 in unexpected repairs. Excluding those expenses, the department would have shown a surplus. He also discussed a successful pilot program adding a part-time kitchen position at Harwich Elementary, which has remained financially sustainable.

Several operational improvements have been implemented since his arrival, including:

- Increased use of locally sourced foods through partnerships with Chatham Harvesters, Chatham Bars Inn Farm, Ring Brothers, and Hillside Farm.
- Expanded salad bar and menu options.
- Enhanced alternative meal offerings and upgraded high school cafeteria selections and presentation.
- Development of a long-term capital expenditure plan for kitchen equipment replacement.

Examples of meals and menu enhancements were shared, including homemade entrees, locally sourced produce, and special themed meals such as Thanksgiving lunch.

Future initiatives discussed included:

- Expanding fresh and local produce offerings.
- Introducing culturally inclusive menu items through an "International Cuisine Day."
- Continuing healthier breakfast pilots, including homemade egg bites.
- Increasing allergy-friendly options.
- Continuing efforts to improve food quality while maintaining financial stability.

Committee members expressed appreciation for the presentation, praised the quality and appearance of the meals, and commended the department's focus on local procurement and responsiveness to student feedback.

iii. MRHS Donation to Summer of Sass **VOTE REQUIRED**

MOTION: Brett Fortin motioned to approve the donation of $300 from the Monomoy Regional High School Gender & Sexuality Alliance Account to Summer of Sass, seconded by Brad Schiff.
UNANIMOUS: the motion passes

iv. First Reading Policy Files: File JICFB: Bullying Prevention and Intervention Plan, File ADF: Wellness Policy on Physical Activity and Nutrition, File JF: School Admissions, File DMA: Cash in School Buildings, File DMB: Personal Property in School Buildings

The Policy Subcommittee presented the first reading of several policies for review. Policy JICFB, Bullying Prevention and Intervention Plan, was updated to align with the state model policy following review by a committee of parents, students, and the Director of Student Services. The policy is required to be reviewed every three years and, if approved, will be linked in the student handbook due to its length.

Policy ADF, Wellness Policy on Physical Activity and Nutrition, was also updated to align with the state model wellness policy after review by the wellness committee, which met four times over the past year. The revisions were supported through a DESE grant and reviewed by DESE to ensure compliance with wellness and nutrition standards. This policy is also subject to review every three years.

Policy JF, School Admissions, was revised following an audit by Ed Stability. Updates included language regarding enrollment procedures for students experiencing homelessness under the McKinney-Vento Act, ensuring consistency between admission documents and School Committee policy, along with the addition of reference citations. Discussion included clarification on enrollment requirements and timelines for homeless students.

The committee also reviewed Policy DMA, Cash in School Buildings, which was separated from a broader policy to focus specifically on cash handling procedures. Revisions included language requiring all cash receipts to be delivered to the central office within one to two business days.

Policy DMV, Personal Property in School Buildings, was created by separating personal property language from the former combined policy. During discussion, members recommended revising language referencing the "School Committee" to instead reference the "school district" as the responsible entity. All policies will return for a second reading at the next meeting following the requested edits.

F. Subcommittee, Representative, Liaison Reports

i. MRMS Building Committee

Dr. Carpenter provided an update on the ongoing building project, including a recent change order meeting held to address smaller modifications needed to keep the project moving forward. Members of the building committee, including Peter Troy and Bob Stello, toured the construction site and provided feedback to the architects and project manager. Appreciation was expressed for the expertise and oversight provided by the building committee, particularly Bob Stello and the clerk of the works, whose detailed review and on-site inspections are helping ensure the long-term quality of the project.

Construction is progressing steadily, with demolition and siding removal currently underway. Pearl Construction was commended for preparing safe building access and egress in time for the Chatham Town Meeting, allowing the event to proceed successfully despite ongoing work. Visible progress was noted, particularly on the rear of the building where new siding has been installed, providing a clear view of the project's transformation and anticipated final appearance.

G. Superintendent's Report

i. Recognitions

Two of our high school coaches were honored by the Boston Globe recently - our boys hockey coach, Chris Harlow, was recognized by the Boston Globe as the Division 4 Boys Hockey Coach of the Year, and our indoor track coach, Adam Syty, was recognized as the Division 5 Track Coach of the Year.

Monomoy's Community Engagement Coordinator, Joy Jordan, was named to the board of the New England School PR Association, serving as the the Massachusetts state representative for the professional organization, and was also asked to sit on a panel at the group's recent annual conference, discussing how to communicate about changes in the digital media landscape.

Monomoy's April Staff Shoutout honoree is Cristina Loureiro - Cristina is an IT Technician at Chatham Elementary School and Harwich Elementary School, and was nominated by her colleagues. Some of their comments include: "Cristina has had a huge positive impact since starting this Fall. She can be frequently seen in hallways and is proactive when it comes to helping staff and students care for and troubleshoot Chromebooks, laptops, and Promethean Boards. If one teacher has an issue, then she fixes it and then goes into other classrooms with the same technology and fixes those, too. All in all, Cristina has improved our school's technology and helped both adults and children improve our knowledge about our technology, too. She is a great asset and we are lucky to have her!"
Each month, the district recognizes a staff member with a Staff Shoutout. Staff members can be nominated by students, parents and caregivers, and colleagues for outstanding positive contributions to our schools at monomoy.edu/staffshoutout.

The committee recognized three members attending their final School Committee meeting and expressed appreciation for their service and contributions.

Ryan Clark was thanked for his three years of service on the committee, as well as for his role with the Chatham Fire Department and his ongoing support during crisis situations. His dedication to both the schools and the community was acknowledged and appreciated.

Meredith Henderson was recognized for her years of service since joining the committee in 2019, including multiple terms as chair. Members highlighted her steady leadership, professionalism, and poise, particularly during the challenges of the COVID-19 pandemic, and thanked her for her commitment to the district and community.

Jackie Zibrat-Long was also honored for approximately a decade of service on the School Committee, including serving as chair. Appreciation was expressed for her thoughtful approach, willingness to ask important questions, and commitment to representing the perspectives of all community members. Her leadership during challenging times and her long-standing dedication to the district were recognized and celebrated.

H. Action Items -Vote Required

i. Second Reading: 2025-2026 Superintendent Summative Evaluation

MOTION: Jackie Zibrat-Long motioned to approve the 2025-2026 Superintendent Summative Evaluation as presented in the packet, seconded by Ryan Clarke.
The motion passes with 5 ayes and 1 abstain

ii. MRHS Donation to Summer of Sass

MOTION: Brett Fortin motioned to approve the donation of $300 from the Monomoy Regional High School Gender & Sexuality Alliance Account to Summer of Sass, seconded by Brad Schiff.
UNANIMOUS: the motion passes

I. **Presentation of the Warrants**

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

J. **Adjournment**

Jackie Zibrat-Long moved to adjourn the meeting, seconded by Ryan Clarke.
The meeting was adjourned at 7:18 PM

Respectfully Submitted,
Roberta Simmons
Recording Secretary