

PEMBROKE LAKES ELEMENTARY SCHOOL
Media Center
School Advisory Council (SAC)
March 31, 2026 @ 2:15 in the Media Center

Call to order/Introductions/Attendance

Mrs. Fernandez made a motion calling for the meeting to order at 2:14 p.m. It was moved by Kerri Teramo and seconded by Lori McLaughlin. We had quorum with 12 out of 15 members. present. Kimberly Carraha recorded minutes for this meeting.

Approval of Previous Minutes

- Approval of Minutes from February 2026.

Motion to approve the minutes was made by Lori McLaughlin and seconded by Mrs. Wagner.

Reports

- **Chair's Report (Reading, Math, Science, and Writing)**

  - Ms. Koplo reported for science.
    - ELO camp has started and some students are going to additional STEAM support lessons during their specials.
    - Science Night is next week Wednesday, April 8 from 6:30-7:30
    - American heritage will be in attendance doing experiments in the cafeteria.
  - Ms. McLaughlin reported for reading.
    - Most grade levels are on Unit 8.
    - Support pull out groups will be working on best practices for testing.
    - Students are encouraged to increase the number of lessons to increase their ability to pass those mid-level lessons.

  - Mrs. Orrett reported for math and reviewed information from the district math meeting which included information on Data Analysis and Probability across grade levels which is being taught during this quarter.
    - Virtual math tools are available through Savvas, Didax and Math is Fun. Tools are also available on the promethean as well.
    - Examples of samples of data were shared (representation using tally charts, line plot, pictographs etc.), how to collect, interpret and analyze.

- Using cumulative data to drive instruction using performance matters reports
- Using flexible and fluid small groups
- The power point and detailed information is shared in teams.

- Writing presented by Ms. Benedit
  - Reviewed what each grade level was working on and felt that students are prepared for the mock writing tomorrow.
  - Shared what each grade level would be writing on (opinion piece, expository, letter etc…)

- **School Counseling Report -Ms. Fultz**

  - Thanked presenters for coming to Career Day
  - AI focus is on implementing co-pilot.
  - Teachers are being taught how to utilize AI for their instruction,
  - Students are being taught how to use it appropriately.
    - Jasmin Murias, parent, asked if there were any resources for parents on Ai. Ms. Fultz said she would follow up and find out.
  - Testing Preparation tips can be found on the district website and on Ms. Fultz's canvas page
    - Focus on calm mornings, sleep and food. Call it "show what you know" not, "big test!"

- **Media Center Report-Mrs. Cepeda**

  - Media budget was used on books and to replace broken items.
  - 929 circulations this month
  - Ms. Silvia Laucirica, parent, was recognized for donating Lego sets for innovated learning space.
  - Students will be recognized for reading over 1 million words (AR)
  - SSYRA party will be held in May

School Improvement Plan/Monitoring and Stakeholder Feedback

- **Overview of School Improvement Plan**

  - **FACE Plan-Ms. Fultz**
    - Explained and presented the Family and Community Engagement Center which is in the front office
    - Houses information such as food security, housing and financial assistance, learning opportunities, family support, and school engagement (how to get involved)
    - Updated every month and uploaded to our SIP

- **Stakeholder Feedback in Areas of Focus**

School Environmental Safety Incident Reporting (SESIR)

- **Review Incidents-** no new incidents to report at this time.

Accountability Funds-Mrs. Wagner-Shared a district memo re: SAC purpose and obligations. As well as what the funds are used for such as, teacher classroom supply money, school recognition A+ funds, and how they are dispersed. Accountability funds may be rolled over next year, but must be used.

• Current balance of the available SAC funds in the school's budget $ 3,415.14. Mrs. Wagner explained that this is a correction to all previously reported Accountability fund amounts. She has been reporting the total as $1,707, but that only represented a line item of the accountability funds.

- Year-to-date expenditures $0
- Motion made by Mrs. Wagner to use $1,915 for STEAM materials and/or resources. Seconded by Kimberly Carraha. Voting members present at today's meeting are as follows:

    - Jacqueline Benedit
    - Kimberly Carraha
    - Tania Fernandez
    - Kari Freesman
    - Silvia Laucirica
    - Lori McLaughlin
    - Jasmin Murias
    - Enrique Rodriguez
    - Lorena Seiler
    - Kerri Teramo
    - Marsha Wagner
    - Lauren Ziadie

- All members unanimously voted in favor of utilizing $1,915 for STEAM materials and/or resources.

Principal's Report

• **BCPS Parent Surveys**

- Surveys were distributed (at least 90 parents need to complete)

• **Other school updates and/or announcements**

- Fast writing is tomorrow, Wednesday April 1
- Light it up Blue on Thursday
- Science Night is April 8th
- ELO camps have started
- Ms. McCray is on leave. Students that were receiving services from her are still receiving services from classroom assistants or specials teachers (tier 2) and classroom teachers are now providing students with tier 3 interventions.
- PLE will be hosting summer school this year (to include students from neighboring schools) including ESE students and those in 3rd grade and at risk of being retained.
- Summer camp will be taking place again this year
- The new initiative for students not meeting their weekly i-Ready minutes, i-Ready Lunch, started with 32 students in 3-5th participating.
- Best Buddies walk is on April 19th.

Next Meeting

- Our next SAC Meeting will take place on April 28, 2026, in the media center.

Adjournment of SAC Meeting

- Questions and/or comments
    - None at this time.
- Motion to close the meeting at 2:40 was made by Ms. Fernandez and seconded by Lori McLaughlin.