

**Business and Noninstructional Operations**

**GIFTS, GRANTS AND BEQUESTS**

**E [1] 3290**

PASADENA UNIFIED SCHOOL DISTRICT  
GRANT APPLICATION APPROVAL FORM

<b>Granting Agency:</b>	
Date Application is Due:	
Departments/Schools Applying for the Grant:	
Project Director (Name & Title)	
Purpose of the Grant:	
This grant is intended to:	<input type="checkbox"/> Sustain an existing program <input type="checkbox"/> Improve an existing program with no expansion <input type="checkbox"/> Expand an existing program <input type="checkbox"/> Create a new program
Which of the District LCAP and Strategic goals does this grant address?	Insert dropdown or checkboxes
How have parents, teachers, school staff, students and/or community partners been involved in the development of this application?	
List all co-applicants (e.g., other LEAs, IHEs, LACOE, or non-profit organization). If PUSD is not the lead applicant, please indicate who is.	
How will the program/service beevaluated?	

**BUDGET, PERSONNEL & OTHER CONSIDERATIONS**

Amount Requested:	
Direct costs:	
Indirect Costs:	
Is PUSD match required? If yes, how much and what is the source of the matching funds?	

**Business and Noninstructional Operations**

**GIFTS, GRANTS AND BEQUESTS**

**E [1] 3290**

<p>What will the grant fund? (Give an approximate budget for personnel, position and FTE's, supplies, contracts for services,etc. or attach summary budget if available</p>	
<p>Is this a one-time expenditure or will this program require funds for sustainability?</p>	
<p>What are the space requirements?</p>	

<p>Does the grant provide funding for additional staff capacity for its implementation and administration?</p> <p>If not, has each of the departments, divisions, or offices involved in the project acknowledged that it can carry out the requirements of the grant if awarded?</p> <ul style="list-style-type: none"> <li>• Curriculum, Instruction &amp; PD</li> <li>• Special Education</li> <li>• Student Wellness &amp; School Support</li> <li>• Human Resources</li> <li>• Business Services</li> <li>• ITS</li> <li>• Facilities, Maintenance &amp; Operation</li> </ul>	<p>Yes / No / Not applicable</p> <p>Yes / No / Not applicable</p> <p>Yes / No / Not applicable</p> <p>Yes / No / Not applicable</p> <p>Yes / No</p> <p>Yes / No / Not applicable</p> <p>Yes / No / Not applicable</p>
<p>Is construction and/or the purchase of special equipment (single items costing \$5,000 or more) necessary?</p>	
<p>Are there subcontractors with fees over the non-bid threshold? Were they competitively bid? If not, explain reason for exemption</p>	

**Adopted:** 05/28/2026

**Revised:**