Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Change Order – High School Tennis Court Renovations Project

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
Fox Chapel HS Tennis Court Renovations	Contract For: Construction Date: 11-11-2025	Change Order Number: 001 Date: 4/30/2026
OWNER: *(Name and address)*	**ARCHITECT:** *(Name and address)*	**CONTRACTOR:** *(Name and address)*
Fox Chapel Area School District 611 Field Club Road Pittsburgh, PA 15238	McKinley Architecture + Engineering 1324 Chapline Street, Suite 400 Wheeling, WV 26003	VS&H Construction Co. LLC 345 Eicher Road Pittsburgh, PA 15237

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
To include engineering, provision, and installation of (2) 20'x10'x8' Shade canopies.
Model: Korkat Dual Column Umbrella SKU: RU161208SG
Fabric: Traditional Fabric; Steel Gray.
Steel Frame and Column Foundations: Powder coated galvanized steel per delegated structural engineered design.
Provide shop drawings and calculations sealed by Professional Structural Engineer licensed in PA. Umbrella to include surface mount and glide shade fabric attachment assist.

The original Contract Sum was	$	567,324.14
The net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	567,324.14
The Contract Sum will be increased by this Change Order in the amount of	$	39,300.00
The new Contract Sum including this Change Order will be	$	606,624.14

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be Unchanged

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*	CONTRACTOR *(Signature)*	OWNER *(Signature)*
Ben Simpson Digitally signed by Ben Simpson Reason: I am approving this document Date: 2026.05.11 10:45:21-04'00'	Parker L. Maynard	
BY: Ben Simpson, Project Manager	Parker Maynard, Project Manager, VS&H Construction	
(Printed name, title, and license number if required)	*(Printed name and title)*	*(Printed name and title)*
Date	May 11, 2026 *Date*	*Date*

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Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Thomas & Williamson Program Management – Proposal
Program Management and Construction Management Services
Fox Chapel Area High School Mechanical Renovations Project

Thomas & Williamson
Program Management

Fox Chapel Area High School Mechanical Renovations Project

Fox Chapel Area School District

May 28, 2026

Thomas & Williamson

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Proposal for Program Management Services
Fox Chapel Area High School Mechanical Renovations Project
Fox Chapel Area School District

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Thomas & Williamson

History of the Firm

History of the Firm.

Jon Thomas and David Williamson first met in 1991, while both were employed at the Pittsburgh headquarters of a national engineering and project/construction management firm. Over the next six years, they would collaborate on numerous K12 projects and building programs.



In 1998, following the acquisition of the firm where they were employed, Mr. Thomas and Mr. Williamson set out on their own and formed Thomas & Williamson. Built upon the partners' expertise in the field of project management, T&W gained immediate recognition for its specialization in providing integrated planning and management services for K12 clients in Western PA.

Twenty-eight years later, the firm has gained popularity - not only as K12 specialists – but among a small group of firms specialized in K12 projects in the area, T&W stands out with its unsurpassed depth of services. The firm is increasingly sought out to both manage and consult on projects with quick turnaround requirements, intense budget sensitivity and trail-blazing quality and educational programming standards.



Jon M. Thomas
Principal



Mr. Thomas is in-charge of the firm's program management group, which provides integrated facility planning, design monitoring and management and project/construction management services. His practice is focused on K-12 educational facilities, where he has served on projects with a total value exceed $2 billion.

In addition to providing executive level project management on the firm's large construction management contracts, Mr. Thomas participates in all programming and planning assignments, design reviews and work plan/schedule development. He also developed and continues to improve the firm's project controls systems. Those systems include program development systems, cost modeling and tracking systems, modeled CPM schedules, labor tracking systems and project administration systems.

Mr. Thomas is regularly engaged as an expert in building construction-related matters and has testified as an expert in numerous arbitration hearings as well as in court cases. The topics of his expert witness assignments have included a variety of construction management-related issues.

He earned a bachelor's degree in Civil Engineering Technology and was awarded the Alpha Sigma Lambda Medal from Point Park University in Pittsburgh. He began his progressive 38-year career – working first as a drafter and later, as a designer, project engineer, project manager and project executive. Prior to co-founding the firm, he was employed by several notable Pittsburgh firms including D&L, Inc., Larsen & Ludwig Architects and Engineers and Dowler-Yecko Architects.

David M. Williamson, PE

Principal - Emeritus



Co-Founder and Vice President of Thomas & Williamson, Mr. Williamson has over 40 years of experience as a project manager for school, university, institutional and governmental projects and focuses his practice on providing technical assistance to financial institutions, insurance companies and government agencies in overseeing construction projects.

Prior to the start of construction, Mr. Williamson reviews the project documentation, audits the funding sources, critiques the cost estimate and project budget, investigates the anticipated cash flow, establishes requirements for construction financing, and reviews the permitting and compliance requirements. He also determines that proper controls have been established by the designers and contractors to ensure adherence to the preceding issues. After the start of construction, Mr. Williamson monitors the project to determine variations from the project budget and schedule and to ensure all compliance issues are addressed.

Mr. Williamson has also analyzed numerous multi-million-dollar construction claims on over 30 projects with a constructed value of over $500 million. This work includes the development and analysis of as-planned, as-built, would-have-been, and contemporaneous scheduling techniques to determine delays and acceleration. Another key part of his work is determining labor productivity, financial entitlement issues and changed conditions.

As part of the technical construction claims services, Mr. Williamson has provided document reviews, discovery assistance, deposition outlines, negotiation assistance and expert witness testimony.

Mr. Williamson has earned a bachelor's degree and a master's degree in Civil Engineering from Carnegie-Mellon University as well as a Master of Business Administration from the University of Pittsburgh. He is a Professional Engineer.

Work Plan

Fox Chapel Area High School Mechanical Renovations Project

Thomas & Williamson, LLC (T&W) will provide Program Management and Construction Management services necessary to support the planning, design, procurement, construction and closeout of the Fox Chapel Area High School Mechanical Renovations Project. Services will be structured to support the district throughout all phases of the project while maintaining schedule, budget, operational continuity, and overall project coordination.

The work plan is intended to align with the proposed project scope identified within the revised Preliminary Estimate of Probable Cost and the Cyclone Energy Group recommendations. The project primarily consists of upgrades to the building's HVAC, lighting, controls, and supporting infrastructure systems.

The scope of the services will be provided in accordance with AIA Document C132 – Standard Form of Agreement Between Owner and Construction Manager. This is the form of agreement T&W has historically used with the District on prior projects.

The basic elements of the program, budget and schedule for the work of our proposed agreement are outlined as follows:

Scope of Work.

The District has identified the need for comprehensive upgrades to the mechanical, electrical, and plumbing systems at Fox Chapel Area High School, based on the Cyclone Energy Group report dated August 7, 2025. Much of the existing infrastructure is aging, with significant portions operating on original systems that have exceeded their serviceable life and limit energy efficiency and performance. The proposed work allows the District to address energy conservation, code compliance, and long-term life cycle improvements.

The proposed scope is focused on modernizing critical building systems to improve energy performance, enhance occupant comfort, and ensure compliance with current codes, while extending the long-term reliability of the facility.

Work Plan

- Lighting & Controls Upgrades: Conversion to high-efficiency LED lighting with advanced control systems to reduce energy consumption and improve functionality.
- HVAC System Improvements: Replacement of select rooftop units (RTU-1, 2, 19, and 20), installation of a new high-efficiency hot water boiler plant, and replacement of the domestic hot water system with an on-demand solution.
- Building Automation System: Full replacement of the existing control system, including conversion from pneumatic to digital controls, enabling centralized monitoring and improved system performance.
- Retro-Commissioning: System testing and optimization to ensure all upgraded systems operate efficiently and as intended.

The project includes necessary enabling work such as selective ceiling removal and replacement, structural modifications to support new equipment, and upgrades required for code and life safety compliance.

The District may include the following alternates:

- Replacement of the existing commons elevator.
- Replacement of existing generators with a new natural gas unit.
- HVAC reconfiguration within classroom spaces.
- Horizontal unit ventilators in lieu of vertical unit ventilators (deduct).

Budget.

Based on the construction cost estimate currently available provided by the H.F Lenz Company (dated March 25, 2026), the estimated total construction cost for the proposed work is $12.6 million.

**Estimate includes a 10% contingency for design finalization.*

Work Plan

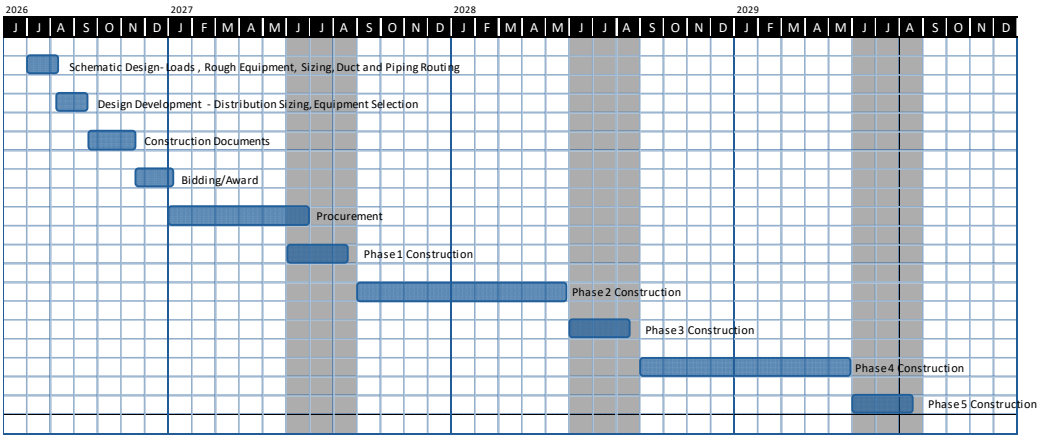
Schedule.

Summer-Focused Construction Approach

Overview

This summer-focused construction approach prioritizes performing the majority of construction activities during summer recess periods to minimize disruption to occupied school operations. This approach extends the overall project duration but significantly reduces the amount of work occurring while the facility is actively occupied.

This schedule minimizes disruption to school operations by concentrating construction within summer recess periods, though it extends the overall project duration by approximately one additional year.



Procurement and Preconstruction

Following contract award, the project includes an early procurement and fabrication period to secure long-lead mechanical, electrical, controls, and specialty equipment necessary to support the phased implementation strategy.

Phase 1 | Summer 2027 Construction

The initial summer construction effort focuses on major mechanical infrastructure upgrades and the first phase of classroom modernization.

Work Plan

Primary work includes:

- Boiler plant replacement
- Domestic hot water plant replacement
- Replacement of Rooftop Units RTU-1, RTU-2, RTU-19, and RTU-20
- Initial classroom unit ventilator replacements
- Initial classroom lighting fixture and lighting control upgrades

Work would be phased to maximize summer productivity while allowing adequate time for start-up and building turnover.

Phase 2 | HVAC Controls Upgrades and Lighting Fixture Replacement

HVAC controls upgrades and lighting fixture replacement throughout the entirety of the building will primarily occur during second shift hours and scheduled school breaks in an effort to minimize impacts to daily school operations and student activities during the school year. Work will be phased and coordinated with the district to allow the contractor to efficiently progress the work while maintaining building functionality and occupant safety.

Phase 3 | Summer 2028 Construction

The second summer phase continues major building systems replacement and additional classroom modernization.

Primary work includes:

- Elevator replacement
- Emergency generator replacement
- Additional classroom unit ventilator replacements
- Additional lighting fixture and controls upgrades
- Associated testing and systems integration work

Phase 4 | HVAC Controls Upgrades and Lighting Fixture Replacement

HVAC controls upgrades and lighting fixture replacement throughout the entirety of the building will primarily occur during second shift hours and scheduled school breaks in an effort to minimize impacts to daily school operations and student activities during the school year. Work will be phased and coordinated with the district to allow the contractor

to efficiently progress the work while maintaining building functionality and occupant safety.

Phase 5 | Summer 2029 Construction

The final summer construction phase completes the remaining classroom modernization scope and final commissioning activities.

Primary work includes:

- Remaining classroom unit ventilator replacements
- Remaining lighting fixture and controls upgrades
- Final retro-commissioning
- HVAC controls optimization
- Testing, balancing verification, and owner training

Substantial completion is targeted prior to the start of the 2029–2030 academic year.

Delivery Method.

The project delivery method will be design-bid-build in accordance with the statutory public bidding requirements. The design will be led by the MEP Engineer, who may also retain an architect as a sub-consultant for minor aspects of the work.

The contracting method will be multiple-prime, although alternative bidding provisions will also be included to allow combination of the prime packages. These alternates may be utilized in the event that bidders are unavailable to bid the smaller, general and plumbing prime contracts.

Work Plan

Document	*issued*

Design

Construction Drawings Set	*end of CD Phase*
Construction Technical Specifications	*end of CD Phase*

Cost Modeling and Estimating

Project Budget Worksheet	*end of CD Phase*
Construction Documents Estimate	*end of CD Phase*
Final Estimate Update	*prior to bidding phase*

Project Scheduling

Project Schedule	*beginning of each design phase*
One-Month Look-Ahead	*monthly*
Project Summary Report	*monthly*
Task Request Reports	*as needed*

Construction Scheduling

Phasing Plans (TBD if required)	*end of CD Phase*
Phasing Narrative (TBD if required)	*end of CD Phase*
Site Plan	*end of CD Phase*
Preliminary CPM Construction Schedule	*end of CD Phase*
Project CPM Construction Schedule	*30 days after Contractor NTP*
Project CPM Construction Schedule Update	*weekly during construction*
Should Have Started Activities Report	*weekly during construction*
Activity Completion Status Report	*weekly during construction*

dQ/dC - Project Quality Control

Value Engineering Tracking Report	*end of CD Phase*
Value Engineering Master Report	*end of CD Phase*
VE Alternate Detail Report	*as needed*
Constructability Review Tracking Report	*end of CD Phase*
Constructability Review Summary Report	*end of CD Phase*

Work Plan

Document	*issued*

Bidding Documents and Specifications

Advertisement	*end of CD Phase*
Instructions to Bidders	*end of CD Phase*
Bid Forms	*end of CD Phase*
Division 0 - Bidding Documents	*end of CD Phase*
General Conditions	*end of CD Phase*
Supplementary General Conditions	*end of CD Phase*
Summary of the Work - Multi-prime Bid Packaging	*beginning of CD Phase*
Division 1 - General Requirements	*beginning of CD Phase*

Bidding Assistant Module

RFI Forms	*as needed*
RFI Tracking Report	*daily during bidding phase*
Bid-Tabulation Report	*bid day*
Bid Award Presentation	*following bid day*
Notice of Intent to Award	*following vote to award*
Construction Contracts	*following vote to award*
Post-Bid Contract Documents Status Log	*during post-bid period*
Notice to Proceed	*following post-bid period*

Project Directory Module

Project Directory	*monthly*

Field Journal Module

Daily Field Journal Report	*daily during construction*
Weekly Capsule Report	*weekly during construction*
Manpower 90 Day Summary	*monthly during construction*
Manpower Project Summary	*weekly during construction*
Monthly Progress Report	*weekly during construction*

Meeting Minutes Module

Pre-Construction Meeting Minutes	*as required based on project schedule*
Meeting Minutes	*weekly during construction*

Work Plan

Document	*issued*

Project Cost Accountant Module

Budget Report	*monthly during construction*
Project Budget Draw-Down Projection Report	*30 days after Contractor NTP*
Proposed Change Order Master Report	*weekly during construction*
Proposed Change Order Status Report	*weekly during construction*
Proposed Change Order Status Summary	*weekly during construction*
Proposed Change Order Report For Select Prime	*weekly during construction*
Payment Application Log Report	*monthly during construction*
Payment Application Summary Report	*monthly during construction*
Change Orders by Cause Summary	*monthly during construction*
Budget Reconciliation Statement	*30 days after Substantial Completion*
Close-Out Documents Status Report	*weekly following Substantial Completion*

Request for Information Module

RFI Form	*as needed*
Request for Information Tracking Report	*weekly during construction*

Field Quality Control Module

Deficient Work Notice	*as needed*
Deficient Work Tracking Report	*weekly during construction*

Submittals Module

Submittal Status Report	*as needed*
Submittal Master Report	*weekly during construction*

Request for Proposals

Professional Land Surveyor	*following executed T&W agreement*
Geotechnical Engineer (Pavement Borings)	*following executed T&W agreement*
Construction Testing	*mid CD Phase*

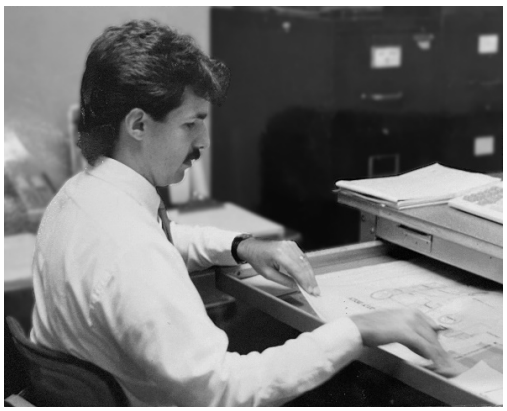
Note: All reports from modules are available at all times during construction on-line

Management Tools

Our dedicated focus of repeatedly providing program and construction management services to public school districts involved in capital projects demands that we develop and regularly improve specialized management tools to perform our work.

In the late 1980's – early 1990's, around the time that Mr. Thomas and Mr. Williamson first began collaborating on public school projects, the personal computer was just beginning to be widely accepted in the design and construction industries. Computer-aided-drafting (CAD) had replaced the drafting pencil and word processing had replaced the typewriter, but still, little else in the way of technology was adopted by project managers, estimators, schedulers and the other professionals who supported the project management effort.

The project management software that was available at that time was cumbersome, bug-infested and instead of supporting conventional project management techniques, the software forced its users to change their workflow to match the limitations of the software. Eventually, the software would get better. However, it is still the case today that if you want your management software to mirror your workflow – you'll have to develop at least some of it yourself.



That is precisely what we started doing in 1992. And ever since that time, with the help of developers, we have built our own management systems. Starting with the standard contractual terms set forth in the AIA forms of agreement for architects, construction managers and contractors, we developed management systems which correspond with the embedded logic of the contractual terms of those documents as programming instructions (code) for processing transactions related to our projects.

Our Project Manager's Office system is our most basic management tool - from which all other management systems and tools have grown.

Management Tools

Regardless of the form of agreement used for the Owner | Professional agreement, the agreement always includes - as the initial step of the design or management process – the professional's review of the program, budget and schedule that is "provided by the Owner". All too often, those parameters have not been defined prior to the execution of those agreements. Somehow, there is an assumption that define is optional or that it can occur later.



Define is the single most important step.

We follow the basic total quality management process model of define, measure, analyze, improve and control. We find the reiteration and refinement features of the 3-phase design process used on building projects to offer a great opportunity to implement this model and refine the design by optimizing:

- the design's support of the program;
- the budget with respect to the design;
- the constructability of the design.

And after the projects are completed, there are still ample opportunities to revisit this process and make meaningful improvements from project to project. It all starts, however, with having a complete definition of the program, budget and schedule. The following are the management tools that we use to measure and quantify all dimensions of the program, analyze the interrelationships among the quantifiable dimensions, implement improvements and monitor and maintain the efficacy of the solutions.

- Cost Modeling
- Cost Control
- Cost Estimating
- Value Engineering
- Constructability Reviews
- Scheduling
- Bid Packaging

Thomas & Williamson

Project Manager's Office

Connect with Project Manager's Office™.
Communication and coordination are keys to any successful project being completed as designed. With Thomas & Williamson you can connect instantly online to the **Project Manager's Office™** and experience the management of your project in real time.

By collecting, integrating and managing project information through our management systems, you can be comfortable in knowing that your project is under control. At any point our clients can get vital project statistics and reports for their budget, schedule, production, quality control and all project communication in one place. With the Project Manager's Office available at our fingertips, and yours, it enables communication through the entire project and serves to aid in your project being completed on-time and on-budget.

Daily Field Journal
Manpower, equipment and progress tracking

Project Directory
Get connected with everyone and get familiar with the established communications hierarchy



Meeting Manager
Improve accountability and communications among all entities involved in your project

Quality Manager
Experience and participate in the quality control process from start-up to close-out



RFI Log
Streamlines requests-for-information exchanges between the designers and contractors

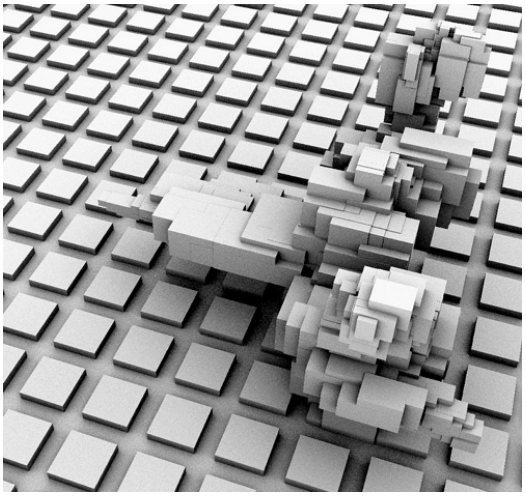
Project CFO
Contractor invoices, change notices, change orders, budget worksheets and project cost analytics integrated and one click away



Security Desktop
Tracks security clearances for all tradesmen involved in the project

Procurement Manager
Expediting – from submittals to procurement

Cost Modeling



Like all clients involved in setting a budget, you find yourself with only the basic building blocks of a project scope, but you are in need of accurate forecasts of the cost of your project. You need to know the details which build up to the total construction cost, in order that you can choose the design option that will best meet your needs.

In such situations, it is common that clients will seek assistance from contractors - who employ cost estimators to prepare bids for construction projects that they seek. But the estimators must also be given the details of the scope. Someone must develop these details from the most basic of conceptual design information.

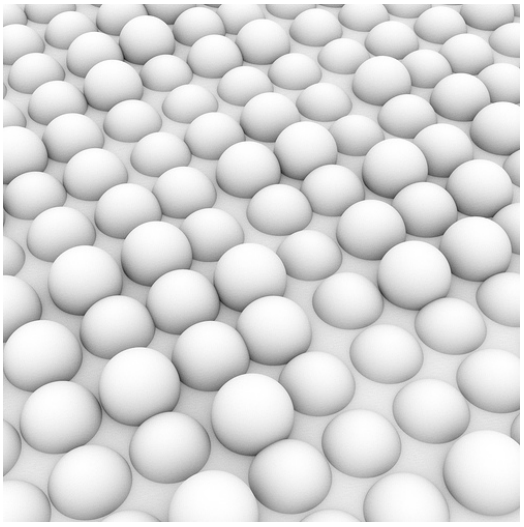
That someone is T&W.

We are pioneers in the development of conceptual cost and building modeling systems for building construction projects. We develop and use highly-sophisticated modeling techniques to generate conceptual design solutions. These solutions provide our clients and A/E partners with cost forecasts in the finest detail available for their use in making important project scope decisions.

Cost Modeling

What is Modeling?

Modeling is a statistical process – which relies upon algorithms to generate likely outcomes given the parameters which influence those outcomes. In the case of the design and cost of a building, the algorithms are design formulas – based on accepted engineering practices and standards set forth by the building codes. The algorithms are modified by other variables, such as repetition, scale and complexity which are intrinsic factors to any building design.



Our engineers and designers have developed engineering design formulas to address everything from the required size and weight of structural members - given the building configuration - to the required length and diameter of wire in branch electrical circuits - given the number of outlets per wall in your classrooms.

We work from the inside out – compiling the spatial quality attributes and spatial quantity formulas as a mathematical mirror of your program requirements for each type of space to be included in the project. Then we take the building configurations and material compositions provided by the architect and we build virtual building shell models in our system to generate building material quantities which serve as the basic input for the development of cost estimates.

Thomas & Williamson

Cost Modeling

MEP System Design Synthesizing.

It used to be that designers would work for months, developing the designs for the main mechanical and electrical systems for their building projects. They would make their best guess at the cost of the systems, usually relying only on recent square foot construction costs for similar systems. It was inevitable that as they got further into the design process, they would find that significant and costly departures from the original concepts were necessary. The design was completed, the bids were received and then everyone struggled to determine why the mechanical-electrical-plumbing (MEP) was so far over budget.

The lesson that should have been learned is that you cannot accurately forecast the cost of the MEP using only historic square foot costs.

We learned that lesson and responded by deriving the costs of MEP system components as a function of the lowest level physical properties associated with the system operational loads. For instance - instead of estimating the cost of an air handling unit – we calculate the size of the unit in terms of its air flow and heating and cooling capacities and then estimate the cost in terms of the dollars per CFM and dollars per Btu.

The capacities of such components drive the sizes of the piping, ductwork, cabling and main equipment that support the units and comprise the main MEP infra-structure. This information empowers the designers with real-time cost feedback and enables program/cost hybridization to occur – resulting in the highest degree of first-cost/ life-cycle cost optimization.



Structure Design Synthesizing.

The building structure and envelope typically account for between 35 and 50 percent of the construction cost. It is a large component of the building cost and requires precision in the determination of structural member sizes - prior to the rather routine task of assigning unit costs.

Our structural engineers have formulated macros, which utilize such rudimentary factors as wind load, soil bearing capacity, bay width and depth, floor-to-floor height and the number of stories to generate conceptual member sizes, footing width and composition, caisson diameter and other

Cost Modeling

structural component profiles that are used as input for the cost estimates. All profiles are updated with actual final design and bid cost information for continued refinement of the application's design forecasts. In addition, like all other modules of the system, we have linked bias filters for scale, complexity, repetitiveness and design integration for the purpose of forecasting the likelihood scope increase on individual line items of the structural systems.

This information is linked to a data form which allows the designer to run alternative scenarios for primary and secondary structure types, roof materials, exterior skins, window sizes and spacing and the application of special architectural features.

Like all other modules of our cost modeling system, the controlling conceptual design parameters are completely dynamic and yield real-time cost feedback by toggling any of the quality and quantity parameters.

Cost Data

We maintain a continuously updated bank of construction cost data for public school construction projects completed in the northeastern US. In addition, we maintain close relationships with the manufacturers and suppliers of materials and equipment that is commonly used in K-12 construction.

Our cost data includes all material unit prices, equipment costs and labor costs. Our labor unit costs are computed by tracking and averaging the historic production rates of all trades on our previous K-12 projects and in accordance with the prevailing wage rates in the project area.

Management Tools

All cost data is dynamically linked to our conceptual design models and can be presented in a variety of standard and custom reports, including cost accounting templates for PDE's PlanCon Part D – Project Accounting based on Estimates with separate tabulations for new construction, renovation, prime contracts, site costs, abatement and roof replacement.



Cost Control

Controlling costs on a project is imperative if the project is going to be successful. It is important that systems are in place at the inception of the project to forecast, monitor and reconcile all of the costs that are encountered in a construction project.

We provide specialized cost control services that provide the support necessary for our client to maintain confidence that the funds for their projects are being used wisely and appropriately.

Before the start of Schematic Design, we develop the project budget. The budget spreadsheet is a simple but thorough matrix of 'hard' and 'soft' costs. The hard costs include all of the construction costs that are included in our Model Cost Estimate. The hard costs are divided into categories of new/addition and renovation costs. Those categories of cost are further separated into the prime contract amounts, i.e. General, HVAC, Plumbing and Electrical.

The soft costs also must be divided into the categories for new/addition and renovation. Line item costs are provided for architect fees, construction manager fees, movable fixtures and equipment, financing costs, test borings, land surveying, asbestos testing, blueprinting, advertising, permit and fees and contingency.

We routinely find it necessary to broaden the scope of basic PlanCon requirements for the soft cost accounting. Often there are special tests such as wetland delineation, traffic studies and archeological surveys that are required. We use the basic outline presented in PlanCon and exdpand the forms to result in a comprehensive project accounting ledger, usable throughout the duration of the project.

Cashflow Forecasting.

The purpose of cashflow forecasting is to determine how the District will make payments to the contractors and other entities, at what times and in what quantities. Once the forecast is developed, the owner may obtain interest projections from its financial advisor. The strategy, through this exercise, is to determine when the payments will be made to the architect, program manager, contractors, equipment suppliers, etc., in order that the bankers may properly structure the investments and the District's debt.

We have compiled cashflow statistics from our onsite records of previous projects. These statistics represent as-built cashflow dynamics we have experienced on our past projects. We update the statistics in terms of cost per percent complete so that we may characterize the average cashflow on any project. Since project duration and total construction cost are the two distinguishing characteristics and variables which determine the cashflow, conversion of the cashflow from cost per month to cost per percent complete of project duration yields a curve which is

Cost Control

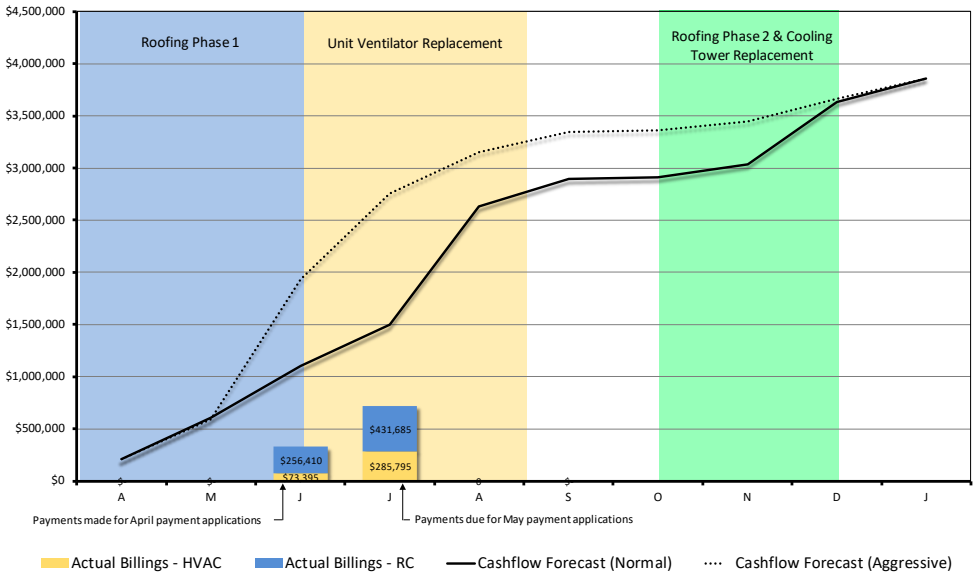
universal and applicable to all construction projects. We use our standard curves to make the initial forecast.

As the definition of the project becomes more refined, we refine the cashflow forecast and increase its accuracy. To refine the projection, two primary tools are required: the Model Cost Estimate and the CPM Schedule. We break down both the estimate and the schedule into summary levels. Since we are using CSI format, a breakdown by CSI division is easily executed. The CSI breakdown is very convenient in that construction generally occurs in the same order as the CSI divisions. The refinement in the forecast is performed through the following operations:

- The estimate and the schedule are sorted by CSI division.
- If the project involves new and renovation work, a sort is provided for each.
- The costs from the estimate are applied to the summary level activities in the CPM schedule.
- The cashflow curve is plotted. The monthly percentage of completion achieved per month is shown on the curve.

  We delay the cashflow by one month and include the retention limits, as well. Retention is ten percent until the work is fifty percent complete. Retention over the final half of the project is five percent and is paid two months after final completion.

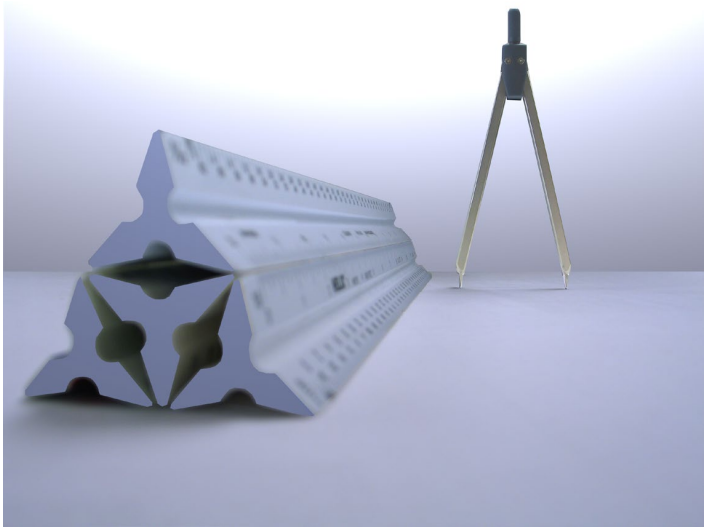
  The projection is updated monthly during the pre-construction phase or whenever major modifications to either the schedule or budget occur.



Cost Estimating

Parametric Cost Estimating.

We offer a full range of cost estimating services for building and building-related projects, including traditional detailed take-off (parametric) estimating. This type of estimating is utilized to a limited extent on Design Development level estimates and used exclusively on Construction Documents level estimates.



Take-off's are performed using various measurement techniques, ranging from printed plan-scaling and CAD scaling to quantity assignment and extraction using BIM. In assignments where T&W has been engaged to perform cost modeling services, parametric estimating is coupled with our models and used to detail unique, non-algorithmic aspects of the project.

Our project engineering staff is trained and proficient in all divisions of construction estimating including:

-indirect construction (soft) cost
-bulk cut/fill and trenching calculations
-concrete
-wall structures, cladding and surfaces
-steel framing
-wood frame construction
-thermal and moisture
-doors and windows
-finishes and trim
-equipment, specialties and equipment
-equipment, specialties and equipment
-special construction
-plumbing
-fire protection
-HVAC
-controls
-power and lighting
-electrical and communications systems
-data systems

Cost Estimating

				Material		Labor		Mark-up		
CSI Code	Description	Units	Qty	Unit Cost	Total	Unit Rate	Total	%	Total	Total

Report Options.

Our standard estimating template provides reports including the data fields shown above for each line item.

Analytics.

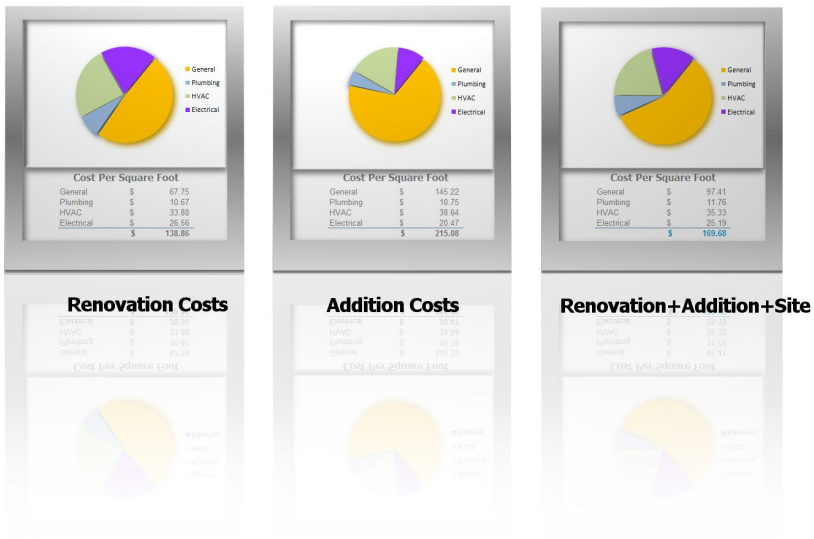
Summary reports are available with custom data sorts and analytics, displaying cost information by key parameters for easy reference, cost segregation and cost optimization studies.

Cost Data Sets.

All material cost data is updated annually using published data from RS Means. Select volatile cost information is compiled per estimate based on published cost reports from ENR, local quotes and recent compiled bid data.

Labor rates are computed using base labor rates published for the project and modified to include historically measured rate multipliers.





Value Engineering

Value Engineering is the branch of engineering which involves the analysis of at least two design alternatives, in order that the most economical design alternative may be determined. In the context of a construction project, VE is used for several things that benefit the owner of the project. All of the benefits hinge upon improving value while lowering the cost of the project.

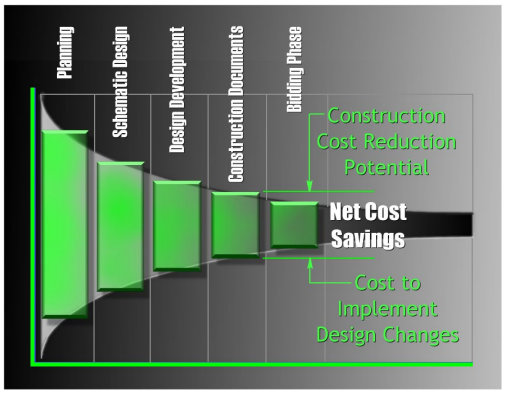
Defining Quality in Terms of Cost.

We take a very proactive approach with VE, which in many cases starts before the design commences. Our preferred approach to VE is to establish a Value Management plan during the planning phase. Our clients enjoy the most success on their projects when the cost and quality goals are clearly established in the programming data included in the feasibility study

$$\frac{dQ}{dC} = 0$$

In the beginning of the design phase, when the design is almost exclusively conceptual, it is possible to make great improvements in the value of the project by determining which plans or concepts will result in the highest value. At the same time, the cost associated with implementing the alternatives is at the lowest that it will be over the entire duration of the project.

One of the most common VE analyses that are conducted on a project, is the comparison between the cost to build a new building compared to the cost to renovate an existing building. Consider how disappointing it would be if it were determined in the Bidding Phase that it was less expensive to renovate than it was to build new. Failure to explore such an alternative would subject the owner to additional design fees, escalation and a very long delay. Our proactive approach helps to avoid such pitfalls.



Total Quality Management Using VE.

Most practitioners of TQM live by the mantra of "continuous controlled improvement". For those who produce products or offer services, continuous improvement within an ongoing process seems like a relatively attainable goal.

But opportunities for TQM within the context of a project can present themselves if the project is viewed as a series of events. We find that by taking advantage of the design phases as discussed in the Scheduling section, we can achieve positive results in the implementation of a value engineering-based TQM program.

* The Optimization Equation: whereby quality (Q) is optimized when the change in quality (dQ) as a function of the change in cost (dC) approaches or is equal to 0.

Constructability Review

Why Constructability Reviews?

We conduct constructability reviews at the end of each phase of design. Our reviews enhance the quality of the design by:

-Reaffirming the project feasibility
-Verifying completeness
-Ensuring document coordination
-Ensuring document legibility
-Removing interdisciplinary conflicts
-Identifying drafting errors

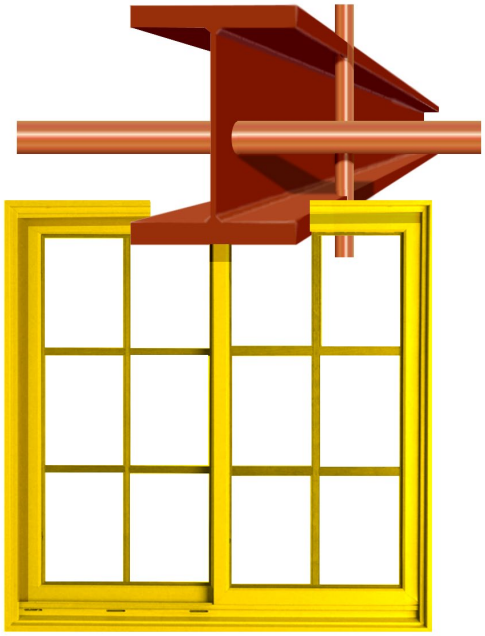
Schematic Design Review.

Our review following the Schematic Design phase targets discrepancies between the program and the scope of work that is provided by the schematics. We also seek to confirm that the most-basic parameters of the design are reasonably achievable within the contexts of the budget, the schedule requirements, site conditions, existing facility conditions and other inexorable factors such as the building codes and governmental approvals.

And even though the detail level of the design documents is minimal during this phase of design, we make sure that the conceptualized building components can fit together.

Design Development Review.

During the Design Development phase, the design professionals seek to define the requirements for every element to be included in the project. They also set forth to confirm, through this further



development, that the layouts established in the Schematic Design are achievable, in light of the enhanced definition of those project elements. It is always the case that something isn't going to fit or something is found to be heavier than imagined. As a result, the design process, at this phase of design, becomes very much a trouble-shooting exercise.

T&W assists the design professionals by providing an analysis of the compatibility of the various project elements, including the structure, walls and floors, piping, ductwork, equipment, fixtures and finishes. We identify the potential for conflicts and incompatibilities before the final drawings go into production.

Thomas & Williamson

Constructability Review

Construction Document Reviews.

We provide continuous feedback to the design professional during the production of the construction documents. As the design professionals are assembling their documents, we are formulating a detailed schedule, outlining the anticipated construction processes and sequences for each assembly comprising the building.

Developing a schedule for construction is much like building the project in your head. It's like a trial run of the construction process – with significantly less labor and materials. And taking that step gives us the ability to identify details that might fall short - when the order in which the elements must be assembled is considered. So, in addition to conducting a thorough review of each drawing and specification, we carefully analyze the constructability of the project to ensure that schedule-derailing impediments that are latent within the design documents are removed.

The Reports.

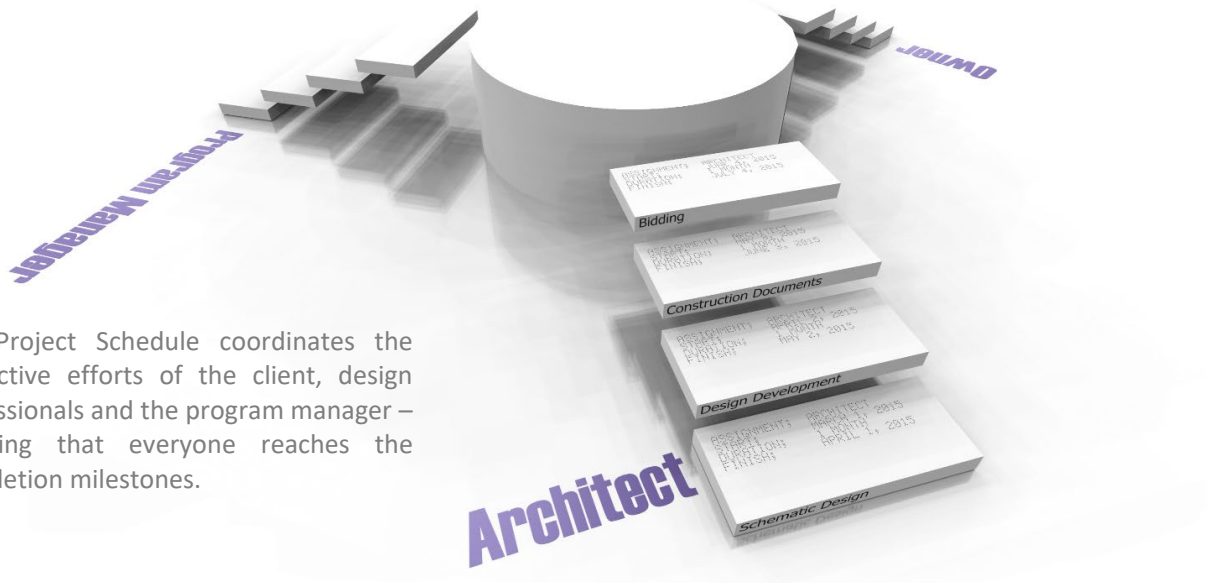
We have developed a database and reporting system to support our efforts in conducting the reviews as well as to foster collaboration with our partners on the design team. The reports log basic document information and track the resolution of each constructability comment. Our standard reports include the following:

-Drawing number, title and issue date.
-Specification number, title and content
-Document completion status
-Numbered commentary by document
-Comment tracking forms
-Master report (by discipline and document)

Scheduling

The Project Schedule.

The Project Schedule is the document that sets forth the timing and logistics of the Work Plan for all phases of the project, including the planning, design, procurement and construction phases. While the Project Schedule reiterates the overall duration for each of those phases, it focuses on the procedures required to execute the development of the concept and design of the project as well as the external factors controlling the execution of the project including governmental approvals, permits, funding and relocation of the owner's operations.



The Project Schedule coordinates the respective efforts of the client, design professionals and the program manager – ensuring that everyone reaches the completion milestones.

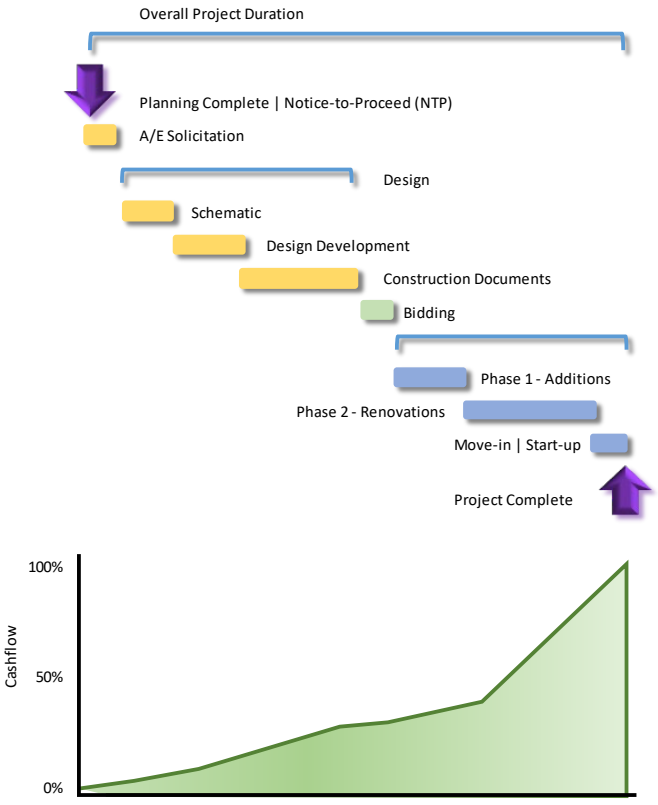
Scheduling

The Project Schedule.

In addition to defining what the project will be and what it will cost - we develop concepts describing how the project will be executed. The scheduling concepts that we develop allocate time for each significant step that must be taken from your notice-to-proceed – through the start-up of the facility. And as each of those steps serve as precedents for other steps, the logistics must be associated in order to set forth a workable plan.

By the conclusion of the planning phase of a project, we identify the immediate steps which must be taken in order to retain design professional and execute the design process. We'll also lay-out the longer-range schedule activities for procurement, bidding and construction as place-holders - so that an adequate context exists for interlacing the project with other projects, your operation schedules, phasing requirements or other external schedule milestones.

The Project Schedule is updated monthly and is issued at the start of each phase of design during the Pre-construction Phase. A project schedule is usually a two or three- page document which includes all the critical steps between the start of design and the completion of the bidding phase. At the completion of the bidding phase, the Project Schedule is replaced with the **CPM Construction Schedule**.



Summary Level View of a Project Schedule

Scheduling

The CPM Construction Schedule

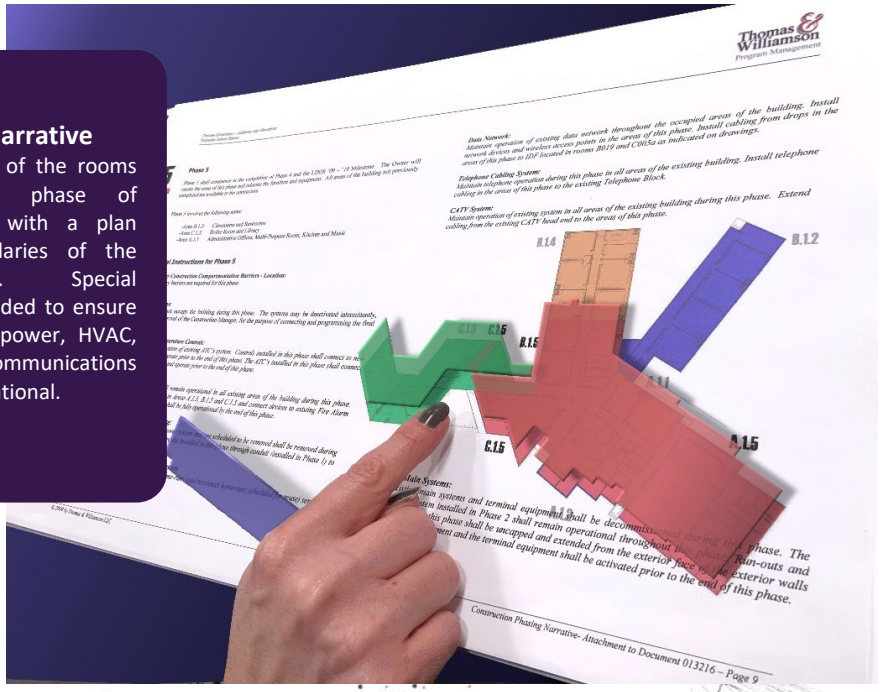
We prepare an engineered detailed schedule which sets forth the time requirements for the contractors during the construction phase. Our CPM Construction Schedule package includes the following components:

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1. Construction Support Specifications.
Includes specifications for the construction of barriers, signage, temporary doors and other special instructions required to continue operation of the school during construction.

Scheduling



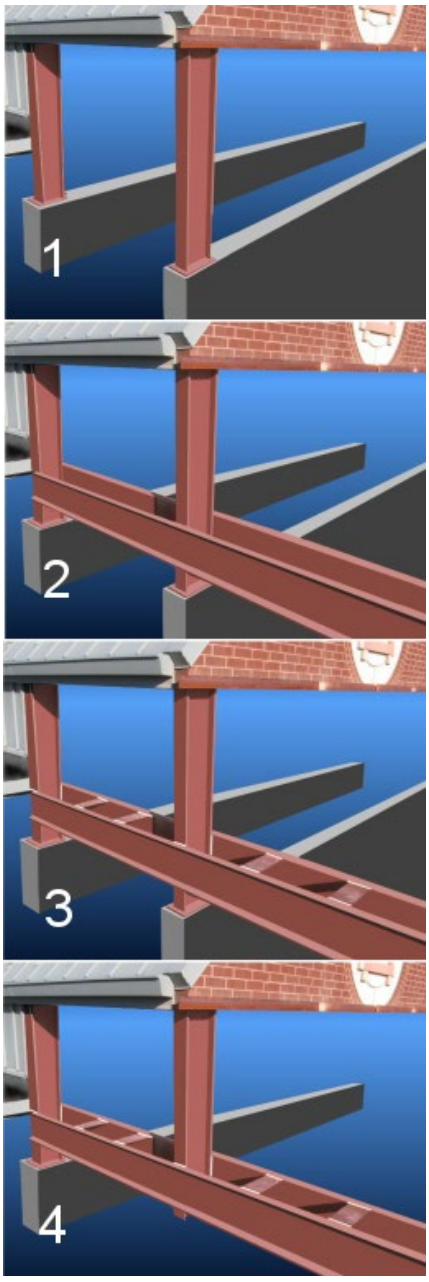
2. The Phasing Narrative

We provide a listing of the rooms involved in each phase of construction, along with a plan showing the boundaries of the construction areas. Special instructions are provided to ensure that the life-safety, power, HVAC, security and communications systems remain operational.



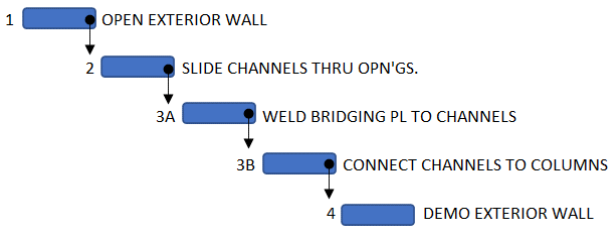
Transforming Chaos to Order

Scheduling



3. Detailed Sequences

Interlacing complex assemblies often requires that elements of the construction be scheduled for partial function. We provide detailed installation diagrams to delineate the extents of systems that will be installed and operated sequentially. These detailed schedules are often required for storm water systems, HVAC distribution and electrical distribution.



At left:

When the design team identified that it was necessary to remove an existing bearing wall which supported two upper floors of Mars Elementary School in order to accommodate the school's spacial needs, T&W combined its constructability, value engineering and CPM scheduling efforts and developed a construction sequence which avoided the demolition of the uppermost floor of Mars Elementary School.

Instead of demolishing and rebuilding portions of the building, our plan incorporated new lightweight beams. The individual components of the beams were slid through small openings in the exterior wall and connected to the support columns. After the new beams were connected, the walls which previously supported the columns were removed.

With this careful planning, we were able to streamline the contractors' work, saved significant money, reduced the duration of the project and avoided substantial risk.

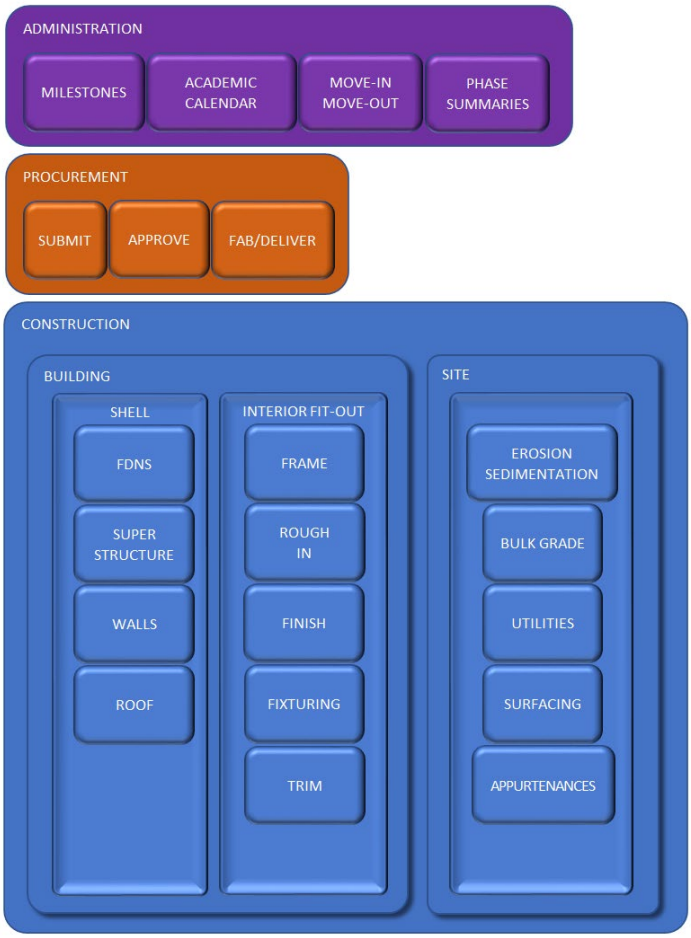
Scheduling

4. The Critical Path Method Provisional Network

The Provisional Network establishes the maximum allowable durations and the logical relationships among the hard and soft construction activities occurring between the Notice-to-Proceed and the Substantial Completion milestones.

The organizational structure (at right) sets forth the overall organization of the schedule for all areas and phases to be executed. T&W prepares a detailed CPM construction schedule following this structure for inclusion in the Bidding Documents. Our schedules are broken-down by prime contract, building area, outline level and CSI Code. All schedules are resource-loaded with the trades assigned by each prime contractor.

The prime contractors are required to submit any input which they require in order integrate their means-and-methods. T&W interlaces that input with the provision network and produces the finalized schedule used for construction. Progress against this schedule is measured and published weekly during construction.



Bid Packaging

Single or Multi-prime?

On projects where our clients have decided or are required to utilize multiple-prime contracts, we provide services to ensure that the requirements of the contracts are properly delineated and organized for optimized efficiency.

How Many Contracts?

It depends. When developing a multi-prime contract strategy, various factors must be considered: labor jurisdictions, project scale, schedule and phasing, the amount of specialized work, construction market conditions, etc. In general, however, there will be a minimum of four contracts: general, plumbing, HVAC and electrical. And on renovation projects, it is generally advantageous to include a separate asbestos abatement contract.

On larger scale projects, we regularly further divide the contracts to include separate contracts for landscaping, paving, roofing, specialized equipment packages, fire protection and telecommunications work.

The Summary of Work.

We'll extract the items of work contained in each construction specification and compile a master-list of those items. From there, we'll sort the master-list into groupings of work that are optimized to suit the capabilities of the types of contractors that are best-suited to perform the work on your project. These groupings will then be "packaged" into the individual construction contracts.

The Summary of Work section will be authored to incorporate all of the unique aspects of your project and, in addition to the basic contract contents, will address the temporary construction requirements, quality assurance, cutting and patching, use of existing facilities, field offices, utilities and various other general performance requirements to be associated with each prime contract.

Contract Conditions:

Utilizing a multi-prime contract delivery method required that some customizing of the standard forms of agreement prevalent in the industry. T&W will generate a set of supplementary general conditions in order to add specific multi-prime contract coordination language to the standard forms.

Bid Forms and Attachments.

T&W will prepare all bid forms and bid form attachments. We'll coordinate with the design professionals in order that all bid alternates are listed on the bid forms and verify that the alternates listed are adequately described in the bidding documents.

We'll develop a list of unit prices or other break-out categories for use in the event that the potential for indefinite quantity work is identified. A list of these separate prices will be prepared for each contract.

Thomas & Williamson

Construction Management

Construction:
Design is Realized

planning ▸ design ▸ construction

Thomas & Williamson provides full-time on-site representation through the entirety of construction.

After the successful completion of the Pre-Construction Phase, we can begin to move forward together in order to fully realize the goals of the District in the execution of the construction.

As an experienced Construction and Program Management firm, we act as the owner's representative and can assume many of the responsibilities and decision-making that traditionally would fall onto the owner's shoulders.

This section describes our approach to construction management and the philosophies that are incorporated through our integrated service delivery. These services are provided by our on-site staff and our home office staff starting with the award of the general contract and completing with the completion of the warranty period.

This section includes:

- Pre-Construction Meetings
- Project Meetings
- Act 34 Reports
- Safety Program Coordination
- Quality Control
- Testing Coordination
- Punch List
- Resolution of Field Problems
- Schedule Monitoring
- Project Files
- Daily Field Report
- Weekly Capsule Report
- RFI Log
- Project Cost Accounting
- Payment Processing
- Change Order Log
- Submittal Log
- Manpower Analysis
- Productivity Analysis
- Permit Assistance

Construction Management


Meeting Manager

Pre-Construction Meetings.

After contracts are awarded, we will conduct the pre-construction meeting. Representatives of all of the contractors will be required to attend, regardless of when their work is scheduled to begin. Coordination of each Prime Contractor's work will be discussed as well as the construction schedule and the sequencing of critical work. Procedures for processing field decisions, progress reporting, change orders, and applications for payment will be established.

The procedures for the submission of shop drawings, product data, and samples will also be reviewed. Additional items to be discussed include: the use of premises, work and storage areas, equipment deliveries and priorities, temporary facilities, safety procedures, first aid and security. The meeting will be conducted in close coordination with the architect and the District.

Project Meetings.

We conduct weekly progress meetings throughout the duration of construction and until the project has received Substantial Completion. Each week, we meet with the contractors, architect and owner in order to discuss the following regular agenda:

- Jobsite Safety
- Old Business
- New Business
- Work in Progress
- Work Planned for Next Week
- Impact Items
- Requests for Information
- Changes in the Work
- Schedule Status
- Current and Planned Manpower
- Material and Equipment Deliveries

At the meeting, each contractor is required to submit a written report addressing the items included on the agenda. Our Construction Manager prepares the minutes of the meeting, as well as all attachments that are required. The attachments include, but are not limited to, look-ahead schedules, manpower reports, defective work notices and RFI responses.

One of our roles as the CM is to establish good communication within the project. We must not only understand the entire scope of work to be performed by the contractors, but also have a keen sense of how that work influences other parties. Contractors must know when their ability to perform work will be affected by others. With the many factors involved, (several prime contractors, an Architect, school administrators, teachers, school maintenance personnel, students, and school events) effective and continual communication is essential. We will perform this coordination activity through daily meetings, weekly planning meetings, memoranda, letters, and by incorporating the activities of all parties, as appropriate, within the project schedule.

Our on-site facilities will be staffed with experienced construction personnel to pro-actively manage the construction phase. Our staffing plan has the flexibility to conform to the District's program requirements. Thomas & Williamson's support staff, consisting of engineers and technical managers, will be available and can

Construction Management

be used to provide the construction support services necessary.

Security Desktop 

Act 34 Reports.

Before any contractor enters a jobsite where children are present, he/she must be cleared through the Act 34, 114 and 151 clearance process. All contractors are familiarized with our strict policy with respect to Act 34. When a contractor identifies the need to employ certain tradesmen, requests for the clearances must be made. We issue identification tags to contractors who have applied for and received these clearances.

Safety Program Coordination.

OSHA takes an active role in its review and enforcement of job site safety. Contractors must establish and maintain safety programs. Thomas & Williamson's personnel are familiar with the OSHA regulations. Our construction management staff is trained in job site safety requirements and will conduct job site safety reviews to assist the contractors in the identification and elimination of any potential violations.

We include provisions in the General Conditions, which require the contractors to submit their safety programs in writing. We make sure in the Pre-Construction Conference that the contractors understand that the special safety measures are necessary when working around occupied school buildings. On an occupied site, it is our policy that the site is a school more so than a construction site.

The contractors will submit, for verification, minutes of their safety meetings, which are to be held on a weekly basis.

Quality Manager 

Quality Control.

Quality control is a continuous effort. It begins with the quality goals established in the program. The quality process continues through the architect's design and through communication and reviews of the requirements of the contract documents, codes and permits.

Thomas & Williamson's integration into the quality control process starts at the earliest phase of the program when the quality objectives are developed.

During the constructability review, we will compile all referenced codes and specifications, as well as ASTM standards that are part of the design. Later, during construction, the information will be used in the field to confirm provisions of the drawings and specifications.

Thomas & Williamson's familiarity with standards, local building codes and the permit process is brought to the construction phase of the project through our on-site personnel. Their observation of the work produced by the various contractors is the best method for ensuring that the work is of high quality and in compliance with the contract documents. They will guard the Owner against defects and deficiencies, require any special inspection or testing as appropriate, and alert the Architect regarding any work that is not in accordance with the provisions of the contract documents.

Construction Management

Testing Coordination.

Quality standards, such as certifications, tolerances, measurements, etc., normally required of the contractors, will be observed and documented by Thomas & Williamson's on-site personnel. Special quality control testing, such as concrete tests, soils compaction, bolt torquing, etc., which is normally required by the District on a construction project, will be performed by an independent testing agency. We will assist the District in contracting for these services. We will then schedule and witness these tests, review, analyze and document the results.

Punch List.

We will observe contractors' check-out of utilities, operational systems and equipment along with their start-up and testing. As an area of work nears completion, we will arrange and conduct an inspection of the work. A punch list will be developed identifying work to be completed or corrected per area. The Architect will review this list. Any input from the Architect, engineers and school representatives will be incorporated and the list will be made an attachment to the certificate of substantial completion.

The punch list will be computerized and issued to all contractors in order to identify the responsibilities for the performance of punch list items. The list will be routinely updated through completion. We will also review the contractors' training of the District's personnel on the operation and maintenance of systems and equipment.

Resolution of Field Problems.

Thomas & Williamson's on-site personnel will be responsible for resolving field problems. Our site manager will aggressively expedite solutions with the proper parties always keeping in mind the potential schedule or cost impact to the project. He will also consult with the Architect and the District regarding interpretations of the meaning and intent of the drawings and specifications.

Schedule Monitoring.

The project schedule will be updated weekly using information from the contractors throughout construction, reprinted and distributed to all parties. Any scheduling problems or delays will be detected early, discussed and resolved in a timely fashion, eliminating the chances of work stoppage or disruption. These construction schedule updates will incorporate logic and/or duration changes to reflect the most current information available. Additionally, the contractors' activities identified on the schedule will be utilized to review and reconcile the contractors' schedules of values and monthly payment applications.

At the start of the construction phase, we will develop the Project Construction Schedule. It will be based on the Preliminary CPM Construction Schedule, the Contractors' Construction Schedules, and a series of scheduling meetings with the contractors. This particular schedule will be a detailed schedule of the construction phase. It will include all construction activities, shop drawing submittals and approvals, material and equipment

purchasing, fabrication, delivery and quality assurance activities. For ease of understanding, this schedule will be broken down by phase, area and construction contract. The critical path will be clearly identified. This schedule can be presented in either logic or bar chart format. Using a CPM schedule, it is possible to issue several different sub-schedules that can be used to track specific functions. Examples are:

- Shop drawing submittal and approval schedules
- Purchasing, fabrication and delivery schedule
- Check out and acceptance schedule

Look-ahead schedules, which will include only the work required for short-term time intervals, will be issued. These are especially useful in the field, and serve as the basis for construction meetings and short term planning with the contractors. Such planning sessions help ensure that the work goes according to the schedule on a daily basis. The Project CPM Construction Schedule will be updated weekly based on information developed by our field team. The updates will include actual progress to date, new activities, refinement of current or future activities, logic (relationship) changes, etc.

Project Files.

A full set of project records including contract documents, drawings, vendor information, letters, change notices, change order log, etc. will be set up and maintained by Thomas & Williamson's field personnel. These project files will be kept current and turned over to the District at the completion of the work, along with reproducible as-built drawings. The documents that will be maintained will include record copies of all contracts, drawings, specifications and addenda, change orders, modifications made during construction, shop drawings, product data, samples, submittals, MSDS sheets, applicable handbooks, operation and maintenance manuals and instructions, and any other document which may arise out of any contract or work.

Other records kept at the project site will include: principal building layout lines, elevations of the bottoms of footings, floor levels and key site elevations as certified.

We have developed our own documentation and retrieval system that, when implemented, will ensure a complete record of all submittals and documents. All documents would be properly categorized for better filing and the retrieval of any document can be achieved quickly and efficiently.


Daily Field Journal

Daily Field Report.

All Thomas & Williamson field personnel are trained to maintain a daily log of all field activities. Forms have been developed to identify actual work performed, work force by trade and contractor, equipment usage, problems, resolutions, delays, weather conditions, etc. These forms are customized for the specific construction project. The log is completed each day that work occurs on the site. At the end of each workday, this log is transmitted to our General Manager of Construction in the home office for review.

The information that we receive from the daily field reports is used to analyze the

production by each contractor and the impact of weather conditions, as well as to establish a historical record of when certain portions of the project were constructed. It is valuable to know when the work took place so that failures can be investigated and contractor claims for additional compensation for delays or loss of productivity may be disputed. These daily logs will be turned over to the District at the completion of the construction phase.

Weekly Capsule Report.

We have done enough school projects to know that the Owner does not want to be burdened with reviewing overly complex reports in order to understand the current status of the project. We have responded by developing a concise, one-page summary of the project that we email to the District for inclusion in a weekly update. The Weekly Capsule Report includes brief descriptions of the work in progress, work planned, impact items and items requiring Board action.

RFI Log 

RFI Log.

Our Construction Manager takes a very proactive approach to coordinating the project and resolving questions as the contractors pose them. Requests for Information (RFI) may be made by the contractors by submitting an RFI form to our Construction Manager. We log each RFI into our log and record the submission date, the party having responsibility for resolution, priority and planned resolution date. We then distribute the RFI, collect the response and record the actual resolution date in the log. The log is distributed on a no less than monthly basis.

Project Cost Accounting.

As part of our control and reporting process, we will maintain complete and accurate records of all authorized work performed by any contractor not covered in his lump sum contract. As an example, all work done on a unit cost basis or additional work performed based on actual costs of labor and material will be monitored and documented to allow for fair and accurate compensation.

Payment Processing.

The contractors will submit monthly payment requisitions to Thomas & Williamson for review and approval. We will verify quantities placed, percent complete, approved change orders, amount invoiced and paid to date, and the amount of retention remaining.

When all of the submittal requirements have been met and approved, we will sign off on the contractors' payment requisitions and submit them to the architect for his review and signature. After the architect has signed off, we will submit the payment requisitions to the School District for processing. In addition, wage rate payroll forms (payroll certificates) will be collected from each of the contractors and analyzed for compliance with prevailing wage rates. These forms will also be a source of manpower levels for the development of the productivity curves.

The release of the final payment and the retention will only be given after the Project Closeout requirements have been accomplished and verified. We will then prepare a final cost report reflecting the final payments, total change orders

processed, and status of the contingency fund.

Project CFO 

Change Order Log.

A change order starts as a Potential Change Order (PCO). The PCO is entered in our database with a brief description, contractor ID, estimated cost and date of discovery. The PCO's are tracked in our log in order that they may be promptly resolved. PCO's deemed to be warranted as Change Orders are so identified and processed.

Each additional cost or potential credit to the Owner resulting from a contractor-submitted change order will be reviewed and analyzed by Thomas & Williamson. This will be done in conjunction with the architect's review. Every attempt will be made to minimize additional costs. We consider minimal change orders a major goal of our program management approach.

The District, CM, Architect or the contractors may initiate changes. A change is initiated through a letter defining the scope of the change and is written by the initiating party. We do the legwork to collect pricing from the contractor. We request and review a detailed cost breakdown from the contractor. The cost breakdown will include sizes and quantities, in addition to material and labor costs. The breakdown will also include, as separate line items, any applicable mark-up to labor and material costs for overhead and profit.

Once the scope and cost is agreeable to all parties, we prepare the change order form and circulate the form for preliminary approval. We will present the changes to the Owner and discuss the circumstances that are necessitating the change. We will collect the signature of the District's representative and process the final change order for inclusion in the contract.

Procurement Manager 

Submittal Log.

We will assist the architect in establishing and implementing procedures for expediting the processing and approval of shop drawings, product data, samples and other submittals. A submittal priority schedule will be developed based on Thomas & Williamson's review of the construction schedule, as well as analysis of lead times for fabrication, shipment or delivery.

We will establish a submittal log and will monitor the log continuously, so that the submittal review and approval of all documents are in compliance with the established priority schedule, and performed in the most expeditious manner. We will receive approved submittals from the architect, transmit them to the contractors and maintain project files of all submittals.

We will also receive and review certificates of insurance and any required bonds submitted by the contractors. The original documents will then be transmitted to the District to be maintained on file.

We will recommend necessary or desirable substitutions in the work to the School District and the architect. We will review any contractors' requests for substitutions,



submit the recommendations to the architect, and if they are accepted, prepare and sign change orders for the architect's signature, as well as the School District's authorization. All substitution requests will be documented and made part of the project files.

Manpower Analysis.

The initial construction schedules will be analyzed to establish a baseline of anticipated manpower. Manpower levels will be monitored for each of the contractors. This will allow the development of productivity curves for critical work activities. A unique method of productivity analysis, developed by Thomas & Williamson, will identify potential problem areas before they become schedule or budget problems. Manpower designated for the performance of change order work will be monitored closely to ensure productivity and timely completion.

Productivity Analysis.

As explained earlier, we collect the production data for the project each day in the daily field report. We use the data to make projections for completion dates and manpower requirements.

The analysis works like in the following way. Each day the Construction Manager identifies the critical activities as shown on the Project CPM Construction Schedule. The CM contacts our home office each day and reports on the following information:

-Critical Activity ID and Description
-Planned Start
-Planned Duration
-Shift Duration
-Workmen per Shift
-Total Units of Work
-Units Accomplished per Shift

We use this information to plot the amount of work that is being performed. We then perform a complex statistical operation in which we calculate the “learning curve” of the workmen, in order that we may determine if the workmen are improving with their productivity and when, given the trend, they will complete the work on the critical activity that is being analyzed.

We pioneered the use of instant productivity worksheets on school construction projects – largely in response to our past work on fast- paced summer projects. We have found these analyses to be a valuable way of providing instant feedback to the contractor so that adjustments in staffing can be made before it is too late.

Permit Assistance.

We will assist the District in obtaining all building or special permits necessary in order to occupy the building(s). We will also confirm the receipt of any permits required by the contractors. We are very familiar with all permitting issues and the procedures and requirements of the various agencies having jurisdiction over the project.

Portfolio

Montour High School

Montour School District
McKees Rocks, PA

Montour had been involved in the planning and design process for renovations to its 1950's era high school for almost ten years. They had worked with multiple architects and multiple construction managers during that time and finally reached the bidding process in early 2010.

Seeing the opportunity to move on a faster track with the construction, Montour sought our help. What had been originally planned as a 30 month schedule was shortened to just 16 months.

At this writing, the district is moving in to its completely renovated and expanded facility which not only brings the latest technologies to its students, but through its significant facelift and reorganization, re-establishes Montour High School as one of the finest learning facilities in the region.

Construction: May 2010 – August 2011
Project Cost: $59.5 million

Services:
Construction Management

Contact:
Mr. Jason Burik, Assistant Superintendent
225 Clever Road
McKees Rocks, PA 15136
(412) 490-6500

Architect:
Apostolou Associates



Thomas & Williamson

Portfolio

Mars Area High School

Mars Area School District
Mars, PA

T&W has providing construction management services for Mars Areas comprehensive facilities modernization program. We had completed a $12.5 million renovation and expansion project at Mars Area High School (shown at right). The eight phase, 14 month schedule was prepared in order to allow the students to continue to utilize portions of the facility throughout the entire construction process. Careful planning was utilized to construct a schedule that maneuvered the students from the existing classrooms into the renovated and newly constructed additions as they were completed. This project included the demolition of the existing entrance in order to accommodate new administrative additions, including the main entrance lobby and administrative offices.



Features of interest include a two-story classroom addition of approximately 50,000 s.f, as well as a one-story extension of the technical education area. Renovated areas encompassed new corridors, a TV studio and science classrooms.

Construction: March 2009 – June 2010
Project Cost: $12.5 million

Services:
Pre-Construction
Construction Management

Contact:
Dr. William Pettigrew
Former Superintendent
545 Route 228
Mars, PA 16046
(724) 679-1596

Architect:
Roth Marz Partnership

Portfolio

Mars Area Middle School

Mars Area School District
Mars, PA

The Mars Area School District sought T&W's assistance in renovating their middle school. Most of the renovation work had focused on the interior of the building. The building underwent a complete transformation within a seven-month construction period that consisted of 5 phases to allow for the students to remain in the building with little disruption.

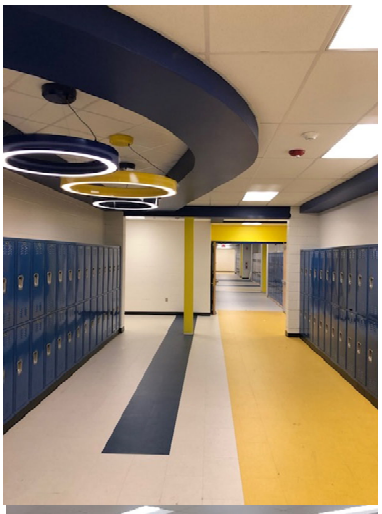
The building received upgrades to the MEP systems, ceilings, flooring, kitchen, classrooms, restrooms, building administration and more. This renovation drastically updated the building systems and interiors, allowing it to better serve its student body and to support the District's middle school curriculum for years to come.

Construction: June 2019 – December 2019
Project Cost: $13.7 million

Services:
Pre-Construction
Construction Management

Contact:
Dr. Mark Gross
Superintendent
545 Route 228
Mars, PA 16046
(724) 625-1518

Architect:
Eckles Architecture







Thomas & Williamson

Portfolio

Dorseyville Middle School

Fox Chapel Area School District
Pittsburgh, PA

The Dorseyville MS witnessed a nearly complete overhaul with upgrades to the school's classrooms, music rooms, art rooms, food lab, auditorium, library and Administration Suite.

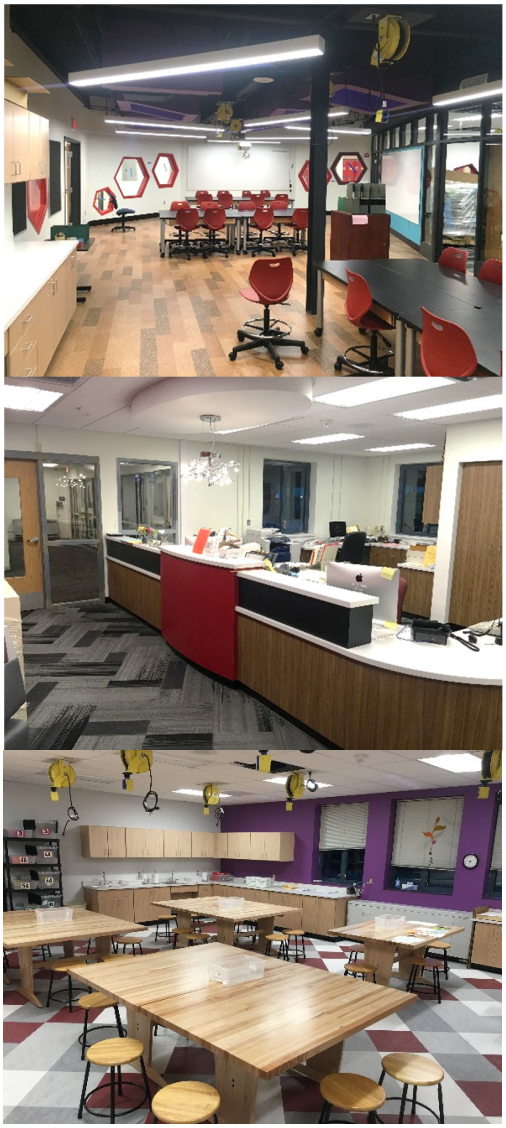
The Maker Space, a new addition to the school, was designed to provide students with a multipurpose space to create a variety of projects, and will become an integral part of the school's curriculum. A new roadway was also added to the site to improve traffic flow and safety. The new upgrades to the school visibly reflect the District's efforts to enhance the overall learning experience.

Construction: June 2016 – August 2017
Project Cost: $11.9 million

Services:
Pre-Construction
Construction Management

Contact:
Mr. Dan Breitkreutz
Director of Ancillary Services
611 Field Club Road
Pittsburgh, PA 15238
(412) 967-2474

Architect:
VEBH Architects



Montour Athletic Center

Montour School District
McKees Rocks, PA

The Montour Athletic Center is a state-of-the-art facility. The Athletic Center received a thorough renovation throughout the entire building and specifically, major renovations to the natatorium and the gymnasium, which features a 360-degree indoor arena that seats 1,500 spectators.

The facility boasts an indoor running track, fitness center, updated locker rooms, additional practice rooms for wrestling and cheerleading, golf simulator and much more. This athletic center is top-notch and will benefit the district, as well as the community, as the facility will be open to the general public.

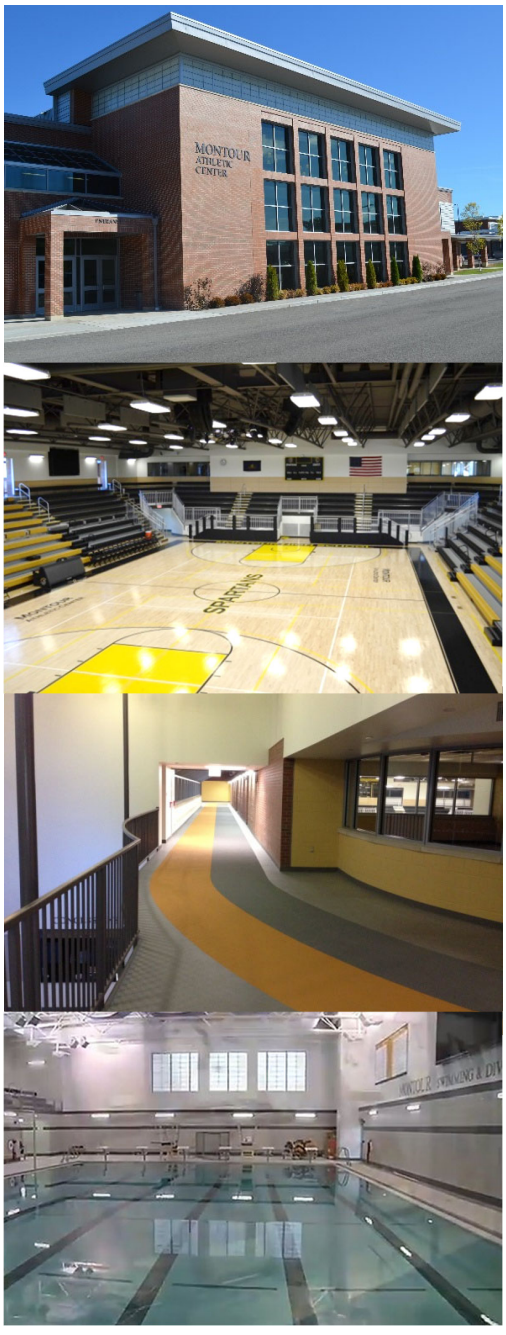
Renovations not only feature architecturally pleasing aesthetics, but include significant upgrades to the mechanical system as well. The building itself is technologically proficient with automatic lights, wireless internet, air conditioning and security cameras. The district has much to be proud of and this showcase facility has a great deal to offer students and the public alike.

Construction: February 2012 – March 2013
Project Cost: $18.5 million

Services:
Pre-Construction
Construction Management

Contact:
Mr. Jason Burik, Assistant Superintendent
225 Clever Road
McKees Rocks, PA 15136
(412) 490-6500

Architect:
Apostolou Associates



Portfolio

Kerr Elementary School

Fox Chapel Area School District
Pittsburgh, PA

Originally built in the early 1930s, Kerr Elementary School was no longer able to effectively serve students and the district. It was decided that a new school would be constructed on the field adjacent to the existing school, and the old school would be demolished once complete. The new Kerr Elementary was designed with 21st century learning in mind, and emphasis on collaboration with the Maker Space as the main focus. The design of the building required a lot of trial and error as heavy grading was needed to place the new school on the new site. The overall configuration of the building was strategically designed to make the collaborative spaces easily accessible and keep grade clusters together. The number of stories was also experimented with during multiple test fits during the programming and space planning process.

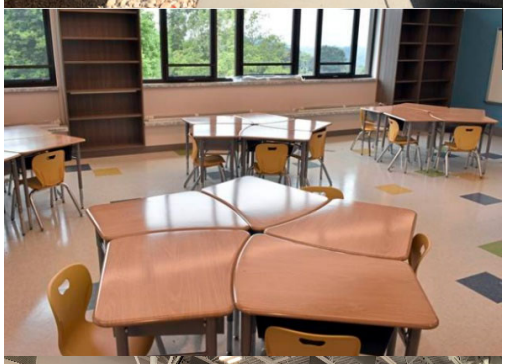
Construction: June 2018 - August 2019
Project Cost: $21 million

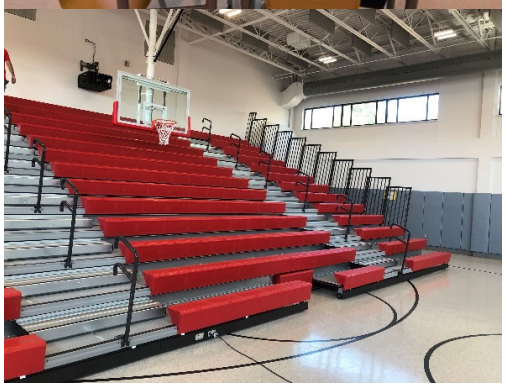
Services:
Feasibility Study
Pre-Construction Services
Construction Management

Contact:
Mr. Daniel Breitkreutz
Director of Ancillary Services
611 Field Club Road
Pittsburgh, PA 15238
(412) 967-2474

Architect:
Canzian Johnston & Associates LLC.







Ross Elementary School

North Hills School District
Pittsburgh, PA

Ross Elementary is a modernized facility centered on an aquatic themed interior. The hallways flow with ocean waves and the exterior courtyards boast water gardens and rock seating for an open air approach to teaching.

The project included the complete renovation of all educational spaces, as well as new mechanical, electrical, plumbing, roofing and window systems. The classrooms are equipped with new casework and sinks, state-of-the-art Smart Boards, projectors and speaker systems. The addition consisted of kindergarten rooms, an art room, library and administration offices. The music and instrumental rooms were equipped with new sound systems. The gymnasium, auditorium, cafeteria and kitchen all received extensive renovations, including installation of new equipment in each space.

Construction: August 2010 – August 2011
Project Cost: $19.6 million

Services:
Feasibility Study
Pre-Construction
Construction Management

Contact:
Dr. Patrick Mannarino
Superintendent
135 Sixth Street
Pittsburgh, PA 15229
(412) 318-1004

Architect:
WTW Architects

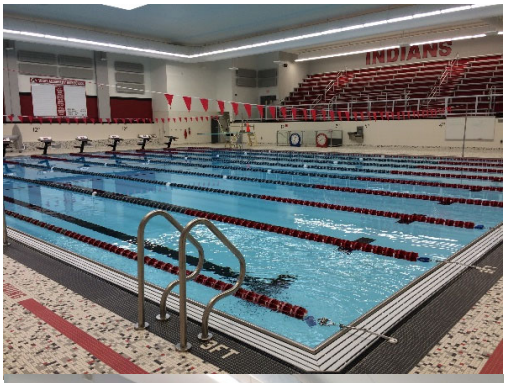


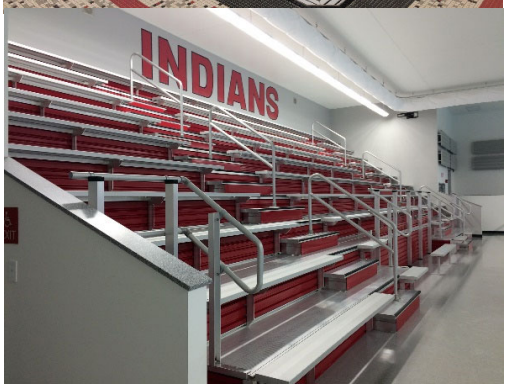
Portfolio

West Allegheny High School

West Allegheny School District
Imperial, PA

T&W provided West Allegheny High School with a Facilities Study to assist in the enhancement of their current PE.A.R program and facilities. The expansion and reconfiguration of the Natatorium, Locker Rooms, Auxiliary Gymnasium and Spectator Seating areas allow the school to host larger sporting events with more spectators, consolidate storage, and improve traffic flow. A new elevator connects all five levels of the athletic department, providing more efficient traffic flow throughout. A new addition composed of two classrooms, designed for the JRTOC program, support marksmanship and color guard training. A second level was added to the Press Box for enhanced observation of sporting events.





Construction: May 2017 – May 2018
Project Cost: $6.1 million

Services:
Pre-Construction
Construction Management

Contact:
Mr. Kenneth Fibbi
Director of Building & Grounds
110 Bruno Lane
Imperial, PA 15126
(724) 695-5223

Architect:
Hayes Design Group

Thomas & Williamson

Portfolio

Mars Area High School Auditorium

Mars Area School District
Mars, PA

Thomas & Williamson provided Construction Management Services to Mars Area School District for the renovations and additions to the Mars Area High School Auditorium. The addition allowed the auditorium to expand which now seats approximately 1,300 people. This venue has already found many useful functions, such as serving as the new home of a nearby church organization, whose sanctuary had recently suffered from a severe fire.

Construction: March 2003 – August 2004
Project Cost: $9.2 million

Services:
Construction Management

Contact:
Dr. William Pettigrew
Former Superintendent
545 Route 228
Mars, PA 16046
(724) 679-1596

Architect:
Roth Marz Partnership







North Hills High School

North Hills School District
Pittsburgh, PA

T&W provided Construction Management Services for North Hills' comprehensive facilities modernization program. The completed $25 million renovation and expansion project at North Hills High School was the initial project completed for the North Hills School District. The eight phase, 23 month schedule was executed without disruption to the school. The project provided a complete renovation of the Natatorium, as well as all classrooms. The auditorium was renovated entirely, as well as the library, cafeteria and kitchen. The addition of the new Wellness Center, which features a physical fitness room and wrestling practice facilities, is enjoyed by students, staff, and administrators alike.

Construction: August 2005 – August 2007
Project Cost: $27 million

Services:
Pre-Construction
Construction Management

Contact:
Dr. Patrick Mannarino
Superintendent
135 Sixth Avenue
Pittsburgh, PA 15229
(412) 318-1004

Architect:
Eckles Architecture



Thomas & Williamson

Portfolio

Palisades High School

Palisades School District
Kintnersville, PA

T&W has been providing a full scope of Program Management Services to the Palisades School District for over a decade. The Palisades High School underwent extensive renovations to the Band Room, Media Center, Science Laboratories and classrooms. The project's expansion included the addition of a new Fitness Center, Auditorium and Lobby.

Construction: August 2002 – December 2003
Project Cost: $20.4 million

Services:
Planning
Pre-Construction
Construction Management

Contact:
Mr. Dave Keppel
Supervisor of Facilities
39 Thomas Free Drive
Kintnersville, PA 18930
(610) 847-5131

Architect:
Roth Marz Partnership









Proposed Staff

Thomas & Williamson was founded on the professionalism and dedication of Jon Thomas and Dave Williamson. They have created the strong foundation on which our team resides. Their skill and experience has allowed them to build their ideal team, a team that is qualified and varied, all upholding the T&W standard of quality. Our team members join us from across the country, with backgrounds as diverse as they are. We include professional engineers, administrators, project managers, estimators and designers. It is rare for a firm to have the capability to bring together a team of such varied professionals to work together in a unique way, for unique clients, such as yourself.

Carrie Crawford

Senior Project Manager

Ms. Crawford brings more than 15 years of experience in architectural design, interior design, and construction management to T&W, with a strong concentration in K-12 educational facilities. Her professional background spans new construction, major renovations, and capital improvement projects, providing comprehensive support from early planning and programming through construction completion and closeout. With her foundation in interior design, Carrie offers a unique perspective to the firm by balancing functionality, aesthetics, long-term operational efficiency and constructability to deliver well-rounded project solutions.

In this role, she is responsible for maintaining daily construction documentation, preparing weekly and monthly progress reports, leading weekly construction meetings, coordinating project activities among contractors, consultants, and district representatives, reviewing and negotiating change orders, and monitoring the overall project schedule to ensure successful and timely project delivery. Her strong field presence and proactive coordination help maintain project momentum while minimizing disruptions to district operations.

In addition to her construction management responsibilities, Carrie has played an integral role in feasibility studies, facility assessments, and planning efforts for Fox Chapel Area School District, Portland Public Schools, West Allegheny School District, Mars Area School District, Chartiers Valley School District, and Slippery Rock Area School District. She contributes to educational programming, space planning, and the development of cost-effective solutions that preserve both design intent and educational quality standards, helping districts maximize value without compromising functionality.

Prior to joining Thomas & Williamson, Carrie worked for a local architectural firm as both an Interior Designer and Construction Manager until 2014.



Education

BS Interior Design
LaRoche College

Experience

15 years+

Zachary Nellas

Project Engineer

Mr. Nellas recently completed his Bachelor of Science in Biomedical Engineering at the University of Pittsburgh, with minors in Chemistry and Computer Science, providing him with a strong technical foundation and a diverse engineering background. His academic experience has emphasized analytical problem solving, engineering design, and team-based project development, preparing him for roles that require both technical precision and practical field application.

Through his studies, Zach has developed experience in structural analysis, engineering design, and construction coordination, including collaborative project work focused on bridge design and material performance. His coursework has strengthened his understanding of engineering systems, project planning, and design implementation while reinforcing the importance of communication and teamwork in successful project execution.

In addition to his academic background, Zach has gained valuable hands-on experience in both construction and industrial operations. His time with Volpatt Construction Corporation provided direct exposure to residential construction practices, jobsite coordination, and customer interaction, while his previous role with Hoffman-Kane Distributors has expanded his experience in warehouse operations, team leadership, and day-to-day project logistics. These opportunities have helped him develop strong organizational skills, leadership abilities, and a practical understanding of field operations.

His combination of engineering education, field experience, and leadership development provides a strong foundation for supporting project teams in both construction management and engineering environments.



Education

B.S. Bioengineering,
Swanson School of Engineering,
University of Pittsburgh

Experience

Less than one year
1 Year (Residential Construction)

Jackie Lee

Senior Project Planner

Ms. Lee is a dedicated professional who brings over eight years of experience in education to her role in the construction industry. Throughout her career, she has worked across multiple school districts, supporting students from Pre-K through high school in a variety of capacities. Her extensive background in educational environments has strengthened her organizational, communication, and leadership skills—qualities that translate seamlessly into project coordination and client support at Thomas & Williamson.

Jackie is consistently relied upon by project managers and colleagues for her dependable support, strong attention to detail, and ability to manage critical project information efficiently. She serves as an essential link between project teams, contractors, and clients, helping to maintain clear communication and smooth project operations. Her professionalism and reliability have earned the trust of both internal teams and project stakeholders.

In addition to her educational background, Jackie has developed valuable technical expertise through her training at Tech Elevator, a coding bootcamp where she gained experience in web development, data management, and problem-solving. This technical foundation provides her with a versatile skill set that enhances her ability to support project documentation, coordination, and administrative functions.

Although newer to the construction management field, Jackie has already made meaningful contributions to several major K-12 construction projects. She has played a key role in supporting projects for Slippery Rock Area School District Middle School and High School, Quaker Valley School District, and Mars Area School District. Her ability to adapt quickly, manage project demands, and support both field and office operations makes her a valuable asset to the Thomas & Williamson team.



Education

B.S.Ed. Early Childhood Education, Duquesne University

M.S.Ed. English as a Second Language, Duquesne University

Experience

8 Years (Education)
1 Year (Program Management)

Chelsea Brennan

Project Administrator

Chelsea is a driven and detail-oriented professional who brings over 13 years of experience in the service industry and one year of experience in construction administration to her role at Thomas & Williamson, LLC. Her extensive background in the service industry has strengthened her organizational, multitasking, and communication skills, which she now applies to the successful administration of complex construction projects.

In her current role, Chelsea supports multiple K–12 public school construction projects by coordinating critical project documentation and maintaining accurate records throughout all phases of construction. Her responsibilities include tracking and processing pay applications, certified payrolls, change orders, RFIs, and other contract-related documentation with precision and efficiency. Her proactive approach and commitment to clear communication have made her a reliable resource for project managers, contractors, design professionals, and school district representatives.

Chelsea has played an integral role in supporting major projects including the Mars Area Elementary School Additions and Alterations, Slippery Rock Area High School Renovations and Additions, and Hartwood Elementary School HVAC Upgrades. Her ability to manage complex administrative workflows, maintain project continuity, and ensure timely distribution of essential information contributes significantly to the overall success of each project she supports.

Her strong attention to detail, professionalism, and dedication to client service make her a valuable member of the T&W project management team.



Education

General Studies, Butler County Community College

Experience

13 Years (Service Industry)

1 Year (Construction Administration)

Alicia A. Zevola

Executive Administrator

Mrs. Zevola brings a Bachelor of Arts in Education and more than 25 years of experience in project administration to Thomas & Williamson, providing clients with a unique perspective in project planning, coordination, and management.

With a background in education, she offers valuable insight into the instructional and operational needs of school districts, allowing her to support projects with a strong understanding of how educational environments function and serve students, staff, and administration.

Alicia serves as an integral member of the project management team and is a critical link in the exchange of information among project managers, construction managers, contractors, and owners. She plays an essential role in maintaining clear communication between active job sites and the home office, ensuring project documentation, schedules, and administrative processes remain organized and efficient throughout all phases of construction.

As Executive Administrator, Alicia is responsible for preparing and distributing change orders, payment applications, contract documents, and other critical project records. She also assists in the preparation of monthly project reports presented to school boards, helping to communicate project progress, budget updates, and key decision points in a clear and professional manner.



Education
BA Elementary Education,
Point Park University

Experience
25 years+

References

Contacts



Dr. Brian Slamecka, Assistant Superintendent of Schools: Butler Area School District, 110 Campus Lane, Butler, PA 16001, Phone: (724) 214-3106, Email: brian_slamecka@butler.k12.pa.us, Project: Districtwide Facility Study 2014.



Dr. Patrick Mannarino, Superintendent: North Hills School District, 135 Sixth Avenue, Pittsburgh, PA 15229, Phone: (412) 318-1004, Email: mannarinop@nhsd.net, 10 Projects since 2004 including: Ross ES, McIntyre ES, Highcliff ES, West View ES, Middle School and High School.



Dr. Norbert Kennerknecht, Former Director Facilities Management & Planning: Palm Cost, FL Phone: (814) 688-5854, Email: kennerknechtn@wcsdpa.org, Client since 1998, Districtwide Studies and individual project EdSpecs.



Mr. Joe Ambrosini, Business Manager: New Castle Area School District, 420 Fern Street, New Castle, PA 16101, Phone: (724) 656-4768, Email: jambrosini@ncasd.com, Project: H. W. Lockley Early Learning Center.



Dr. Lawrence Bozzomo, Former Superintendent: North Allegheny School District and Manhasset UFSD, 3 Cornerstone Court, Doylestown, PA 18901, Phone: (267) 261-4360, Email: bozzlar@yahoo.com, Projects: One high school and five elementary schools at NASD, Facilities Master Plan at Manhasset UFSD. Client since 1995.

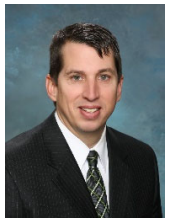


Dr. William Pettigrew, Former Superintendent and Former School Board Director: Mars Area School District, 106 Chancellor Court, Mars, PA 16046, Phone: (724) 679-1596, Email: grewdr@hotmail.com, Projects: Nine projects since 2002, including Centennial School, Mars Elementary, High School Auditorium, High School Additions and Alterations, District Administrative Offices and Mars Area Middle School.

References



Mr. Breitkreutz, Director of Ancillary Services: Fox Chapel Area School District, 611 Field Club Road, Pittsburgh, PA 15238, Phone: (412) 967-2474, Email: Daniel_Breitkreutz@fcasd.edu, Projects: Dorseyville MS, O'Hara ES, Fairview ES, Kerr ES and Hartwood HVAC Upgrades



Dr. Brian Miller, Superintendent: Pine-Richland School District, 702 Warrendale Road, Gibsonia, PA 15004, Phone: (724) 625-7773, Email: brmiller@pinerichland.org, Projects: Demographics & Enrollment Study and Carson and Ingomar Middle Schools (at North Allegheny School District).



Dr. Michael Ghilani, Former Superintendent: West Jefferson Hills School District, 835 Old Clairton Road, Clairton, PA 15025, Phone: (412) 655-8450, Email: mghilani@wjhsd.net, Projects: Pleasant Hills Middle School & Gill Hall Elementary School.



Mr. Ken Fibbi, Director Buildings & Grounds: West Allegheny School District, 110 Bruno Lane, Imperial, PA 15126, Phone: (724) 695-5223, Email: kfibbi@westasd.org, Projects: McKee ES, Wilson ES, WAHS Pool Building, WAHS Track and Field Replacement, WAHS Science Room Renovations and WAMS Additions and Renovations.



Dr. Johannah Vanatta, Former Superintendent: Chartiers Valley School District, 2030 Swallow Hill Road, Pittsburgh, PA 15220, Phone: (412) 429-2201, Email: jvanatta@cvsd.net, Projects: Chartiers Valley HS Make-Up Air Unit Replacement, CVPS HVAC Upgrades and CVHS Stadium Renovations.

Fee Proposal

We propose to provide the requested program and construction management services on the Fee Breakdown for the lump sum of three hundred, seventy-eight thousand, eight hundred, eighty-four dollars ($378,884.00). Professional fees include all salaries, benefits, payroll expenses, standard insurances, non-volume reproductions, software, hardware, local travel, local mileage, meals, telephone, fax, regular mail, and home office expenses.

Summer-Focused Construction Approach | Proposal Fee Breakdown

Fox Chapel Area High School (Pre-Con)	$124,964.00
Fox Chapel Area High School (Construction Phase)*	$253,920.00
Total	**$378,884.00**

*Major construction activities are anticipated to occur primarily during the summer months throughout the three-year construction duration. Minor construction activities occurring during the school year will be performed during second-shift hours to minimize impacts to the district's daily operations and student activities.

Our rates are calculated using our standard insurance package which includes the following:

-Professional Liability:	$1,000,000.00
-General Liability:	$1,000,000.00
-General Liability (aggregate)	$2,000,000.00
-Medical Insurance:	$500,000.00
-Automobile Liability:	$1,000,000.00
-Umbrella Policy:	$2,000,000.00

The following constitute reimbursable costs will be invoiced in addition to the indicated fees:

- -Volume copying and reproducing
- -Overnight/Express Mail
- -Testing Lab Services
- -Special Consultants

Rates

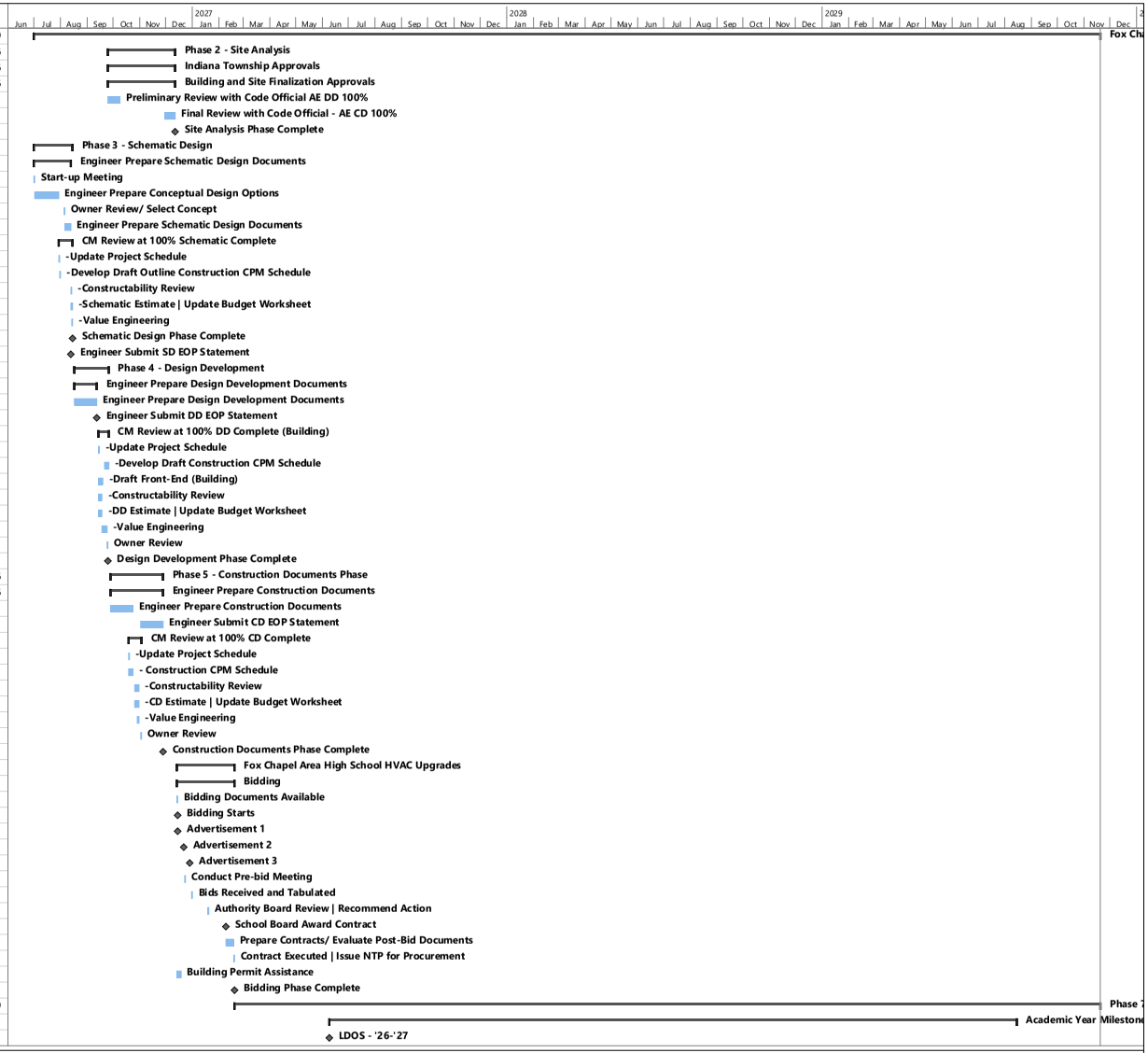
Project Assignment	Name	Hourly Rate
Principal	Jon Thomas	$250.00/hr
Senior Project Manager	Carrie Crawford	$110.00/hr
Project Engineer	Zach Nellas	$90.00/hr
Executive Administrator	Alicia Zevola	$70.00/hr
Project Administrator/Planner	Chelsea Brennan/Jackie Lee	$60.00/hr

Thomas & Williamson Program Management

Position:		Cost							Total Fee
		Principal	Project Mgr. PC	Project Mgr. C	Project Controls	Project Engineer	Project Admin.	Site Manager	
Assignment:	Duration (days)	JT	ZN	CC	JL	ZN	CB/AZ	CC	
Schematic Design									
-Project Administration	30	$ 1,200	$ 432	$ -	$ 1,440	$ -	$ 288	$ -	$ 3,360
-Progress Meetings	30	$ 1,200	$ 2,160	$ -	$ -	$ -	$ -	$ -	$ 3,360
-Finalize Project Schedule	1	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ 400
-Evaluate Options	2	$ 1,600	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,600
-Schematic Estimate | Update Budget Worksheet	2	$ 1,600	$ 1,440	$ -	$ -	$ 1,152	$ -	$ -	$ 4,192
-Develop Outline Level 1 Construction CPM Schedule	1	$ 1,200	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200
-Constructability Review	2	$ 2,000	$ 288	$ -	$ -	$ -	$ -	$ -	$ 2,288
-Value Engineering	2	$ 2,000	$ 720	$ -	$ -	$ 288	$ -	$ -	$ 3,008
-Owner Review, Budget and Schedule	1	$ 400	$ 144	$ -	$ -	$ -	$ -	$ -	$ 544
Total Cost - Schematic Design Phase		**$ 11,600**	**$ 5,184**	**$ -**	**$ 1,440**	**$ 1,440**	**$ 288**	**$ -**	**$ 19,952**
Design Development									
-Project Administration	35	$ 1,400	$ 504	$ -	$ 1,680	$ -	$ 336	$ -	$ 3,920
-Progress Meetings	35	$ 1,400	$ 2,520	$ -	$ -	$ -	$ -	$ -	$ 3,920
-Update Project Schedule	1	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ 400
-DD Estimate | Update Budget Worksheet	5	$ 4,000	$ 3,600	$ -	$ -	$ 2,880	$ -	$ -	$ 10,480
-Draft Front-End	5	$ 2,000	$ -	$ -	$ 2,400	$ -	$ -	$ -	$ 4,400
-Develop Outline Level 2 Construction CPM Schedule	5	$ 8,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,000
-Constructability Review	4	$ 4,000	$ 576	$ -	$ -	$ -	$ -	$ -	$ 4,576
-Value Engineering	4	$ 4,000	$ 1,440	$ -	$ -	$ 576	$ -	$ -	$ 6,016
-Owner Review	1	$ 400	$ 144	$ -	$ -	$ -	$ -	$ -	$ 544
Total Cost - Design Development Phase		**$ 25,600**	**$ 8,784**	**$ -**	**$ 4,080**	**$ 3,456**	**$ 336**	**$ -**	**$ 42,256**
Construction Documents									
-Project Administration	45	$ 900	$ 648	$ -	$ 1,080	$ -	$ 216	$ -	$ 2,844
-Progress Meetings	45	$ 1,800	$ 1,620	$ -	$ -	$ -	$ -	$ -	$ 3,420
-Update Project Schedule	1	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ 400
-CD Estimate | Update Budget Worksheet	5	$ 4,000	$ 3,600	$ -	$ -	$ 2,880	$ -	$ -	$ 10,480
-Finalize Front End and Bidding Documents	5	$ 2,000	$ -	$ -	$ 2,400	$ -	$ -	$ -	$ 4,400
-Bid Packaging	5	$ 500	$ -	$ 1,760	$ 2,400	$ -	$ -	$ -	$ 4,660
-Prepare Preliminary CPM Construction Schedule	5	$ 4,000	$ -	$ 880	$ 480	$ -	$ -	$ -	$ 5,360
-Constructability Review	2	$ 800	$ 720	$ -	$ -	$ 576	$ -	$ -	$ 2,096
-Value Engineering	2	$ 800	$ 720	$ -	$ -	$ 288	$ -	$ -	$ 1,808
-Owner Review	1	$ 400	$ 144	$ -	$ -	$ -	$ -	$ -	$ 544
Total Cost - Construction Documents Phase		**$ 15,600**	**$ 7,452**	**$ 2,640**	**$ 6,360**	**$ 3,744**	**$ 216**	**$ -**	**$ 36,012**
Bidding and Award									
-Project Administration	49	$ 1,960	$ 706	$ -	$ 2,352	$ -	$ 470	$ -	$ 5,488
-Progress Meetings	49	$ 1,960	$ 3,528	$ -	$ -	$ -	$ -	$ -	$ 5,488
-Advertising Assistance	1	$ -	$ -	$ -	$ 96	$ -	$ -	$ -	$ 96
-Bidding Assistance	20	$ 800	$ 1,440	$ -	$ 1,920	$ -	$ -	$ -	$ 4,160
-Conduct Pre-bid Meeting	1	$ -	$ -	$ 880	$ -	$ 360	$ -	$ 440	$ 1,680
-Compile and Track Addenda	20	$ 800	$ -	$ 1,760	$ 1,920	$ -	$ -	$ -	$ 4,480
-Bids Received and Tabulated	1	$ 200	$ -	$ 440	$ 480	$ -	$ -	$ -	$ 1,120
-Present Bids to Committee / Select Alternates	1	$ 400	$ -	$ -	$ -	$ -	$ -	$ -	$ 400
-Recommendation Letter / Present Bid Results	1	$ 400	$ -	$ -	$ 480	$ -	$ -	$ -	$ 880
-Prepare NOITAC Packages	1	$ 200	$ -	$ -	$ 480	$ -	$ -	$ -	$ 680
-Contract Assistance | Issue NTP	5	$ 1,000	$ -	$ 440	$ 480	$ -	$ -	$ -	$ 1,920
-Building Permit Assitance	2	$ -	$ -	$ -	$ -	$ -	$ -	$ 352	$ 352
Total Cost - Bidding and Award		**$ 7,720**	**$ 5,674**	**$ 3,520**	**$ 8,208**	**$ 360**	**$ 470**	**$ 440**	**$ 26,744**
Procurement (Mar '27-June 27') Construction (Summer '27, '28 and '29)									
-Site Management	195	$ -	$ -	$ -	$ -	$ -	$ -	$ 171,600	$ 171,600
-Project Administration - Logs and Weekly Reports	195	$ 3,900	$ -	$ 8,580	$ 9,360	$ -	$ -	$ -	$ 21,840
-Project Administration - Monthly Reports	195	$ 3,900	$ -	$ 8,580	$ 9,360	$ -	$ -	$ -	$ 21,840
Total Cost - Construction		**$ 7,800**	**$ -**	**$ 17,160**	**$ 18,720**	**$ -**	**$ -**	**$ 171,600**	**$ 215,280**
Close-out									
-Site Management	70	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,800	$ 30,800
-Project Administration - Logs and Weekly Reports	70	$ 700	$ -	$ 1,540	$ 1,680	$ -	$ -	$ -	$ 3,920
-Project Administration - Monthly Reports	70	$ 700	$ -	$ 1,540	$ 1,680	$ -	$ -	$ -	$ 3,920
Total Cost - Close-Out		**$ 1,400**	**$ -**	**$ 3,080**	**$ 3,360**	**$ -**	**$ -**	**$ 30,800**	**$ 38,640**

Total - CM Services	**$ 378,884**

ID	Task Mode	Task Name	Duration	Start	Finish
1		**Fox Chapel Area High School HVAC Upgrades**	**884 days**	**7/1/26**	**11/19/29**
2		**Phase 2 - Site Analysis**	**56 days**	**9/25/26**	**12/11/26**
3		**Indiana Township Approvals**	**56 days**	**9/25/26**	**12/11/26**
4		**Building and Site Finalization Approvals**	**56 days**	**9/25/26**	**12/11/26**
5		Preliminary Review with Code Official AE DD 100%	10 days	9/25/26	10/8/26
6		Final Review with Code Official - AE CD 100%	10 days	11/30/26	12/11/26
7		Site Analysis Phase Complete	0 days	12/11/26	12/11/26
8		**Phase 3 - Schematic Design**	**33 days**	**7/1/26**	**8/14/26**
9		**Engineer Prepare Schematic Design Documents**	31 days	**7/1/26**	**8/12/26**
10		Start-up Meeting	1 day	7/1/26	7/1/26
11		Engineer Prepare Conceptual Design Options	20 days	7/2/26	7/29/26
12		Owner Review/ Select Concept	1 day	8/5/26	8/5/26
13		Engineer Prepare Schematic Design Documents	5 days	8/6/26	8/12/26
14		**CM Review at 100% Schematic Complete**	**12 days**	**7/30/26**	**8/14/26**
15		-Update Project Schedule	1 day	7/30/26	7/30/26
16		-Develop Draft Outline Construction CPM Schedule	1 day	7/31/26	7/31/26
17		-Constructability Review	1 day	8/13/26	8/13/26
18		-Schematic Estimate | Update Budget Worksheet	2 days	8/13/26	8/14/26
19		-Value Engineering	1 day	8/14/26	8/14/26
20		**Schematic Design Phase Complete**	0 days	8/14/26	8/14/26
21		Engineer Submit SD EOP Statement	0 days	8/12/26	8/12/26
22		**Phase 4 - Design Development**	**30 days**	**8/17/26**	**9/25/26**
23		**Engineer Prepare Design Development Documents**	20 days	**8/17/26**	**9/11/26**
24		Engineer Prepare Design Development Documents	20 days	8/17/26	9/11/26
25		Engineer Submit DD EOP Statement	0 days	9/11/26	9/11/26
26		**CM Review at 100% DD Complete (Building)**	**10 days**	**9/14/26**	**9/25/26**
27		-Update Project Schedule	1 day	9/14/26	9/14/26
28		-Develop Draft Construction CPM Schedule	5 days	9/21/26	9/25/26
29		-Draft Front-End (Building)	5 days	9/14/26	9/18/26
30		-Constructability Review	4 days	9/14/26	9/17/26
31		-DD Estimate | Update Budget Worksheet	4 days	9/14/26	9/17/26
32		-Value Engineering	4 days	9/18/26	9/23/26
33		Owner Review	1 day	9/24/26	9/24/26
34		**Design Development Phase Complete**	**0 days**	9/24/26	9/24/26
35		**Phase 5 - Construction Documents Phase**	**45 days**	**9/28/26**	**11/27/26**
36		**Engineer Prepare Construction Documents**	45 days	**9/28/26**	**11/27/26**
37		Engineer Prepare Construction Documents	20 days	9/28/26	10/23/26
38		Engineer Submit CD EOP Statement	20 days	11/2/26	11/27/26
39		**CM Review at 100% CD Complete**	**11 days**	**10/19/26**	**11/2/26**
40		-Update Project Schedule	1 day	10/19/26	10/19/26
41		- Construction CPM Schedule	5 days	10/19/26	10/23/26
42		-Constructability Review	5 days	10/26/26	10/30/26
43		-CD Estimate | Update Budget Worksheet	5 days	10/26/26	10/30/26
44		-Value Engineering	2 days	10/29/26	10/30/26
45		Owner Review	1 day	11/2/26	11/2/26
46		**Construction Documents Phase Complete**	**0 days**	11/27/26	11/27/26
47		**Phase 6 - Bidding Phase**	**49 days**	**12/14/26**	**2/18/27**
48		**Bidding**	**49 days**	**12/14/26**	**2/18/27**
49		Bidding Documents Available	1 day	12/14/26	12/14/26
50		Bidding Starts	0 days	12/14/26	12/14/26
51		Advertisement 1	0 days	12/14/26	12/14/26
52		Advertisement 2	0 days	12/21/26	12/21/26
53		Advertisement 3	0 days	12/28/26	12/28/26
54		Conduct Pre-bid Meeting	1 day	12/23/26	12/23/26
55		Bids Received and Tabulated	1 day	12/31/26	12/31/26
56		Authority Board Review | Recommend Action	1 day	1/19/27	1/19/27
57		School Board Award Contract	0 days	2/9/27	2/9/27
58		Prepare Contracts/ Evaluate Post-Bid Documents	7 days	2/9/27	2/17/27
59		Contract Executed | Issue NTP for Procurement	1 day	2/18/27	2/18/27
60		Building Permit Assistance	5 days	12/14/26	12/18/26
61		**Bidding Phase Complete**	0 days	2/18/27	2/18/27
62		**Phase 7 - Construction Phase**	717 days	**2/19/27**	**11/19/29**
63		**Academic Year Milestones**	**570 days**	**6/9/27**	**8/15/29**
64		LDOS - '26-'27	0 days	6/9/27	6/9/27



Project: FCAHS Project Schedul
Date: 5/28/26

Task | Split | Milestone | Summary | Project Summary | Inactive Task | Inactive Milestone | Inactive Summary | Manual Task | Duration-only | Manual Summary Rollup | Manual Summary | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Manual Progress

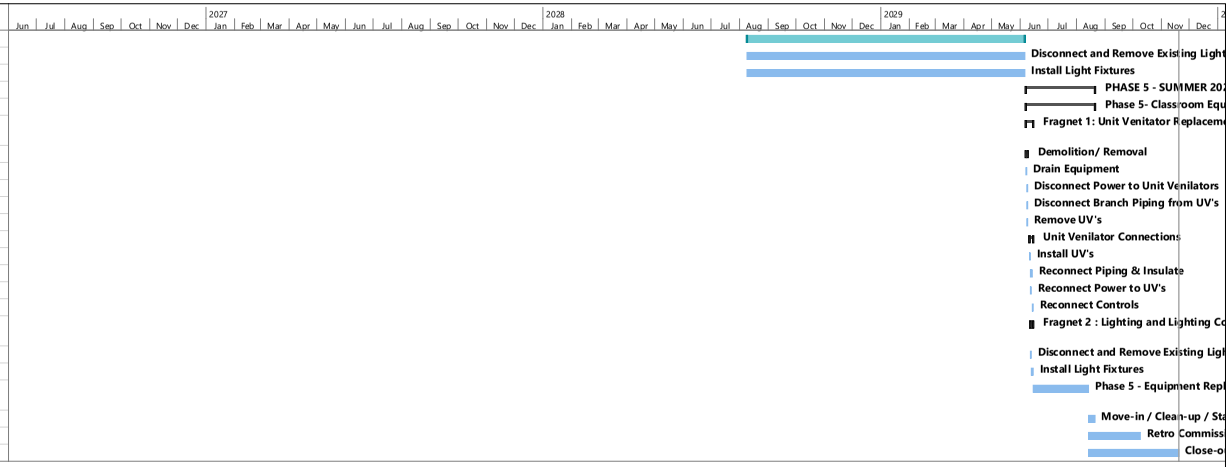
ID	Task Mode	Task Name	Duration	Start	Finish
65		Teachers Return	0 days	8/11/27	8/11/27
66		FDOS: '27-'28	0 days	8/18/27	8/18/27
67		LDOS - '27-'28 (Tentative)	0 days	6/7/28	6/7/28
68		Teachers Return (Tentative)	0 days	8/9/28	8/9/28
69		FDOS: '28-'29 (Tentative)	0 days	8/16/28	8/16/28
70		LDOS - '28-'29 (Tentative)	0 days	6/6/29	6/6/29
71		Teachers Return (Tentative)	0 days	8/8/29	8/8/29
72		FDOS: '29-'30 (Tentative)	0 days	8/15/29	8/15/29
73		Procurement and Fabrication	88 days	2/19/27	6/22/27
74		**PHASE 1 - SUMMER 2027**	**51 days**	**6/9/27**	**8/18/27**
75		**Phase 1a - Main Equipment Replacement**	**50 days**	**6/10/27**	**8/18/27**
76		Boiler Replacement	50 days	6/10/27	8/18/27
77		Domestic Hot Water Plant	25 days	6/10/27	7/14/27
78		RTU Replacement (RTU 1, 2, 19 and 20)	40 days	6/10/27	8/4/27
79		Move-in / Clean-up / Start-up	5 days	8/5/27	8/11/27
80		**Phase 1b - Classroom Equipment and Lighting Replacement**	**47 days**	**6/9/27**	**8/12/27**
81		**Fragnet 1: Unit Venitator Replacement by Classroom (4 Rm's per Phase)**	**6 days**	**6/10/27**	**6/17/27**
82		**Demolition/ Removal**	**2 days**	**6/10/27**	**6/11/27**
83		Drain Equipment	1 day	6/10/27	6/10/27
84		Disconnect Power to Unit Venilators	1 day	6/11/27	6/11/27
85		Disconnect Branch Piping from UV's	1 day	6/11/27	6/11/27
86		Remove UV's	1 day	6/11/27	6/11/27
87		**Unit Venilator Connections**	**4 days**	**6/14/27**	**6/17/27**
88		Install UV's	1 day	6/14/27	6/14/27
89		Reconnect Piping & Insulate	2 days	6/15/27	6/16/27
90		Reconnect Power to UV's	1 day	6/15/27	6/15/27
91		Reconnect Controls	1 day	6/17/27	6/17/27
92		**Fragnet 2 : Lighting and Lighting Control Replacement by Classrooms (4 Rm's Per Phase)**	**3 days**	**6/15/27**	**6/17/27**
93		Disconnect and Remove Existing Lighting and Controls	1 day	6/15/27	6/15/27
94		Install Light Fixtures	2 days	6/16/27	6/17/27
95		**Phase 1b- Equipment Replacement (6 Day Activity x 7 Phases x 5 Classrooms Each Phase)**	**42 days**	**6/9/27**	**8/5/27**
96		Move-in / Clean-up / Start-up	5 days	8/6/27	8/12/27
97		**PHASE 2 - SCHOOL YEAR 27-28' EVENINGS AND BREAKS**	**210 days**	**8/18/27**	**6/6/28**
98		Disconnect and Replace HVAC Controls	210 days	8/18/27	6/6/28
99		Disconnect and Remove Existing Lighting and Controls	210 days	8/18/27	6/6/28
100		Install Light Fixtures	210 days	8/18/27	6/6/28
101		**PHASE 3 - SUMMER 2028**	**50 days**	**6/7/28**	**8/15/28**
102		**Phase 3a - Main Equipment Replacement**	**50 days**	**6/7/28**	**8/15/28**
103		Elevator Replacement	45 days	6/7/28	8/8/28
104		Generator Replacement	35 days	6/8/28	7/26/28
105		Move-in / Clean-up / Start-up	5 days	8/9/28	8/15/28
106		**Phase 3b- Classroom Equipment and Lighting Replacement**	**47 days**	**6/8/28**	**8/11/28**
107		**Fragnet 1: Unit Venitator Replacement by Classroom (5 Rm's per Phase)**	**6 days**	**6/8/28**	**6/15/28**
108		**Demolition/ Removal**	**2 days**	**6/8/28**	**6/9/28**
109		Drain Equipment	1 day	6/8/28	6/8/28
110		Disconnect Power to Unit Venilators	1 day	6/9/28	6/9/28
111		Disconnect Branch Piping from UV's	1 day	6/9/28	6/9/28
112		Remove UV's	1 day	6/9/28	6/9/28
113		**Unit Venilator Connections**	**4 days**	**6/12/28**	**6/15/28**
114		Install UV's	1 day	6/12/28	6/12/28
115		Reconnect Piping & Insulate	2 days	6/13/28	6/14/28
116		Reconnect Power to UV's	1 day	6/13/28	6/13/28
117		Reconnect Controls	1 day	6/15/28	6/15/28
118		**Fragnet 2 : Lighting and Lighting Control Replacement by Classrooms (4 Rm's Per Phase)**	**2 days**	**6/13/28**	**6/14/28**
119		Disconnect and Remove Existing Lighting and Controls	1 day	6/13/28	6/13/28
120		Install Light Fixtures	1 day	6/14/28	6/14/28
121		**Phase 3b - Equipment Replacement (6 Day Activity x 7 Phases x 5 Classrooms Each Phase)**	**42 days**	**6/8/28**	**8/4/28**
122		Move-in / Clean-up / Start-up	5 days	8/7/28	8/11/28
123		**PHASE 4 - SCHOOL YEAR 27-29' EVENINGS AND BREAKS**	**215 days**	**8/9/28**	**6/5/29**



Project: FCAHS Project Schedul
Date: 5/28/26

Task | Split | Milestone | Summary | Project Summary | Inactive Task | Inactive Milestone | Inactive Summary | Manual Task | Duration-only | Manual Summary Rollup | Manual Summary | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Manual Progress

ID	Task Mode	Task Name	Duration	Start	Finish
124		Disconnect and Replace HVAC Controls	215 days	8/9/28	6/5/29
125		Disconnect and Remove Existing Lighting and Controls	215 days	8/9/28	6/5/29
126		Install Light Fixtures	215 days	8/9/28	6/5/29
127		**PHASE 5 - SUMMER 2029**	**53 days**	**6/7/29**	**8/20/29**
128		**Phase 5- Classroom Equipment and Lighting Replacement**	**53 days**	**6/7/29**	**8/20/29**
129		**Fragnet 1: Unit Venitator Replacement by Classroom (4 Rm's per Phase)**	**6 days**	**6/7/29**	**6/14/29**
130		**Demolition/ Removal**	**2 days**	**6/7/29**	**6/8/29**
131		Drain Equipment	1 day	6/7/29	6/7/29
132		Disconnect Power to Unit Venilators	1 day	6/8/29	6/8/29
133		Disconnect Branch Piping from UV's	1 day	6/8/29	6/8/29
134		Remove UV's	1 day	6/8/29	6/8/29
135		**Unit Venilator Connections**	**4 days**	**6/11/29**	**6/14/29**
136		Install UV's	1 day	6/11/29	6/11/29
137		Reconnect Piping & Insulate	2 days	6/12/29	6/13/29
138		Reconnect Power to UV's	1 day	6/12/29	6/12/29
139		Reconnect Controls	1 day	6/14/29	6/14/29
140		**Fragnet 2 : Lighting and Lighting Control Replacement by Classrooms (4 Rm's Per Phase)**	**3 days**	**6/12/29**	**6/14/29**
141		Disconnect and Remove Existing Lighting and Controls	1 day	6/12/29	6/12/29
142		Install Light Fixtures	2 days	6/13/29	6/14/29
143		**Phase 5 - Equipment Replacement (6 Day Activity x 7 Phases x 4 Classrooms Each Phase)**	**42 days**	**6/15/29**	**8/13/29**
144		Move-in / Clean-up / Start-up	5 days	8/14/29	8/20/29
145		Retro Commissioning	40 days	8/14/29	10/8/29
146		Close-out	70 days	8/14/29	11/19/29



Project: FCAHS Project Schedul
Date: 5/28/26

Task | Split | Milestone | Summary | Project Summary | Inactive Task | Inactive Milestone | Inactive Summary | Manual Task | Duration-only | Manual Summary Rollup | Manual Summary | Start-only | Finish-only | External Tasks | External Milestone | Deadline | Progress | Manual Progress

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

H.F. Lenz Co. – Proposal and Agreement
Engineering Services
Fox Chapel Area High School Mechanical Renovations Project

H.F. LENZ
ENGINEERING
H.F. Lenz Co. | 322 State Street | Conneaut, OH | 44030 | 440-599-7800

May 27, 2026

Mr. Daniel Breitkreutz
Director, Ancillary Services
Fox Chapel Area School District
611 Field Club Rd
Pittsburgh, PA 15238

Subject: Fox Chapel Area High School
Mechanical Renovations Project
HFL File No. 2025-2180.00

Dear Mr. Breitkreutz:

This letter and its enclosure constitutes our proposal and agreement to provide Mechanical, Electrical, Plumbing, and Structural engineering services for the approximate 280,000 square foot High School Renovation Project located at 611 Field Club Road in Pittsburgh, Pennsylvania.

PURPOSE

Scope of Work

The scope of work for this project includes the partial renovation of the existing High School building for the Fox Chapel Area School District. Items to be included in the project include the following:

1. Scope of Work as Defined by the Report from Cyclone Energy Group Dated August 7, 2025 (Energy Conservation):
    a. FHS-01: Replace roof top units RTU-1,2,19, & 20 (Units were not replaced in 2014 project)
    b. FHS-02: Replace hot water boilers and associated equipment with a more energy efficient solution.
    c. FHS-03: Replace domestic hot water boiler with a more energy efficient solution without storage.
    d. FHS-04: Replace building automation system throughout the building as approximately 90% of the equipment operates on the original pneumatic system.
    e. Lighting: Replace lighting and lighting controls throughout the building. Emergency lighting will be provided as required by code, as well as one (1) fixture per classroom.
2. Additional Scope of Work
    a. Elevator: Upgrade existing Commons Elevator
    b. Generator: Replace two-(2) existing natural gas generators (one-(1) in the mechanical room and one-(1) on the roof) with one-(1) new natural gas unit mounted on the roof. This will operate alongside a third existing to remain roof mounted generator.
    c. HVAC Classroom: Replace existing horizontal unit ventilators with new horizontal unit ventilators to match the existing.
    d. Miscellaneous Items Required: The following items are required for completion of the proposed scope of work:
        i. Selective ceiling upgrades
        ii. Miscellaneous steel supports
        iii. Required code upgrades

Project Schedule

The preliminary project schedule is as follows:

1. Schematic Design: Complete June 30, 2026
2. Design Development: Complete August 1, 2026
3. Construction Documents: Complete October 1, 2026
4. Bidding: Complete November 15, 2026
5. Contract Award: Complete January 30, 2027
6. Construction Complete: September 1, 2028

Budget

The preliminary estimate of probable construction cost for the scope of work indicated is $11,500,000. In support of this project, the H.F. Lenz Co. will provide Mechanical, Electrical, Plumbing, and Structural engineering services.

SCOPE OF SERVICES

1. Conduct site visits to observe existing conditions as they relate to the performance of our services.
2. Provide HVAC, Plumbing, Electrical, and Structural drawings for the proposed renovations. Document submissions will include the following:
   A. Schematic Design
   B. Design Development
   C. 75% Construction Documents
   D. 95% Construction Documents
   E. 100% Construction Documents
3. Provide specifications in booklet form.
4. Provide a set of electronic construction documents to the Owner/Construction Manager for bidding purposes.
5. Complete required documentation for submission of the project to the Authority Having Jurisdiction (AHJ) for review and approval.
6. Attend one-(1) pre-bid meeting.
7. Respond to Contractor questions and prepare any required addenda during the bidding process.
8. Provide written comments on contractor prepared shop drawings and submittals.
9. Conduct a maximum of forty (40) site visits during the construction phase. The purpose of these visits will be for responding to questions, observing work in place, preparing punch lists, etc.

CLARIFICATIONS

1. Environmental and hazardous materials consulting services, if required, are being provided by others.
2. All approval and permitting fees will be paid for by others.

3. Structural testing and special inspections required by Code and the local building code enforcement official are provided by an independent third party inspecting and testing agency secured and compensated by the Owner.
4. This proposal includes the preparation of one set of construction documents. The preparation of alternate options, sequential bids, phasing, etc. will be an additional service.
5. Our proposal represents one review at each submission. If multiple sets of review comments are proposed or a resubmission is required, this effort will be considered as an additional service and will be invoiced on an hourly basis.
6. H.F. Lenz Co. shall not have control over or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work or any construction activities at the project site. H.F. Lenz Co. shall not be responsible for the Contractor's schedules or failure to carry out the Work or any construction not in accordance with the Contract Documents or the Contractor's contractual obligations. H.F. Lenz Co. shall not have control over or charge of acts or omissions of the Contractor, subcontractors or their agents or employees, or of any other persons performing portions of the Work or construction.

COMPENSATION

1. Based on our understanding of the above Scope of Services, we will provide our services for the fixed labor fee of $**552,000 plus expenses**. Our fee breakdown is as follows:
   A. Schematic Design: $60,000
   B. Design Development: $120,000
   C. Construction Documents: $235,000
   D. Bidding: $27,000
   E. Construction Administration: $110,000
   Total: $552,000
   F. Allowance for Expenses: $15,000 (All expenses are additional and will be billed at cost).
2. It is understood that during the course of this project, additional service requests for work not described herein may be made by the Client. Should additional services be necessary, they will be provided on a time-and-expense method of payment as per the included rate schedule or as agreed to in the written confirmation. Additional services will not be performed unless confirmed in writing by the Client and the Engineer.
3. Typically, additional services include:
   A. Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.
   B. Making revisions in drawings, specifications, or other documents to the extent that such revisions are:

1) Inconsistent with approvals or instructions previously given by the Owner, including revisions made necessary by adjustments in the Owner's program or Project budget.
2) Required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents; or
3) Due to changes required as a result of the Owner's failure to render decisions in a timely manner as specifically provided herein.

C. Providing Services required because of significant changes in the Project including, but not limited to project budget, size, quality, complexity, the Owner's schedule, or changing the method of procuring the contract for construction following the Project Kick-off Meeting.

D. Providing Services in connection with evaluating substitutions proposed by the Contractor and making subsequent revisions to drawings, specifications, and other documentations resulting therefrom.

E. Providing detailed estimates of Construction Cost

F. Site visits not specifically included

G. Meetings not specifically included

H. Presentations

I. Record documents

J. Reproduction costs associated with bidding

K. Specialty consultants

L. Commissioning services

4. Rate Schedule:

Rates shown will remain in effect for a 12-month period.

Principal	$235.00/hour
Project Engineer	$210.00/hour
Senior Engineering Technician	$175.00/hour
Project Manager	$165.00/hour
Junior Engineering Technician	$135.00/hour
Field Representative	$125.00/hour
Technician	$120.00/hour
CADD	$ 90.00/hour
Secretary	$ 85.00/hour
Expenses	1.0 multiplier

GENERAL CONDITIONS

1. Refer to the enclosed “Standard General Conditions”.
2. The Client will provide copies of all relevant documents necessary for the Engineer to provide his services.
3. Notwithstanding any other provision of this Agreement and to the fullest extent permitted by law:

A. The total liability of H.F. Lenz Co. or any of its owners, officers, or employees for damages due to breach of contract, error, omission, professional negligence, or any other theory of liability, for any and all claims, liabilities, losses and damages, shall be the limit of H.F. Lenz Co.'s professional liability insurance applicable to this project;

B. H.F. Lenz Co. or any of its owners, officers or employees shall not be liable to the Client for any consequential damages caused by any breach of contract, error, omission, professional negligence, or any other theory of liability. Consequential damages include, but are not limited to, loss of use and loss of profit.

4. Should it become necessary for H.F. Lenz Co. employees to serve as a witness or become involved in consultations relative to legal matters, the Client agrees to compensate H.F. Lenz Co., in accordance with the included rate schedule, plus reimbursable expenses including attorney's fees, for all services rendered by our principals and employees performing as consultants or witnesses in any litigation, arbitration, or other legal or administrative proceedings. The Client further agrees to compensate H.F. Lenz Co. on the same basis for any engineering services mandated by third parties or the courts relative to design, construction, and / or operation issues reviewed or as a result of the services provided under this agreement.

Please return an executed original of this agreement for our file. We thank you for this opportunity to provide these services. Should you have any questions, please contact this office.

Sincerely,

H.F. LENZ CO.

George A. McMillan IV, P.E.
President

H.F. LENZ CO.

Paul A. Montagna, P.E., MSME, MSEM
Senior Associate

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Enclosure

cc: Contract File

ACCEPTED FOR FOX CHAPEL AREA SCHOOL DISTRICT (CLIENT)

This proposal, when accepted, creates a fully integrated contract. This proposal may only be changed or modified in writing. There are no other terms, conditions, promises, understandings, statements or representations, expressed or implied, oral or written, concerning this proposal.

By: _____ Date: _____

AUTHORIZED REPRESENTATIVE

Printed Name & Title: _____

H.F. LENZ
ENGINEERING

STANDARD GENERAL CONDITIONS

1. **THE AGREEMENT**: This AGREEMENT is made by and between H.F. Lenz Co., hereinafter referred to as ENGINEER, and the client named in the attached proposal, hereinafter referred to as CLIENT.

   The AGREEMENT between the parties consists of these STANDARD GENERAL CONDITIONS, the attached PROPOSAL and any exhibits or attachments noted in the PROPOSAL. Together these elements represent the entire AGREEMENT superseding any and all prior negotiations, correspondence, or agreements either written or oral. Any changes to this AGREEMENT must be mutually agreed to in writing by both parties.

2. **INVOICING AND PAYMENT**: Invoicing will be on a monthly basis with payment due in full within thirty (30) days. Interest will be charged at 1% per month on amounts which are past due more than sixty (60) days from date of invoice. The failure to make any payment in accordance with the terms of this AGREEMENT constitutes a material breach and ENGINEER may, by giving five (5) days' written notice, terminate or, at its option, suspend performance under this AGREEMENT.

3. **CLIENT'S RESPONSIBILITIES**: CLIENT shall: provide all criteria and full information as to CLIENT's requirements for the Project; designate a person to act with authority on CLIENT's behalf in respect of all aspects of the Project; examine and respond promptly to ENGINEER's submissions; give prompt, written notice to ENGINEER whenever CLIENT observes or otherwise becomes aware of any defect in the work; and furnish additional data and reports as may be necessary for the performance of services on the project.

4. **OWNERSHIP OF DOCUMENTS**: Drawings, Specifications, Reports, and all other documents, including those in electronic form, prepared by ENGINEER and the ENGINEER'S subconsultants pursuant to this AGREEMENT are Instruments of Service, and are for use solely with respect to the Project. ENGINEER and the ENGINEER's subconsultants shall be deemed the authors of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. Any unauthorized use of the Instruments of Service will be at CLIENT's sole risk and without liability or legal exposure to ENGINEER, or to ENGINEER's subconsultants, and CLIENT shall indemnify and hold harmless ENGINEER and ENGINEER's subconsultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the ENGINEER and the ENGINEER'S subconsultants. ENGINEER grants CLIENT a non-exclusive license to use the final versions of the Instruments of Services for the purpose set forth in the Proposal and ENGINEER shall obtain similar license from ENGINEER's subconsultants. The license granted under this section permits the CLIENT to authorize any construction manager, contractor, subcontractor, sub-subcontractor, and material or equipment supplier, as well as CLIENT's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. In the event of termination of this Agreement by either party, ENGINEER waives any right, under any circumstances, to prevent CLIENT's continued use of the Instruments of Service through court action or other dispute resolution procedure seeking injunction or other emergency application or other means seeking to prevent CLIENT's continued use of the Instruments of Service. CLIENT shall continue to have a license to use the Instruments of Service. Timely and full payment is a condition precedent to the continued validity of the license granted by this Paragraph.

5. **OPINIONS OF COST**: It is recognized that neither the ENGINEER nor the CLIENT has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the ENGINEER cannot and does not warrant or represent that bids or negotiated prices will not vary from any estimate of Construction Cost or evaluation prepared or agreed to by the ENGINEER. Opinions of Cost are only provided if expressly included in the scope of services set forth in the Proposal.

6. **REPRESENTATIONS RELATING TO WORK PERFORMED**: The services provided as part of this AGREEMENT shall be performed in accordance with the standards of skill and care ordinarily exercised by other engineers acting under similar circumstances and conditions ("Standard of Care"). Client acknowledges that ENGINEER's services will be rendered without any warranty, express or implied and all such warranties are expressly waived by CLIENT. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or ENGINEER.

7. **ASSIGNMENT AND TERMINATION**: This AGREEMENT and/or any claims arising under this AGREEMENT or in connection with the services may not be transferred or assigned without the written consent of both parties. The obligation to provide further services under this AGREEMENT may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, ENGINEER shall be paid its compensation for services performed to the date of termination plus reimbursable expenses then due.

8. **CONTROLLING LAW**: This AGREEMENT is to be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania provided, however, no ambiguity, if any, in this Agreement shall be interpreted against either party because such applicable party drafted any portion of this Agreement and the state and federal courts of Allegheny County, Pennsylvania shall have exclusive original jurisdiction of any disputes, claims, or controversies related to this Agreement or any transactions contemplated by this Agreement.

9. **RESPONSIBILITY OF CONTRACTOR**: The ENGINEER shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work or any construction activities at the project site. The ENGINEER shall not be responsible for the Contractor's schedules or failure to carry out the Work or any construction not in accordance with the Contract Documents or the Contractor's contractual obligations. The ENGINEER shall not have control over or charge of acts or omissions of the Contractor, subcontractors or their agents or employees, or of any other persons performing portions of the Work or construction.

10. **HAZARDOUS MATERIALS/TOXIC SUBSTANCES**: The ENGINEER shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to hazardous materials in any form at the Project site, including but not limited to mold, lead containing paint or other finishes, asbestos-containing materials, polychlorinated biphenyls (PCBs) or other hazardous substances or petroleum products.

11. **DISPUTE RESOLUTION**: All claims, disputes, and other matters in question between the parties arising out of or relating to this AGREEMENT or the breach thereof, shall be addressed in the following manner. The parties shall enter into good faith negotiations for a period of thirty (30) calendar days from the date notice of a claim or dispute was served by either party in an effort to settle the dispute. If after thirty (30) days the claim or dispute is not resolved, the parties agree to submit the claim and/or dispute to non-binding mediation by a mediator mutually agreeable to both parties. The cost of the mediation shall be borne equally. If the matter is not satisfactorily resolved through non-binding mediation, either party may initiate legal action against the other to resolve the claim and/or dispute.

    In no event shall a demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

H.F. Lenz Co. – Proposal and Agreement
Commissioning Services
Fox Chapel Area High School Mechanical Renovations Project

H.F. LENZ
ENGINEERING
H.F. Lenz Co. | 322 State Street | Conneaut, OH | 44030 | 440-599-7800

May 27, 2026

Mr. Daniel Breitkreutz
Director, Ancillary Services
Fox Chapel Area School District
611 Field Club Rd
Pittsburgh, PA 15238

Subject: Fox Chapel Area High School
Mechanical Renovations Project
HFL File No. 2026-1606.00

Dear Mr. Breitkreutz:

This letter and its enclosure constitutes our proposal and agreement to provide Commissioning Services for the approximate 280,000 square foot High School Renovation Project located at 611 Field Club Road in Pittsburgh, Pennsylvania.

SCOPE OF WORK

1. Scope of Work as Defined by the Report from Cyclone Energy Group Dated August 7, 2025 (Energy Conservation):
    a. FHS-01: Replace roof top units RTU-1,2,19, & 20 (Units were not replaced in 2014 project)
    b. FHS-02: Replace hot water boilers and associated equipment with a more energy efficient solution.
    c. FHS-03: Replace domestic hot water boiler with a more energy efficient solution without storage.
    d. FHS-04: Replace building automation system throughout the building as approximately 90% of the equipment operates on the original pneumatic system.
    e. Lighting: Replace lighting and lighting controls throughout the building. Emergency lighting will be provided as required by code, as well as one (1) fixture per classroom.
2. Additional Scope of Work
    a. Elevator: Upgrade existing Commons Elevator
    b. Generator: Replace two-(2) existing natural gas generators (one-(1) in the mechanical room and one-(1) on the roof) with one-(1) new natural gas unit mounted on the roof. This will operate alongside a third existing to remain roof mounted generator.
    c. HVAC Classroom: Replace existing horizontal unit ventilators with new horizontal unit ventilators to match the existing.
    d. Miscellaneous Items Required: The following items are required for completion of the proposed scope of work:
        i. Selective ceiling upgrades
        ii. Miscellaneous steel supports
        iii. Required code upgrades

In support of this project, the H.F. Lenz Co. will provide commissioning services for the following equipment:

1. HVAC
    A. Four (4) new roof top air handling units (RTU-1,2,19, & 20)
    B. Variable air volume boxes associated with RTU-1,2,19, & 20
    C. (97)-Unit ventilators
    D. New hot water boilers and associated pumps and accessories
    E. Building automation system associated with equipment listed above
    F. Building automation system (retro-commissioning of the following equipment):

        1) (32)-Existing roof top units
        2) (5)-Dedicated outdoor air units
        3) (4)-Air cooled chillers and associated pumps
        4) Multiple indoor air handling units
        5) Multiple split system cooling units
        6) Multiple exhaust fans

2. Plumbing
    A. Domestic hot water system

3. Electrical
    A. Lighting controls
    B. Emergency generator and transfer equipment

SCOPE OF SERVICES

1. Develop Commissioning Specifications for inclusion in the bid documents.
2. Develop a Commissioning Plan outlining the equipment and systems to be commissioned and the responsibilities of each party included in the activities.
3. Provide pre-functional checklists to the Contractor for the equipment to be commissioned.
4. Provide functional testing documents to the Contractor for the equipment to be commissioned.
5. Witness the testing and commissioning of the equipment and systems indicated above. All physical testing and commissioning to be performed by the installing Contractor in the presence of the commissioning agent.
6. Witness the pressure testing of ductwork and hydronic piping (if required). All physical testing to be performed by the installing Contractor in the presence of the commissioning agent.
7. Perform sample air flow measurements to validate balancing report.
8. Witness pump flow readings to validate the flow measurements indicated in the balancing report.
9. Maintain an issues log throughout commissioning process and update after each site visit/functional test.
10. Prepare commissioning report summarizing commissioning process and results of testing.
11. Review warranty documents prepared by Contractors and approved by the Professional of Record.

12. Provide warranty review approximately ten (10) months after substantial completion to review any warranty issues.

CLARIFICATIONS

1. H.F. Lenz Co. shall not have control over or charge of, and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work or any construction activities at the project site. H.F. Lenz Co. shall not be responsible for the Contractor's schedules or failure to carry out the Work or any construction not in accordance with the Contract Documents or the Contractor's contractual obligations. H.F. Lenz Co. shall not have control over or charge of acts or omissions of the Contractor, subcontractors or their agents or employees, or of any other persons performing portions of the Work or construction.

COMPENSATION

1. Based on our understanding of the above Scope of Services, we will provide our services for the fixed labor fee of $**102,500 plus expenses**. Our fee breakdown is as follows:

A.	Pre-Construction Services:	$19,500
B.	Construction Phase Services:	$72,500
C.	Project Closeout:	$10,500
	Total:	$102,500

   All expenses are additional and will be billed at cost not to exceed $7,500.

2. It is understood that during the course of this project, additional service requests for work not described herein may be made by the Client. Should additional services be necessary, they will be provided on a time-and-expense method of payment as per the included rate schedule or as agreed to in the written confirmation. Additional services will not be performed unless confirmed in writing by the Client and the Commissioning Agent.
3. Typically, additional services include:
   A. Providing assistance in the utilization of equipment or systems such as testing, adjusting and balancing, preparation of operation and maintenance manuals, training personnel for operation and maintenance manuals, training personnel for operation and maintenance, and consultation during operation.
   B. Providing Services required because of significant changes in the Project including, but not limited to project budget, size, quality, complexity, the Owner's schedule, or changing the method of procuring the contract for construction following the Project Kick-off Meeting.
   C. Site visits not specifically included
   D. Meetings not specifically included
   E. Presentations
   F. Record documents
   G. Design services
   H. Construction phase services
   I. Project schedule extension

J. Specialty consultants

4. Rate Schedule:

Rates shown will remain in effect for a 12-month period.

Principal	$235.00/hour
Commissioning Agent	$210.00/hour
Commissioning Technician	$175.00/hour
Secretary	$ 85.00/hour
Expenses	1.0 multiplier

GENERAL CONDITIONS

1. Refer to the enclosed “Standard General Conditions”.
2. The Client will provide copies of all relevant documents necessary for the Commissioning Agent to provide his services.
3. Notwithstanding any other provision of this Agreement and to the fullest extent permitted by law:
   A. The total liability of H.F. Lenz Co. or any of its owners, officers, or employees for damages due to breach of contract, error, omission, professional negligence, or any other theory of liability, for any and all claims, liabilities, losses and damages, shall not exceed three (3) times H.F. Lenz Co.’s fee under this Agreement;
   B. H.F. Lenz Co. or any of its owners, officers or employees shall not be liable to the Client for any consequential damages caused by any breach of contract, error, omission, professional negligence, or any other theory of liability. Consequential damages include, but are not limited to, loss of use and loss of profit.
4. Should it become necessary for H.F. Lenz Co. employees to serve as a witness or become involved in consultations relative to legal matters, the Client agrees to compensate H.F. Lenz Co., in accordance with the included rate schedule, plus reimbursable expenses including attorney's fees, for all services rendered by our principals and employees performing as consultants or witnesses in any litigation, arbitration, or other legal or administrative proceedings. The Client further agrees to compensate H.F. Lenz Co. on the same basis for any engineering services mandated by third parties or the courts relative to design, construction, and / or operation issues reviewed or as a result of the services provided under this agreement.

Please return an executed original of this agreement for our file. We thank you for this opportunity to provide these services. Should you have any questions, please contact this office.

Sincerely,

H.F. LENZ CO.

George A. McMillan IV, P.E.
President

H.F. LENZ CO.

Paul A. Montagna, P.E., MSME, MSEM
Senior Associate

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Enclosure

cc: Contract File

ACCEPTED FOR FOX CHAPEL AREA SCHOOL DISTRICT (CLIENT)

This proposal, when accepted, creates a fully integrated contract. This proposal may only be changed or modified in writing. There are no other terms, conditions, promises, understandings, statements or representations, expressed or implied, oral or written, concerning this proposal.

By: _____ Date: _____

AUTHORIZED REPRESENTATIVE

Printed Name & Title: _____

H.F. LENZ
ENGINEERING

STANDARD GENERAL CONDITIONS

1. **THE AGREEMENT**: This AGREEMENT is made by and between H.F. Lenz Co., hereinafter referred to as ENGINEER, and the client named in the attached proposal, hereinafter referred to as CLIENT.

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5. **OPINIONS OF COST**: It is recognized that neither the ENGINEER nor the CLIENT has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, the ENGINEER cannot and does not warrant or represent that bids or negotiated prices will not vary from any estimate of Construction Cost or evaluation prepared or agreed to by the ENGINEER. Opinions of Cost are only provided if expressly included in the scope of services set forth in the Proposal.

6. **REPRESENTATIONS RELATING TO WORK PERFORMED**: The services provided as part of this AGREEMENT shall be performed in accordance with the standards of skill and care ordinarily exercised by other engineers acting under similar circumstances and conditions ("Standard of Care"). Client acknowledges that ENGINEER's services will be rendered without any warranty, express or implied and all such warranties are expressly waived by CLIENT. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or ENGINEER.

7. **ASSIGNMENT AND TERMINATION**: This AGREEMENT and/or any claims arising under this AGREEMENT or in connection with the services may not be transferred or assigned without the written consent of both parties. The obligation to provide further services under this AGREEMENT may be terminated by either party upon seven (7) days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, ENGINEER shall be paid its compensation for services performed to the date of termination plus reimbursable expenses then due.

8. **CONTROLLING LAW**: This AGREEMENT is to be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania provided, however, no ambiguity, if any, in this Agreement shall be interpreted against either party because such applicable party drafted any portion of this Agreement and the state and federal courts of Allegheny County, Pennsylvania shall have exclusive original jurisdiction of any disputes, claims, or controversies related to this Agreement or any transactions contemplated by this Agreement.

9. **RESPONSIBILITY OF CONTRACTOR**: The ENGINEER shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work or any construction activities at the project site. The ENGINEER shall not be responsible for the Contractor's schedules or failure to carry out the Work or any construction not in accordance with the Contract Documents or the Contractor's contractual obligations. The ENGINEER shall not have control over or charge of acts or omissions of the Contractor, subcontractors or their agents or employees, or of any other persons performing portions of the Work or construction.

10. **HAZARDOUS MATERIALS/TOXIC SUBSTANCES**: The ENGINEER shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to hazardous materials in any form at the Project site, including but not limited to mold, lead containing paint or other finishes, asbestos-containing materials, polychlorinated biphenyls (PCBs) or other hazardous substances or petroleum products.

11. **DISPUTE RESOLUTION**: All claims, disputes, and other matters in question between the parties arising out of or relating to this AGREEMENT or the breach thereof, shall be addressed in the following manner. The parties shall enter into good faith negotiations for a period of thirty (30) calendar days from the date notice of a claim or dispute was served by either party in an effort to settle the dispute. If after thirty (30) days the claim or dispute is not resolved, the parties agree to submit the claim and/or dispute to non-binding mediation by a mediator mutually agreeable to both parties. The cost of the mediation shall be borne equally. If the matter is not satisfactorily resolved through non-binding mediation, either party may initiate legal action against the other to resolve the claim and/or dispute.

    In no event shall a demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Finance Report – April 2026

Fund 10 Financial Report for the Month of:

April, 2026

FISCAL YEAR 2025-2026

REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts				$ 8,000,000.00	
1000 - Instruction				$ 113,486.32	
2000 - Support Services				$ -	
3000 - Non-Instructional				$ -	
4000 - Facilities				$ -	
5000 - Other Financing Uses				$ -	
Total Expenditure Contras				$ -	
6000-Local Revenue -	$ 94,503,838	$ 94,522,824	$ 18,986.25	$ -	$ 90,319,582.25
7000-State Revenue -	$ 25,091,207	$ 25,308,039	$ 216,832.41	$ -	$ 18,819,299.92
8000-Federal Revenue -	$ 1,027,794	$ 1,027,794	$ -	$ 1,553,608.69	$ 547,352.67
9000-Other Financing Sources -	$ 60,000	$ 60,000	$ -	$ 863,434.00	$ 112,254.25
Unassigned FB/Reserve	$ 1,500,000	$ 1,500,000	$ -		
TOTAL REVENUES/RECEIPTS	**$ 122,182,839**	**$ 122,418,658**	**$ 235,819**	**$ 10,417,042.69**	**$ 109,798,489.09**

EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet				$ 21,414,772.31	
1000-Instruction -	$ 72,822,450	$ 72,828,886	$ 6,436.25		$ 63,942,691.16
2000-Support Services -	$ 35,754,537	$ 35,975,919	$ 221,382.41	$ 5,746,798.54	$ 30,403,610.55
3000-NonInstructional Services -	$ 3,332,003	$ 3,340,003	$ 8,000.00	$ 464,775.18	$ 2,933,383.77
4000-Facilities (Buildings/Sites) -	$ 1,962,029	$ 1,962,029	$ -	$ 1,077,713.81	$ 1,606,538.15
5000-Other Financing Uses -	$ 7,817,902	$ 7,817,902	$ -	$ 130,937.11	$ 7,677,199.17
6000-Local Revenue -				$ 788,722.00	
7000-State Revenue -				$ 34,800.57	
8000-Federal Revenue -				$ 3,865.81	
9000-Other Financing Sources -				$ -	
Budgetary Reserve	$ 1,500,000	$ 1,500,000	$ -	$ -	
TOTAL DISBURSEMENTS	**$ 123,188,921**	**$ 123,424,740**	**$ 235,819**	**$ 29,662,385.33**	**$ 106,563,422.80**
Net Change	-$ 1,006,082	-$ 1,006,082	$ 0	$ 29,662,385.33	as of 5.20.26
			Net Change	**-$ 19,245,342.64**	

**Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year.*

*** Fiscal Year to Date totals reflect actual allocations for current Fiscal Year, including all adjusting entries. Expenditures include encumbrances.*

Fund 10 Bank Reconciliation for the Month of:
April, 2026

						INVESTMENT ACCOUNTS			
		FNB - GENERAL	FNB - TAX	FNB - ATHLETIC	PSDLAF MAX	FNB - MM	PSDLAF - INVESTMENTS	PLGIT	INVEST
STARTING BANK BALANCE:	**TOTAL G/L Cash Acct**								
Starting Cash Balance	**$42,385,813.40**	$1,800,000.00	$3,538,689.97	$11,796.58	$37,035,326.85	$5,594,490.00	$2,507,765.49	$8,897,617.69	$532,277.49
Sweep Balance	**$345,324.77**	$345,324.77							
Total Starting Cash Balance	**$42,731,138.17**	**$2,145,324.77**	**$3,538,689.97**	**$11,796.58**	**$37,035,326.85**	$5,594,490.00	$2,507,765.49	$8,897,617.69	$532,277.49
Outstanding Checks	**$274,184.25**	$274,184.25							
Outstanding Payroll		$11,301.36							
TOTAL	**$42,456,953.92**	**$1,871,140.52**	**$3,538,689.97**	**$11,796.58**	**$37,035,326.85**	$5,594,490.00	$2,507,765.49	$8,897,617.69	$532,277.49
STARTING BALANCE SHEET:									
Starting B/S Balance	**$42,445,652.51**	$1,859,839.16	$3,538,689.97	$11,796.58	$37,035,326.80	$5,594,490.01	$2,507,765.49	$8,897,617.69	$532,277.49
Outstanding Payroll Checks	**$11,301.36**	$11,301.36							
TOTAL ADJUSTED STARTING BALANCE SHEET	**$42,456,953.87**	**$1,871,140.52**	**$3,538,689.97**	**$11,796.58**	**$37,035,326.80**	$5,594,490.01	$2,507,765.49	$8,897,617.69	$532,277.49
(BANK)DEPOSITS/ADDITIONS:									
Investment /Redemption	**$2,544,000.00**				$2,544,000.00	$0.00	$0.00	$0.00	$0.00
Fund 10 Bank Transfers	**$8,000,000.00**	$8,000,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Intrafund Transfers	**$113,486.32**	$0.00	$0.00	$0.00	$113,486.32	$0.00	$0.00	$0.00	$0.00
Deposits	**$2,277,677.88**	$200,611.88	$1,170,045.30	$451.50	$906,569.20	$0.00	$0.00	$0.00	$0.00
Interest/Dividends	**$182,500.01**	$4,454.03	$2,499.40	$4.71	$86,607.02	$17,027.50	$44,769.78	$25,500.97	$1,636.60
TOTAL ADDITIONS	**$13,117,664.21**	**$8,205,065.91**	**$1,172,544.70**	**$456.21**	**$3,650,662.54**	$17,027.50	$44,769.78	$25,500.97	$1,636.60
(G/L)CURRENT REVENUES/RECEIPTS:									
Investment /Redemption					$2,544,000.00	$0.00	$0.00	$0.00	
Fund 10 Bank Transfers	**$8,000,000.00**	$8,000,000.00	$0.00	$0.00	$0.00	$0.00		$0.00	
Intrafund Transfers	**$113,486.32**	$0.00	$0.00	$0.00	$113,486.32			$0.00	
Balance Sheet Receipts	**$0.00**	$0.00	$0.00	$0.00	$0.00			$0.00	
1000 - Instruction	**$0.00**	*$0.00*	*$0.00*	*$0.00*	*$0.00*				
2000 - Support Services	**$0.00**	*$0.00*	*$0.00*	*$0.00*	*$0.00*				
3000 - Non-Instructional	**$0.00**	*$0.00*	*$0.00*	*$0.00*	*$0.00*				
4000 - Facilities	**$0.00**	*$0.00*	*$0.00*	*$0.00*	*$0.00*				
5000 - Other Financing Uses	**$0.00**	*$0.00*	*$0.00*	*$0.00*	*$0.00*				
Total Expenditure Contras	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	$0.00	$0.00	$0.00	$0.00
6000-Local Revenue -	**$1,553,608.69**	$205,065.91	$1,172,544.70	$456.21	$86,607.02	$17,027.50	$44,769.78	$25,500.97	$1,636.60
7000-State Revenue -	**$863,434.00**	$0.00	$0.00	$0.00	$863,434.00	$0.00			
8000-Federal Revenue -	**$43,135.20**	$0.00	$0.00	$0.00	$43,135.20	$0.00			
9000-Other Financing Sources -	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00			
TOTAL REVENUES/RECEIPTS	**$10,460,177.89**	**$8,205,065.91**	**$1,172,544.70**	**$456.21**	**$3,650,662.54**	$17,027.50	$44,769.78	$25,500.97	$1,636.60
TOTAL REVENUES FOR DISBURSEMENT	**$2,460,177.89**	**$205,065.91**	**$1,172,544.70**	**$456.21**	**$993,176.22**	$17,027.50	$44,769.78	$25,500.97	$1,636.60
Difference	*-$0.00*	*$0.00*	*$0.00*	*$0.00*	*-$0.00*	*$0.00*	*$0.00*	*$0.00*	*$0.00*
DEDUCTIONS:									
A/P Checks Written	**$2,398,564.37**	$2,398,564.37							
A/P Checks Voided	**$0.00**	$0.00							
TOTAL A/P CHECKS	**$2,398,564.37**	**$2,398,564.37**							
Wire Transfers	**$3,214,749.95**	$2,044,466.12	$0.00	$8,070.03	$1,162,213.80	$0.00		$0.00	
Net Salaries	**$2,634,298.70**	$2,634,298.70							
Returned Item	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Bank Fees	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Intrafund Transfers	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL A/P FOR DISBURSEMENT	**$8,247,613.02**	**$7,077,329.19**	**$0.00**	**$8,070.03**	**$1,162,213.80**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Journal Entry Reclass	**$0.00**	$0.00							
Investment Purchase	**$2,544,000.00**				$0.00	$0.00	$2,544,000.00	$0.00	$0.00
Direct Deposit ACH	**$2,623,159.29**	$2,623,159.29							
Returned Payroll	**$0.00**	$0.00							
Fund 10 Bank Transfers	**$8,000,000.00**	$0.00	$0.00	$0.00	$8,000,000.00	$0.00	$0.00	$0.00	$0.00
Total Deductions for Ledger	**$21,414,772.31**	**$7,066,189.78**	**$0.00**	**$8,070.03**	**$9,162,213.80**	**$0.00**	**$2,544,000.00**	**$0.00**	**$0.00**
CURRENT DISBURSEMENTS:									
Balance Sheet Accounts -	**$5,746,798.54**	$4,584,584.74	$0.00	$0.00	$1,162,213.80	$0.00	$0.00	$0.00	$0.00
1000-Instruction -	**$464,775.18**	$464,775.18	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2000-Support Services -	**$1,077,713.81**	$1,077,713.81	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3000-NonInstructional Services -	**$130,937.11**	$122,867.08	$0.00	$8,070.03	$0.00	$0.00	$0.00	$0.00	$0.00
4000-Facilities (Buildings/Sites) -	**$788,722.00**	$788,722.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5000-Other Financing Uses -	**$34,800.57**	$34,800.57	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6000-Local Revenue -	**$3,865.81**	$3,865.81	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7000-State Revenue -	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8000-Federal Revenue -	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
9000-Other Financing Sources -	**$0.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
TOTAL DISBURSEMENTS	**$8,247,613.02**	**$7,077,329.19**	**$0.00**	**$8,070.03**	**$1,162,213.80**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Difference	*-$0.00*	*$0.00*	*$0.00*	*$0.00*	*$0.00*	*$0.00*	*$0.00*	*$0.00*	*$0.00*
ADJUSTMENTS									
Prior Month Voids		$1,139.47	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Bank Adjustments		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Returned Items		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
CLEARED CHECKS									
Payroll Checks		$13,358.12							
Sungard System		$2,424,521.35		$0.00					
TOTAL CLEARED CHECKS		**$2,437,879.47**	**$0.00**	**$0.00**					
Direct Deposit ACH		$2,623,159.29							
Wire Transfers		$2,044,466.12	$0.00	$8,070.03	$9,162,213.80	$0.00	$2,544,000.00	$0.00	$0.00
TOTAL CLEARED TRANSACTIONS		**$7,106,644.35**	**$0.00**	**$8,070.03**	**$9,162,213.80**	**$0.00**	**$2,544,000.00**	**$0.00**	**$0.00**
GENERAL LEDGER BALANCE (Cash Acct)	**$39,227,908.32**	$2,988,715.35	$4,711,234.67	$4,182.76	$31,523,775.54	$5,611,517.51	$8,535.27	$8,923,118.66	$533,914.09

FUND 10 Revenues 4/1/26-4/30/26				
Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	$47.34
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	$9,369.84
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	$37.29
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	$234.12
10	GENERAL FUND	0462.007	DENTAL INS PAYABLE	$58.71
10	GENERAL FUND	0462.014	HEALTH INSURANCE	$311.99
10	GENERAL FUND	0462.032	VISION INS PAYABLE	$5.29
			Subtotal	**$10,064.58**
Real Estate Taxes				
1000000140000000	REV-INDNA	R6112	INTERIM REAL ESTATE TAXES	$8,030.95
1000000000000000	REV	R6411	DELINQ REAL ESTATE TAXES	$550,787.89
			Subtotal	**$558,818.84**
ACT 511 Taxes				
1000000000000000	REV	R6143	LOCAL SERVICES TAX (LST)	$1,338.78
1000000150000000	REV-OHARA	R6143	LOCAL SERVICES TAX (LST)	$2,310.30
1000000000000000	REV	R6151	EARNED INCOME TAX (EIT)	$607,577.38
1000000000000000	REV	R6153	REAL ESTATE TRANSFER TAX	$114,530.57
			Subtotal	**$725,757.03**
Other Local Revenues				
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$4.71
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$4,454.03
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$2,499.40
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$17,027.50
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$44,769.78
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$25,500.97
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$86,607.02
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	$1,636.60
1000000000000000	REV	R6710	ADMISSIONS	$451.50
1000000000000000	REV	R6710	ADMISSIONS	$3,257.00
1000000000000000	REV	R6740	FEES COLLECT FROM STUD	$400.00
1000000000000000	REV	R6740	FEES COLLECT FROM STUD	$3,000.00
1000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	$110.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	$990.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	$1,600.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	$23.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	$200.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	$200.00
1000001501905000	REV-COLLC-FV	R6740	FEES COLLECT FROM STUD	$165.27
1000001501907000	REV-COLLC-KR	R6740	FEES COLLECT FROM STUD	$30.00
1000005100000000	REV-SC619	R6832	FED IDEA PASS THRU FUNDS	$3,906.00
1000000000000000	REV	R6910	RENTAL INCOME	$1,456.67
1000001523912550	REV-ATHAC-HS-ATHLE	R6910	RENTAL INCOME	$1,000.00
1000001523912550	REV-ATHAC-HS-ATHLE	R6910	RENTAL INCOME	$1,070.00
1000001523912550	REV-ATHAC-HS-ATHLE	R6910	RENTAL INCOME	$2,716.88
1000000000000000	REV	R6920	DONATIONS	$2,060.25
1000001231900000	REV-DISCOVERED-ELEM	R6920	DONATIONS	$100.00
1000001501905000	REV-COLLC-FV	R6920	DONATIONS	$1,000.00
1000001550000000	REV-MINI GRANTS	R6920	DONATIONS	$9,931.20
1000001190000000	REV-STEAM PROGRAMS	R6942	SUMMER SCHOOL TUITION	$2,600.00
1000001410000000	REV - PRMRY TCHR ACDMY	R6962	SRVCS PROV TO PA LEAS	$3,600.00
1000000000000000	REV	R6999	MISC REVENUE	$10.00
1000000000000000	REV	R6999	MISC REVENUE	$7.00
			Subtotal	**$222,384.78**
State Revenues				
1000000000000000	REV	R7111	BASIC ED FORMULA	$863,434.00
1000003501905000	REV-FACILITY GRANT-FV	R7350	SCHOOL FACILITY GRANTS	$4,050.00

FUND 10 Revenues 4/1/26-4/30/26				
Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
1000003640000000	REV-PCCD 41672	R7369	SAFE SCHOOLS GRANT	$0.00
1000003640000000	REV-PCCD 41672	R7369	SAFE SCHOOLS GRANT	$0.00
			Subtotal	**$867,484.00**
Federal Revenues				
1000004110000000	REV-TITL1	R8514	TITLE I FUNDING	$34,643.47
1000004210000000	REV-TITL2	R8515	TITLE II FUNDING	$5,879.60
1000004310000000	REV-TITLE IV	R8517	TITLE IV FUNDING	$2,612.13
			Subtotal	**$43,135.20**
Expenditure Accounts				
1026200003912000	OPER MNT-HS	183	OVERTIME WAGES-SERVICE WK	$10,670.00
1011100003912000	REG ED-HS	281	OPEB HEALTH	$9,965.34
1011100003912000	REG ED-HS	281	OPEB HEALTH	$925.84
1011100003912000	REG ED-HS	281	OPEB HEALTH	$2,353.91
1011100003912000	REG ED-HS	281	OPEB HEALTH	$876.30
1011100003912000	REG ED-HS	281	OPEB HEALTH	$2,384.16
1011100003912000	REG ED-HS	281	OPEB HEALTH	$1,352.10
1011100003912000	REG ED-HS	281	OPEB HEALTH	$3,277.02
1028340000000000	STF DV-N.INST CRT	580	TRAVEL	$600.00
1028340000000000	STF DV-N.INST CRT	580	TRAVEL	$6.24
1028341210000000	STFDV CRT N.INST-EDLDRPRM	580	TRAVEL	$8.80
1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	$4.00
1023800002910000	PRINC SRV-DMS	635	MEALS/REFRESHMENTS	$2.03
1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	$28.72
1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	$3.00
1022500001904000	LIBR SRV-OH	640	BOOKS	$76.00
			Subtotal	**$32,533.46**
			Total Revenues 4.2026	**$2,460,177.89**

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

2026-2027 Fox Chapel Area School District Food Services Budget

FOOD SERVICES BUDGET	2026-2027	2025-2026	2024-2025	2023-2024	2022-2023
SALES REVENUE					
Student Paid Lunches	$550,000.00	$550,000.00	$555,555.00	$560,162.00	$463,930.60
Student Reduced Lunches	$0.00	$0.00	$0.00	$1,949.00	$3,259.35
Student Paid Breakfasts	$0.00	$0.00	$0.00	$0.00	$19,777.45
Student Reduced Breakfasts	$0.00	$0.00	$0.00	$0.00	$835.68
Ala Carte Sales	$395,000.00	$385,000.00	$360,000.00	$329,386.00	$330,589.85
Adult Sales	$33,000.00	$35,000.00	$35,000.00	$33,318.00	$31,568.50
Catering Sales	$43,000.00	$42,000.00	$46,000.00	$46,000.00	$65,000.00
Rebate Checks	$600.00	$900.00	$800.00	$2,596.00	$2,000.00
Interest Income FNB	$750.00	$800.00	$1,000.00		
Interest Income (PSLAF)	$49,000.00	$50,000.00	$50,000.00	$40,000.00	$300.00
TOTAL FOOD REVENUE	$1,071,350.00	$1,063,700.00	$1,048,355.00	$1,013,411.00	$917,261.43
Federal Reimbursement	$787,000.00	$775,000.00	$775,000.00	$817,554.00	$510,000.00
State Reimbursement	$255,000.00	$244,000.00	$240,000.00	$161,641.00	$41,000.00
TOTAL REIMBURSEMENT	$1,042,000.00	$1,019,000.00	$1,015,000.00	$979,195.00	$551,000.00
FICA Reimbursement Credit	$23,750.00	$23,000.00	$22,500.00	$25,578.00	$20,500.00
Retirement Reimbursement Credit	$110,500.00	$110,000.00	$100,000.00	$113,681.00	$108,000.00
SFA REIMBURSEMENT	$134,250.00	$133,000.00	$122,500.00	$139,259.00	$128,500.00
TOTAL Revenues/Reimbursement	$2,247,600.00	$2,215,700.00	$2,185,855.00	$2,131,865.00	$1,596,761.43
EXPENSES					
Food/Paper/Chemical Purchased	$865,000.00	$820,000.00	$815,000.00	$808,911.00	$519,000.00
Milk Purchased	$158,000.00	$155,000.00	$155,000.00	$149,212.00	$97,750.00
Administrative Salaries	$116,000.00	$112,000.00	$108,150.00	$105,000.00	$104,672.31
Clerical Wages	$26,000.00	$26,000.00	$25,000.00	$23,000.00	$22,000.00
Labor Wages	$585,150.00	$544,000.00	$544,024.00	$506,243.00	$464,669.54
Driver Wages	$38,500.00	$36,600.00	$36,000.00	$34,469.00	$22,748.54
Sub Service	$10,000.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
Repair of Equipment	$10,000.00	$9,000.00	$9,000.00	$7,500.00	$3,000.00
Commodity Delivery	$2,500.00	$2,500.00	$4,000.00	$1,000.00	$3,000.00
Mileage/Travel	$1,600.00	$1,500.00	$1,500.00	$1,000.00	$900.00
Equipment	$25,000.00	$25,000.00	$50,000.00	$50,000.00	$3,000.00
Pest Control	$4,000.00	$4,000.00	$4,000.00	$4,000.00	$3,708.00
Other Expense	$11,000.00	$10,000.00	$6,000.00	$5,000.00	$5,000.00
Group Insurance	$120,000.00	$115,000.00	$110,000.00	$102,210.00	$95,000.00
Workmans Compensation	$3,000.00	$3,000.00	$3,000.00	$3,000.00	$3,000.00
Unemployment	$2,000.00	$2,000.00	$2,000.00	$3,000.00	$0.00
FICA	$47,500.00	$46,000.00	$45,000.00	$51,156.00	$41,000.00
PSERS Retirement	$221,000.00	$220,000.00	$200,000.00	$227,362.00	$216,000.00
TOTAL	$2,246,250.00	$2,136,600.00	$2,122,674.00	$2,087,063.00	$1,609,448.39
SUBSIDY/RETURN	$1,350.00	$79,100.00	$63,181.00	$44,802.00	($12,686.96)

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Final 2026-2027 General Fund Operating Budget – Resolution 2026-5

FOX CHAPEL AREA SCHOOL DISTRICT
RESOLUTION 2026-5

2026-2027 General Fund Operating Budget

A proposed final budget in the amount of $125,489,654 as presented with 22.6898 mills of real estate tax and to continue all other taxes without change was preliminarily adopted May 4, 2026. The budget was advertised and made available to the public for review and comment for the past 30 days. The Board of School Directors and the administration have reviewed any comments. A budget in the amount of $125,489,654 is presented for final approval.

RESOLVED, that a budget is hereby adopted for the Fox Chapel Area School District in the amount of $125,489,654 for the fiscal year beginning July 1, 2026, and a copy of said budget as finally adopted shall be on record in the office of the Secretary of the Board of School Directors; and be it

FURTHER RESOLVED, that the Fox Chapel Area School District hereby levies and re-enacts a tax for general revenue purposes of 1% on salaries, wages, commissions, and other compensation earned by residents of the Fox Chapel Area School District during the period beginning on July 1, 2026, and ending June 30, 2027, and for each successive fiscal year thereafter and on the net profits earned during said period from business, professions, and other activities conducted by residents of the Fox Chapel Area School District, in the same form as Resolution No. 1969-5 heretofore adopted by the Interim Operating Committee of Fox Chapel Area School District on June 29, 1970; and be it

FURTHER RESOLVED, that the Fox Chapel Area School District hereby levies a realty transfer tax for general revenue purposes of 1% upon the transfer of real estate or on interest in real estate situate within the Fox Chapel Area School District for the period from July 1, 2026, to June 30, 2027, and for each succeeding fiscal year thereafter by the adoption of Resolution No. 1986-2; and be it

FURTHER RESOLVED, that the Fox Chapel Area School District hereby levies and re-enacts a tax for general purposes in the amount of $10 upon the privilege of engaging in an occupation within the Fox Chapel Area School District in the fiscal year 2026-2027 and in each fiscal year thereafter, in the same form as Resolution No. R-1972-4 heretofore adopted by the Board of School Directors on January 1, 1973; and be it

FURTHER RESOLVED, that the Board of School Directors of the Fox Chapel Area School District, Allegheny County, Pennsylvania, hereby authorizes the appropriation and expenditure of the funds as itemized in the budget for the fiscal year beginning July 1, 2026, the necessary revenue for the same to be provided by the taxes hereinabove levied by the Board of School Directors and by a school tax levy on real estate which is hereby levied and assessed at the rate of twenty-two and six thousand eight hundred ninety-eight ten thousandths on the dollar on the total amount of the assessed valuation of all taxable real property in the Fox Chapel Area School District, Allegheny County, Pennsylvania, at the rate of $22.6898 on each $1,000 of the assessed calculation of the taxable real property.

Adopted this 8th day of June, 2026, at a regularly scheduled meeting of the Board of School Directors.

ATTEST: FOX CHAPEL AREA SCHOOL DISTRICT:

By: _____ By: _____

Kathleen Anuszek
Board Secretary

Marybeth Dadd
Board President

Fox Chapel Area School District
Budget Summary by Budget Type

	Actual 2022-2023	Actual 2023-2024	Actual 2024-2025		Original Budget 2025-2026	Requested Budget 2026-2027	Requested Compared to PY Original Budget	
Revenues								
Real Estate Taxes	$ 71,018,498.68	$ 71,685,468.63	$ 74,736,859.54	$ 3,051,391	$ 76,236,136	$ 78,964,060	$ 2,727,924	3.58%
Act 511 Taxes	$ 11,250,245.86	$ 11,808,063.09	$ 11,784,226.61	$ (23,836)	$ 12,377,600	$ 12,189,631	$ (187,969)	-1.52%
Delinquent Taxes	$ 2,270,751.74	$ 2,891,671.62	$ 3,022,338.52	$ 130,667	$ 2,350,000	$ 2,900,000	$ 550,000	23.40%
Other Local Income	$ 3,117,503.68	$ 4,181,469.80	$ 3,675,594.14	$ (505,876)	$ 3,538,602	$ 3,513,602	$ (25,000)	-0.71%
Basic Instructional & Operating Subsidy	$ 6,803,232.37	$ 5,598,922.74	$ 6,201,006.87	$ 602,084	$ 6,152,883	$ 6,258,077	$ 105,194	1.71%
Revenue for Specific Educational Programs	$ 2,662,793.56	$ 2,572,189.29	$ 2,811,180.96	$ 238,992	$ 2,676,328	$ 2,710,782	$ 34,454	1.29%
Other State Revenue	$ 13,512,796.18	$ 14,893,442.65	$ 15,339,872.11	$ 446,429	$ 16,290,351	$ 15,935,761	$ (354,590)	-2.18%
Federal Revenue	$ 1,763,579.01	$ 2,383,614.54	$ 1,317,000.77	$ (1,066,614)	$ 1,027,794	$ 1,027,794	$ -	0.00%
Other Financing Sources	$ 532,749.44	$ 52,501.00	$ 38,734.36	$ (13,767)	$ 60,000	$ 50,000	$ (10,000)	-16.67%
Total Revenues	**$ 112,932,150.52**	**$ 116,067,343.36**	**$ 118,926,813.88**	$ 2,859,471	**$ 120,709,694**	**$ 123,549,707**	$ 2,840,013	2.35%
Expenditures								
Personnel								
Wages	$ 49,236,710.69	$ 50,262,990.94	$ 51,344,049.21	$ 1,081,058	$ 52,269,729	$ 53,495,795	$ 1,226,066	2.35%
Benefits	$ 29,928,926.64	$ 31,011,538.71	$ 32,424,590.42	$ 1,413,052	$ 33,884,296	$ 34,407,438	$ 523,142	1.54%
Subtotal Personnel	**$ 79,165,637.33**	**$ 81,274,529.65**	**$ 83,768,639.63**	$ 2,494,110	**$ 86,154,025**	**$ 87,903,233**	$ 1,749,208	2.03%
Mandated/Contracted Costs								
Business/Legal Services	$ 749,739.93	$ 956,838.88	$ 1,083,514.95	$ 126,676	$ 796,932	$ 806,932	$ 10,000	1.25%
Insurance	$ 221,524.83	$ 263,680.24	$ 283,978.58	$ 20,298	$ 328,400	$ 331,700	$ 3,300	1.00%
Prof Services	$ 2,713,953.68	$ 2,725,731.64	$ 2,865,506.79	$ 139,775	$ 3,379,195	$ 3,585,977	$ 206,782	6.12%
Sub Staffing	$ 1,202,692.64	$ 1,424,515.67	$ 1,733,062.81	$ 308,547	$ 1,300,000	$ 1,752,000	$ 452,000	34.77%
Tech Services	$ 74,177.88	$ 39,876.75	$ 84,604.27	$ 44,728	$ 86,250	$ 116,920	$ 30,670	35.56%
Student Transport	$ 4,440,859.55	$ 4,287,301.62	$ 4,499,068.11	$ 211,766	$ 5,657,528	$ 5,853,650	$ 196,122	3.47%
Tuition	$ 3,467,336.48	$ 3,359,318.25	$ 4,085,494.95	$ 726,177	$ 4,279,000	$ 3,854,628	$ (424,372)	-9.92%
Utilities	$ 1,532,188.12	$ 1,523,450.42	$ 1,762,260.35	$ 238,810	$ 1,812,479	$ 1,904,250	$ 91,771	5.06%
Subtotal Mandated	**$ 14,402,473.11**	**$ 14,580,713.47**	**$ 16,397,490.81**	$ 1,816,777	**$ 17,639,784**	**$ 18,206,057**	$ 566,273	3.21%
NonMandated Costs								
Books & Supplies	$ 2,052,943.71	$ 2,164,370.14	$ 2,723,791.70	$ 559,422	$ 2,631,204	$ 2,494,656	$ (136,548)	-5.19%
Equipment	$ 1,632,239.72	$ 1,844,856.90	$ 2,159,673.99	$ 314,817	$ 2,066,466	$ 2,444,997	$ 378,531	18.32%
Maintenance	$ 591,239.19	$ 689,665.69	$ 833,350.69	$ 143,685	$ 893,164	$ 896,936	$ 3,772	0.42%
Other	$ 925,113.96	$ 896,595.04	$ 965,820.69	$ 69,226	$ 1,085,960	$ 1,130,493	$ 44,533	4.10%
Software	$ 716,839.29	$ 954,614.18	$ 815,103.31	$ (139,511)	$ 973,170	$ 1,114,428	$ 141,258	14.52%
Transportation	$ 363,240.81	$ 399,613.08	$ 443,907.21	$ 44,294	$ 463,717	$ 632,262	$ 168,545	36.35%
Subtotal NonMandated	**$ 6,281,616.68**	**$ 6,949,715.03**	**$ 7,941,647.59**	$ 991,933	**$ 8,113,681**	**$ 8,713,773**	$ 600,092	7.40%
Subtotal Operating Expenditures	**$ 99,849,727.12**	**$ 102,804,958.15**	**$ 108,107,778.03**	$ 5,302,820	**$ 111,907,490**	**$ 114,823,063**	$ 2,915,573	2.61%
Debt Service								
Debt Service	$ 5,623,113.02	$ 5,246,971.46	$ 5,229,534.19	$ (17,437)	$ 4,992,902	$ 5,652,908	$ 660,006	13.22%
Debt Service-Other	$ 59,409.05	$ 747,845.02	$ 376,986.67	$ (370,858)	$ 800,000	$ 500,000	$ (300,000)	-37.50%
Subtotal Debt Service	**$ 5,682,522.07**	**$ 5,994,816.48**	**$ 5,606,520.86**	$ (388,296)	**$ 5,792,902**	**$ 6,152,908**	$ 360,006	6.21%
Capital Improvements								
Facilities	$ 718,372.91	$ 1,185,217.45	$ 1,009,326.78	$ (175,891)	$ 1,962,029	$ 1,076,265	$ (885,764)	-45.15%
Capital Reserves Fund Transfer	$ 5,224,434.50	$ 2,527,964.50	$ 1,530,066.00	$ (997,899)	$ 2,025,000	$ 1,937,418	$ (87,582)	-4.33%
Subtotal Facilities	**$ 5,942,807.41**	**$ 3,713,181.95**	**$ 2,539,392.78**	$ (1,173,789)	**$ 3,987,029**	**$ 3,013,683**	$ (973,346)	-24.41%
Subtotal Non-Operating Expenditures	**$ 11,625,329.48**	**$ 9,707,998.43**	**$ 8,145,913.64**	$ (1,562,085)	**$ 9,779,931**	**$ 9,166,591**	$ (613,340)	-6.27%
Total Expenditures (Operating & Non-Operating)	**$ 111,475,056.60**	**$ 112,512,956.58**	**$ 116,253,691.67**	$ 3,740,735	**$ 121,687,421**	**$ 123,989,654**	$ 2,302,233	1.89%
Budgetary Reserve	**$ - .00**	**$ - .00**	**$ - .00**	$ -	**$ 1,500,000**	**$ 1,500,000**	$ -	
Total Budgeted Expenditures	**$ 111,475,056.60**	**$ 112,512,956.58**	**$ 116,253,691.67**	$ 3,740,735	**$ 123,187,421**	**$ 125,489,654**	$ 2,302,233	1.87%
Net Change	**$ 1,457,093.92**	**$ 3,554,386.78**	**$ 2,673,122.21**	$ (881,265)	**$ (2,477,727)**	**$ (1,939,947)**	$ 537,780	
Drawdown from Unassigned Fund Balance (HELD for Budgetary Reserve)			*$ - .00*		*$ 1,500,000*	*$ 1,500,000*		
Adjusted Net Change (Omits Budgetary Reserve)	**$ 102,333.20**	**$ 2,028,825.81**	**$ 2,673,122.21**	$ 644,296	**$ (977,727)**	**$ (439,947)**		

Fox Chapel Area School District
Budget Summary by Budget Type

	Actual 2022-2023	Actual 2023-2024	Actual 2024-2025	Original Budget 2025-2026	Requested Budget 2026-2027	Requested Compared to PY Original Budget
Fund Balance Utilization/Allocations						
Assigned - Capital (Multi-Phase)		$ 2,500,000.00	$ 1,500,000.00	$ (400,000)	$ -	
Assigned - Capital Projects		$ - .00	$ - .00	$ (600,000)	$ -	
Total Assigned Capital Improvement Fund Balance Allocations	***$ - .00***	***$ 2,500,000.00***	***$ 1,500,000.00***	***$ (1,000,000.00)***	***$ - .00***	
Committed-PSERS	$ (400,000.00)	$ - .00	$ - .00	$ (200,000.00)	$ (250,000.00)	
Committed-GALA Funds	$ - .00	$ - .00	$ - .00	$ - .00	$ - .00	
Assigned-Athletic Activities	$ 19,937.43	$ 8,642.00	$ 29,116.53	$ - .00	$ - .00	
Non-Spendable	$ 387,180.47	$ (313,410.26)	$ 339,937.00	$ - .00	$ - .00	
Unassigned	$ 95,215.30	$ (166,406.00)	$ 804,068.68	$ 222,273.00	$ (189,946.70)	
Total Operating Cost Allocations	***$ 102,333.20***	***$ (471,174.26)***	***$ 1,173,122.21***	***$ 22,273.00***	***$ (439,946.70)***	
Unassigned - HELD for Budgetary Reserve	***$ - .00***	***$ - .00***	***$ - .00***	***$ (1,500,000.00)***	***$ (1,500,000.00)***	
Total Fund Balance Utilization	**$ 102,333.20**	**$ 2,028,825.74**	**$ 2,673,122.21**	**$ (2,477,727.00)**	**$ (1,939,946.70)**	

Fund Balance (as of 6/30)	Actual 2022-2023	Actual 2023-2024	Actual 2024-2025	2025-2026	2026-2027	
Fund Balance						
Unassigned (Earmarked for Budgetary Reserve)	$ - .00	$ - .00	$ - .00	$ (1,500,000)	$ (1,500,000)	
Unassigned Fund Balance	$ 10,125,822.84	$ 9,959,416.84	$ 10,763,485.52	$ 10,985,759	$ 9,953,847	
Total Available, Unassigned Fund Balance	**$ 10,125,822.84**	**$ 9,959,416.84**	**$ 10,763,485.52**	**$ 9,485,759**	**$ 8,453,847**	6.74%
Committed Fund Balances						
PSERS	$ 6,805,782.00	$ 6,805,782.00	$ 6,805,782.00	$ 6,605,782	$ 6,355,782	
GALA Funds	$ 16,106.60	$ 16,106.60	$ 16,106.60	$ 16,107	$ 16,107	
Total Committed Fund Balance	**$ 6,821,888.60**	**$ 6,821,888.60**	**$ 6,821,888.60**	**$ 6,621,889**	**$ 6,371,889**	
Total Restricted Fund Balance	**$ - .00**	**$ - .00**				
Assigned Fund Balances						
Athletic Activities	$ 123,833.79	$ 132,475.62	$ 161,592.15	$ 161,592	$ 161,592	
Assigned - Capital (Multi-Phase)		*$ 7,500,000.00*	*$ 9,000,000.00*	*$ 8,600,000*	*$ 9,000,000*	
Assigned - Capital Projects	$ 10,000,000.00	*$ 5,000,000.00*	*$ 5,000,000.00*	*$ 4,400,000*	*$ 5,000,000*	
Assigned - Capital Projects	$ 10,000,000.00	$ 12,500,000.00	$ 14,000,000.00	$ 13,000,000	$ 14,000,000	
Total Assigned Fund Balance	**$ 10,123,833.79**	**$ 12,632,475.62**	**$ 14,161,592.15**	**$ 13,161,592**	**$ 14,161,592**	
Nonspendable Fund Balance	**$ 1,544,542.26**	**$ 1,231,132.00**	**$ 1,571,069.00**	**$ 1,571,069**	**$ 1,571,069**	
Total Fund Balance	**$ 28,616,087.49**	**$ 30,644,913.06**	**$ 33,318,035.27**	**$ 30,840,308**	**$ 30,558,397**	

FINAL GENERAL FUND BUDGET

Fiscal Year 2026-2027

General Fund Budget Approval

Date of Adoption of the General Fund Budget: 06/08/2026

President of the Board - Original Signature Required — Date

Secretary of the Board - Original Signature Required — Date

Chief School Administrator - Original Signature Required — Date

Ryan Manzer — Contact Person

(412)967-2412 — Telephone

Extn : — Extension

ryan_manzer@fcasd.edu — Email Address

CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2026-2027 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

SCHOOL DISTRICT :	COUNTY :	AUN :
Fox Chapel Area SD	Allegheny	103023912

No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to $11,999,999	12.0%
Between $12,000,000 and $12,999,999	11.5%
Between $13,000,000 and $13,999,999	11.0%
Between $14,000,000 and $14,999,999	10.5%
Between $15,000,000 and $15,999,999	10.0%
Between $16,000,000 and $16,999,999	9.5%
Between $17,000,000 and $17,999,999	9.0%
Between $18,000,000 and $18,999,999	8.5%
Greater Than or Equal to $19,000,000	8.0%

Did you raise property taxes in SY 2026-2027 (compared to 2025-2026)?

Yes [x]

No [ ]

If yes, see information below, taken from the 2026-2027 General Fund Budget.

Total Budgeted Expenditures	$125489654
Ending Unassigned Fund Balance	$9273537
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	7.38%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes [x]

No [ ]

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE

DUE DATE: AUGUST 15, 2026

CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2026-2027 PROPOSED BUDGET

24 PS 6-687(a)(1)

(03/2006)

School District Name :	County :	AUN Number :
Fox Chapel Area SD	Allegheny	103023912

Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
Marybeth Dadd	5/4/26

DUE DATE: IMMEDIATELY FOLLOWING ADOPTION OF PROPOSED FINAL GENERAL FUND BUDGET

Val Number	Description	Justification
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	Budgetary reserve held for unexpected expenditures.
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	Unassigned fund balance held for future expenditures.
8150	Ending Fund Balance Entry and Budgetary Reserve: If 0830 Committed Fund Balance is not equal to 0, a justification must be entered below.	Committed Fund Balance held for future PSERS expenditures and Arts Grants.
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	Assigned fund balance held for athletic activities and capital projects.

ITEM	AMOUNTS	
Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		
0810 Nonspendable Fund Balance	1,571,069	
0820 Restricted Fund Balance		
0830 Committed Fund Balance	6,821,889	
0840 Assigned Fund Balance	14,161,592	
0850 Unassigned Fund Balance	10,763,484	
Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation During The Fiscal Year		**$31,746,965**
Estimated Revenues And Other Financing Sources		
6000 Revenue from Local Sources	97,567,293	
7000 Revenue from State Sources	24,904,620	
8000 Revenue from Federal Sources	1,027,794	
9000 Other Financing Sources	50,000	
Total Estimated Revenues And Other Financing Sources		**$123,549,707**
Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation		**$155,296,672**

		Amount
REVENUE FROM LOCAL SOURCES		
6111	Current Real Estate Taxes	78,717,060
6112	Interim Real Estate Taxes	150,000
6113	Public Utility Realty Taxes	80,000
6114	Payments in Lieu of Current Taxes - State / Local	17,000
6140	Current Act 511 Taxes - Flat Rate Assessments	91,900
6150	Current Act 511 Taxes - Proportional Assessments	12,097,731
6400	Delinquencies on Taxes Levied / Assessed by the LEA	2,900,000
6500	Earnings on Investments	2,200,000
6700	Revenues from LEA Activities	277,862
6800	Revenues from Intermediary Sources / Pass-Through Funds	600,000
6910	Rentals	80,000
6920	Contributions and Donations from Private Sources	90,000
6940	Tuition from Patrons	50,000
6960	Services Provided Other Local Governmental Units / LEAs	125,000
6990	Refunds and Other Miscellaneous Revenue	90,740
REVENUE FROM LOCAL SOURCES		**$97,567,293**
REVENUE FROM STATE SOURCES		
7111	Basic Education Funding-Formula	6,258,077
7271	Special Education funds for School-Aged Pupils	2,710,782
7311	Pupil Transportation Subsidy	1,050,000
7312	Nonpublic and Charter School Pupil Transportation Subsidy	165,000
7320	Rental and Sinking Fund Payments / Building Reimbursement Subsidy	978,739
7330	Health Services (Medical, Dental, Nurse, Act 25)	78,000
7340	State Property Tax Reduction Allocation	2,562,436
7531	Ready to Learn-Foundation	255,030
7532	Ready to Learn-Adequacy Supplement	50,000
7810	State Share of Social Security and Medicare Taxes	2,005,478
7820	State Share of Retirement Contributions	8,791,078
REVENUE FROM STATE SOURCES		**$24,904,620**
REVENUE FROM FEDERAL SOURCES		
8514	Title I - Improving the Academic Achievement of the Disadvantaged	535,794
8515	Title II - Preparing, Training, and Recruiting High Quality Teachers and Principals	88,500
8516	Title III - Language Instruction for English Learners and Immigrant Students	3,500

	Amount
REVENUE FROM FEDERAL SOURCES	
8810 School-Based Access Medicaid Reimbursement Program (SBAP) Reimbursements (Access)	400,000
REVENUE FROM FEDERAL SOURCES	**$1,027,794**
OTHER FINANCING SOURCES	
9400 Sale of or Compensation for Loss of Fixed Assets	50,000
OTHER FINANCING SOURCES	**$50,000**
TOTAL ESTIMATED REVENUES AND OTHER SOURCES	**123,549,707**

Act 1 Index (current): 3.5%

	Rate
Calculation Method:	
Approx. Tax Revenue from RE Taxes:	**$78,717,060**
Amount of Tax Relief for Homestead Exclusions	**$2,562,436**
Total Approx. Tax Revenue:	**$81,279,496**
Approx. Tax Levy for Tax Rate Calculation:	**$84,559,374**

		Allegheny	Total
	2025-26 Data		
	a. Assessed Value	$3,715,299,696	$3,715,299,696
	b. Real Estate Mills	22.0076	
I.	**2026-27 Data**		
	c. 2024 STEB Market Value	$4,254,360,365	$4,254,360,365
	d. Assessed Value	$3,726,757,105	$3,726,757,105
	e. Assessed Value of New Constr/ Renov	$0	$0
	2025-26 Calculations		
	f. 2025-26 Tax Levy (a * b)	$81,764,830	$81,764,830
	2026-27 Calculations		
II.	g. Percent of Total Market Value	100.00000%	100.00000%
	h. Rebalanced 2025-26 Tax Levy (f Total * g)	$81,764,830	$81,764,830
	i. Base Mills Subject to Index (h / a * 1000) if no reassessment (h / (d-e) * 1000) if reassessment	22.0076	
	Calculation of Tax Rates and Levies Generated		
	j. Weighted Avg. Collection Percentage	96.00000%	96.00000%
	k. Tax Levy Needed (Approx. Tax Levy * g)	$84,559,374	$84,559,374
	I. 2026-27 Real Estate Tax Rate (k / d * 1000)	**22.6898**	
III.	m. Tax Levy Generated by Mills (l / 1000 * d)	$84,559,373	$84,559,373
	n. Tax Levy minus Tax Relief for Homestead Exclusions (m - Amount of Tax Relief for Homestead Exclusions)		$81,996,937
	o. Net Tax Revenue Generated By Mills (n * Est. Pct. Collection)		$78,717,060

Act 1 Index (current): 3.5%

Calculation Method:	**Rate**	
Approx. Tax Revenue from RE Taxes:	**$78,717,060**	
Amount of Tax Relief for Homestead Exclusions	**$2,562,436**	
Total Approx. Tax Revenue:	**$81,279,496**	
Approx. Tax Levy for Tax Rate Calculation:	**$84,559,374**	
	Allegheny	**Total**
IV. Index Maximums		
p. Maximum Mills Based On Index (i * (1 + Index))	22.7778	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	$84,887,328	$84,887,328
s. Millage Rate within Index? (If l > p Then No)	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	$0	$0
u.Tax Revenue In Excess of Index (t * Est. Pct. Collection)	$0	$0
V. Information Related to Property Tax Relief		
Assessed Value Exclusion per Homestead	$14,456.00	
Number of Homestead/Farmstead Properties	7812	7812
Median Assessed Value of Homestead Properties		$233,700

Act 1 Index (current): 3.5%

Calculation Method:	**Rate**
Approx. Tax Revenue from RE Taxes:	**$78,717,060**
Amount of Tax Relief for Homestead Exclusions	**$2,562,436**
Total Approx. Tax Revenue:	**$81,279,496**
Approx. Tax Levy for Tax Rate Calculation:	**$84,559,374**

	Allegheny			**Total**
State Property Tax Reduction Allocation used for: Homestead Exclusions	$2,562,436	Lowering RE Tax Rate	$0	$2,562,436
Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions	$0			$0
Amount of Tax Relief from State/Local Sources				**$2,562,436**

CODE

6111 Current Real Estate Taxes

County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills		Amount of Tax Relief for Homestead Exclusions		Tax Levy Minus Homestead Exclusions		Percent Collected		Net Tax Revenue Generated By Mills
Allegheny	3,726,757,105	22.6898	84,559,373						96.00000%		
Totals:	**3,726,757,105**		**84,559,373**	-	2,562,436	=	81,996,937	X	96.00000%	=	78,717,060

		Rate				Estimated Revenue
6120	Current Per Capita Taxes, Section 679	$0.00				0
6140	Current Act 511 Taxes – Flat Rate Assessments	Rate	Add'l Rate (if appl.)		Tax Levy	Estimated Revenue
6141	Current Act 511 Per Capita Taxes	$0.00	$0.00		0	0
6142	Current Act 511 Occupation Taxes – Flat Rate	$0.00	$0.00		0	0
6143	Current Act 511 Local Services Taxes	$5.00	$0.00		91,900	91,900
6144	Current Act 511 Trailer Taxes	$0.00	$0.00		0	0
6145	Current Act 511 Business Privilege Taxes – Flat Rate	$0.00	$0.00		0	0
6146	Current Act 511 Mechanical Device Taxes – Flat Rate	$0.00	$0.00		0	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments	$0.00	$0.00		0	0
	Total Current Act 511 Taxes – Flat Rate Assessments				**91,900**	**91,900**
6150	Current Act 511 Taxes – Proportional Assessments	Rate	Add'l Rate (if appl.)		Tax Levy	Estimated Revenue
6151	Current Act 511 Earned Income Taxes	0.500%	0.000%		10,797,731	10,797,731
6152	Current Act 511 Occupation Taxes	0.000	0.000		0	0
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.000%		1,300,000	1,300,000
6154	Current Act 511 Amusement Taxes	0.000%	0.000%		0	0
6155	Current Act 511 Business Privilege Taxes	0.000	0.000		0	0
6156	Current Act 511 Mechanical Device Taxes – Percentage	0.000%	0.000%		0	0
6157	Current Act 511 Mercantile Taxes	0.000	0.000		0	0
6159	Current Act 511 Taxes, Other Proportional Assessments	0	0		0	0
	Total Current Act 511 Taxes – Proportional Assessments				**12,097,731**	**12,097,731**
	Total Act 511, Current Taxes					**12,189,631**
		Act 511 Tax Limit	**-->**	**4,254,360,365 X**	**12**	**51,052,324**
				Market Value	**Mills**	**(511 Limit)**

Tax Function	Description	Tax Rate Charged in: 2025-26 (Rebalanced)	2026-27	Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in: 2025-26 (Rebalanced)	2026-27	Percent Change in Rate	Less than or equal to Index
6111	Current Real Estate Taxes									
	Allegheny	22.0076	22.6898	3.10%	Yes	3.5%				
	Current Act 511 Taxes – Flat Rate Assessments									
6143	Current Act 511 Local Services Taxes	$5.00	$5.00	0.00%	Yes	3.5%				
	Current Act 511 Taxes – Proportional Assessments									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	3.5%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	3.5%				

Description	Amount
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	55,933,165
1200 Special Programs - Elementary / Secondary	16,660,975
1300 Vocational Education	650,000
1400 Other Instructional Programs - Elementary / Secondary	730,032
1500 Nonpublic School Programs	12,253
1800 Pre-Kindergarten	311,714
Total Instruction	**$74,298,139**
2000 Support Services	
2100 Support Services - Students	4,895,083
2200 Support Services - Instructional Staff	5,421,391
2300 Support Services - Administration	6,813,370
2400 Support Services - Pupil Health	846,797
2500 Support Services - Business	1,261,358
2600 Operation and Maintenance of Plant Services	10,509,124
2700 Student Transportation Services	6,049,731
2800 Support Services - Central	1,292,298
2900 Other Support Services	108,000
Total Support Services	**$37,197,152**
3000 Operation of Non-Instructional Services	
3200 Student Activities	3,260,772
3300 Community Services	67,000
Total Operation of Non-Instructional Services	**$3,327,772**
4000 Facilities Acquisition, Construction and Improvement Services	
4000 Facilities Acquisition, Construction and Improvement Services	1,076,265
Total Facilities Acquisition, Construction and Improvement Services	**$1,076,265**
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	6,152,908
5200 Interfund Transfers - Out	1,937,418
5900 Budgetary Reserve	1,500,000
Total Other Expenditures and Financing Uses	**$9,590,326**
Total Estimated Expenditures and Other Financing Uses	**$125,489,654**

Description	Amount
1000 Instruction	
1100 Regular Programs - Elementary / Secondary	
100 Personnel Services - Salaries	31,153,094
200 Personnel Services - Employee Benefits	20,436,415
300 Purchased Professional and Technical Services	1,280,200
400 Purchased Property Services	68,411
500 Other Purchased Services	961,739
600 Supplies	1,644,189
700 Property	355,827
800 Other Objects	33,290
Total Regular Programs - Elementary / Secondary	**$55,933,165**
1200 Special Programs - Elementary / Secondary	
100 Personnel Services - Salaries	7,203,628
200 Personnel Services - Employee Benefits	4,500,845
300 Purchased Professional and Technical Services	2,471,657
400 Purchased Property Services	27,000
500 Other Purchased Services	2,352,234
600 Supplies	93,456
800 Other Objects	12,155
Total Special Programs - Elementary / Secondary	**$16,660,975**
1300 Vocational Education	
500 Other Purchased Services	650,000
Total Vocational Education	**$650,000**
1400 Other Instructional Programs - Elementary / Secondary	
100 Personnel Services - Salaries	208,556
200 Personnel Services - Employee Benefits	124,502
300 Purchased Professional and Technical Services	215,439
500 Other Purchased Services	116,485
600 Supplies	65,050
Total Other Instructional Programs - Elementary / Secondary	**$730,032**
1500 Nonpublic School Programs	
300 Purchased Professional and Technical Services	8,000
600 Supplies	4,253
Total Nonpublic School Programs	**$12,253**
1800 Pre-Kindergarten	
100 Personnel Services - Salaries	182,063
200 Personnel Services - Employee Benefits	128,930
600 Supplies	721
Total Pre-Kindergarten	**$311,714**
Total Instruction	**$74,298,139**
2000 Support Services	
2100 Support Services - Students	
100 Personnel Services - Salaries	2,553,182

Description	Amount
200 Personnel Services - Employee Benefits	1,636,852
300 Purchased Professional and Technical Services	189,284
400 Purchased Property Services	47,150
500 Other Purchased Services	3,969
600 Supplies	269,266
700 Property	127,500
800 Other Objects	67,880
Total Support Services - Students	**$4,895,083**
2200 Support Services - Instructional Staff	
100 Personnel Services - Salaries	2,106,241
200 Personnel Services - Employee Benefits	1,466,709
300 Purchased Professional and Technical Services	112,449
400 Purchased Property Services	24,168
500 Other Purchased Services	52,130
600 Supplies	352,066
700 Property	1,299,098
800 Other Objects	8,530
Total Support Services - Instructional Staff	**$5,421,391**
2300 Support Services - Administration	
100 Personnel Services - Salaries	3,464,190
200 Personnel Services - Employee Benefits	1,867,670
300 Purchased Professional and Technical Services	1,016,150
400 Purchased Property Services	13,904
500 Other Purchased Services	108,235
600 Supplies	112,910
700 Property	20,000
800 Other Objects	210,311
Total Support Services - Administration	**$6,813,370**
2400 Support Services - Pupil Health	
100 Personnel Services - Salaries	444,814
200 Personnel Services - Employee Benefits	305,556
300 Purchased Professional and Technical Services	79,000
400 Purchased Property Services	1,340
500 Other Purchased Services	120
600 Supplies	15,291
800 Other Objects	676
Total Support Services - Pupil Health	**$846,797**
2500 Support Services - Business	
100 Personnel Services - Salaries	373,845
200 Personnel Services - Employee Benefits	282,045
300 Purchased Professional and Technical Services	258,772
400 Purchased Property Services	28,867
500 Other Purchased Services	550
600 Supplies	289,629
700 Property	25,000
800 Other Objects	2,650

Description	Amount
Total Support Services - Business	**$1,261,358**
2600 Operation and Maintenance of Plant Services	
100 Personnel Services - Salaries	3,780,773
200 Personnel Services - Employee Benefits	2,559,898
300 Purchased Professional and Technical Services	240,000
400 Purchased Property Services	1,092,524
500 Other Purchased Services	465,943
600 Supplies	2,049,857
700 Property	308,629
800 Other Objects	11,500
Total Operation and Maintenance of Plant Services	**$10,509,124**
2700 Student Transportation Services	
100 Personnel Services - Salaries	126,141
200 Personnel Services - Employee Benefits	69,715
500 Other Purchased Services	5,853,650
800 Other Objects	225
Total Student Transportation Services	**$6,049,731**
2800 Support Services - Central	
100 Personnel Services - Salaries	389,573
200 Personnel Services - Employee Benefits	322,380
300 Purchased Professional and Technical Services	199,905
400 Purchased Property Services	46,500
500 Other Purchased Services	121,740
600 Supplies	211,450
800 Other Objects	750
Total Support Services - Central	**$1,292,298**
2900 Other Support Services	
500 Other Purchased Services	100,000
600 Supplies	8,000
Total Other Support Services	**$108,000**
Total Support Services	**$37,197,152**
3000 Operation of Non-Instructional Services	
3200 Student Activities	
100 Personnel Services - Salaries	1,509,696
200 Personnel Services - Employee Benefits	705,920
300 Purchased Professional and Technical Services	121,625
400 Purchased Property Services	148,743
500 Other Purchased Services	428,636
600 Supplies	201,099
700 Property	69,950
800 Other Objects	75,103
Total Student Activities	**$3,260,772**
3300 Community Services	
300 Purchased Professional and Technical Services	54,000

Description	Amount
800 Other Objects	13,000
Total Community Services	**$67,000**
Total Operation of Non-Instructional Services	**$3,327,772**
4000 Facilities Acquisition, Construction and Improvement Services	
4000 Facilities Acquisition, Construction and Improvement Services	
400 Purchased Property Services	1,012,940
600 Supplies	63,325
Total Facilities Acquisition, Construction and Improvement Services	**$1,076,265**
Total Facilities Acquisition, Construction and Improvement Services	**$1,076,265**
5000 Other Expenditures and Financing Uses	
5100 Debt Service / Other Expenditures and Financing Uses	
800 Other Objects	3,479,708
900 Other Uses of Funds	2,673,200
Total Debt Service / Other Expenditures and Financing Uses	**$6,152,908**
5200 Interfund Transfers - Out	
900 Other Uses of Funds	1,937,418
Total Interfund Transfers - Out	**$1,937,418**
5900 Budgetary Reserve	
800 Other Objects	1,500,000
Total Budgetary Reserve	**$1,500,000**
Total Other Expenditures and Financing Uses	**$9,590,326**
TOTAL EXPENDITURES	**$125,489,654**

Cash and Short-Term Investments	**06/30/2026 Estimate**	**06/30/2027 Projection**
General Fund	29,400,000	28,900,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund	16,300,000	15,800,000
Debt Service Fund		
Food Service / Cafeteria Operations Fund	1,000,000	1,000,000
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund	280,000	280,000
Other Agency Fund		
Permanent Fund		
Total Cash and Short-Term Investments	**$46,980,000**	**$45,980,000**

Long-Term Investments	**06/30/2026 Estimate**	**06/30/2027 Projection**
General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

Long-Term Investments	06/30/2026 Estimate	06/30/2027 Projection
Permanent Fund		
Total Long-Term Investments		
TOTAL CASH AND INVESTMENTS	**$46,980,000**	**$45,980,000**

Long-Term Indebtedness	06/30/2026 Estimate	06/30/2027 Projection
General Fund		
0510 Bonds Payable	60,950,000	58,590,000
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences	4,500,000	4,500,000
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	22,400,000	22,400,000
0599 Other Noncurrent Liabilities	131,700,000	131,700,000
Total General Fund	**$219,550,000**	**$217,190,000**
Public Purpose (Expendable) Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Athletic / School-Sponsored Extra Curricular Activities Fund		

Long-Term Indebtedness	06/30/2026 Estimate	06/30/2027 Projection
Capital Reserve Fund - § 690, §1850		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Capital Projects Fund		
Debt Service Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Debt Service Fund		

Long-Term Indebtedness	06/30/2026 Estimate	06/30/2027 Projection
Food Service / Cafeteria Operations Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	70,000	70,000
0599 Other Noncurrent Liabilities	1,700,000	1,700,000
Total Food Service / Cafeteria Operations Fund	**$1,770,000**	**$1,770,000**
Child Care Operations Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Child Care Operations Fund		
Other Enterprise Funds		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Enterprise Funds		
Internal Service Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Internal Service Fund		

Long-Term Indebtedness	06/30/2026 Estimate	06/30/2027 Projection
Private Purpose Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Private Purpose Trust Fund		
Investment Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Investment Trust Fund		
Pension Trust Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Pension Trust Fund		
Activity Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Activity Fund		

Long-Term Indebtedness	06/30/2026 Estimate	06/30/2027 Projection
Other Agency Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Other Agency Fund		
Permanent Fund		
0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease and Other Right-To-Use Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Permanent Fund		
Total Long-Term Indebtedness	**$221,320,000**	**$218,960,000**

Short-Term Payables	**06/30/2026 Estimate**	**06/30/2027 Projection**
General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - § 690, §1850		
Capital Reserve Fund - § 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		
Total Short-Term Payables		
TOTAL INDEBTEDNESS	**$221,320,000**	**$218,960,000**

Account	Description	Amounts
0810	Nonspendable Fund Balance	1,571,069
0820	Restricted Fund Balance	
0830	Committed Fund Balance	6,371,889
0840	Assigned Fund Balance	14,161,592
0850	Unassigned Fund Balance	9,273,537
Total Ending Fund Balance - Committed, Assigned, and Unassigned		**$29,807,018**
5900	**Budgetary Reserve**	**1,500,000**
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve		**$32,878,087**

Fox Chapel Area School District Revenue Summary

		2023-2024 Actual	2024-2025 Actual	2025-2026 Original Budget	2026-2027 Requested Budget	Variance from PY Budget	
R6111	CURRENT REAL ESTATE TAXES	$ 71,566,883.53	$ 74,389,282.49	$ 76,044,136	$ 78,717,060	$ 2,672,924	3.51%
R6112	INTERIM REAL ESTATE TAXES	$ 40,139.80	$ 253,441.17	$ 100,000	$ 150,000	$ 50,000	50.00%
R6113	PUBLIC UTILITY REALTY TAX	$ 73,329.71	$ 80,512.75	$ 75,000	$ 80,000	$ 5,000	6.67%
R6114	PAYMENTS IN LIEU OF TAX	$ 5,115.59	$ 13,623.13	$ 17,000	$ 17,000	$ -	0.00%
	Total Real Estate Taxes	**$ 71,685,468.63**	**$ 74,736,859.54**	**$ 76,236,136**	**$ 78,964,060**	**$ 2,727,924**	**3.58%**
R6143	LOCAL SERVICES TAX (LST)	$ 99,054.34	$ 93,704.85	$ 97,600	$ 91,900	$ (5,700)	-5.84%
R6151	EARNED INCOME TAX (EIT)	$ 10,592,974.41	$ 10,382,433.51	$ 11,180,000	$ 10,797,731	$ (382,269)	-3.42%
R6153	REAL ESTATE TRANSFER TAX	$ 1,116,034.34	$ 1,308,088.25	$ 1,100,000	$ 1,300,000	$ 200,000	18.18%
	Total Act 511	**$ 11,808,063.09**	**$ 11,784,226.61**	**$ 12,377,600**	**$ 12,189,631**	**$ (187,969)**	**-1.52%**
R6411	DELINQUENT REAL ESTATE TAXES	$ 2,520,730.65	$ 2,586,944.18	$ 2,000,000	$ 2,500,000	$ 500,000	25.00%
R6451	DELINQUENT EIT TAX	$ 370,940.97	$ 435,394.34	$ 350,000	$ 400,000	$ 50,000	14.29%
	Total Delinquent Taxes	**$ 2,891,671.62**	**$ 3,022,338.52**	**$ 2,350,000**	**$ 2,900,000**	**$ 550,000**	**23.40%**
R6510	EARNINGS ON INVESTMENTS	$ 2,659,199.52	$ 2,217,665.48	$ 2,400,000	$ 2,200,000	$ (200,000)	-8.33%
R6710	ADMISSIONS	$ 71,240.20	$ 63,493.31	$ 70,000	$ 70,000	$ -	0.00%
R6740	FEES COLLECT FROM STUD	$ 274,311.70	$ 252,265.41	$ 167,862	$ 207,862	$ 40,000	23.83%
R6821	STATE REV FROM PA LEAS	$ 14,930.52	$ 4,220.12	$ -	$ -	$ -	
R6832	FEDERAL IDEA PASS THRU FUNDS	$ 571,027.45	$ 715,868.65	$ 500,000	$ 600,000	$ 100,000	20.00%
R6910	RENTAL INCOME	$ 85,016.24	$ 98,194.05	$ 45,000	$ 80,000	$ 35,000	77.78%
R6920	DONATIONS	$ 81,189.46	$ 169,191.45	$ 90,000	$ 90,000	$ -	0.00%
R6941	REGULAR DAY TUITION	$ 63,238.26	$ - .00	$ 25,000	$ -	$ (25,000)	-100.00%
R6942	SUMMER SCHOOL TUITION	$ 59,663.75	$ 47,242.00	$ 25,000	$ 50,000	$ 25,000	100.00%
R6944	RECEIPTS FROM OTHER LEAS IN PA					$ -	
R6962	SERVICES PROVIDED TO OTHER PA LEAS	$ 78,150.00	$ 41,775.00	$ 125,000	$ 125,000	$ -	0.00%
R6969	SERVICES PROVIDED TO OTHER GOVERNMENTS	$ - .00	$ - .00	$ -	$ -	$ -	
R6980	REVENUES FROM COMMUNITY SERVICES	$ - .00	$ - .00	$ -	$ -	$ -	
R6991	REFUND OF PRIOR YEAR EXPENSES	$ 197,865.34	$ 20,056.05	$ 50,000	$ 50,000	$ -	0.00%
R6999	MISC REVENUE	$ 25,637.36	$ 45,622.62	$ 40,740	$ 40,740	$ -	0.00%
	Total Other Local Income	**$ 4,181,469.80**	**$ 3,675,594.14**	**$ 3,538,602**	**$ 3,513,602**	**$ (25,000)**	**-0.71%**
	Total Local Sources	**$ 90,566,673.14**	**$ 93,219,018.81**	**$ 94,502,338**	**$ 97,567,293**	**$ 3,064,955**	**3.24%**
						$ -	
R7111	BASIC EDUCATION SUBSIDY-FORMULA	$ 5,548,713.19	$ 6,069,115.18	$ 6,152,883	$ 6,258,077	$ 105,194	1.71%
R7112	BASIC EDUCATION SUBSIDY-SOCIAL SECURITY & MEDICARE REIMB						
R7144	REIMBURSEMENT FOR CHARTER SCHLS	$ - .00	$ 94,461.84	$ -	$ -	$ -	
R7160	TUITION 1305/1306 STUDENTS	$ 50,209.55	$ 37,429.85	$ -	$ -	$ -	
	Total Basic Instructional & Operating Subsidy	**$ 5,598,922.74**	**$ 6,201,006.87**	**$ 6,152,883**	**$ 6,258,077**	**$ 105,194**	**1.71%**
R7271	SPECIAL EDUCATION SUBSIDY	**$ 2,572,189.29**	**$ 2,811,180.96**	**$ 2,676,328**	**$ 2,710,782**	**$ 34,454**	**1.29%**
R7311	PUPIL TRANSPORTATION SUBSIDY	$ 1,016,888.65	$ 1,097,851.31	$ 1,100,000	$ 1,050,000	$ (50,000)	-4.55%
R7312	CHARTER TRANSPORTATION SUBSIDY	$ 160,160.00	$ 170,170.00	$ 170,000	$ 165,000	$ (5,000)	-2.94%
R7320	REIMBURSEMENT OF RENTAL/SINKING FUND	$ 973,671.31	$ 1,016,607.68	$ 978,773	$ 978,739	$ (34)	0.00%
R7330	REIMBURSEMENT FOR HEALTH SERVICES	$ 78,999.90				$ -	
R7331	REIMBURSEMENT FOR HEALTH SERVICES		$ 75,988.15	$ 78,000	$ 78,000	$ -	0.00%
R7332	REIMBURSEMENT FOR HEALTH SERVICES		$ 7,316.75	$ -	$ -	$ -	
R7340	STATE PROPERTY TAX REDUCTION (HOMESTEAD EXEMPTION)	$ 1,850,491.31	$ 2,270,531.52	$ 2,552,188	$ 2,562,436	$ 10,248	0.40%
R7350	FACILITY GRANT		$ 24,875.00	$ 483,200	$ -	$ (483,200)	-100.00%

Fox Chapel Area School District Revenue Summary

		2023-2024 Actual	2024-2025 Actual	2025-2026 Original Budget	2026-2027 Requested Budget	Variance from PY Budget	
R7361	SAFETY & SECURITY GRANT	$ - .00				$ -	
R7362	PA MENTAL HEALTH & SAFETY GRANT	$ 153,900.98	$ 34,201.67			$ -	
R7369	SAFE SCHOOLS REVENUE	$ 10,149.87	$ 20,590.31	$ 14,000	$ -	$ (14,000)	-100.00%
R7505	READY TO LEARN GRANT	$ 205,030.00				$ -	
R7506	PASMART GRANT	$ 135,386.43				$ -	
R7531	READY TO LEARN GRANT-FOUNDATION		$ 205,030.00	$ 205,030	$ 255,030	$ 50,000	24.39%
R7532	READY TO LEARN GRANT - ADEQUACY			$ -	$ 50,000	$ 50,000	
R7599	OTHER STATE GRANTS	$ - .00	$ 90,000.00	$ -	$ -	$ -	
R7810	REIMBURSEMENT OF FICA TAXES	$ 1,809,435.93	$ 1,837,311.01	$ 1,999,890	$ 2,005,478	$ 5,588	0.28%
R7820	REIMBURSEMENT OF RETIREMENT CONTRIBUTIONS	$ 8,499,328.27	$ 8,489,398.71	$ 8,709,270	$ 8,791,078	$ 81,808	0.94%
	Total Other State Revenue	**$ 14,893,442.65**	**$ 15,339,872.11**	**$ 16,290,351**	**$ 15,935,761**	**$ (354,590)**	**-2.18%**
	Total State Sources	**$ 23,064,554.68**	**$ 24,352,059.94**	**$ 25,119,562**	**$ 24,904,620**	**$ (214,942)**	**-0.86%**
						$ -	
R8514	TITLE I FUNDING	$ 531,706.00	$ 523,087.20	$ 535,794	$ 535,794	$ -	0.00%
R8515	TITLE II FUNDING	$ 94,110.92	$ 97,766.78	$ 88,500	$ 88,500	$ -	0.00%
R8516	TITLE III FUNDING	$ 3,465.82	$ - .00	$ 3,500	$ 3,500	$ -	0.00%
R8517	TITLE IV FUNDING	$ 33,560.00	$ 30,475.71	$ -	$ -	$ -	
R8690	PCCD Funding		$ 111,663.02	$ -	$ -	$ -	
R8741	ESSER I CARES ACT						
R8742	ESSER - GEER FUNDING						
R8743	ESSER II FUNDING						
R8744	ESSER III ARP	$ 1,574,012.07	$ 459,946.23				
R8747	EMER CONNECTIVITY FUNDS						
R8749	OTHER CARES ACT FUNDING						
R8751	ARP LEARN LOSS	$ 33,937.71					
R8752	ARP SUMMER						
R8753	ARP AFTERSCHOOL						
R8810	MEDICAID REIMBURSEMENT (ACCESS)	$ 111,602.13	$ 81,931.33	$ 400,000	$ 400,000	$ -	0.00%
R8820	MEDICAID REIMBURSEMENT (CLAIMS)	$ 1,219.89	$ 12,130.50	$ -	$ -	$ -	
	Total Federal Sources	**$ 2,383,614.54**	**$ 1,317,000.77**	**$ 1,027,794**	**$ 1,027,794**	**$ -**	**0.00%**
R9200	PROCEEDS EXTENDED TERM FINANCING	$ - .00	$ - .00	$ -	$ -	$ -	
R9220	PROCEEDS - SBITA	$ - .00	$ - .00	$ -	$ -	$ -	
R9290	EXTENDED TERM LEASE FINANCIAL PROCEEDS	$ - .00	$ - .00	$ -	$ -	$ -	
	Total Extended Term Proceeds	**$ - .00**	**$ - .00**	**$ -**	**$ -**	**$ -**	
R9330	CAPITAL PROJECTS FUND TRANSFERS	$ - .00	$ - .00	$ -	$ -	$ -	
R9380	STUDENT ACTIVITY FUND TRANSFERS	$ - .00	$ - .00	$ -	$ -	$ -	
R9400	SALE OF FIXED ASSET	$ 52,501.00	$ 33,176.00	$ 60,000	$ 50,000	$ (10,000)	-16.67%
R9990	INSURANCE RECOVERIES	$ - .00	$ 5,558.36	$ -	$ -	$ -	
	Total Other Financing Sources	**$ 52,501.00**	**$ 38,734.36**	**$ 60,000**	**$ 50,000**	**$ (10,000)**	**-16.67%**
	TOTAL REVENUE	**$116,067,343.36**	**$118,926,813.88**	**$ 120,709,694**	**$123,549,707**	**$ 2,840,013**	**2.35%**

Fox Chapel Area School District Budget Summary

Figures as of: 4/30/2026			2022-2023 Actual	2023-2024 Actual	2024-2025 Actual	2025-2026 Original Budget	*2026-2027* Requested Budget	*Variance from PY*
Total 1100	**Regular Instruction**							
Total 100s	Personnel Services - Salaries	1100 100	$ 29,484,141	$ 29,990,897.56	$ 29,927,297.24	$ 30,482,878	$ 31,153,094	$ 670,216
Total 200s	Personnel Services - Benefits	1100 200	$ 18,063,937	$ 18,867,728.25	$ 19,237,266.44	$ 19,971,392	$ 20,436,415	$ 465,023
Total 300s	Professional Educational Services	1100 300	$ 1,212,421	$ 1,312,392.30	$ 1,381,355.86	$ 1,196,500	$ 1,280,200	$ 83,700
Total 400s	Property Services	1100 400	$ 42,709	$ 35,983.09	$ 67,505.59	$ 65,536	$ 68,411	$ 2,875
Total 500s	Other Purchased Services	1100 500	$ 784,860	$ 689,576.12	$ 791,786.87	$ 996,581	$ 961,739	$ (34,842)
Total 600s	Supplies	1100 600	$ 1,104,693	$ 1,305,929.02	$ 1,276,921.05	$ 1,716,938	$ 1,644,189	$ (72,749)
Total 700s	Property/Equipment	1100 700	$ 219,148	$ 941,765.49	$ 642,635.33	$ 224,398	$ 355,827	$ 131,429
Total 800s	Other Objects	1100 800	$ 36,312	$ 54,632.00	$ 51,402.82	$ 24,199	$ 33,290	$ 9,091
	Function Subtotal		**$ 50,948,223**	**$ 53,198,903.83**	**$ 53,376,171.20**	**$ 54,678,422**	**$ 55,933,164**	***$ 1,254,742***
Total 1200	**Special Education**							
Total 100s	Personnel Services - Salaries	1200 100	$ 6,433,349	$ 6,174,068.37	$ 6,451,374.89	$ 7,031,365	$ 7,203,628	$ 172,263
Total 200s	Personnel Services - Benefits	1200 200	$ 4,037,284	$ 3,894,165.71	$ 4,116,507.19	$ 4,770,713	$ 4,500,845	$ (269,868)
Total 300s	Professional Educational Services	1200 300	$ 1,390,181	$ 1,529,032.06	$ 1,777,698.04	$ 1,786,300	$ 2,471,657	$ 685,357
Total 400s	Property Services	1200 400	$ 21,038	$ 21,520.18	$ 20,261.12	$ 27,000	$ 27,000	$ -
Total 500s	Other Purchased Services	1200 500	$ 2,012,751	$ 2,025,313.05	$ 2,705,098.39	$ 2,587,756	$ 2,352,234	$ (235,522)
Total 600s	Supplies	1200 600	$ 44,968	$ 44,477.66	$ 31,586.16	$ 85,298	$ 93,456	$ 8,158
Total 700s	Property/Equipment	1200 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	1200 800	$ 7,196	$ 6,306.25	$ 10,465.03	$ 10,890	$ 12,155	$ 1,265
	Function Subtotal		**$ 13,946,767**	**$ 13,694,883.28**	**$ 15,112,990.82**	**$ 16,299,322**	**$ 16,660,974**	***$ 361,652***
Total 1300	**Vocational Education**							
Total 100s	Personnel Services - Salaries	100	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 200s	Personnel Services - Benefits	200	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 300s	Professional Educational Services	300	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 400s	Property Services	400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	1300 500	$ 673,163	$ 650,272.24	$ 628,607.44	$ 700,000	$ 650,000	$ (50,000)
Total 600s	Supplies	600	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 700s	Property/Equipment	700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	800	$ -	$ - .00	$ - .00	$ -	$ -	$ -
	Function Subtotal		**$ 673,163**	**$ 650,272.24**	**$ 628,607.44**	**$ 700,000**	**$ 650,000**	***$ (50,000)***
Total 1400	**Other Instructional Programs**							
Total 100s	Personnel Services - Salaries	1400 100	$ 371,330	$ 388,633.86	$ 395,526.26	$ 355,933	$ 208,556	$ (147,377)
Total 200s	Personnel Services - Benefits	1400 200	$ 201,133	$ 221,298.51	$ 193,779.62	$ 184,497	$ 124,502	$ (59,995)
Total 300s	Professional Educational Services	1400 300	$ 3,800	$ 3,000.00	$ 147,101.15	$ 192,650	$ 215,439	$ 22,789
Total 400s	Property Services	1400 400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	1400 500	$ 47,014	$ 45,004.88	$ 63,348.44	$ 74,485	$ 116,485	$ 42,000
Total 600s	Supplies	1400 600	$ 46,915	$ 46,536.53	$ 31,741.63	$ 59,750	$ 65,050	$ 5,300
Total 700s	Property/Equipment	1400 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	1400 800	$ -	$ - .00	$ 1,101.76	$ -	$ -	$ -
	Function Subtotal		**$ 670,191**	**$ 704,473.78**	**$ 832,598.86**	**$ 867,315**	**$ 730,032**	***$ (137,283)***
Total 1500	**Non-Public School Programs**							
Total 100s	Personnel Services - Salaries	1500 100	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 200s	Personnel Services - Benefits	1500 200	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 300s	Professional Educational Services	1500 300	$ 9,055	$ 2,400.84	$ 7,034.40	$ 8,000	$ 8,000	$ -
Total 400s	Property Services	1500 400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	1500 500	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 600s	Supplies	1500 600	$ 1,364	$ 1,236.31	$ - .00	$ 1,000	$ 4,253	$ 3,253
Total 700s	Property/Equipment	1500 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	1500 800	$ -	$ - .00	$ - .00	$ -	$ -	$ -
	Function Subtotal		**$ 10,419**	**$ 3,637.15**	**$ 7,034.40**	**$ 9,000**	**$ 12,253**	***$ 3,253***
Total 1800	**Pre-Kindergarten Programs**							
Total 100s	Personnel Services - Salaries	1800 100	$ 148,275	$ 151,070.00	$ 155,415.18	$ 163,283	$ 182,063	$ 18,780
Total 200s	Personnel Services - Benefits	1800 200	$ 82,840	$ 84,556.90	$ 109,256.83	$ 102,887	$ 128,930	$ 26,043

Fox Chapel Area School District Budget Summary

			2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
	Figures as of: 4/30/2026		Actual	Actual	Actual	Original Budget	Requested Budget	*Variance from PY*
Total 300s	Professional Educational Services	1800 300	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 400s	Property Services	1800 400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	1800 500	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 600s	Supplies	1800 600	$ 729	$ 712.64	$ 751.79	$ 721	$ 721	$ -
Total 700s	Property/Equipment	1800 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	1800 800	$ -	$ - .00	$ - .00	$ -	$ -	$ -
	Function Subtotal		**$ 231,844**	**$ 236,339.54**	**$ 265,423.80**	**$ 266,891**	**$ 311,714**	*$ 44,823*
Total 1000s	**Instruction**							
Total 100s	Personnel Services - Salaries	100	$ 36,437,095	$ 36,704,669.79	$ 36,929,613.57	$ 38,033,459	$ 38,747,340	*$ 713,881*
Total 200s	Personnel Services - Benefits	200	$ 22,385,194	$ 23,067,749.37	$ 23,656,810.08	$ 25,029,489	$ 25,190,692	*$ 161,203*
Total 300s	Professional Educational Services	300	$ 2,615,456	$ 2,846,825.20	$ 3,313,189.45	$ 3,183,450	$ 3,975,296	*$ 791,846*
Total 400s	Property Services	400	$ 63,747	$ 57,503.27	$ 87,766.71	$ 92,536	$ 95,411	*$ 2,875*
Total 500s	Other Purchased Services	500	$ 3,517,788	$ 3,410,166.29	$ 4,188,841.14	$ 4,358,822	$ 4,080,458	*$ (278,364)*
Total 600s	Supplies	600	$ 1,198,669	$ 1,398,892.16	$ 1,341,000.63	$ 1,863,707	$ 1,807,668	*$ (56,039)*
Total 700s	Property/Equipment	700	$ 219,148	$ 941,765.49	$ 642,635.33	$ 224,398	$ 355,827	*$ 131,429*
Total 800s	Other Objects	800	$ 43,509	$ 60,938.25	$ 62,969.61	$ 35,089	$ 45,445	*$ 10,356*
	Function Subtotal		**$ 66,480,606**	**$ 68,488,509.82**	**$ 70,222,826.52**	**$ 72,820,950**	**$ 74,298,138**	*$ 1,477,188*
Total 2100	**Support Services - Pupil Personnel**							
Total 100s	Personnel Services - Salaries	2100 100	$ 2,316,147	$ 2,386,725.85	$ 2,444,434.90	$ 2,455,906	$ 2,553,182	*$ 97,276*
Total 200s	Personnel Services - Benefits	2100 200	$ 1,459,163	$ 1,514,199.67	$ 1,549,461.88	$ 1,537,714	$ 1,636,852	*$ 99,138*
Total 300s	Professional Educational Services	2100 300	$ 252,952	$ 262,902.96	$ 280,509.03	$ 301,902	$ 189,284	*$ (112,618)*
Total 400s	Property Services	2100 400	$ 34,693	$ 21,765.31	$ 49,732.60	$ 35,220	$ 47,150	*$ 11,930*
Total 500s	Other Purchased Services	2100 500	$ 764	$ 1,037.60	$ 873.85	$ 3,916	$ 3,969	*$ 53*
Total 600s	Supplies	2100 600	$ 219,212	$ 273,175.19	$ 289,984.46	$ 284,637	$ 269,266	*$ (15,371)*
Total 700s	Property/Equipment	2100 700	$ 72,576	$ 465,989.13	$ 262,384.15	$ 169,500	$ 127,500	*$ (42,000)*
Total 800s	Other Objects	2100 800	$ 70,200	$ 77,979.18	$ 86,062.56	$ 67,575	$ 67,880	*$ 305*
	Function Subtotal		**$ 4,425,708**	**$ 5,003,774.89**	**$ 4,963,443.43**	**$ 4,856,370**	**$ 4,895,084**	*$ 38,714*
Total 2200	**Support Services - Instructional**							
Total 100s	Personnel Services - Salaries	2200 100	$ 1,940,447	$ 2,063,894.89	$ 2,079,389.13	$ 2,055,396	$ 2,106,241	*$ 50,845*
Total 200s	Personnel Services - Benefits	2200 200	$ 1,251,352	$ 1,320,566.52	$ 1,363,517.05	$ 1,378,062	$ 1,466,709	*$ 88,647*
Total 300s	Professional Educational Services	2200 300	$ 300,544	$ 164,945.14	$ 126,948.00	$ 110,405	$ 112,449	*$ 2,044*
Total 400s	Property Services	2200 400	$ 27,078	$ 74,856.64	$ 11,680.86	$ 24,060	$ 24,168	*$ 108*
Total 500s	Other Purchased Services	2200 500	$ 12,618	$ 46,520.44	$ 17,353.83	$ 48,530	$ 52,130	*$ 3,600*
Total 600s	Supplies	2200 600	$ 232,615	$ 375,260.75	$ 713,900.31	$ 308,301	$ 352,066	*$ 43,765*
Total 700s	Property/Equipment	2200 700	$ 757,909	$ 65,793.16	$ 576,272.24	$ 914,533	$ 1,299,098	*$ 384,565*
Total 800s	Other Objects	2200 800	$ 3,201	$ 1,395.00	$ 515.00	$ 8,530	$ 8,530	*$ -*
	Function Subtotal		**$ 4,525,764**	**$ 4,113,232.54**	**$ 4,889,576.42**	**$ 4,847,817**	**$ 5,421,391**	*$ 573,574*
Total 2300	**Support Services - Administration**							
Total 100s	Personnel Services - Salaries	2300 100	$ 3,427,389	$ 3,901,256.52	$ 3,680,599.03	$ 3,536,218	$ 3,464,190	*$ (72,028)*
Total 200s	Personnel Services - Benefits	2300 200	$ 1,756,066	$ 1,905,587.52	$ 1,875,877.18	$ 1,917,046	$ 1,867,670	*$ (49,376)*
Total 300s	Professional Educational Services	2300 300	$ 866,530	$ 984,418.91	$ 976,642.00	$ 1,026,150	$ 1,016,150	*$ (10,000)*
Total 400s	Property Services	2300 400	$ 5,009	$ 6,858.99	$ 8,905.50	$ 8,580	$ 13,904	*$ 5,324*
Total 500s	Other Purchased Services	2300 500	$ 81,882	$ 105,752.69	$ 110,672.64	$ 108,065	$ 108,235	*$ 170*
Total 600s	Supplies	2300 600	$ 102,462	$ 99,754.46	$ 97,905.13	$ 115,398	$ 112,910	*$ (2,488)*
Total 700s	Property/Equipment	2300 700	$ 16,044	$ 3,027.87	$ - .00	$ 33,000	$ 20,000	*$ (13,000)*
Total 800s	Other Objects	2300 800	$ 235,061	$ 253,969.28	$ 282,734.48	$ 210,420	$ 210,311	*$ (109)*
	Function Subtotal		**$ 6,490,443**	**$ 7,260,626.24**	**$ 7,033,335.96**	**$ 6,954,877**	**$ 6,813,370**	*$ (141,507)*
Total 2400	**Support Services - Pupil Health**							
Total 100s	Personnel Services - Salaries	2400 100	$ 440,793	$ 447,917.13	$ 472,446.74	$ 431,915	$ 444,814	*$ 12,899*
Total 200s	Personnel Services - Benefits	2400 200	$ 265,460	$ 284,892.65	$ 306,776.94	$ 286,705	$ 305,556	*$ 18,851*
Total 300s	Professional Educational Services	2400 300	$ 52,743	$ 85,174.25	$ 70,708.75	$ 60,000	$ 79,000	*$ 19,000*
Total 400s	Property Services	2400 400	$ 1,389	$ 1,194.92	$ 783.00	$ 2,692	$ 1,340	*$ (1,352)*
Total 500s	Other Purchased Services	2400 500	$ -	$ - .00	$ - .00	$ 150	$ 120	*$ (30)*
Total 600s	Supplies	2400 600	$ 13,301	$ 5,940.47	$ 12,848.04	$ 15,144	$ 15,291	*$ 147*

Fox Chapel Area School District Budget Summary

Figures as of: 4/30/2026			2022-2023 Actual	2023-2024 Actual	2024-2025 Actual	2025-2026 Original Budget	*2026-2027* Requested Budget	*Variance from PY*
Total 700s	Property/Equipment	2400 700	$ 1,715	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	2400 800	$ 650	$ 650.00	$ 650.00	$ 676	$ 676	$ -
	Function Subtotal		**$ 776,052**	**$ 825,769.42**	**$ 864,213.47**	**$ 797,282**	**$ 846,797**	*$ 49,515*
Total 2500	**Support Services - Business**							
Total 100s	Personnel Services - Salaries	2500 100	$ 427,321	$ 388,149.80	$ 354,324.37	$ 342,880	$ 373,845	*$ 30,965*
Total 200s	Personnel Services - Benefits	2500 200	$ 272,402	$ 270,200.88	$ 253,120.27	$ 213,965	$ 282,045	*$ 68,080*
Total 300s	Professional Educational Services	2500 300	$ 55,923	$ 59,143.87	$ 62,271.58	$ 258,772	$ 258,772	$ -
Total 400s	Property Services	2500 400	$ 142,038	$ 178,927.69	$ 308,116.42	$ 28,867	$ 28,867	$ -
Total 500s	Other Purchased Services	2500 500	$ 290	$ 424.76	$ 112.11	$ 550	$ 550	$ -
Total 600s	Supplies	2500 600	$ 224,380	$ 229,672.56	$ 310,658.13	$ 297,469	$ 289,629	*$ (7,840)*
Total 700s	Property/Equipment	2500 700	$ 4,639	$ 4,706.18	$ - .00	$ -	$ 25,000	*$ 25,000*
Total 800s	Other Objects	2500 800	$ 12,740	$ 4,751.74	$ 1,291.00	$ 2,650	$ 2,650	$ -
	Function Subtotal		**$ 1,139,734**	**$ 1,135,977.48**	**$ 1,289,893.88**	**$ 1,145,153**	**$ 1,261,358**	*$ 116,205*
Total 2600	**Operations & Maintenance**							
Total 100s	Personnel Services - Salaries	2600 100	$ 3,214,565	$ 3,264,805.50	$ 3,375,883.89	$ 3,558,076	$ 3,780,773	*$ 222,697*
Total 200s	Personnel Services - Benefits	2600 200	$ 2,159,823	$ 2,232,246.32	$ 2,353,945.12	$ 2,533,086	$ 2,559,898	*$ 26,812*
Total 300s	Professional Educational Services	2600 300	$ 299,889	$ 251,634.28	$ 259,162.98	$ 240,000	$ 240,000	$ -
Total 400s	Property Services	2600 400	$ 791,602	$ 828,639.66	$ 954,879.23	$ 1,108,871	$ 1,092,524	*$ (16,347)*
Total 500s	Other Purchased Services	2600 500	$ 286,009	$ 326,552.59	$ 335,856.27	$ 453,904	$ 465,943	*$ 12,039*
Total 600s	Supplies	2600 600	$ 1,729,537	$ 1,675,751.44	$ 1,888,414.17	$ 1,940,577	$ 2,049,857	*$ 109,280*
Total 700s	Property/Equipment	2600 700	$ 324,265	$ 296,275.27	$ 266,003.08	$ 116,000	$ 308,629	*$ 192,629*
Total 800s	Other Objects	2600 800	$ 4,151	$ 7,938.00	$ 9,649.05	$ 10,850	$ 11,500	*$ 650*
	Function Subtotal		**$ 8,809,840**	**$ 8,883,843.06**	**$ 9,443,793.79**	**$ 9,961,364**	**$ 10,509,124**	*$ 547,760*
Total 2700	**Student Transportation Services**							
Total 100s	Personnel Services - Salaries	2700 100	$ 109,860	$ 113,156.05	$ 117,550.61	$ 120,047	$ 126,141	*$ 6,094*
Total 200s	Personnel Services - Benefits	2700 200	$ 69,700	$ 72,320.86	$ 75,437.11	$ 70,634	$ 69,715	*$ (919)*
Total 300s	Professional Educational Services	2700 300	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 400s	Property Services	2700 400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	2700 500	$ 4,440,860	$ 4,287,301.62	$ 4,499,068.11	$ 5,657,528	$ 5,853,650	*$ 196,122*
Total 600s	Supplies	2700 600	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 700s	Property/Equipment	2700 700	$ -	$ - .00	$ - .00	$ 31,270	$ -	*$ (31,270)*
Total 800s	Other Objects	2700 800	$ 178	$ 160.00	$ 160.00	$ 225	$ 225	$ -
	Function Subtotal		**$ 4,620,598**	**$ 4,472,938.53**	**$ 4,692,215.83**	**$ 5,879,704**	**$ 6,049,731**	*$ 170,027*
Total 2800	**Support Services - Central Office**							
Total 100s	Personnel Services - Salaries	2800 100	$ 230,990	$ 249,646.90	$ 373,146.28	$ 378,562	$ 389,573	*$ 11,011*
Total 200s	Personnel Services - Benefits	2800 200	$ 167,035	$ 180,093.87	$ 293,020.85	$ 283,603	$ 322,380	*$ 38,777*
Total 300s	Professional Educational Services	2800 300	$ 71,939	$ 102,779.68	$ 146,118.06	$ 168,255	$ 199,905	*$ 31,650*
Total 400s	Property Services	2800 400	$ 38,503	$ 39,735.81	$ 27,481.00	$ 46,500	$ 46,500	$ -
Total 500s	Other Purchased Services	2800 500	$ 44,286	$ 61,788.51	$ 70,025.61	$ 125,050	$ 121,740	*$ (3,310)*
Total 600s	Supplies	2800 600	$ 194,341	$ 177,282.18	$ 164,578.59	$ 201,250	$ 211,450	*$ 10,200*
Total 700s	Property/Equipment	2800 700	$ 42,280	$ 23,716.00	$ 23,999.64	$ -	$ -	$ -
Total 800s	Other Objects	2800 800	$ 8,325	$ 9,882.00	$ 12,644.48	$ 750	$ 750	$ -
	Function Subtotal		**$ 797,700**	**$ 844,924.95**	**$ 1,111,014.51**	**$ 1,203,970**	**$ 1,292,298**	*$ 88,328*
Total 2900	**Other Support Services**							
Total 100s	Personnel Services - Salaries	2900 100	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 200s	Personnel Services - Benefits	2900 200	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 300s	Professional Educational Services	2900 300	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 400s	Property Services	2900 400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	2900 500	$ 96,929	$ 101,298.79	$ 105,641.73	$ 100,000	$ 100,000	$ -
Total 600s	Supplies	2900 600	$ 3,323	$ 3,900.00	$ 4,491.42	$ 8,000	$ 8,000	$ -
Total 700s	Property/Equipment	2900 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	2900 800	$ 91,731	$ 3,339.99	$ 34,062.14	$ -	$ -	$ -
	Function Subtotal		**$ 191,983**	**$ 108,538.78**	**$ 144,195.29**	**$ 108,000**	**$ 108,000**	*$ -*

Fox Chapel Area School District Budget Summary

			2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
Figures as of: 4/30/2026			Actual	Actual	Actual	Original Budget	Requested Budget	Variance from PY
Total 2000s	**Support Services**							
Total 100s	Personnel Services - Salaries	100	$ 12,107,512	$ 12,815,552.64	$ 12,897,774.95	$ 12,879,000	$ 13,238,759	$ 359,759
Total 200s	Personnel Services - Benefits	200	$ 7,401,002	$ 7,780,108.29	$ 8,071,156.40	$ 8,220,815	$ 8,510,826	$ 290,011
Total 300s	Professional Educational Services	300	$ 1,900,520	$ 1,910,999.09	$ 1,922,360.40	$ 2,165,484	$ 2,095,560	$ (69,924)
Total 400s	Property Services	400	$ 1,040,313	$ 1,151,979.02	$ 1,361,578.61	$ 1,254,790	$ 1,254,453	$ (337)
Total 500s	Other Purchased Services	500	$ 4,963,637	$ 4,930,677.00	$ 5,139,604.15	$ 6,497,693	$ 6,706,337	$ 208,644
Total 600s	Supplies	600	$ 2,719,171	$ 2,840,737.05	$ 3,482,780.25	$ 3,170,776	$ 3,308,469	$ 137,693
Total 700s	Property/Equipment	700	$ 1,219,427	$ 859,507.61	$ 1,128,659.11	$ 1,264,303	$ 1,780,227	$ 515,924
Total 800s	Other Objects	800	$ 426,238	$ 360,065.19	$ 427,768.71	$ 301,676	$ 302,522	$ 846
	Function Subtotal		**$ 31,777,820**	**$ 32,649,625.89**	**$ 34,431,682.58**	**$ 35,754,537**	**$ 37,197,153**	**$ 1,442,616**
Total 3210	**Student Activities**							
Total 100s	Personnel Services - Salaries	3210 100	$ 443,585	$ 463,911.49	$ 479,788.18	$ 422,608	$ 502,069	$ 79,461
Total 200s	Personnel Services - Benefits	3210 200	$ 185,951	$ 190,100.76	$ 199,438.88	$ 176,018	$ 209,307	$ 33,289
Total 300s	Professional Educational Services	3210 300	$ 1,470	$ 2,975.00	$ 1,775.00	$ 8,975	$ 8,975	$ -
Total 400s	Property Services	3210 400	$ 15,900	$ 15,251.94	$ 14,620.04	$ 17,550	$ 18,550	$ 1,000
Total 500s	Other Purchased Services	3210 500	$ 150,110	$ 182,273.52	$ 136,104.49	$ 224,121	$ 242,533	$ 18,412
Total 600s	Supplies	3210 600	$ 16,891	$ 28,601.43	$ 38,078.70	$ 31,249	$ 34,579	$ 3,330
Total 700s	Property/Equipment	3210 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	3210 800	$ 14,788	$ 20,433.09	$ 20,436.00	$ 25,263	$ 24,278	$ (985)
	Function Subtotal		**$ 828,695**	**$ 903,547.23**	**$ 890,241.29**	**$ 905,784**	**$ 1,040,291**	**$ 134,507**
Total 3250	**Athletics**							
Total 100s	Personnel Services - Salaries	3250 100	$ 964,155	$ 1,013,448.28	$ 1,036,872.51	$ 934,662	$ 1,007,627	$ 72,965
Total 200s	Personnel Services - Benefits	3250 200	$ 464,641	$ 490,495.09	$ 497,181.96	$ 457,974	$ 496,613	$ 38,639
Total 300s	Professional Educational Services	3250 300	$ 112,226	$ 105,690.50	$ 104,820.00	$ 132,396	$ 112,650	$ (19,746)
Total 400s	Property Services	3250 400	$ 73,196	$ 130,069.96	$ 168,854.82	$ 128,835	$ 130,193	$ 1,358
Total 500s	Other Purchased Services	3250 500	$ 144,713	$ 158,919.56	$ 191,114.63	$ 177,987	$ 186,103	$ 8,116
Total 600s	Supplies	3250 600	$ 199,630	$ 176,282.35	$ 216,008.96	$ 154,665	$ 166,520	$ 11,855
Total 700s	Property/Equipment	3250 700	$ 64,315	$ 70,233.40	$ 223,282.76	$ 321,600	$ 69,950	$ (251,650)
Total 800s	Other Objects	3250 800	$ 33,269	$ 35,087.42	$ 36,250.88	$ 45,100	$ 50,825	$ 5,725
	Function Subtotal		**$ 2,056,145**	**$ 2,180,226.56**	**$ 2,474,386.52**	**$ 2,353,219**	**$ 2,220,482**	**$ (132,737)**
Total 3300	**Community Services**							
Total 100s	Personnel Services - Salaries	3300 100	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 200s	Personnel Services - Benefits	3300 200	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 300s	Professional Educational Services	3300 300	$ 42,677	$ 64,472.60	$ 48,869.01	$ 54,000	$ 54,000	$ -
Total 400s	Property Services	3300 400	$ -	$ 2,320.00	$ 270.00	$ -	$ -	$ -
Total 500s	Other Purchased Services	3300 500	$ -	$ 1,032.00	$ - .00	$ -	$ -	$ -
Total 600s	Supplies	3300 600	$ 5,533	$ 25,093.18	$ 19,313.31	$ 6,000	$ -	$ (6,000)
Total 700s	Property/Equipment	3300 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	3300 800	$ 8,512	$ 10,691.84	$ 10,185.70	$ 13,000	$ 13,000	$ -
	Function Subtotal		**$ 56,722**	**$ 103,609.62**	**$ 78,638.02**	**$ 73,000**	**$ 67,000**	**$ (6,000)**
Total 3400	**Scholarships & Awards**							
Total 100s	Personnel Services - Salaries	3400 100	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 200s	Personnel Services - Benefits	3400 200	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 300s	Professional Educational Services	3400 300	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 400s	Property Services	3400 400	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 500s	Other Purchased Services	3400 500	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 600s	Supplies	3400 600	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 700s	Property/Equipment	3400 700	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 800s	Other Objects	3400 800	$ 4,500	$ 5,000.00	$ 10,000.00	$ -	$ -	$ -
	Function Subtotal		**$ 4,500**	**$ 5,000.00**	**$ 10,000.00**	**$ -**	**$ -**	**$ -**
Total 3000s	**Non-Instructional**							
Total 100s	Personnel Services - Salaries	100	$ 1,407,740	$ 1,477,359.77	$ 1,516,660.69	$ 1,357,270	$ 1,509,696	$ 152,426
Total 200s	Personnel Services - Benefits	200	$ 650,592	$ 680,595.85	$ 696,620.84	$ 633,992	$ 705,920	$ 71,928
Total 300s	Professional Educational Services	300	$ 156,373	$ 173,138.10	$ 155,464.01	$ 195,371	$ 175,625	$ (19,746)

Fox Chapel Area School District Budget Summary

			2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	
Figures as of: 4/30/2026			Actual	Actual	Actual	Original Budget	Requested Budget	Variance from PY
Total 400s	Property Services	400	$ 89,096	$ 147,641.90	$ 183,744.86	$ 146,385	$ 148,743	$ 2,358
Total 500s	Other Purchased Services	500	$ 294,823	$ 342,225.08	$ 327,219.12	$ 402,108	$ 428,636	$ 26,528
Total 600s	Supplies	600	$ 222,053	$ 229,976.96	$ 273,400.97	$ 191,914	$ 201,099	$ 9,185
Total 700s	Property/Equipment	700	$ 64,315	$ 70,233.40	$ 223,282.76	$ 321,600	$ 69,950	$ (251,650)
Total 800s	Other Objects	800	$ 61,070	$ 71,212.35	$ 76,872.58	$ 83,363	$ 88,103	$ 4,740
	Function Subtotal		**$ 2,946,062**	**$ 3,192,383.41**	**$ 3,453,265.83**	**$ 3,332,003**	**$ 3,327,773**	**$ (4,230)**
Total 4000	**Facilities**							
Total 100s	Personnel Services - Salaries	4000 100	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 200s	Personnel Services - Benefits	4000 200	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 300s	Professional Educational Services	4000 300	$ 12,000	$ 27,808.75	$ 214,881.40	$ -	$ -	$ -
Total 400s	Property Services	4000 400	$ 696,525	$ 1,133,729.10	$ 775,924.32	$ 1,894,299	$ 1,012,940	$ (881,359)
Total 500s	Other Purchased Services	4000 500	$ -	$ - .00	$ - .00	$ -	$ -	$ -
Total 600s	Supplies	4000 600	$ 9,848	$ 23,679.60	$ 18,521.06	$ 34,450	$ 63,325	$ 28,875
Total 700s	Property/Equipment	4000 700	$ -	$ - .00	$ - .00	$ 33,280	$ -	$ (33,280)
	Function Subtotal		**$ 718,373**	**$ 1,185,217.45**	**$ 1,009,326.78**	**$ 1,962,029**	**$ 1,076,265**	**$ (885,764)**
Total 5110	**Debt Service**							
Total 800s	Other Objects	5110 800	$ 3,044,497	$ 2,932,529.72	$ 2,719,570.75	$ 2,619,702	$ 2,979,708	$ 360,006
Total 900s	Other Financing Uses	5110 900	$ 1,996,454	$ 1,740,000.00	$ 1,960,000.00	$ 2,060,000	$ 2,360,000	$ 300,000
	Function Subtotal		**$ 5,040,951**	**$ 4,672,529.72**	**$ 4,679,570.75**	**$ 4,679,702**	**$ 5,339,708**	**$ 660,006**
Total 5130	**Refund of Prior Year Receipts**							
Total 800s	Other Objects	5130 800	$ 59,409	$ 747,845.02	$ 376,986.67	$ 800,000	$ 500,000	$ (300,000)
	Function Subtotal		**$ 59,409**	**$ 747,845.02**	**$ 376,986.67**	**$ 800,000**	**$ 500,000**	**$ (300,000)**
Total 5140	**Leases**							
Total 800s	Other Objects	5140 800	$ 40,441	$ 75,301.33	$ 9,175.23	$ -	$ -	$ -
Total 900s	Other Financing Uses	5140 900	$ 541,721	$ 499,140.41	$ 540,788.21	$ 313,200	$ 313,200	$ -
	Function Subtotal		**$ 582,162**	**$ 574,441.74**	**$ 549,963.44**	**$ 313,200**	**$ 313,200**	**$ -**
Total 5230	**Fund Transfers**							
Total 900s	Other Financing Uses	5200 900	$ 5,224,435	$ 2,527,964.50	$ 1,530,066.00	$ 2,025,000	$ 1,937,418	$ (87,582)
	Function Subtotal		**$ 5,224,435**	**$ 2,527,964.50**	**$ 1,530,066.00**	**$ 2,025,000**	**$ 1,937,418**	**$ (87,582)**
Total 5800	**Suspense Accounts**							
Total 5800	Other Objects	5800	$ -	$ - .00	$ - .00	$ -	$ -	$ -
	Function Subtotal		**$ -**	**$ - .00**	**$ - .00**	**$ -**	**$ -**	**$ -**
Total 5900	**Budgetary Reserve**							
Total 800s	Other Objects	5900 800	$ -	$ - .00	$ - .00	$ 1,500,000	$ 1,500,000	$ -
	Function Subtotal		**$ -**	**$ - .00**	**$ - .00**	**$ 1,500,000**	**$ 1,500,000**	**$ -**
Total 5000s	**Debt Service / Prior Year**							
Total 800s	Other Objects	800	$ 3,144,347	$ 3,755,676.07	$ 3,105,732.65	$ 4,919,702	$ 4,979,708	$ 60,006
Total 900s	Other Financing Uses	900	$ 7,762,610	$ 4,767,104.91	$ 4,030,854.21	$ 4,398,200	$ 4,610,618	$ 212,418
	Function Subtotal		**$ 10,906,957**	**$ 8,522,780.98**	**$ 7,136,586.86**	**$ 9,317,902**	**$ 9,590,326**	**$ 272,424**
	TOTAL FUND 10 (INCL RESERVE)							

Fox Chapel Area School District Expenditure Summary by Account

		2023-2024	2024-2025	2025-2026	2026-2027		
		Actual	Actual	Original Budget	Requested Budget	Comparison to PY Budget	
	Figures as of:				*4/30/2026*		
Acct	**Account Title**						
111	ADMINISTRATIVE SALARIES	$ 3,366,638	$ 3,423,053.58	$ 3,662,455	$ 3,695,029	$ 32,574	0.89%
115	ADMIN-PAYOUT	$ 320,494	$ 350,467.28	$ 100,000	$ 25,000	$ (75,000)	-75.00%
116	ADMIN-INS OPT OUT	$ 2,550	$ 2,500.00	$ 2,500	$ 2,500	$ -	0.00%
119	ADMIN-OTHER	$ 324,171	$ 288,265.64	$ 350,000	$ 250,000	$ (100,000)	-28.57%
121	PROFESSIONAL SALARIES	$ 37,501,680	$ 38,955,255.42	$ 39,651,775	$ 40,743,545	$ 1,091,770	2.75%
122	SUBSTITUTE PROFESSIONAL WAGES	$ -	$ - .00	$ -	$ -	$ -	
123	PROF SALARIES-OT	$ 391,169	$ 488,929.78	$ 289,050	$ 288,149	$ (901)	-0.31%
125	PROF SALARIES-PAYOUT	$ 307,775	$ 274,450.00	$ 250,000	$ 250,000	$ -	0.00%
126	PROF SALARIES-INS OPT OUT	$ 111,686	$ 118,924.93	$ 106,700	$ 100,000	$ (6,700)	-6.28%
129	PROF SALARIES-OTHER	$ 9,000	$ - .00	$ -	$ -	$ -	
131	OTHER PROFESSIONAL WAGES	$ 1,872,893	$ 767,530.24	$ 639,430	$ 676,447	$ 37,017	5.79%
132	TEMPORARY WAGES	$ -	$ - .00	$ -	$ -	$ -	
133	OTHER PROF SALARIES-OT	$ 24,684	$ - .00	$ -	$ -	$ -	
136	OTHER PROF SALARIES-INS OPT OUT	$ 2,533	$ 2,600.00	$ 2,600	$ -	$ (2,600)	-100.00%
139	OTHER PROF SALARIES-OTHER	$ -	$ - .00	$ -	$ -	$ -	
141	TECH WAGES	$ 390,621	$ 399,992.42	$ 411,231	$ 422,006	$ 10,775	2.62%
143	TECH WAGES-OT	$ -	$ - .00	$ -	$ -	$ -	
145	TECH WAGES-PAYOUT	$ -	$ - .00	$ -	$ -	$ -	
146	TECH WAGES-INS OPT OUT	$ -	$ - .00	$ -	$ -	$ -	
149	TECH WAGES-OTHER	$ 10,500	$ 20,093.84	$ -	$ -	$ -	
151	CLERICAL WAGES	$ 1,703,781	$ 1,605,951.49	$ 1,697,617	$ 1,693,965	$ (3,652)	-0.22%
152	CLERICAL SUB WAGES	$ -	$ - .00	$ -	$ -	$ -	
153	CLERICAL WAGES-OT	$ 41,809	$ 37,255.53	$ -	$ -	$ -	
154	WORK EXPERIENCE/INTERN WAGES	$ 23,375	$ 20,613.70	$ 25,000	$ 25,000	$ -	0.00%
155	CLERICAL WAGES-PAYOUT	$ 45,997	$ 23,321.60	$ -	$ -	$ -	
156	CLERICAL WAGES-INS OPT OUT	$ 26,458	$ 22,391.80	$ 25,600	$ 20,000	$ (5,600)	-21.88%
159	CLERICAL WAGES-OTHER	$ 39,375	$ 53,645.91	$ 30,000	$ 24,800	$ (5,200)	-17.33%
161	CRAFT/TRADE WAGES	$ 92,145	$ 76,920.89	$ 70,000	$ 75,000	$ 5,000	7.14%
171	ATHLETIC EVENT WORKER WAGES	$ 698	$ - .00	$ -	$ -	$ -	
181	SERVICE WORKER WAGES	$ 2,626,121	$ 2,683,029.06	$ 2,885,937	$ 3,092,989	$ 207,052	7.17%
183	SERVICE WRKR-OT	$ 237,400	$ 264,973.86	$ 196,500	$ 221,500	$ 25,000	12.72%
185	SERVICE WRKR-PAYOUT	$ 2,981	$ 18,684.35	$ -	$ -	$ -	
186	SERVICE WRKR-INS OPT OUT	$ 16,217	$ 16,758.33	$ 17,700	$ 15,000	$ (2,700)	-15.25%
189	SERVICE WRKR-OTHER COMP	$ 1,250	$ 7,000.00	$ -	$ -	$ -	
191	IA/PCA WAGES	$ 1,435,682	$ 1,375,043.33	$ 1,786,514	$ 1,840,864	$ 54,350	3.04%
193	IA/PCA-OT	$ 263	$ 878.53	$ -	$ -	$ -	
195	IA/PCA-PAYOUT	$ 24,224	$ 6,449.79	$ -	$ -	$ -	
196	IA/PCA-INS OPT OUT	$ 36,467	$ 35,016.62	$ 59,120	$ 30,000	$ (29,120)	-49.26%
199	IA/PCA-OTHER	$ 6,947	$ 4,051.29	$ 10,000	$ 4,000	$ (6,000)	-60.00%
	Total 100s	**$ 50,997,582**	**$ 51,344,049.21**	**$ 52,269,729**	**$ 53,495,795**	$ 1,226,066	2.35%

Fox Chapel Area School District Expenditure Summary by Account

		2023-2024	2024-2025	2025-2026	2026-2027		
		Actual	Actual	Original Budget	Requested Budget	Comparison to PY Budget	
	Figures as of:				*4/30/2026*		
Acct	**Account Title**						
211	MEDICAL INSURANCE	$ 9,013,332	$ 9,673,467.90	$ 10,272,740	$ 10,581,330	$ 308,590	3.00%
212	DENTAL INSURANCE	$ 224,928	$ 226,410.84	$ 234,797	$ 242,160	$ 7,363	3.14%
213	LIFE INSURANCE	$ 106,671	$ 96,355.74	$ 100,797	$ 100,513	$ (284)	-0.28%
214	LTD INSURANCE	$ 15,759	$ 16,881.17	$ 13,957	$ 14,760	$ 803	5.75%
215	VISION INSURANCE	$ 46,128	$ 45,991.02	$ 48,709	$ 48,312	$ (397)	-0.82%
221	FICA	$ 3,725,754	$ 3,730,781.00	$ 3,999,780	$ 4,010,957	$ 11,177	0.28%
222	FICA - PAYOUTS	$ -	$ - .00	$ -	$ -	$ -	
230	RETIREMENT	$ 9,610	$ 10,895.84	$ -	$ -	$ -	
231	PSERS DEFINED ER	$ 16,899,475	$ 16,863,131.51	$ 17,418,539	$ 17,582,156	$ 163,617	0.94%
232	VOYA ER CONTR	$ 94,709	$ 108,047.89	$ -	$ -	$ -	
240	TUITION REIMBURSEMENT	$ 120,058	$ 147,136.20	$ 145,000	$ 145,000	$ -	0.00%
250	UNEMPLOYMENT COMP	$ -	$ 4,752.62	$ -	$ -	$ -	
260	WORKERS COMP	$ 218,554	$ 220,818.05	$ 226,477	$ 240,000	$ 13,523	5.97%
281	OPEB HEALTH	$ 930,852	$ 1,161,010.65	$ 1,300,000	$ 1,300,000	$ -	0.00%
291	OTHER RETIRE PLANS	$ 121,684.98	$ 117,295.21	$ 123,500	$ 142,250	$ 18,750	15.18%
299	OTHER BENEFITS	$ 938.64	$ 1,614.78	$ - .00	$ - .00	$ -	
	Total 200s	**$ 31,528,454**	**$ 32,424,590.42**	**$ 33,884,296**	**$ 34,407,438**	$ 523,142	1.54%
310	ADMINISTRATIVE SERVICES	$ 281,314	$ 288,061.07	$ 250,000	$ 260,000	$ 10,000	4.00%
322	AIU SERVICES	$ 623,514	$ 681,061.99	$ 805,000	$ 1,149,557	$ 344,557	42.80%
329	PROFESSIONAL SERVICES - EDUCATION	$ 2,840,900	$ 3,189,502.61	$ 2,961,027	$ 3,200,148	$ 239,121	8.08%
330	PROFESSIONAL SERVICES - NON-EDUCATION	$ 1,115,441	$ 1,357,487.06	$ 1,385,618	$ 1,491,372	$ 105,754	7.63%
348	TECHNOLOGY SERVICES	$ 575	$ 575.00	$ 4,300	$ 4,320	$ 20	0.47%
350	SECURITY/SAFETY SERVICES	$ -	$ 580.00	$ -	$ -	$ -	
360	EMPLOYEE TRAINING & DEVELOPMENT	$ 46,753	$ 57,850.52	$ 98,360	$ 101,084	$ 2,724	2.77%
390	OTHER PROFESSIONAL SERVICES	$ 50,273	$ 30,777.01	$ 40,000	$ 40,000	$ -	0.00%
	Total 300s	**$ 4,958,771**	**$ 5,605,895.26**	**$ 5,544,305**	**$ 6,246,481**	$ 702,176	12.66%
415	LAUNDRY SERVICES	$ 8,679	$ 9,080.79	$ 18,550	$ 19,550	$ 1,000	5.39%
424	WATER	$ 203,572	$ 238,912.95	$ 189,150	$ 193,305	$ 4,155	2.20%
431	BUILDING MAINTENANCE	$ 689,666	$ 833,350.69	$ 893,164	$ 896,936	$ 3,772	0.42%
432	REPAIR OF EQUIPMENT	$ 75,730	$ 72,228.69	$ 180,445	$ 150,943	$ (29,502)	-16.35%
433	REPAIR OF VEHICLES	$ 9,860	$ 8,885.64	$ 15,000	$ 15,400	$ 400	2.67%
438	REPAIR OF TECH EQUIPMENT	$ 126,258	$ 85,658.46	$ 98,300	$ 110,230	$ 11,930	12.14%
441	RENTAL OF BUILDING	$ -	$ - .00	$ -	$ -	$ -	
442	RENTALS	$ 45,958	$ 57,709.91	$ 61,250	$ 74,365	$ 13,115	21.41%
444	RENTAL OF VEHICLES	$ 23,114	$ 22,963.57	$ 34,000	$ 34,026	$ 26	0.08%
448	LEASE OF TECH SERVICES	$ 174,288	$ 304,299.48	$ 3,852	$ 3,852	$ -	0.00%
450	CONSTRUCTION SERVICES	$ 1,133,729	$ 775,924.32	$ 1,894,299	$ 1,012,940	$ (881,359)	-46.53%

Fox Chapel Area School District Expenditure Summary by Account

		2023-2024	2024-2025	2025-2026	2026-2027		
		Actual	Actual	Original Budget	Requested Budget	Comparison to PY Budget	
	Figures as of:				*4/30/2026*		
Acct	**Account Title**						
	Total 400s	**$ 2,490,853**	**$ 2,409,014.50**	**$ 3,388,010**	**$ 2,511,547**	$ (876,463)	-25.87%
513	CONTRACTED TRANSPORTATION	$ 4,680,496	$ 4,936,787.53	$ 6,099,045	$ 6,463,660	$ 364,615	5.98%
515	PUBLIC CARRIERS	$ -	$ 2,381.99	$ 6,200	$ 6,226	$ 26	0.42%
516	AIU TRANSPORT SERVICES	$ 6,419	$ 3,805.80	$ 16,000	$ 16,026	$ 26	0.16%
523	GENERAL LIABILITY INSURANCE	$ 247,175	$ 266,920.00	$ 310,000	$ 310,000	$ -	0.00%
525	BONDING INSURANCE	$ 5,755	$ 5,558.58	$ 7,500	$ 7,500	$ -	0.00%
529	STUDENT ATHLETE INSURANCE	$ 10,750	$ 11,500.00	$ 10,900	$ 14,200	$ 3,300	30.28%
530	COMMUNICATIONS	$ 39,004	$ 36,101.82	$ 37,380	$ 37,450	$ 70	0.19%
538	TELECOMMUNICATIONS	$ 74,642	$ 64,863.28	$ 139,679	$ 151,543	$ 11,864	8.49%
549	ADVERTISING	$ 29,805	$ 25,959.15	$ 27,550	$ 27,550	$ -	0.00%
550	PRINTING	$ 26,852	$ 38,850.00	$ 37,010	$ 37,010	$ -	0.00%
580	TRAVEL	$ 201,821	$ 177,441.31	$ 288,359	$ 289,638	$ 1,279	0.44%
591	SERVICES PURCHASED LOCALLY	$ 1,032	$ - .00	$ -	$ -	$ -	
561	TUITION TO OTHER LEA IN PA	$ 88,235	$ 178,965.23	$ 236,000	$ 169,370	$ (66,630)	-28.23%
562	TUITION-PA CHARTER SCHOOLS	$ 1,349,048	$ 1,670,269.09	$ 1,725,000	$ 1,626,750	$ (98,250)	-5.70%
563	TUITION-NONPUBLIC SCHOOLS	$ 317,138	$ 437,573.83	$ 403,000	$ 176,915	$ (226,085)	-56.10%
564	TUITION-VOCATIONAL ED	$ 650,272	$ 628,607.44	$ 700,000	$ 650,000	$ (50,000)	-7.14%
567	TUITION-APS	$ 853,326	$ 1,064,437.63	$ 1,115,000	$ 1,131,592	$ 16,592	1.49%
568	TUITION-PRRI INSTITUTIONS	$ -	$ - .00	$ -	$ -	$ -	
594	AIU PMT W/H - INSTITUTIONAL CHILD	$ -	$ - .00	$ -	$ -	$ -	
595	AIU PMT BY WITHHOLD	$ 101,299	$ 105,641.73	$ 100,000	$ 100,000	$ -	0.00%
596	AIU DIRECT PAYMENTS	$ -	$ - .00	$ -	$ -	$ -	
	Subtotal Tuition	*$ 3,359,318*	*$ 4,085,494.95*	*$ 4,279,000*	*$ 3,854,628*	$ (424,372)	-9.92%
	Total 500s	**$ 8,683,068**	**$ 9,655,664.41**	**$ 11,258,623**	**$ 11,215,431**	$ (43,192)	-0.38%
610	GENERAL SUPPLIES	$ 1,491,445	$ 1,601,737.69	$ 1,886,180	$ 2,034,426	$ 148,246	7.86%
611	MEDICAL SUPPLIES	$ 10,507	$ 22,447.50	$ 12,360	$ 13,470	$ 1,110	8.98%
621	NATURAL GAS	$ 266,985	$ 362,262.72	$ 443,150	$ 447,590	$ 4,440	1.00%
622	ELECTRICITY	$ 959,021	$ 1,078,759.54	$ 1,018,000	$ 1,089,260	$ 71,260	7.00%
626	GASOLINE	$ 19,231	$ 17,461.86	$ 22,500	$ 22,552	$ 52	0.23%
635	MEALS/REFRESHMENTS	$ 96,048	$ 99,802.72	$ 138,373	$ 148,750	$ 10,377	7.50%
640	BOOKS	$ 695,435	$ 1,052,411.82	$ 707,660	$ 456,149	$ (251,511)	-35.54%
650	TECH SUPPLIES	$ -	$ 65,715.75	$ 59,454	$ 53,937	$ (5,517)	-9.28%
658	SOFTWARE	$ 954,614	$ 815,103.31	$ 973,170	$ 1,114,428	$ 141,258	14.52%
	Total 600s	**$ 4,493,286**	**$ 5,115,702.91**	**$ 5,260,847**	**$ 5,380,561**	$ 119,714	2.28%
710	LAND PURCHASE/IMPROVEMENT	$ -	$ - .00	$ -	$ -	$ -	
752	CAP NEW EQUIPMENT	$ 93,797	$ 69,530.41	$ 125,970	$ 86,550	$ (39,420)	-31.29%
756	CAP NEW TECH EQUIPMENT	$ 307,701	$ 345,298.30	$ 403,569	$ 562,885	$ 159,316	39.48%

Fox Chapel Area School District Expenditure Summary by Account

		2023-2024	2024-2025	2025-2026	2026-2027		
		Actual	Actual	Original Budget	Requested Budget	Comparison to PY Budget	
	Figures as of:				*4/30/2026*		
Acct	**Account Title**						
758	CAP NEW TECH SOFTWARE	$ 52,350	$ 39,130.34	$ -	$ -	$ -	
762	CAP REPLACE EQUIPMENT	$ 387,910	$ 624,636.71	$ 627,878	$ 639,936	$ 12,058	1.92%
766	CAP REPLACE TECH EQUIPMENT	$ 1,029,749	$ 863,807.15	$ 686,164	$ 916,633	$ 230,469	33.59%
768	CAP REPLACE TECH SOFTWARE	$ -	$ 52,174.29	$ -	$ -	$ -	
	Total 700s	**$ 1,871,507**	**$ 1,994,577.20**	**$ 1,843,581**	**$ 2,206,004**	$ 362,423	19.66%
810	DUES & FEES	$ 352,046	$ 372,585.06	$ 317,128	$ 328,070	$ 10,942	3.45%
820	CLAIMS & JUDGEMENTS	$ 108,138	$ 127,550.00	$ 75,000	$ 75,000	$ -	0.00%
831	INTEREST	$ -	$ - .00	$ -	$ -	$ -	
832	INTEREST (SERIAL BONDS)	$ 2,932,530	$ 2,719,570.75	$ 2,619,702	$ 2,979,708	$ 360,006	13.74%
834	INTEREST (LEASES)	$ 73,605	$ 8,401.88	$ -	$ -	$ -	
835	INTEREST (SBITA)	$ 1,696	$ 773.35	$ -	$ -	$ -	
860	GRANTS TO SERVICE ORGS	$ 23,692	$ 23,185.70	$ 28,000	$ 33,000	$ 5,000	17.86%
880	REFUNDS PRIOR YRS RECPTS	$ 747,845	$ 376,986.67	$ 800,000	$ 500,000	$ (300,000)	-37.50%
891	MISC EXPENDITURES	$ -	$ 228.00	$ -	$ -	$ -	
893	SCHOLARSHIPS/AWARDS	$ 5,000	$ 10,000.00	$ -	$ -	$ -	
899	PASS THROUGH AWARDS	$ 3,340	$ 34,062.14	$ -	$ -	$ -	
	Total 800s	**$ 4,247,892**	**$ 3,673,343.55**	**$ 3,839,830**	**$ 3,915,778**	$ 75,948	1.98%
911	PRINCIPAL	$ -	$ - .00	$ -	$ -	$ -	
912	PRINCIPAL (SERIAL BONDS)	$ 1,740,000	$ 1,960,000.00	$ 2,060,000	$ 2,360,000	$ 300,000	14.56%
913	PRINCIPAL (LEASES)	$ 467,309	$ 532,511.56	$ 313,200	$ 313,200	$ -	0.00%
914	PRINCIPAL (SBITA)	$ 31,832	$ 8,276.65	$ -	$ -	$ -	
939	TRANSFERS TO OTHER FUND	$ 2,527,965	$ 1,530,066.00	$ 2,025,000	$ 1,937,418	$ (87,582)	-4.33%
	Total 900s	**$ 4,767,105**	**$ 4,030,854.21**	**$ 4,398,200**	**$ 4,610,618**	$ 212,418	4.83%
	TOTAL NEW EXPENDITURES	**$ 114,038,518**	**$ 116,253,691.67**	**$ 121,687,421**	**$ 123,989,654**	$ 2,302,233	1.89%
840	BUDGETARY RESERVE	$ -	$ - .00	$ 1,500,000	$ 1,500,000	$ -	0.00%
	TOTAL PLUS RESERVE	**$ 114,038,518**	**$ 116,253,691.67**	**$ 123,187,421**	**$ 125,489,654**	$ 2,302,233	1.87%

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Homestead and Farmstead Exclusion – Resolution 2026-6

FOX CHAPEL AREA SCHOOL DISTRICT
HOMESTEAD AND FARMSTEAD EXCLUSION
RESOLUTION 2026-6

RESOLVED, by the Board of School Directors of the Fox Chapel Area School District (School District), that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the fiscal year beginning July 1, 2026, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Amount available for homestead and farmstead real estate tax reduction.
The following amount is available for the homestead and farmstead real estate tax reduction for the fiscal year beginning July 1, 2026:

a. Gaming tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the 2026-2027 fiscal year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $2,562,436.

2. Approved homesteads/farmsteads.
Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), Allegheny County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Approved homesteads. The number of approved homesteads within the School District, as certified by Allegheny County, is 7,812.

b. Approved farmsteads. The number of approved farmsteads within the School District, as certified by Allegheny County, is 0.

c. Combined approved homesteads and farmsteads. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 7,812.

3. Real estate tax reduction calculation.
The Board of School Directors has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the above gaming tax funds, paragraph 1(a), amount available during the 2026-2027 fiscal year for real estate tax reduction of $2,562,436 by the combined approved homesteads and farmsteads, above paragraph 2(c) aggregate number of 7,812, the maximum real estate tax reduction amount applicable to each approved homestead and approved farmstead is $328.

4. Homestead exclusion calculation.
Dividing the above paragraph 3 maximum real estate tax reduction amount of $328 by the School District real estate tax rate of 22.6898 mills (.0226898), the maximum real estate assessed value reduction to be reflected on the tax notice as the homestead exclusion for each approved homestead is $14,456.

5. <u>Homestead/farmstead exclusion authorization – July 1 tax bills.</u>

The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the Allegheny County established assessed value of the homestead, or (b) the above paragraph 4 maximum real estate assessed value reduction of $14,456. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the Allegheny County established assessed value of the farmstead, or (b) the above paragraph 4 maximum real estate assessed value reduction of $14,456. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in above paragraph 2 and received by the School District from the Allegheny County Office of Property Assessments on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the Allegheny County Office of Property Assessments on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for July 1 tax bills, which shall be issued on or promptly after July 1, and will not apply to interim tax notices.

Adopted this 8th day of June, 2026, at a regularly scheduled meeting of the Board of School Directors.

ATTEST: FOX CHAPEL AREA SCHOOL DISTRICT

By: _____ By: _____

Kathleen Anuszek
Board Secretary

Marybeth Dadd
Board President

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Allegheny Intermediate Unit
Comprehensive Services Agreement and Special Education Services Addendum A

ALLEGHENY INTERMEDIATE UNIT

COMPREHENSIVE SERVICES AGREEMENT – 2026-2027

This Comprehensive Services Agreement ("Agreement") is made this **1st** day of **July, 2026** (the "Effective Date"), by and between the ALLEGHENY INTERMEDIATE UNIT ("AIU"), and the **Fox Chapel Area School District** ("District/School") (collectively, "Parties").

WHEREAS, the AIU is a regional education service agency that provides specialized services to Allegheny County's 42 suburban school districts, five career and technical schools, charter schools and numerous other organizations throughout the area; and

WHEREAS, the District/School wishes to receive certain services from the AIU in exchange for agreed-upon fees; and

WHEREAS, this Agreement does not obligate the District/School to purchase any particular service from the AIU, but pertains to services that the District/School chooses to receive.

NOW, THEREFORE, for good and adequate consideration and with the intent to be legally bound, the Parties agree as follows.

1. Scope. The terms of this Agreement, while in effect, shall apply to the AIU's provision of services to the District/School and shall be deemed to be incorporated into all of the Parties' contemporaneous and subsequent agreements through which the AIU provides services and the District/School receives such services. To the extent the terms of this Agreement and those of a contemporaneous or subsequent agreement conflict, the terms of the other agreement shall control.

2. Duration. This Agreement shall commence as of the Effective Date and shall remain in effect through **June 30, 2027**, subject to prior termination in accordance with Paragraph 13 hereof.

3. Services Guide; Pricing. It is agreed that services provided by the AIU are rendered throughout the school year and that the AIU periodically invoices for fees for services provided to the District/School as outlined in the AIU's **2026-2027** Services Guide ("Services Guide"). Fees for programs not listed in the Services Guide will be determined on a case-by-case basis, subject to approval of an addendum or other written agreement by the governing boards of the District/School and the AIU (each a "Services Addendum"). By executing this Agreement, the District/School explicitly acknowledges receipt of the Services Guide and expressly accepts the pricing schedule for all of the services listed therein.

4. Invoicing; Payment. By accepting the services provided by the AIU, the District/School agrees to pay for those services at the prices specified in the Services Guide no later than sixty (60) days from the invoice date. The AIU may apply a late payment charge of 1% per month on any unpaid balance more than sixty (60) days past due and not disputed in good faith, retroactive to the invoice date.

The District/School will be invoiced in accordance with the Services Guide. It is agreed that the District/School will be invoiced for all programs and services provided and utilized by each student. Any delay in invoicing by the AIU will not affect the duty of the District/School to pay the invoice for the services received. The District/School agrees that a failure or delay in invoicing shall not constitute a waiver of the right of the AIU to be paid in full for services received by the District/School.

To ensure that the cost of services is properly allocated among districts, as well as the accuracy of each AIU invoice, the District/School understands and agrees that it is responsible to review all invoices when received; to audit the invoices to ensure that they accurately reflect the services received for each student identified; and to verify whether each student resided in the district being charged for services during that billing period.

The District/School agrees to pay the AIU the price for each program or service requested by the District/School as listed in the Services Guide or Services Addendum. Further, in the event schools are closed on account of contagious disease, the destruction or damage of a school building by fire or other causes during the term of this Agreement, the District/School agrees to pay the AIU the greater of (1) an amount necessary to pay the salaries and fringe benefits of the teachers, as defined by the Public School Code, engaged by the AIU to provide services to the District/School as requested or (2) such amount required by the Public School Code, as it may be amended, or other applicable law.

5. Special Education Services. Any special education services requested by the District/School and provided by the AIU shall be governed by Addendum A: Special Education Services, attached hereto and incorporated herein by reference as though set forth in full.

6. Compliance With Applicable Law. The AIU shall ensure that its services comply with all requirements of Pennsylvania and federal law, to the extent such compliance does not depend upon the performance or actions of any other individual or entity beyond the control of the AIU. The AIU represents and warrants that it and its employees, agents or personnel providing services pursuant to the terms of this Agreement possess the skills, qualifications, experience, licenses and certifications necessary to perform adequately such services. The AIU shall comply with all federal and Pennsylvania laws regarding the confidentiality of educational records of District/School students, including but not limited to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and its implementing regulations (34 C.F.R. Part 99) and 22 Pa. Code §§ 12.31-12.33. The District/School shall provide such action, assistance or cooperation as required to ensure that students receive services in compliance with state and federal law.

7. Clearances. With respect to all individuals providing services to the District/School on behalf of the AIU except those having no direct contact with children, the AIU shall ensure that such individuals provide to the AIU the following clearances in accordance with legal requirements:

a. A Pennsylvania State Police report of criminal history record information as required by Act 34, 24 P.S. § 1-111(b);
b. A Federal criminal history record as required by Act 114, 24 P.S. § 1-111(c.1); and
c. A certification from the Pennsylvania Department of Human Services as to whether the individual is named as an alleged perpetrator or perpetrator of child abuse, as required by Act 151, 23 Pa. C.S. § 6344(a.1), (b.2).

Further, the AIU shall ensure that it and such individuals shall comply with the employment history review provisions of Act 168, 24 P.S. § 1-111.1, and the child abuse recognition and reporting training requirements of Act 126, 24 P.S. § 12-1205.6. If the AIU receives notice of an arrest or conviction of an AIU employee assigned to provide services to the District/School and such arrest or conviction was required by law to be reported to the AIU, the AIU shall report such arrest or conviction in writing to the District/School.

8. Relationship of the Parties. The Parties acknowledge that the AIU is an independent contractor of the District/School and that all individuals providing services under this Agreement are employees or independent contractors of the AIU and not of the District/School. Nothing contained in this Agreement will be deemed to create an employment, agency, joint venture or partnership relationship between the District/School and the AIU or any of their respective agents or employees, or any other legal arrangement that would impose liability upon one party for an act or a failure to act of the other party. Neither the District/School nor the AIU will have any express or implied power to enter into any contracts or

commitments or to incur any liabilities in the name of, or on behalf of, the other party, or to bind the other party in any respect whatsoever without the other party's prior written consent.

9. Liabilities. Subject to any immunities provided by the Political Subdivision Tort Claims Act or other law, the Parties agree to indemnify, defend and hold harmless each other, their respective directors, officers, employees and agents, against all claims, damages, losses, or penalties that result from the acts or omissions of their own employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicles provided or used by such party. The Parties agree to indemnify, defend and hold harmless each other against all claims, damages, losses, or penalties resulting from any judicial, administrative or other determination that any staff member of one party hereto is an employee or agent of the other party hereto.

10. No Third-Party Beneficiaries. This Agreement is entered into for the sole benefit of the District/School and the AIU. No other parties are intended to be direct or incidental beneficiaries of this Agreement, and no third party shall have any right in, under or to this Agreement.

11. Assignment. Neither this Agreement nor any of the rights, benefits or obligations hereunder may be assigned or delegated (whether by operation of law or otherwise) without the prior written consent of the other party.

12. Force majeure. The AIU will not be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion or generalized lack of availability of energy.

13. Termination. If the District/School intends to discontinue a service provided by AIU certificated staff, causing the District/School to assume responsibility for a transferred class or program, the District/School shall notify the AIU of its intent by **March 31, 2027**, so that the Parties may evaluate potential transfer-of-entities issues. Otherwise, either party may terminate this Agreement and any services provided hereunder upon at least 60 days' prior written notice to the other party, unless alternative termination requirements are stated in a Services Addendum. Individual services provided hereunder may be terminated with less than 60 days' notice if mandated by an Individualized Education Program ("IEP") or an order of a hearing officer, the Secretary of Education or a court of competent jurisdiction.

14. Governing Law; Venue. This Agreement shall be construed and governed by the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue for all purposes shall be in courts of competent jurisdiction sitting in Allegheny County, Pennsylvania.

15. Interpretation. In any proceeding of any type or kind in which this Agreement or its terms shall be reviewed, construed, or brought into issue in any manner, the Parties hereby agree that this Agreement shall be construed as if jointly prepared, written and typed by the Parties. It is agreed that the covenants of this Agreement are severable, and that if any word, phrase, clause(s), sentence(s), paragraph(s) shall be found unenforceable, the entire Agreement shall not fail but shall be construed and enforced without the severed language in accordance with the tenor of this Agreement.

16. Counterparts. This Agreement may be executed in counterparts, each of which, when executed and delivered, shall be deemed an original and all of which, taken together, shall constitute one and the same instrument, even though both Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Agreement by electronic means. Each of the Parties agrees that the delivery of the Agreement by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Agreement by both Parties to the same extent as an original signature.

17. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the AIU and the District/School concerning the programs and services to which it applies; supersedes all prior or contemporaneous agreements and understandings, written or oral, with respect to the subject matter hereof; and shall be modified only in a writing approved by the Parties' respective governing boards.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates shown below, intending to be legally bound hereby.

ALLEGHENY INTERMEDIATE UNIT

By: _____

President, Board of Directors

Attest:

By: _____

Secretary, Board of Directors

Date: _____

DISTRICT/SCHOOL

By: _____

President, Board of Directors

Attest:

By: _____

Secretary, Board of Directors

Date: June 8, 2026

ALLEGHENY INTERMEDIATE UNIT

COMPREHENSIVE SERVICES AGREEMENT – 2026-2027

ADDENDUM A: SPECIAL EDUCATION SERVICES

1. Services Provided. For the **2026-2027** school year, the Allegheny Intermediate Unit (AIU) shall provide and operate, for the benefit of students assigned by the District/School, the special education services and programs delineated in the AIU Special Education Plan ("Plan"), as approved by the Department of Education, by furnishing the following:

a. Professional and support staff, as required to implement the Plan in accordance with all applicable provisions of state and federal law;
b. Administrative, supervisory and clerical staff as required to effectively and efficiently implement the Plan and this Agreement;
c. Such supplies, equipment and other materials as necessary to implement the Plan and as mutually agreed upon by the Parties;
d. Such classrooms and facilities as required to implement the Plan in accordance with state and federal law, to the extent the program or service is provided or operated upon premises not owned or leased by the District/School; and
e. Any other personnel, facility, material or service mutually agreed upon by the Parties, subject to approval by their respective governing boards.

Services provided include but are not limited to those outlined in the Services Guide, such as Blind/Visually Impaired Services; Career Development Services; Deaf/Hard of Hearing Services; School-Based Educational Services at the AIU-operated Mon Valley, Pathfinder and Sunrise Schools; Speech/Language-Impaired Support; Pupil Personnel Services; and Occupational and Physical Therapy.

2. Programs Provided on District/School Premises. For special education programs and services provided by the AIU on premises owned or leased by the District/School, the District/School shall provide the following:

a. Classroom and other space necessary for the provision of services;
b. Assistance, cooperation and participation of District/School administrative, professional and support staff in the development and implementation of accommodations, supplementary aids and support services necessary to include, to the fullest extent appropriate, students assigned to special education programs in educational and extracurricular activities, regular education support, regular education instruction, and ancillary services, such as nursing, counseling, library, physical education, food, custodial and maintenance services, as necessary to meet the needs of the students assigned to the program; and
c. Any other personnel, facility, material or service mutually agreed upon by the Parties, subject to approval from their respective governing boards.

3. Multidisciplinary Evaluation and IEP Development.

a. For Students Receiving AIU Services on District Premises. The District/School, in cooperation with the AIU, shall conduct student Multidisciplinary Evaluations ("MDEs") and Re-evaluations ("RRs") and develop Individualized Education Programs ("IEPs") and revise those plans as necessary for exceptional and thought-to-be exceptional students of the District/School. The District/School will provide the AIU staff with an opportunity to participate in the development of RRs and IEPs.

b. For Students Receiving Services in AIU-Operated Schools. The AIU, with cooperation and participation by the District/School, shall conduct student MDEs and RRs and develop IEPs and revision procedures for exceptional and thought-to-be exceptional students of the District/School. The District/School recognizes that it remains the Local Education Agency ("LEA") for the student and is responsible for ensuring that the student's IEP provides for a free appropriate public education ("FAPE"). Therefore, the District/School will participate in the development of MDEs, RRs and IEPs that outline specially designed instruction, accommodations and supplementary aids and services for students. The AIU shall monitor students' progress toward their IEP goals as required in an IEP and provide the District/School with quarterly progress reports.

c. For All Students Receiving AIU Services. Specially designed instruction, accommodations, supplementary aids and services required by any IEP or any order of a hearing officer, appeals panel, the Secretary of Education or court and beyond the scope of the programs and services enumerated in the Plan shall be provided as mutually agreed upon by the Parties, subject to approval by their respective governing boards. In such instances, the AIU administration will work with the District/School, which in all circumstances remains the LEA, in identifying the appropriate service. The District/School agrees that the AIU shall not be liable to the District/School on account of a hearing officer's or court's determination that an IEP does not provide FAPE. The District/School understands, accepts and acknowledges that the contractual relationship between the AIU and the District/School does not place any duties that are borne by the LEA onto the AIU, which is a contracted service provider.

4. Nature of Relationship. Regardless of the location of services received by District/School students, whether on District/School premises or at an AIU-operated school, the District/School acknowledges and agrees that the AIU does not have authority or responsibility as an LEA, as that duty and authority rests solely with the District/School where the student is enrolled. Any liability that may arise as a result of failure to provide due process or FAPE rests solely with the District/School. The AIU has the right to accept or reject students enrolled at a District/School who are referred for placement at an AIU-operated school. Upon accepting a student to an AIU-operated school, the AIU will implement the student's IEP as written.

5. Tuition; Fees for Speech, Hearing and Vision Services. Tuition for the AIU-Operated Special Education Schools and fees for speech, hearing and vision services will be invoiced and paid in installments according to the schedule below:

Invoice Date	Services Billed: School Tuition and Fees for Speech, Hearing and Vision	Based on Data* As Of
September 15, **2026**	Services anticipated for August through October	September 1, **2026**
November 16, **2026**	Services anticipated for November through December, *plus adjustments relative to September billing*	November 1, **2026**
January 15, **2027**	Services anticipated for January through February, *plus adjustments relative to November billing*	January 1, **2027**
March 15, **2027**	Services anticipated for March through April, *plus adjustments relative to January billing*	March 1, **2027**
May 17, **2027**	Services anticipated for May through June, *plus adjustments relative to March billing*	May 1, **2027**
June 15, **2027**	Final invoice reconciling payments with the actual final **2026-2027** special education database, verified in June; may result in a credit to the District/School or payment due to the AIU, exclusive of the special education school reconciliation.	June **2027**

* Refers to student information in the AIU special education database.

NOTE: Services requested by the District/School after the review of the special education database as of September may result in additional invoices.

6. Reconciliation for AIU-Operated Special Education Schools. Because of the fluctuating nature of student enrollment at the AIU-operated special education schools, it is agreed that the overall operating cost for each school will be continuously monitored to determine whether revenue and expenses are in alignment with budgeted projections. The parties agree that at the conclusion of the **2026-2027** school year, the AIU will perform a reconciliation of its special education school revenues and expenses for the entire school year. If the AIU revenues from the school programs provided under this Agreement exceed the expenses incurred in providing such services, the District/School will receive a pro-rata credit; if the AIU's expenses incurred in its school programs exceed the revenues received by the AIU, the District/School will be responsible for and pay to the AIU a pro-rata share of the excess expenses. The reconciliation process will be conducted as follows:

Date	AIU-Operated Special Education School Review and Reconciliation
August 16, **2027**	Final reconciliation of revenues and expenses for the entire school year will be completed and issued to the District/School. This may result in a credit to the District/School or payment due the AIU.
December 31, **2027**	District/School payment to the AIU for the pro-rata share of excess expenses, *and/or* …
January 31, **2028**	AIU credit issued to the District/School for the pro-rata share of excess revenues

Any District/School due to receive a reconciliation credit and having open balances payable to the AIU greater than 60 days past due will have the credit applied to open balances or withheld until payment is received, as appropriate.

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Allegheny Intermediate Unit
Waterfront Learning Services – Addendum

ALLEGHENY INTERMEDIATE UNIT COMPREHENSIVE SERVICES AGREEMENT – 2026-2027

ADDENDUM:
WATERFRONT LEARNING SERVICES

This Addendum (the "Addendum") is entered into by and between the **Fox Chapel Area School District** (the "District/School") and the Allegheny Intermediate Unit (the "AIU"), is subject to the terms and conditions of the Allegheny Intermediate Unit Comprehensive Services Agreement – 2026-2027 (the "Agreement"), supplements such Agreement, and is hereby made a part thereof.

WITNESSETH:

WHEREAS, the AIU and the District/School are parties to the Allegheny Intermediate Unit Comprehensive Services Agreement – 2026-2027, effective from July 1, 2026 , through June 30, 2027; and

WHEREAS, Waterfront Learning, a program of the AIU, has developed a menu of flexible virtual education options including high-quality courses, instruction, and professional development at reasonable prices; and

WHEREAS, the District/School wishes to purchase Waterfront Learning services from the AIU.

NOW THEREFORE, in consideration of the above premises and intending to be legally bound hereby, the Parties further agree as follows:

1. **Term.** The term of this Addendum shall commence on the later of July 1, 2026, or the date that both Parties have signed this Addendum and shall continue until June 30, 2027, except in the event that a District/School student is enrolled in a Summer Session course during the term of the Addendum that will conclude after June 30, 2027, the Addendum shall remain in effect with regard to such course until the conclusion of the session. Either party may terminate the Addendum by providing the other party with at least thirty (30) calendar days prior written notification. Upon termination, Waterfront Learning will be entitled to all fees for services performed up to the date of the termination.

2. **Services Provided.** In accordance with the terms and conditions of the Addendum, Waterfront Learning will provide virtual solutions as requested by the District/School consistent with the pricing options and packages as set forth in the Waterfront Learning Pricing Document, attached hereto as Exhibit A and incorporated herein. Based upon the District/School's requirements and selections from the Pricing Document, an Integrated Services option, and associated fee shall be applied as described in Section 3 below.

3. **Integrated Services.** Waterfront Learning will provide integrated services for District/School personnel to design program development, targeted goal setting, and program evaluation throughout the year. Deliverables will vary depending on the needs identified through the integration and program design processes. Integrated Services are further defined within the options described below. The District/School will be invoiced for the Waterfront Learning integrated services based upon the option selected. The Integrated Services fee is subject to adjustment during the term of the Agreement as further described below based on the services and virtual services requested by the District/School.

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INTEGRATED STATEMENT OF WORK AND SERVICES FEE

Option 1: Site License and Concurrent License Integration only - **$1,100 annual fee**:

Student Enrollment	Student Supports	Communications	Technology Support
Assists liaison with the preparation of virtual academy policy and procedures	Provides support for technology and virtual academy staff to monitor student attendance, performance, progress, and communication data within the district student information system (SIS)	Provides ongoing support to liaison through quarterly Waterfront Learning Liaison Meetings	Provides orientation for new online learning platforms
Assists in the bulk enrollment process with technology and virtual academy staff	Assists in the process for the district to support tiered intervention communications	Coordinates professional development training needs for the educational entity through implementation services or district-specific contracted professional development	Shares information necessary for technology specifications, allow list sites, imaging hardware, filtering, and networking
Reviews the student enrollment process with the district liaison and supplies relevant support material	Collaborates with special education staff to support the goals and Specially Designed Instruction included in the IEP for special education students within the platform	Assists WFL liaison with the coordination of marketing initiatives and materials	Provides support to district staff importing users, courses, and enrollments in courseware systems
Assists district in query reports, grade submissions, and closing out final courses		Provides district liaison with information regarding PIMS reporting as requested.	Acts as a liaison between the district and courseware vendor support for district issues

Option 2: Comprehensive Courseware, Singleton & Full-time Seats, Instructional Services - **$2,750 annual fee**:

Includes all deliverables from Option 1, plus the services below. If District/School upgrades from Option 1 to Option 2 midyear, District/School will be assessed the additional fee during the next quarterly invoice period.

Student Enrollment	Student Supports	Communications	Technology Support
Provides support to the district liaison in coordinating the launch of the virtual academy and new student orientation	Provides facilitation of courses with a certified teacher	Provides ongoing support to liaison through quarterly Waterfront Learning Liaison meetings	Shares information necessary for allow list sites, imaging hardware, filtering, and networking
Collaborates on any needed curriculum modifications	Provides access to student attendance, performance, progress, and communication data within the SIS	Provides district liaison with information regarding PIMS reporting as requested.	Provide support to district staff importing users, courses, and enrollments in courseware systems
Assists with SIS training for new district staff	Provides Genius SIS course build and integration	Provides marketing support as needed	
Updates enrollments as requested - new student enrollments, course changes, and withdraws	Assists in the execution of tiered interventions		
Communicates student course information (login, password, course start/end dates, platform URL, teacher, etc.) to liaison	Collaborates with special education staff to support the goals and Specially Designed Instruction included in the IEP for special education students		
Creates new student accounts in the vendor platform – enrolls students into vendor courseware			
Provides final percentages for schools to report			

The District/School may purchase professional development/training days conducted onsite or by video conferencing at the rates specified in the Pricing Document.

Option 3: Parent-paid or District/School- paid Summer Session ONLY

No annual Integrated Services Fee will be applied to District/School for Waterfront Learning Summer Sessions only (May through August). Summer Session includes:

1. Summer enrichment courses with enrollments beginning in May or June ending in 10 weeks unless otherwise extended upon approval from the student's home district/school.
2. Summer Recover Now! enrollments with start dates in June or July are to be completed within four weeks of course commencement unless otherwise extended upon approval from student's home district/school.

Option 4: Single user, non-summer session parent-paid enrollment

An Integrated Services Fee will not apply to the District/School when enrolling a single student in parent-paid course(s) or district-paid during the traditional school year (not Summer Session). Should the District/School enroll additional students during the term of the Addendum that are either parent-paid or District/School paid, the District/School will be invoiced for the appropriate Integrated Service Fee listed in either Option 1 or Option 2, depending on the implementation type.

4. **Service Providers.** The instructional services provided by Waterfront Learning shall be performed by Pennsylvania-certified teachers. Waterfront Learning shall follow the policies and procedures of the District/School regarding grading, attendance, and acceptable use. Districts shall provide current acceptable use policies and procedures to Waterfront Learning upon or before commencement of services. If a student's actions violate program or district policies, Waterfront Learning has the sole discretion to modify or remove the student's online course access.

5. **PIMS Reporting.** With respect to the services delivered pursuant to this Addendum, all data reporting to the Department of Education's Pennsylvania Information Management System (PIMS) shall be the responsibility of the District/School. Waterfront

Learning will provide the District/School with data and information necessary for PIMS reporting as requested.

6. **Property Restrictions.** The District/School may not resell, rent, lease, assign, or otherwise transfer or provide the service or licensed material to an unaffiliated student or entity, or use the service or the licensed material in a service provider capacity; or access the service or use the licensed material to build a competitive service or product, or copy any feature, function or graphic for competitive purposes.

7. **Invoices.** Waterfront Learning shall issue invoices to the District/School quarterly. If the District/School does not remit payment within 60 days, Waterfront Learning reserves the right to suspend services and/or to assess interest in accordance with the Agreement until payment in full is received.

8. The terms and conditions of the Agreement shall apply to the delivery and use of services provided hereunder. To the extent that the terms of this Addendum conflict with the terms of the Agreement, the terms of this Addendum shall supersede those of the Agreement.

9. Addendum A of the Agreement, relating to Special Education Services, does not apply to services provided under this Addendum.

10. Counterparts. This Addendum may be executed in multiple counterparts, each of which is deemed an original and all of which constitute one and the same agreement. The signatures of all of the parties need not appear on the same counterpart. Delivery of an executed counterpart of this Addendum, by facsimile, portable document format (.pdf) or by any other electronic means, has the same effect as delivery of an executed original of this Addendum.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have signed this Addendum on the dates shown below, intending to be legally bound hereby.

Fox Chapel Area School District:

By: _____ **Attest:** _____

Name: Marybeth Dadd **Name:** Kathleen Anuszek

Title: School Board President **Title:** School Board Secretary

Date: June 8, 2026

ALLEGHENY INTERMEDIATE UNIT:

By: _____ **Attest:** _____

Name: _____ **Name:** _____

Title: _____ **Title:** _____

Date: _____

Waterfront Learning Pricing AIU and PAIU Districts - 2026-2027

How to Navigate the Pricing Document:

Use the Hyperlinked Table of Contents: Find the title/section listed in the Table of Contents below that you wish to read. Hold down "Ctrl" key and click to go directly to the page. This action will instantly take you to the specified page within the document.

Note: The document is also printable. Users may choose to print the document for reference.

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Instructional Services 6-12

Definition of Instructional Services: Waterfront's virtual learning service includes content and teachers of record.

Waterfront Learning's instructional services courses include the following:

- PA-certified teacher of record provided by Waterfront Learning or Vendor
- Virtual Course Content
- Genius Student Information System
- Correlating supports
- Grace period: If a district withdraws an enrollment within the first 13 calendar days of the original start date, Waterfront will not invoice for the enrollment.
- ***NEW!*** Harris Digital Courses includes Advisement Services alongside its teaching offerings to provide a fully supported learning environment. Each student is assigned a dedicated advisor who, together with subject-area teachers, maintains regular communication and supports students and families throughout their online learning journey.
- ***NEW!*** Harris digital full-time core/elective courses include Competency-Based, Foundation, Critical Concepts, and Honors Courses. **Career and Technical Education (CTE) and Driver's Theory Keys to Driving are sold separately.

Secondary Instructional Services Grades 6-12

Vendor	Type of Enrollment	Includes	Price
Imagine Learning	Full-Time	• Includes up to 7 courses per semester • 10 months access	$1,124.00 per quarter $2,246.00 per semester
Imagine Learning	Single Course Full Year	• Includes one course • 10 months access	$648.00 per year
Imagine Learning	Single Course Semester	• Includes one course • 5 months access	$349.00 per semester
Accelerate Education	Full-Time	• Includes up to 7 courses per semester • 10 months access	$2,393.00 per semester
Accelerate Education	Single Course Full Year	• Includes one course • 10 months access	$692.00 per year
Accelerate Education	Single Course Semester	• Includes one course • 5 months access	$380.00 per semester
Pearson	Full-Time	• Includes up to 7 courses per semester • 10 months access	$2,755.00 per semester
Pearson	Single Course Full Year	• Includes one course • 10 months access	$931.00 per year

Prices are subject to change at any time.

Pearson	Single Course Semester	• Includes one course • 5 months access	$468.00 per semester
NEW! Harris Digital Learning Core/Elective	Full-Time	• Includes up to 7 Core/Elective courses per quarter • 10 months access • Includes **Advisement Services**	$1,017.00 per quarter
NEW! Harris Digital Learning Core/Elective	Single Course Full Year	• Includes one core/elective course • 10 months access • Includes **Advisement Services**	$713.00 per year
NEW! Harris Digital Learning Core/Elective	Single Course Semester	• Includes one Core/ Elective course • 5 months access • Includes **Advisement Services**	$356.00 per semester
NEW! Harris Digital **Driver's Theory – Keys To Driving** (Sold separately from full-time and core/elective single courses)	Single Course Quarter	• Includes one course • Includes **Advisement Services**	$204.00 per quarter
NEW! Harris Digital **CTE Courses** (Sold separately from full-time and core/elective single courses)	Single Course Semester	• Includes one course • Includes **Advisement Services**	$264.00 per semester
First Steps Driver's Theory	Single Course Quarter	• Includes one course • 9 weeks access	$208.00 per quarter
eDynamic Learning	Single Course Semester	• Includes one course • 5 months access	$335.00 per semester

Instructional Services K-6

Definition of Instructional Services: Waterfront's virtual learning service that includes content and teachers of record.

Waterfront Learning's instructional services courses include the following:

- PA-certified teacher of record provided by Waterfront Learning or Vendor
- Virtual Course Content
- Genius Student Information System

- Correlating supports
- Grace period: If a district withdraws an enrollment within the first 13 calendar days of the original start date, Waterfront will not invoice for the enrollment.

Elementary Instructional Services Grades K-6

Vendor	Type of Enrollment	Includes	Price
Accelerate Education	Full-Time with WFL teacher	• Includes up to 6 courses per semester • Includes required workbooks • 10 months access • Live meetings with teacher available as needed	$2,258.00 per semester
Accelerate Education	Full-Time with Vendor Teacher	• Includes up to 6 courses per semester • Includes required workbooks • 10 months access • Live meetings with teacher available as needed	$2,399.00 per semester
Accelerate Education	Single Course, Full Year, WFL Teacher	• 10 months access • Live meetings with teacher available as needed	$604.00 per year
Accelerate Education	Single Course, Semester, WFL Teacher	• 5 months access • Live meetings with teacher available as needed	$301.00 per semester
Pearson	Full-Time WFL Teacher	• Includes up to 6 core courses and electives • 10 months access • Live meetings with teacher available as needed • Required materials kits included either digitally or by delivery	$2,331.00 per semester
Pearson	Full-Time Vendor Teacher	• Includes up to 6 core courses and electives • 10 months access • Live meetings with teacher available as needed • Required materials kits included either digitally or by delivery	$2,759.00 per semester

Prices are subject to change at any time.

Pearson	Single Course Full Year WFL Teacher	• 10 months access • Live meetings with teacher available as needed	$725.00 per year
Pearson	Single Course Special/Elective WFL Teacher	• 9 weeks access	$286.00 per quarter

NEW! Teacher Vacancy Support

Definition of Teacher Vacancy Support: This program is designed to support school districts in the event of an unexpected teacher vacancy during the school year. While the district works to fill the position, Waterfront Learning provides the tools and support necessary to ensure continuity of instruction within the brick-and-mortar setting.

Waterfront Learning Teacher Vacancy Support provides the following:

- Virtual course content provided by Waterfront Learning
- A PA-certified teacher of record supplied by Waterfront Learning or vendor partner
- Supports and consultation provided by Waterfront Learning
- Required professional development
- Customized implementation support, including classroom monitoring, data resources, technology integration, and course customization

Teacher Vacancy Support	Price
A virtual course from a Waterfront Learning (WFL) vendor, delivered within a brick-and-mortar classroom setting, supported by a WFL-supplied PA-certified teacher of record and a district-provided classroom monitor.	Contact Waterfront for pricing Quarter **(NEW!)** and/or semester pricing customized based on implementation plan.
Teacher Vacancy Support customized professional development (required)	$1000/full day $500/half day

Content Only Licensing: K-12

Definition of Content-Only Licensing: Waterfront's virtual learning option that includes course content only. The school district must supply teachers of record.

Waterfront Learning Content Only Licensing Includes:

- Virtual Course Content supplied by Waterfront Learning
- District-provided teacher of record is required
- Correlating services and consultation provided by Waterfront Learning
- Professional Development required with **all** content-only license purchases

- ***NEW!*** **Harris Digital offers content-only options. Please contact Waterfront Learning to learn more.**

Imagine Learning Content Only Licenses

Content-Only License Type	Price
Secondary Site License - 1-500 students building-wide	$18,800.00 per year + PD
Secondary CTE Add-On to Site License – 1-500 students building-wide	$3,141.00 per year + PD
Secondary Site License – 501-1000 students building-wide	$21,321.00 per year + PD
Secondary CTE Add-On to Site Licenses 501-1000 students building-wide	$4,078.00 per year + PD
Secondary Site License – 1001-2500 students building-wide	$26,550.00 per year +PD
Secondary CTE Add-On to Site Licenses 1001-2500 students building-wide	$4,400.00 per year + PD
Secondary Site License – 2501+ students building-wide	$31,860.00 per year + PD
Secondary CTE Add-On to Site Licenses 2501+ students building-wide	$4,950.00 per year + PD
Concurrent User Licenses – Grades 9-12 core content, world languages, general electives, AP, credit recovery, test prep, career electives, test prep/remediation	$740.00 per student + PD
Concurrent User Licenses – Grades 6-12 core content, world languages, general electives, AP, credit recovery, test prep, career electives, test prep/remediation	$924.00 per student + PD
Secondary Single Course Seat Content-Only License	$124.00 per student + PD
EdgeEx – Contact Waterfront Learning for the most current list of EdgeEx courses Fall 2026-2027. Districts purchasing content-only licenses with EdgeEx will also have access to heritage courses. The CTE add-on to the EdgeEx Site license is priced the same as above.	
EdgeEX - Secondary Site License- Grades 6-12 - 1-500 students building-wide	$18,980.00 per year + PD
EdgeEX - Secondary Site License – Grades 6-12 - 501-1000 students building-wide	$21,090.00 per year + PD
EdgeEX - Secondary Site License – Grades 6-12 - 1001-2500 students building-wide	$26,360.00 per year + PD
EdgeEX - Secondary Site License – 2501+ students building-wide	$31,640.00 per year + PD
EdgeEx – Concurrent User Licenses - Grades 9-12 core content, world languages, general electives, AP, credit recovery, career electives, test prep/remediation	$980.00 per student + PD
EdgeEx – per enrollment, full-year content only	$110.00 per course, per student

Exceptional Students Course Suite – Courses that are developmentally appropriate for high school students working three or more grade levels behind. Scaffolded instruction for students with unique learning needs.	
Exceptional Student Course Suite (content – 24 courses across four subjects)	$260.00 per student
Exceptional Student Course Suite (content, per course)	$110.00 per course, per student

Accelerate Education Content Only Licenses

Content-Only License Type	Price
Secondary 6-12 Full-Time Seat License	$429.00 per year + PD
Secondary Single Course Seat License	$51.00 per semester, per course
Elementary K-6 Full-Time Seat License includes up to 6 courses per student per semester. K-5 workbooks are purchased at an additional fee.	$350.00 per year + PD
Elementary Single Course Seat License	$58.00 per semester, per course + PD
Elementary and Secondary Site Licenses – based on number of students	Contact WFL

Pearson Content Only Licenses

Content-Only License Type	Price
Secondary/Elementary K-12 Licenses – Up to 700 K-12 Core Courses and Electives (excludes World Languages)	$495.00 per student + PD
Secondary/Elementary K-12 Premium Licenses – K-12 Core courses, electives, and World Languages	$679.00 per student + PD
Secondary/Elementary Single Course License	$150.00 per student

eDynamic Learning Content Only Licenses

Content-Only License Type	Price
Site Enterprise Course License	$1,267.00 per course + PD
Single Course Enrollment License	$78.00 per course + PD

Prices are subject to change at any time.

Supplemental Licenses K-12

Definition of Supplemental Licenses: Supplemental licenses include products intended to enhance virtual or in-person core courses, elective courses, or CTE courses. Supplemental licenses may also be used for remediation, intervention, or teaching new skills outside of core content.

Waterfront Learning Supplemental Product licensing includes:

- Virtual supplemental licenses supplied by Waterfront Learning
- District-provided teacher/facilitator is required
- Correlating services and consultation provided by Waterfront Learning
- Professional Development is required with all supplemental license purchases

Core Content Supplemental Academic Support Licenses

Supplemental License Type	Price
Imagine Math Site License – Pre-K through Geometry – supplemental math support and development	$9,200.00 per year + PD
Imagine Math Single User – Pre-K through Geometry – supplemental math support and development	$50.00 per license + PD
Imagine Math Facts Site License – Elementary – builds math fluency	$4,850.00 per year + PD
Imagine Math Facts Single User – Elementary – builds math fluency	$40.00 per student, per year + PD
Imagine Language and Literacy Site License – Pre-K to 6th Grade – supplemental literacy and English language development	$14,375.00 per year + PD
Imagine Language and Literacy Seat Licenses	$140.00 per student + PD
Imagine MyPath – Elementary - Reading and Math Site License – intervention support	$14,950.00 per year + PD

Supplemental Personal Development Programs

Supplemental License Type – Prices Per Year, Plus PD	Price
Imagine Purpose – Secondary – Single Subject Concurrent Licenses without other Imagine courseware licenses	$325.00 per student + PD
Imagine Purpose – Secondary – Single Subject Concurrent Licenses – Add-on to other Imagine courseware licenses	$246.00 per student + PD
Imagine Purpose – Secondary – Site License – 1-500 enrollments	$6,610.00 per year + PD
Imagine Purpose – Secondary – Site License – 501-1000 enrollments	$7,500.00 per year + PD
Imagine Purpose – Secondary – Site License – 1001 – 2500 enrollments	$9,450.00 per year + PD
Imagine Purpose – Secondary – Site License – 2501+ enrollments	$10,860.00 per year + PD

Prices are subject to change at any time.

Imagine Purpose – Elementary – Single User	$50.00 per student + PD
Imagine Purpose Elementary – Site License	$7,000.00 per building, per year + PD

Miscellaneous Products and Services

Definition of Miscellaneous Products and Services: Waterfront Learning can add the following items or services to district purchases.

Course Materials

Materials	Price
Accelerate Education Workbooks K-5 – (Nonrefundable. If enrollment is dropped during the grace period, a workbook fee still applies)	$29.00 per unit, per semester
Accelerate Education Materials Kit (Nonrefundable. If enrollment is dropped during the grace period, a materials kit fee still applies)	$385.00 per kit, per student
Books for AP Courses – Some AP courses require physical books that are not included in the course price.	Contact WFL
Lab Materials – Some courses require lab equipment that is not included in the course price.	Contact WFL

Professional Development

Professional Development Type	Price
Half-Day PD facilitated by WFL Team Web-Based	$500.00
Full-Day PD facilitated by WFL Team Web-Based	$1000.00
In-person PD facilitated by WFL	Contact WFL
PD Facilitated by vendor	Contact WFL

Add-On Services

Service Description	Price
Special Education Progress Monitoring – Districts are expected to monitor and support any identified special education online learner. Should the district indicate that assistance from the program is desired for support services, data collection, or progress monitoring, additional charges would apply.	$235.00 per single course $1,025.00 Full-time per student, per semester
NEW! Synchronous Student Wellness Checks – Contact Waterfront Learning	$125 per student, per quarter

Prices are subject to change at any time.

	Contact WFL for more information
Extension – The district notifies wflhelp@aiu3.net of the extension in writing **prior to the last week of enrollment**. Extension is not to exceed 7 calendar days from course end date.	No fee with appropriate notification
Extension – The district notifies wflhelp@aiu3.net of an extension **during the last week of enrollment**. The extension is not to exceed 7 calendar days from the course end date.	$60.00 per student
Curriculum Customizations – Assessed when curriculum modification or customization results in more than 25% adjustment OR when content is migrated between more than one course in the same platform.	$60.00 per course

Other Information:

a) ***Course Content Fees*** *- Costs vary based on vendor licensing, agreements, and option availability with Waterfront Learning.*
- *Some courses require additional material fees; the costs shown do not include textbooks, additional software, or additional testing fees.*

b) ***Grace Period*** *– A free, 13 calendar day grace period is available at the time of initial enrollment.* The opportunity for a free trial period applies only to coursework, not books or materials. *If an enrollment is dropped within the 13-day grace period, the workbook fee of $29.00 per book applies and the materials kit fee of $385 applies.*

c) ***Tuition Charges*** *– Tuition is charged as indicated above based on the courses and services requested. If the participation period exceeds the defined length of enrollment, additional tuition will be assessed.*

d) ***Single Section Enrollment*** *– Students will not be permitted to enroll in two sections of the same course at the same time (example: Algebra Q1 and Algebra Q2). Students MUST finish one section of a course before beginning another.*

e) ***Communication Standards and Protocols*** *- The Program strives to respond to communications within one business day, and award final course credit within two to three business days (depending on vendor) of the identified course end date. Additionally, targeted customer service goals include communicating the needs and requests of the participating schools and liaising with the contracted vendors. Should information, special requests, or modifications be needed, the identified district liaison should communicate those needs in writing to WFLHelp@aiu3.net. The Program will then collaborate with contracted parties to achieve the desired request. It is not the expectation of the Program that the required school district-identified liaison or other identified representative need to work directly with Waterfront Learning contracted vendors.*

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Allegheny Intermediate Unit
Title III Consortium Memorandum of Understanding

To: ESL District Liaisons

From: Dr. Kelly A. Noyes, *Program Director of Educational Support Services*; Jill Santa, *Title III Supervisor*

Date: May 12, 2026

Subject: Memorandum of Understanding

The 2025-26 AIU Title III Consortium agreed upon grant initiatives for the 2026-27 school year based on the planning meeting held at the Allegheny Intermediate Unit on May 8, 2026:

- A series of professional development opportunities targeting specific areas surrounding EL needs. The series of professional development opportunities will include all stakeholders and will vary in theme, scope, and audience. Expenses may include the cost of speakers and their travel, food costs where applicable, copies and supplies, associated materials such as books and workbooks, as well as up to $150 of reimbursement for substitute teacher costs to allow district staff to attend Title III professional development. This is limited to one reimbursement per district per professional development session. An invoice from the district will be required.
- Reimbursement of 40% of the district allocation up to $4,000 and for districts with an allocation of $20,000 or more, a reimbursement up to $6,000 will be available to provide summer programming, after-school remediation, tutoring (in person or remotely), parent outreach, data collection, curriculum development, technology, educational field experiences, or other supplemental support to the English Learners in the district. Reimbursement will be provided once the member provides the AIU with proof that the allocation has been spent and supplements the education of ELs. This is to be recorded on a reimbursement request form provided by the Consortium Lead.
- The consortium will continue to provide selected supplies, materials, technology, resources, and appropriate training.
- Quarterly Technical Training Sessions for ESL Liaisons/Administrators.
- A Program Coordinator will offer optional half or full day site visits and professional development for individual and district staff initiatives including, but not limited to: Program review, compliance, content area teacher scaffolds and supports, ELD updates for ESL teachers, and any other specific district needs relative to ELs. Visits may be on site or virtual.
- The opportunity to attend a national conference and/or educational training (in-person or virtual) with the consortium providing a reimbursement up to $1,750 for LEAs with under $10,000 allocation and $3,500 for those with over $10,000 allocation. This reimbursement may also be applied toward a class in addition to training or a conference.

- One Title III Event Day for participating districts. If the event is held off-site, bus transportation costs for the day will be reimbursed to participating school districts upon submission of an invoice (Actual cost up to $500.00)

In addition to the above stated initiatives, each member of the Consortium as a recipient of Title III funds agrees to maintain compliance in each of the following areas:

- Following the procedures* for the proper identification of English Learners.
- Following procedures* for parental notification of program placement.
- Following procedures* for consultation with non-public schools, identification of non-public school ELs, reporting of non-pub school students, and providing supplemental support to non-public entities as defined within Title III.
- Administering annual ELD Assessment as defined by the Pennsylvania Department of Education.
- Continuing to monitor the ESL Program for continuous improvement, including the review of appropriate data.
- Maintaining records and complying with all requirements under ESSA as per the Pennsylvania Department of Education.
- Ensuring equity of educational quality and equitable resources for the LEA's ELs.
- Active participation by all Consortium members is important to the overall success of the Consortium and the attainment of performance goals.

*Procedures refer to the requirements set forth by the Pennsylvania Department of Education.

This Memorandum of Understanding is contingent upon the availability and receipt of Title III funding for the 2026–2027 school year. In the event that Title III funds are not awarded, this Memorandum of Understanding shall be considered null and void, and neither party shall be obligated to fulfill the terms outlined herein.

The Fox Chapel Area School District is in agreement with the aforementioned initiatives.

The _____ School District is NOT in agreement with the aforementioned initiatives and declines participation in the Title III AIU Consortium.

Signature: _____ Date: June 8, 2026

Print Name:

Mary Catherine Reljac, Ed.D.

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Human Services Administration Organization
Student Assistance Program (SAP) – Letter of Agreement

HSAO
Human Services Administration Organization
HUMAN SERVICES
ADMINISTRATION ORGANIZATION
2801 CUSTER AVENUE
PITTSBURGH, PA 15227
PHONE :(412)884-4500 FAX :(412)885-3900

SAP Letter of Agreement

This Letter of Agreement is between HSAO and the *Fox Chapel Area School District*. Both parties agree to cooperate in providing services for the Student Assistance Program.

SECTION A: Provider Agency Responsibilities

HSAO agrees to adhere to all related federal, state and local laws pertaining to the delivery of mental health and drug and alcohol rehabilitation services and any other statutory or regulatory provisions pertaining to the Student Assistance Program. Additional responsibilities of the SAP liaison provider agency include:

1. The provider agency contact: the provider agency supervisor, Lisa Ashbaugh, can be contacted at (412) 942-0814 should the need arise.

2. Provider agency agrees to designate a qualified liaison (bachelor's level minimum) to provide SAP services to the district as outlined in Section A of this Letter of Agreement. The SAP liaison will act as an ad hoc member of the building Student Assistance Program core team (hereafter referred to as the SAP team). The SAP liaisons for *Fox Chapel Area School District* will be identified for the 2026-2027 school year and will serve as a member of the core team as MH/D&A liaison. The SAP liaisons will attend approximately 14 scheduled core team meetings per month for the purpose of consultation, recommendations, referrals, case management, and follow-up services.

3. The SAP liaison will provide site-based student screenings/assessments for MH and/or D&A treatment if recommended by the SAP team and parent/guardian permission is secured. The provider agency will secure releases of information from the student/parent/guardian prior to disclosing information to agencies that may be involved in handling a referral. Screenings/assessments completed by the liaison will be completed within 2 weeks after receiving a referral.

4. The SAP liaison will provide referral information for identified students. Referral information should include identification of agencies and/or resources that could serve the needs of identified students and their families. The provider agency liaison may assist the identified student and/or family in the coordination of appropriate services.

5. The SAP liaison will provide follow-up with parents and students as permitted through the MH/ID and SCA contracts with the county.

6. The SAP liaison will provide postvention assistance to core teams, students, family, and faculty with significant events that would adversely affect the school and community (i.e.

student death or other tragic event) as needed/requested by the district.

7. The SAP liaison will provide technical assistance to core teams regarding best practices for SAP as per state standards and guidelines.

8. The SAP liaison will provide psycho- education groups offered to students referred through the core team if permitted via the county MH/ID and SCA contracts. Student participation in these groups shall be provided only with parental permission in accordance with school policies. (Best practice: at least one of the co-facilitators of the team should be school district personnel).

9. The SAP liaison will provide aftercare services for identified students that have returned to the school following treatment. This may include assistance in aftercare planning or educational groups.

10. The SAP liaison will assist with faculty in-service and student orientation within the limits of staff availability.

11. The SAP liaison will provide educational resources to school personnel, students, families, and community as requested and within the limits of staff availability.

12. The SAP liaison will facilitate or participate in core team maintenance.

13. The SAP liaison will consult with schools around strategies for engaging parents in the SAP process.

14. The SAP liaison will provide technical assistance to the school districts for policy development in areas related to his/her field of expertise.

SECTION B: School District Responsibilities

The *Fox Chapel Area School District* agrees to comply with all related federal, state, and local laws pertaining to the delivery of mental health and drug and alcohol rehabilitation services within school districts, including but not limited to the Family Education Rights and Privacy Act (FERPA) and the Protection of Pupil Rights. The school district also agrees to provide a SAP team that complies with the BEC 24 P.S. 15-1547 for membership, training, common planning times, and ongoing maintenance. Additional responsibilities of the school district include:

1. The school district will designate a contact person between the team and the provider to ensure effective communication. The school district's contact will *Dr. Timothy Mahoney* and can be reached at *(412) 967-2435.*

2. The school district will appropriate a safe and private space in the school where the SAP liaison can provide services and adhere to SAP confidentiality provisions.

3. The school district will provide copies of the district's alcohol, tobacco, and other drug policy, suicide/mental health crisis policy, school calendar, a schedule of special

activities, and any other school policies, which may affect Student Assistance Program services.

4. The school district will provide family and community education on the Student Assistance Program.

5. The school district will provide faculty, pupil personnel and student orientation to the Student Assistance Program that includes staff, services, and referral procedures.

6. The school district will provide release time as established by the core team for referred students. Release time shall coincide with the normal school day and will be designed so that instructional time is not abused.

7. The school district will contact parents or guardians of identified students in order to explain referral, gather information, and obtain permission to involve students in the Student Assistance Program.

8. The school will submit data (on-line reporting) regarding the Student Assistance Program as requested to the Departments of Health, Education, and Public Welfare.

9. The school district will appoint a representative from Central Office along with the Building Administrator(s) or designee(s) to attend and participate in the established SAP County Coordination Team and/or SAP District Council Meetings that will be held within the school year.

SECTION C: Records

Provider and School District agree to the following regarding records:

All records generated by the school district's Student Assistance Team, with respect to individual students, are records of the district; the retention and disclosure of which shall be governed by the policies of the district and applicable federal laws which include:

FERPA (Family Education Rights and Privacy Act of 1974) and HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations should govern procedures regarding any records developed from agency screenings or assessments.

FERPA, amended in 2002 provides parental rights to inspect, review, amend and control disclosure form a child's school record.

HIPAA is a federal mandate that requires safeguards that protects health information and provides guidelines for disclosing protected information. HIPAA is designed to regulate the exchange of confidential and sensitive information. It requires providers of health care services, including behavioral health providers, to keep information secure and available only to authorized personnel by defining standards and methods that will safeguard information

Protection of Pupil Rights Law (HATCH Amendment 2002) (BEC 20 USC 1232h) which states that" …No student shall be required, as part of any program, to submit to a survey, analysis, or evaluation that reveals information concerning: … Mental and/or psychological problems… without the consent of the parent."

When a student has been referred to a liaison designated by the provider agency for screening/or assessment, the records generated become the property of the provider and are regulated by the applicable Mental Health laws (PA Code Title 55) which requires parental consent for release of information when the child is under the age of 14; for Drug and Alcohol (42 CFR Part 2, Chapter 1) which states that it is the minor patient (student) of a Drug and Alcohol facility or program that controls the release of records and that the minor can receive Drug and Alcohol treatment without the consent of his or her parents.

SECTION D: Conflict Resolution Process

Should there be a conflict between the Core Team and the Provider agency (liaison); the conflict resolution process should work through the levels as follows:

Step 1. Members of the Core Team and Provider Agency Liaison meet to discuss conflict.

Step 2. School Building Administrator and Administrator of Local Provider Agency meet.

Step 3. School District Central Office Administrator, County Mental Health and/or Drug and Alcohol Administrator meet.

Step 4. Chief School Administrator/Superintendent, Office of Mental Health Community Program Manager or Office of Drug and Alcohol Programs Representatives, and Pennsylvania Network for Student Assistance Services' Regional Coordinator meet.

Step 5. Commonwealth SAP Interagency Committee meets.

Note: The personnel indicated at each step do not preclude the inclusion of other individuals involved with the Student Assistance Program.

SECTION E: Agreement Terms

As a result of this agreement, SAP liaisons from the agency are school officials and thus have a legitimate educational interest in participating as full members of the SAP Team.

This agreement will be in force throughout the 2026-2027 contract/school year. Effective dates of this agreement are 7/1/2026- 6/30/2027. Agreements will be renewed on a yearly basis. Should either party choose to be released from this agreement, written notification must be made within thirty (30) days of termination to all parties whose signatures appear on this document. This agreement can be amended by mutual agreement of both parties.

FOR SCHOOL DISTRICT	FOR PROVIDER
_____	_____
Superintendent	Executive Director
_____	_____
Date	Date

cc: SAP Liaisons
Building Administrators
SAP Core Team Coordinator or SAP Team Representatives
SCA Administrator
MH/ID Administrator

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

East End Therapists LLC
Linkage Agreement for Mental Health Services in Schools

LINKAGE AGREEMENT

FOR MENTAL HEALTH SERVICES IN SCHOOLS

OUTPATIENT MENTAL HEALTH PRACTICE	SCHOOL DISTRICT
East End Therapists LLC	*Fox Chapel Area School District*
Hereinafter referred to as: "Practice"	Hereinafter referred to as: "District"

Effective Date: June 8, 2026

PREAMBLE AND RECITALS

This Linkage Agreement ("Agreement") is entered into between the above-named Outpatient Mental Health Practice and School District (collectively, the "Parties") for the purpose of establishing a formal, collaborative framework to provide mental health services to eligible students within the District.

WHEREAS, the District recognizes the critical importance of accessible mental health services for its student population and desires to partner with a qualified mental health provider to deliver such services; and

WHEREAS, the Practice is duly licensed and credentialed to provide outpatient mental health services in the Commonwealth/State of Pennsylvania, including telehealth and in-person services; and

WHEREAS, the Parties agree that student mental health services shall be delivered in a manner consistent with applicable federal and state law, including but not limited to the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), and all applicable state mental health statutes; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties agree as follows:

ARTICLE 1: DEFINITIONS

For purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

1.1 "Student": Any enrolled student of the District who has received written parental or guardian consent (or self-consent if of legal age) to receive mental health services under this Agreement.

1.2 "In-Person Services": Mental health services physically delivered by Practice clinicians at a designated location within a District school building.

1.3 "Telehealth/Virtual Services": Mental health services delivered through HIPAA-compliant video conferencing technology while the student is physically present within a District school building.

1.4 "Clinician": A licensed mental health professional employed by or contracted with the Practice, including but not limited to Licensed Professional Counselors (LPC), Licensed Clinical Social Workers (LCSW), Licensed Marriage and Family Therapists (LMFT), Licensed Psychologists, and Psychiatrists, as applicable.

1.5 "Designated School Liaison": The District-appointed administrator or school counselor responsible for coordinating services between the District and the Practice.

1.6 "Covered Services": Outpatient mental health services as described in Article 3 of this Agreement.

ARTICLE 2: TERM AND RENEWAL

2.1 Initial Term: This Agreement shall be effective upon the date last signed below and shall remain in effect for one (1) academic year, unless terminated in accordance with the provisions herein.

2.2 Renewal: This Agreement may be renewed annually upon written mutual consent of both Parties, no later than sixty (60) days prior to the expiration of the then-current term.

2.3 Amendments: Any modifications to this Agreement must be made in writing and signed by authorized representatives of both Parties.

ARTICLE 3: SCOPE OF SERVICES

3.1 In-Person Mental Health Services

The Practice shall provide in-person outpatient mental health services to eligible Students within the designated school buildings of the District. Such services shall include, but are not limited to:

- Individual therapy/counseling sessions
- Group therapy sessions, as clinically indicated and with appropriate consents
- Diagnostic assessment and evaluation
- Mental health consultation with school personnel, as appropriate and consistent with applicable consent and confidentiality requirements
- Care coordination and referral management
- Psychoeducation for students and, where applicable, families, and school personnel

3.2 Telehealth/Virtual Services

The Practice shall also provide mental health services via HIPAA-compliant telehealth technology to eligible Students while those students are physically located within a District school building. Such virtual services shall include:

- Individual therapy sessions via secure video platform
- Follow-up and check-in appointments delivered remotely
- Continuity of care sessions for students transitioning between service settings

The District shall designate appropriate, private spaces within each participating school building where students may access telehealth services with a reasonable expectation of privacy. The District shall ensure adequate internet connectivity in such designated spaces.

3.3 Service Delivery Schedule

The Practice shall establish a mutually agreed-upon schedule for the provision of in-person services at each participating school building. Such schedule shall be documented in Exhibit A (School Service Schedule) attached hereto and incorporated herein by reference. Telehealth services may be provided during regular school hours, consistent with student scheduling needs and clinical availability.

3.4 Services NOT Included

This Agreement does not obligate the Practice to provide:

- Emergency psychiatric hospitalization or crisis transportation
- Substance use disorder treatment beyond co-occurring mental health services
- Services to students not enrolled in the District
- Special education evaluations or IEP-related psychological testing (unless separately agreed upon)

ARTICLE 4: ROLES AND RESPONSIBILITIES

4.1 Responsibilities of the Practice

- Employ or contract only licensed, credentialed Clinicians to provide services under this Agreement
- Maintain all required professional licensure, certifications, and liability insurance
- Obtain and maintain required parental/guardian consent documentation prior to initiating services
- Maintain confidential clinical records in accordance with HIPAA, applicable state law, and professional standards
- Designate a primary Practice contact person to serve as liaison to the District
- Provide timely communication to the Designated School Liaison regarding student safety concerns, consistent with applicable law and confidentiality requirements
- Adhere to mandatory reporting obligations under applicable state child abuse and neglect statutes
- Coordinate with school-based staff to support student safety and continuity of care
- Provide Clinicians who comply with all District visitor and background check policies

- Maintain a HIPAA-compliant telehealth platform and ensure secure video connectivity for virtual sessions

4.2 Responsibilities of the District

- Designate a School Liaison at each participating school building to coordinate scheduling and communications
- Provide dedicated, private space within school buildings suitable for in-person counseling sessions, consistent with applicable privacy requirements
- Provide a designated private space with reliable internet access for students receiving telehealth services
- Serve as a liaison with parents/guardians in getting services established for the student
- Cooperate with the Practice to support student scheduling and attendance at mental health appointments
- Ensure that relevant school staff receive orientation regarding the Program and appropriate referral procedures
- Notify the Practice of relevant changes in a student's status (e.g., withdrawal, long-term absence) in a manner consistent with applicable law
- Comply with all applicable federal and state laws, including FERPA, in sharing student information with the Practice
- Cooperate with Practice Clinicians regarding mandatory reporting obligations and safety planning, consistent with applicable law
- Require Practice Clinicians to comply with school visitor policies, including background screenings as required by District policy

4.3 Background Clearance Requirements – East End Therapists LLC

All Clinicians, therapists, employees, contractors, and agents of East End Therapists LLC providing services under this Agreement shall, prior to initiating any services within District school buildings, obtain and maintain current federal and state background clearances as required by applicable Pennsylvania law, including: (1) a Federal Bureau of Investigation (FBI) Criminal History Record, obtained through the Pennsylvania State Police or an authorized channeler pursuant to 24 P.S. § 1-111; (2) a Pennsylvania State Police Criminal History Record Check (Act 34 of 1985); and (3) a Pennsylvania Child Abuse History Clearance through the Department of Human Services (Act 151 of 1994, the Child Protective Services Law). All such clearances shall be obtained at the expense of the Practice or the individual Clinician, as determined by the Practice, and copies of current clearances shall be maintained on file by the Practice and made available to the District upon request. No Clinician or agent of East End Therapists LLC shall provide in-person or on-site telehealth services within a District school building without first presenting evidence of valid, current clearances as required herein. Clearances shall be renewed in accordance with applicable Pennsylvania law and District policy.

ARTICLE 5: CONFIDENTIALITY, PRIVACY, AND RECORDS

5.1 HIPAA Compliance: The Practice shall comply with all applicable provisions of HIPAA and the HITECH Act. To the extent required by applicable law, the Parties shall enter into a Business Associate Agreement (BAA), attached as Exhibit B.

5.2 FERPA Compliance: The District shall comply with FERPA in connection with all student education records. The Parties agree that mental health records maintained by the Practice are generally not education records subject to FERPA and shall be governed by HIPAA and applicable state mental health confidentiality laws.

5.3 Consent for Services: No Student shall receive services under this Agreement without prior written informed consent from the student's parent or legal guardian, or the student themselves if of legal age to consent under applicable state law.

5.4 Sharing of Information: Information sharing between the Practice and District staff shall occur only: (a) with student/parent written authorization; (b) as required by mandatory reporting laws; (c) to address an imminent safety risk; or (d) as otherwise permitted by applicable law. Any such communication shall be documented in the clinical record.

5.5 Records Ownership: Clinical records generated under this Agreement shall be the property of the Practice and maintained in accordance with applicable professional, state, and federal standards. The District shall not have general access to clinical records without appropriate student/parent authorization.

ARTICLE 6: BILLING, PAYMENT, AND FINANCIAL TERMS

6.1 Insurance Billing: The Practice shall bill appropriate third-party payers (including Medicaid, if applicable, and private insurance) for covered services rendered under this Agreement. The Practice is responsible for all billing, collection, and claims submission.

6.2 School District Financial Responsibility: The District shall not be responsible for payment of clinical services covered by third-party insurance. Any financial arrangement between the Parties for uninsured or underinsured services, staffing support, or facility usage shall be set forth in a separate financial addendum (Exhibit C), incorporated herein by reference.

6.3 No-Cost Services: Neither Party shall use this Agreement to offer, provide, or receive anything of value in exchange for referrals in a manner that violates applicable federal or state anti-kickback statutes or regulations.

ARTICLE 7: INSURANCE AND INDEMNIFICATION

7.1 Practice Insurance: The Practice shall maintain, at a minimum, the following insurance coverage throughout the term of this Agreement:

- Professional Liability (Malpractice) Insurance: $1,000,000 per occurrence / $3,000,000 aggregate
- General Liability Insurance: $1,000,000 per occurrence / $2,000,000 aggregate
- Workers' Compensation Insurance: As required by applicable state law
- Cyber Liability Insurance: Coverage adequate for telehealth operations

7.2 District Insurance: The District shall maintain coverage consistent with applicable state law and district policy, including coverage for premises liability with respect to designated school-based service spaces.

7.3 Indemnification: Each Party shall indemnify, defend, and hold harmless the other Party, its officers, employees, and agents, from and against any claims, damages, or losses arising from the negligent or wrongful acts or omissions of the indemnifying Party or its personnel in connection with this Agreement. Nothing herein shall be construed to waive any governmental immunity applicable to the District.

ARTICLE 8: STUDENT SAFETY AND CRISIS PROTOCOLS

8.1 Safety Planning: Practice Clinicians shall collaborate with designated school staff to develop and implement safety plans for students presenting with risk of harm to self or others, consistent with clinical standards and applicable law.

8.2 Crisis Notification: In the event of an imminent safety concern, the Practice Clinician shall notify the Designated School Liaison and/or school administration promptly, consistent with applicable confidentiality laws and professional obligations.

8.3 Emergency Response: The District retains primary responsibility for emergency response within its school buildings. The Practice shall cooperate fully with District and emergency personnel in any crisis situation involving a Student receiving services under this Agreement.

8.4 Mandatory Reporting: Both Parties acknowledge their respective obligations under applicable state child abuse and neglect mandatory reporting laws. Nothing in this Agreement shall limit or impair any Party's mandatory reporting obligations.

ARTICLE 9: COMPLIANCE WITH LAW

Both Parties shall comply with all applicable federal, state, and local laws, regulations, and professional standards governing the provision of mental health services, including but not limited to:

- Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g
- Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. Parts 160 and 164
- Americans with Disabilities Act (ADA), 42 U.S.C. §§ 12101 et seq.
- Section 504 of the Rehabilitation Act of 1973
- Individuals with Disabilities Education Act (IDEA), where applicable
- Applicable state mental health practice acts and licensing statutes
- State Medicaid regulations, where applicable
- 42 C.F.R. Part 2 (Confidentiality of Substance Use Disorder Records), where applicable
- All applicable state telehealth and telephonic service regulations

ARTICLE 10: NON-DISCRIMINATION

Neither Party shall discriminate against any student, employee, or clinician on the basis of race, color, national origin, sex, disability, age, religion, sexual orientation, gender identity or expression, or any other characteristic protected by applicable federal or state law. Services shall be provided in a culturally responsive and linguistically appropriate manner to the extent feasible.

ARTICLE 11: TERMINATION

11.1 Termination Without Cause: Either Party may terminate this Agreement upon sixty (60) days prior written notice to the other Party, without cause.

11.2 Termination for Cause: Either Party may terminate this Agreement immediately upon written notice if the other Party materially breaches this Agreement and fails to cure such breach within fifteen (15) days of written notice of the breach.

11.3 Effect of Termination: Upon termination, the Practice shall cooperate with the District to ensure an orderly transition of services, including providing clinically appropriate referrals and continuity of care for Students currently receiving services. Clinical records shall be maintained and transferred in accordance with applicable law and professional standards.

ARTICLE 12: GENERAL PROVISIONS

12.1 Independent Contractors: The Practice and its Clinicians are independent contractors and are not employees or agents of the District. Nothing in this Agreement shall create an employment, partnership, or joint venture relationship between the Parties.

12.2 Entire Agreement: This Agreement, together with all Exhibits, constitutes the entire agreement between the Parties with respect to its subject matter and supersedes all prior agreements, understandings, and negotiations.

12.3 Governing Law: This Agreement shall be governed by the laws of the State of Pennsylvania, without regard to conflict of law principles.

12.4 Dispute Resolution: The Parties agree to attempt to resolve any disputes arising under this Agreement through good-faith negotiation. If unable to resolve, disputes shall be submitted to mediation prior to the initiation of any legal proceedings.

12.5 Notices: All notices under this Agreement shall be in writing and delivered by certified mail, overnight courier, or email with confirmation, to the addresses set forth below or as updated by written notice.

12.6 Severability: If any provision of this Agreement is found to be unenforceable, the remaining provisions shall remain in full force and effect.

12.7 Waiver: Failure by either Party to enforce any provision of this Agreement shall not constitute a waiver of that Party's right to enforce such provision in the future.

12.8 Counterparts: This Agreement may be executed in counterparts, including electronic or PDF signatures, each of which shall be deemed an original.

SIGNATURES

IN WITNESS WHEREOF, the authorized representatives of the Parties have executed this Agreement as of the Effective Date first written above.

Authorized Signature – Practice

Date: _____

Printed Name: _____

Title: _____

Organization: _____

Address: _____

Phone: _____

Email: _____

Authorized Signature – District

Date: June 8, 2026

Printed Name: Timothy Mahoney, Ed.D.

Title: Director of Special Education and Pupil Services

Organization: Fox Chapel Area School District

Address: 611 Field Club Road, Pittsburgh, PA 15238

Phone: 412-967-2435

Email: timothy_mahoney@fcasd.edu

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

LinkIt! – Quote and Software License Agreement

Quote

LinkIt! (Advanced Assessment Systems, Inc.)

Company Address 150 West 22nd Street, 4th Floor
New York, New York 10011
United States

Quote Expiration 6/30/2026
Contract Start 7/1/2026
Contract End 6/30/2027

Bill To Name Fox Chapel Area School District
Bill To 611 Field Club Rd
Pittsburgh, Pennsylvania 15238
United States

Account Name Fox Chapel Area School District

Prepared By Amber Ammon
Title Senior Account Manager
Phone (223) 244-0559
Email amber@linkit.com

Product	Category	Sales Price	Quantity	Total Price
3rd Party Data Teacher Associations	Support	$0.00	1.00	$0.00
Data & Assessment Dashboard	Software	$3.95	1,200.00	$4,266.00
LinkIt! Benchmarks	Content	$3.00	924.00	$2,494.80
Science Assessments	Content	$1.50	308.00	$415.80
LinkIt! Prime	Support	$1,500.00	1.00	$1,500.00
Data and Assessment Platform - Implementation Planning, Product Training, Configuration Support, and Professional Development	Support	$2,350.00	2.00	$4,700.00
Roster Integration	Support	$1,000.00	1.00	$1,000.00
Longitudinal State Assessment Navigator Analytics	Navigator	$0.00	1.00	$0.00
Phone, Email, and Web-Based Tech Support	Support	$600.00	1.00	$600.00
Data Processing	Support	$0.00	3.00	$0.00

Total Price $14,976.60

Data Processing Specifications

CDT; Keystone Exams; PSSA;

Software License Agreement

This Software License Agreement (this "Agreement") is made and entered into as of the 1st day of July 1, 2026 (the "Effective Date") by and between Advanced Assessment Systems, Inc. (d/b/a LinkIt), having an address of 150 W. 22nd St, 4th Floor, NY, NY 10011 ("Licensor"), and Fox Chapel Area School District ("Licensee").

WHEREAS, Licensor is the publisher of the *Linkit!*™ Assessment Management and Analytics Platform (the "Software"), which enables the following core functions:

1. Development and management of K-12 assessments in all subject areas;
2. Assignment and delivery of assessments to students either online or via plain paper bubble sheets;
3. Generation of detailed diagnostic reports at all levels, including individual student, classroom, school, and district-wide information;
4. Linking of individual assessment items to standards, skills, difficulty and other analysis categories used for progress monitoring and performance evaluation;
5. Delivery of assessment content from a variety of sources, including content from Licensor, 3rd party publishers and user-generated content;
6. Direct connections from assessment data to instructional resource library;
7. Authoring and delivery of a variety of assessment item types, including technology-enhanced item types (TEIs);
8. Customization of the test-taking environment with preferences such as highlighting and drawing tools, various tool and symbol palettes and onscreen manipulatives;
9. Automatic scoring of most assessment item formats;
10. Comprehensive report generation and customization for the purpose of data disaggregation.

WHEREAS, Licensee desires to license the Software from Licensor for use in the Licensee's school(s); and

WHEREAS, Licensor is willing to grant such license and to perform duties with respect to the Software, and Licensee is willing to accept such license, subject to the terms and conditions of this Agreement.

1. *LINKIT!*™ PRODUCT DESCRIPTION

A. Linkit!™ is a web-based data capture and analytics platform that may only be accessed by authorized users within the Licensee's organization, subject to the terms of this Agreement. Student performance data is stored on a secure remote server (a Microsoft SQL Server Database or its equivalent). Students, teachers and administrators can access the Software from any computer with an Internet connection, subject to the minimum technology requirements (available upon written request).

2. GRANT OF LICENSE/TERM

A. Licensor hereby grants Licensee a non-exclusive, non-transferable, non-sublicensable, limited license to utilize the Software, including all future upgrades provided by Licensor, subject to earlier termination or renewal pursuant to the terms hereof.

The term of this Agreement shall be for a period of one (1) year commencing on the Effective Date (the "Initial Term").

B. Ownership of the Software shall remain vested in Licensor. Nothing in this Agreement shall be construed as transferring ownership of any intellectual property rights of Licensor in the Software to Licensee. Licensee will not copy, reverse engineer or decompile the Software, access the source or object code, other than as specifically permitted under this Agreement. Licensee will not create any copyrightable derivative works of the Software and waives all rights it may acquire in any such works and assigns to Licensor any such rights Licensee may acquire in any such works.

C. This Agreement may be terminated prior to the end of the Term as follows:

(1) At any time by mutual written agreement of the parties;

(2) By either party if the other party commits any material breach of its obligations hereunder and fails within fifteen (15) days of written notice to cure the same. Any such termination shall be without prejudice to any other rights that may have accrued to it hereunder; or

(3) By either party immediately by written notice if the other party files a petition in bankruptcy, goes into liquidation, admits that it is insolvent, makes an assignment for the benefit of creditors, or has a petition in bankruptcy or receivership filed against it and such petition is not dismissed within thirty (30) days following filing.

D. In addition to this Section 2, the obligations set forth in Sections 5, 6, 7, 9, 10 and 11 shall survive termination of this Agreement and shall bind the parties and their legal representatives, successors, heirs and assigns.

3. SUPPORT SERVICES

Licensor agrees to provide the software maintenance and support services set forth on Appendix A attached hereto.

4. PAYMENT/COST PROPOSAL

Please refer to per annual licensing fees as well as training/start up data integration costs in appendix B. Licensee will pay Licensor within 60 days following execution of this Agreement or any extension thereof (whether automatic extension or otherwise), or in accordance with a validly issued purchaser order, whichever is first. Prior to expiration of the Term, Licensor will provide a renewal quote to Licensee for the annual licensing fees as well as any other costs due under any Renewal Term.

5. CONFIDENTIALITY

A. Licensee hereby acknowledges and agrees all or a portion of the Software materials are subject to copyright protection of the Licensor and/or other intellectual property rights of Licensor. The Licensee agrees that it will not share in any way the Software materials, including, but not limited to, test items, proposals and training materials, provided under this Agreement with any party that is not privy to this Agreement.

B. Each party acknowledges that during the Term the other party may disclose confidential and proprietary business or technical information concerning the subject matter hereof to the other party. The receiving party agrees to hold such information in confidence and employ reasonable precautions (at least as protective as the precautions it uses to protect its own confidential information) to protect the disclosing party's confidential information from unauthorized duplication, use or disclosure. "Confidential information" subject to these provisions shall not include information that the receiving party can establish (i) was known to the receiving party prior to disclosure hereunder without an obligation of confidentiality; (ii) was obtained by the receiving party from a third party having the right to disclose it; (iii) was or became generally available to the public without violation of this Agreement; (iv) was disclosed with the written authorization of the disclosing party; or (v) was developed by the receiving party independent of any reference to the information and independent of the participation of any person who had access to the information. Licensor will only disclose Confidential Information to its authorized subcontractors, agents, consultants and auditors (collectively “Third Parties”) on a "need to know" basis and only provided that all such subcontractors, agents, consultants and auditors have executed written confidentiality obligations requiring them to abide by commitments similar in scope to which Licensor is committing itself under this Section 5B.

6. REPRESENTATIONS AND WARRANTIES

A. The Licensor represents and warrants to the Licensee that:

(1) It controls or has rights to all texts, art and photographs contained in the *Linkit!*™ Software Program; and

(2) It has the authority to license such rights to the Licensee on a non-exclusive basis.

B. Each party hereby represents and warrants to the other that:

(1) It has all requisite corporate power and authority (or if a party is not a corporation, such party represents and warrants that it has sufficient power and authority under its organizational documents or agreements) to enter into this Agreement and to carry out the transactions contemplated hereby;

(2) The execution, delivery, and performance of this Agreement and the consummation of the transactions contemplated hereby have been duly authorized by all requisite corporate (or, as applicable, other entity) action on the part of such party;

(3) This Agreement has been duly executed and delivered by such party and (assuming the due authorization, execution, and delivery hereof by the other party) is a valid and binding obligation of such party and enforceable against it in accordance with its provisions; and

(4) Its entry into this Agreement does not violate or constitute a breach of any agreement to which it is a party or otherwise bound.

7. DATA SECURITY & RETENTION

A. The Licensor represents and warrants to the Licensee that it will not sell, share, distribute or otherwise grant access to any confidential and personally identifiable student information to any third party without the explicit written consent of the Licensee, unless such third party is a contractor or subcontractor of Licensor, and Licensor will be responsible for such third party's maintaining the confidentiality requirements and privacy statement obligations as Licensor with respect to such confidential and personally identifiable student information.

B. Licensor's security policy prohibits unsecure transfer of student data. Licensee agrees to convey student data to Licensor only via authorized templates and secure, authenticated, transfer methods, including, but not limited to the LinkIt! API (documentation available at api.linkit.com) and secure FTP (SFTP) transfer.

C. The parties acknowledge that (a) the student data may include personally identifiable information ("PII data") from education records that are subject to FERPA ("FERPA Records"); and (b) to the extent that student data includes FERPA RecordsLicensor will be considered a "School Official" (as that term is used in FERPA and its implementing regulations) and will comply with FERPA as required.

D. Upon receipt of a duly authorized written request by Licensee, Licensor shall purge all PII data from its database pertaining to the Licensee's account within ten (10) business days. Upon written request by Licensee, an export of such data may be provided for an additional fee.

E. In the event that this Agreement is i) terminated prior to the expiration of the Initial Term or any extension thereof, or ii) not renewed upon expiration of the initial Term or any Renewal Term thereof, Licensor shall purge all PII data pertaining to the Licensee's account within sixty (60) days of termination.

F. Both parties acknowledge that once such PII data is purged pursuant to 7D or 7E above, such data shall be considered permanently deleted. Licensee further acknowledges that termination or failure to renew this Agreement may result in the irrecoverable deletion of its data by Licensor and that Licensor shall bear no responsibility for such data loss. Notwithstanding the foregoing, student data that obscures any PII data therefrom in a way that removes or minimizes the risk of disclosure of the PII data may be used by Licensor for the purposes of development, research, marketing and improvement of educational sites, services, or applications, as any other member of the public or party would be able to use de-identified data pursuant to 34 CFR 99.31(b).

8. COPYRIGHTED MATERIALS

A. Licensee explicitly acknowledges that it will secure permission from any applicable 3rd parties prior to uploading copyrighted materials to Licensor's Software.

B. Licensee acknowledges that it may elect to participate in optional Licensor service offerings such as LinkIt! *Prime,* either as part of this Agreement or extensions thereof, in which Licensor staff members may upload materials provided by Licensee directly to the Licensor's Software for use by authorized users in Licensee's organization. Licensee agrees to secure and represents and warrants that it has received written permission from copyright holders *prior* to conveying such materials to Licensor for uploading.

C. Whether uploaded directly by Licensee or by Licensor as part of a service offering, in no case will Licensor offer copyrighted materials to any 3rd party that is not a party to this Agreement without the explicit written consent of Licensee, nor will Licensor seek to monetize these materials by charging Licensee's users (or any other users) for access to the uploaded content.

D. In the event that Licensee receives notification that copyrighted material has been posted to Licensor's platform without proper permission, Licensee agrees to a) provide Licensor with written evidence of permission, or B) promptly remove all such materials and hold Licensor harmless against any 3rd party claims resulting from the unauthorized posting of content. Licensee further agrees not to seek remuneration or reimbursement of any fees in the event that such content is removed from the Software.

9. LICENSEE CREATED CONTENT

A. As between Licensor and Licensee, all content uploaded or otherwise placed on or entered into the Software by or on behalf of Licensee ("Licensee Content") belongs solely to Licensee (or those parties who licensed Licensee to use it).

B. Licensor agrees that it shall not make any use of Licensee Content except for the limited purpose of assisting Licensee with Licensee's use of the Software, nor shall it provide access to Licensee Content to anyone who is not either (a) an employee or authorized user of Licensee or (b) an employee, consultant or agent of Licensor who is assisting Licensee with the use of the LINKIT platform.

C. Upon the expiration or termination of this Agreement, Licensor will remove all of Licensee Content from the Software.

10. DISCLAIMER OF WARRANTIES

Except as specifically provided herein, each party disclaims all warranties, whether express, implied or statutory, including all implied warranties of merchantability, non-infringement and fitness for a particular purpose. In addition, Licensor does not warrant that the Software shall operate in combinations other than as specifically specified in writing by Licensor or that the operation of the Software shall be uninterrupted or error-free.

11. LIMITATION OF LIABILITY

In no event shall either party or its suppliers be liable for any special, indirect or consequential loss or damage arising out of or in any way relating to this Agreement, including, but not limited to, economic loss, loss of profits, loss of opportunity, even if such party has been advised of the possibility of such damages. The limitation of liability provided in this Section 11 shall apply even if the warranties provided in Section 6 fail of their essential purpose. Notwithstanding the foregoing, nothing in this Agreement shall operate to exclude or restrict either party's liability for: (i) death or personal injury resulting solely from the negligence of the defaulting party; (ii) breach of any applicable legislation; (iii) the fraud or willful default of the defaulting party; or (iv) the indemnification and third party consent obligations.

12. ASSIGNMENT

This Agreement may be assigned to a third party by the Licensor under the same terms and conditions contained herein. Licensee may not assign this Agreement to any third party without the prior written consent of Licensor. This Agreement shall be binding up and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

13. NOTICES

All notices, consents and other communications required or permitted under this Agreement shall be in writing and sent by electronic mail, registered or certified mail, postage prepaid, transmitted by facsimile transmission confirmed by mail as set forth above or sent by overnight courier (if delivery is confirmed by the courier) to the addresses indicated on the first page of

this Agreement, or such other address as either party may indicate by at least ten (10) days prior notice to the other party.

14. ENTIRE AGREEMENT AND AMENDMENT

This Agreement sets forth the entire agreement and understanding between the parties relating to the subject matter hereof, and supersedes any prior agreement entered into between such parties relating to the subject matter hereof. This Agreement shall be binding on the parties and their respective successors and assigns. No modification of any of the terms of this Agreement will be valid unless in writing and signed by both parties.

15. WAIVER AND SEVERABILITY

The failure of a party to require performance by the other party of any provision hereof shall not affect the right to require performance at any time thereafter, nor shall the waiver by either party of a breach of any provision hereof be taken or held to be a waiver of the provision itself. If any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and the invalid or unenforceable provision shall be changed and interpreted to best accomplish the provision within the limits of the law.

16. GOVERNING LAW AND JURISDICTION

This Agreement shall be deemed to have been entered into in the State of Pennsylvania and subject to the laws applicable to agreements executed and/or performed therein. Each party hereby agrees to submit to the exclusive *in personam* jurisdiction of the courts of the State of Pennsylvania for the resolution of all disputes between them, or, if jurisdictional prerequisites exist at the time, to the sole and exclusive *in personam* jurisdiction of the Superior Courts of the State of Pennsylvania.

17. COUNTERPARTS

This Agreement may be executed simultaneously in two or more counterparts, each of which shall be considered an original, but all of which together shall constitute one and the same instrument.

18. RELATIONSHIP OF THE PARTIES

This Agreement does not constitute a partnership, joint venture or any other agency relationship or employment relationship between the Licensor and the Licensee.

*****

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Software License Agreement to be duly executed on the date and year first above written.

LICENSOR:
LinkIt!



By:_____
Name: Ryan Winter
Title: CEO & President

LICENSEE:

By:_____
District:

Fox Chapel Area School District

Name:

Marybeth Dadd

Title:

School Board President

APPENDIX A

Support Services

Licensor will: (i) provide maintenance and support for the Software ("Maintenance Services"), (ii) provide data and data support relating to the Software ("Data Services") and (iii) provide operations to effect the Maintenance Services and the Data Services, as follows:

1. MAINTENANCE SERVICES

1.1 SCOPE OF SERVICES

(a) The following are the Maintenance Services that will be provided by Licensor in connection with the Software:

Licensor shall:

(i) develop and provide corrections, changes, or workarounds ("Corrections") for any defects, errors, or malfunctions in the Software, (collectively, "Defects"), discovered by Licensee or Licensor, on a timely basis, given the nature and scope of the Defect;

(ii) provide to Licensee all improvements, modifications enhancements ("Improvements", which term will not include improvements, modifications or enhancements (A) that contain significant new or improved functionalities available only through an upgrade to a paid version of LinkIt! Software or (B) that are developed by Licensor specifically for its other customers that are specific to the systems, content or software of such other customers and which Licensor does not have the right to license to its licensees) to the Software that Licensor shall make or acquire from time to time and which Licensor makes available to its licensees generally; and

(iii) provide Licensee any upgrade releases ("Upgrade Releases") to the Software and all new Versions and Releases of the Software that Licensor makes available to its licensees generally; provided, however, that if any such Version or Release contains significant new or improved functionalities, Licensor shall have the right to make such Version or Release available to Licensee only upon the payment of additional license fees, or upon such other terms as the Licensor requires of its licensees generally therefore. "Versions" shall be designated by a change in the digits to the left of the decimal point, and "Releases" shall be designated by a change in the digits to the right of the decimal point.

(b) All computer programs delivered pursuant to the Maintenance Services shall be considered "Software" and subject to all the terms and conditions of the License Agreement.

(c) Licensor shall provide Maintenance Services directly to approved representatives of Licensee (“Power Users”) but not to individual End Users such as teachers. Power Users will be the primary point of contact from the Licensee and will receive at minimum two (2) hours of additional training on various aspects of the Software.

(d) Licensor shall at all times provide Maintenance Services for at least the current Release of the Software; provided that such Release is available via auto-update upon launching the Software. In the event that such release is not available via auto-update upon launching the Software, Licensor shall be obligated to maintain a previous Release for a minimum sixty (60) days after the current Release was made available to Licensee.

1.2 BASIC MAINTENANCE

The Licensor shall maintain a technical support entry point via toll-free telephone and email address, which will be staffed by knowledgeable persons capable of providing technical assistance regarding the Software, its functionality, databases, operations, utilities and supporting documentation. Such telephone or email assistance will be available to the Licensee on a daily basis during regular working hours (8:00 a.m. to 6:00 p.m. Eastern time Monday through Friday). This technical support entry point will also coordinate problem resolution and keep the Licensee informed of efforts to remedy any problem situation until complete restoration of the service. Notwithstanding the foregoing, the first line of support will be the Licensee's Power Users who will contact and escalate the problem to Licensor when necessary.

1.3 CHANGE MANAGEMENT

The LinkIt! Software platform is updated on a regular basis in an effort to add new features, improve existing features and general system performance. Licensor reserves the right to post updates in its sole discretion, but shall provide Licensee with notice of any material changes to the services provided hereunder or any changes that could materially affect Licensee's use of the Software as contemplated in this Agreement. Descriptions of such changes will be provided via the LinkIt! Insight quarterly newsletter and/or posted to the login page of the LinkIt! portal.

2. DATA SERVICES

2.1 SCOPE OF SERVICES

(a) Licensor maintains its data center in the Amazon.com EC2 (Elastic Compute Cloud) hosting facility (the "Hosting Facility", which shall include any other location to which Licensor may move its data center in the future), from which Licensor manages data on student assessment and provides such data to Licensee for use with the Software.

(b) Licensee maintains its data center(s) (the “Licensee Facility”) including media labs/computers/scanners/LAN/servers/SIS/LMS, and all other hardware and software on its own premises.

(c) The operation of the Hosting Facility (including all software running in such facilities) are the sole responsibility of Licensor and the operation of the Licensee Facility is the sole responsibility of Licensee.

(d) As part of the data management services provided hereunder, Licensor will:

(i) Receive and manage student information uploads to the Software, including class rosters and assessment data, provided that these downloads are submitted in electronic format via FTP transfer or other secure method, in accordance with formatting templates provided by the Licensor, and consistent with guidelines established by FERPA and COPPA. Student information uploads received in formats other than those provided in Licensor's formatting templates or via unsecured methods may not be accepted.

(ii) Process such data such that it is in a form suitable for use with the Software within seven (7) working days of receipt of said data.

(iii) Conduct training for authorized Power Users designated by the Licensee to upload class roster data, make changes to student data, and perform other routine data management functions directly.

3. OPERATIONS SERVICES

3.1 HOSTING FACILITY

Licensor will operate and maintain the Hosting facility via Web-based controlled panels provided by Amazon. Such operation and maintenance will include, without limitation, the acquisition, installation, maintenance, upgrading, monitoring and all aspects of the operation of all servers, databases and software instances and all services related thereto. Any problem with the Hosting Facility itself may fall out of the control of Licensor. In such cases, Licensor will work directly with representatives from the Hosting Facility to ensure a prompt resolution of the problem in accordance with the terms of a separate service agreement between Licensor and Hosting Facility.

3.2 COMMUNICATIONS

(a) The Licensor will receive data at the Hosting Facility and transmit data from said facility via the Internet. Licensor shall at all times maintain agreements for high-speed connections for the receipt and transmission of such data (except that Licensee acknowledges that Licensor does not have direct control of Licensees Internet access, connection speed, network configuration or other local factors which may affect use of the Software).

(b) Licensee expressly acknowledges that the flow of data to or from the Hosting Facility will depend in large part on the performance of hardware, software and services provided or controlled by third party communications providers, including providers previously contracted by the Licensee. Licensor disclaims any and all liability resulting from or related to Licensee's inability to

communicate with the Hosting Facility (via the Software), to the extent such inability is the result of the failure of hardware, software or services provided by such third party communications provider.

APPENDIX B

Annual licensing fees and Data Integration Costs

Product	Category	Sales Price	Quantity	Total Price
3rd Party Data Teacher Associations	Support	$0.00	1.00	$0.00
Data & Assessment Dashboard	Software	$3.95	1,200.00	$4,266.00
LinkIt! Benchmarks	Content	$3.00	924.00	$2,494.80
Science Assessments	Content	$1.50	308.00	$415.80
LinkIt! Prime	Support	$1,500.00	1.00	$1,500.00
Data and Assessment Platform - Implementation Planning, Product Training, Configuration Support, and Professional Development	Support	$2,350.00	2.00	$4,700.00
Roster Integration	Support	$1,000.00	1.00	$1,000.00
Longitudinal State Assessment Navigator Analytics	Navigator	$0.00	1.00	$0.00
Phone, Email, and Web-Based Tech Support	Support	$600.00	1.00	$600.00
Data Processing	Support	$0.00	3.00	$0.00
		Total Price		$14,976.60

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Renaissance Learning, Inc. – Quotes

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319620 v3

Fox Chapel Area School District - 706558

Primary Contact
Stephen Edwards
Email - stephen_edwards@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Billing Account
Fox Chapel Area School District – 706558
Email - accounts_payable@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Quote Summary

School Count: 6

Renaissance Products & Services Total	$56,183.61
Estimated Sales Tax	$0.00
Shipping Cost	$0.00
Grand Total	**USD $56,183.61**

This quote includes: Services and Star.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at https://doc.renlearn.com/KMNet/R62416.pdf, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at https://docs.renaissance.com/R62068 are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at https://www.renaissance.com/privacy/.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an Invoice for this Quote promptly after the date the Order is processed at Renaissance. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance as an attachment to this signed quote. Customer agrees to pay the invoice within 30 days after the Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Account information is correct.

Renaissance Learning, Inc.	Fox Chapel Area School District
Ted Wolf	By:
Name: Ted Wolf	Name: Marybeth Dadd
Title: Chief Financial Officer	Title: School Board President
Date: 07-May-2026	Date: June 8, 2026

Please e-sign OR print, sign, and return this Quote to your Account Representative Matt Falsetta at matt.falsetta@renaissance.com. For any changes or additional information, please reach out by email or phone at (267) 843-8012. Thank you.

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under

Renaissance
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Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319620 v3

Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
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Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319620 v3

Quote Details

Fox Chapel Area School District – 706558

Products & Services	Quantity	Unit Price	Total
Data Integration Services			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Custom Data Integration Maintenance	1	$3,660.00	$3,660.00
		Quote Year 1 Subtotal	**$3,660.00**
		Fox Chapel Area School District Total	**$3,660.00**

Dorseyville Middle School – 24492

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Annual All Product Renaissance Platform	1	$638.63	$638.63
		Quote Year 1 Subtotal	**$638.63**
Star Assessments			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Star Comprehensive Suite Subscription	995	$16.34	$16,258.30
		Quote Year 1 Subtotal	**$16,258.30**
		Dorseyville Middle School Total	**$16,896.93**

Fairview Elementary School – 24493

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Annual All Product Renaissance Platform	1	$638.63	$638.63
		Quote Year 1 Subtotal	**$638.63**
Star Assessments			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Star Comprehensive Suite Subscription	410	$16.34	$6,699.40
		Quote Year 1 Subtotal	**$6,699.40**
		Fairview Elementary School Total	**$7,338.03**

Hartwood Elementary School – 24491

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Annual All Product Renaissance Platform	1	$638.63	$638.63

Renaissance
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Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319620 v3

		Quote Year 1 Subtotal	**$638.63**
Star Assessments			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Star Comprehensive Suite Subscription	410	$16.34	$6,699.40
		Quote Year 1 Subtotal	**$6,699.40**
		Hartwood Elementary School Total	**$7,338.03**

Kerr Elementary School – 24347

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Annual All Product Renaissance Platform	1	$638.63	$638.63
		Quote Year 1 Subtotal	**$638.63**
Star Assessments			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Star Comprehensive Suite Subscription	454	$16.34	$7,418.36
		Quote Year 1 Subtotal	**$7,418.36**
		Kerr Elementary School Total	**$8,056.99**

O'Hara Elementary School – 24488

Products & Services	Quantity	Unit Price	Total
Platform			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Annual All Product Renaissance Platform	1	$638.63	$638.63
		Quote Year 1 Subtotal	**$638.63**
Star Assessments			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Star Comprehensive Suite Subscription	750	$16.34	$12,255.00
		Quote Year 1 Subtotal	**$12,255.00**
		O'Hara Elementary School Total	**$12,893.63**

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Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319439 v1

Fox Chapel Area School District - 706558

Primary Contact
Stephen Edwards
Email - stephen_edwards@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Billing Account
Fox Chapel Area School District – 706558
Email - accounts_payable@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Quote Summary

School Count: 1

Renaissance Products & Services Total	$3,712.50
Estimated Sales Tax	$0.00
Shipping Cost	$0.00
Grand Total	**USD $3,712.50**

This quote includes: Accelerated Reader.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at https://doc.renlearn.com/KMNet/R62416.pdf, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at https://docs.renaissance.com/R62068 are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at https://www.renaissance.com/privacy/.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an Invoice for this Quote promptly after the date the Order is processed at Renaissance. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance as an attachment to this signed quote. Customer agrees to pay the invoice within 30 days after the Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Account information is correct.

Renaissance Learning, Inc.	Fox Chapel Area School District
Ted Wolf	By:
Name: Ted Wolf	Name: Marybeth Dadd
Title: Chief Financial Officer	Title: School Board President
Date: 24-Mar-2026	Date: June 8, 2026

Please e-sign OR print, sign, and return this Quote to your Account Representative Matt Falsetta at matt.falsetta@renaissance.com. For any changes or additional information, please reach out by email or phone at (267) 843-8012. Thank you.

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under

Renaissance
2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319439 v1

Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

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PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-319439 v1

Quote Details

Kerr Elementary School – 24347

Products & Services	Quantity	Unit Price	Total
Accelerated Reader			
Quote Year 1 01-Aug-2026 – 31-Jul-2027			
Accelerated Reader Subscription	450	$8.25	$3,712.50
		Quote Year 1 Subtotal	**$3,712.50**
		Kerr Elementary School Total	**$3,712.50**

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www.renaissance.com

Quote
Q-425488 v2

FOX CHAPEL AREA HIGH SCHOOL BUSINESS DEPT - 11189175

Primary Contact
Stephen Edwards
Email - stephen_edwards@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Billing Account
Fox Chapel Area School District – 706558
Email - accounts_payable@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Quote Summary

School Count: 1

Renaissance Products & Services Total	$2,750.72
Estimated Sales Tax	$0.00
Shipping Cost	$0.00
Grand Total	**USD $2,750.72**

This quote includes: Nearpod.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at https://doc.renlearn.com/KMNet/R62416.pdf, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at https://docs.renaissance.com/R62068 are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at https://www.renaissance.com/privacy/.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an Invoice for this Quote promptly after the date the Order is processed at Renaissance. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance as an attachment to this signed quote. Customer agrees to pay the invoice within 30 days after the Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Account information is correct.

Renaissance Learning, Inc.	Fox Chapel Area School District
Ted Wolf	By:
Name: Ted Wolf	Name: Marybeth Dadd
Title: Chief Financial Officer	Title: School Board President
Date: 07-May-2026	Date: June 8, 2026

Please e-sign OR print, sign, and return this Quote to your Account Representative Matt Falsetta at matt.falsetta@renaissance.com. For any changes or additional information, please reach out by email or phone at (267) 843-8012. Thank you.

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under

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Quote
Q-425488 v2

Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

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New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

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Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-425488 v2

Quote Details

FOX CHAPEL AREA HIGH SCHOOL BUSINESS DEPT – 11189175

Products & Services	Quantity	Unit Price	Total
Nearpod			
Quote Year 1 01-Oct-2026 – 30-Sep-2027			
Nearpod Premium Plus	128	$21.49	$2,750.72
		Quote Year 1 Subtotal	**$2,750.72**
		FOX CHAPEL AREA HIGH SCHOOL BUSINESS DEPT Total	**$2,750.72**

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Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Global Wordsmiths – Language Services Agreement

global wordsmiths

GLOBAL WORDSMITHS LANGUAGE SERVICES AGREEMENT

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, Pennsylvania 15238
United States

Reference: 20260413-105100039

Contract Effective Date: July 1, 2026

Contract Expiration Date: June 30, 2027

Stephen Edwards
Director of Student Achievement and Instructional Verification
stephen_edwards@fcasd.edu
+14129672469

Agreement Terms

Each entity shall individually be referred to as "Party" and collectively referred to as "Parties."
In consideration of the promises and covenants contained in this Agreement, the Parties agree to the following:

1. **Services:**
   Global Wordsmiths will provide the following scope of services (“Services”) to Fox Chapel Area School District ("Client"):

   Language Interpretation Services
   Language Translation Services

   The details of individual service requirements will be communicated through properly executed notice as defined below to Global Wordsmiths at least forty-eight (48) hours prior to the date the service is to be performed.
2. **Relationship between the Parties.** Global Wordsmiths, in its capacity as a service provider to Client under this Agreement, is an independent contractor. Nothing contained or implied in this Agreement creates an employer-employee relationship between Client and Global Wordsmiths as defined by the Internal Revenue Service nor does it create a joint venture, partnership, or similar relationship between Client and Global Wordsmiths. Global Wordsmiths shall have direction and control over the means and manner of providing the Services, subject only to the right of Client to specify the desired results. Global Wordsmiths understands that Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Global Wordsmiths.

3. **Legal Compliance.** Global Wordsmiths shall carry out all Services consistent with industry standards and practices and in compliance with all applicable Federal, State and local laws, regulations, and ordinances.

4. **Term.** This Agreement will be in effect from July 1, 2026 and shall expire on June 30, 2027 unless terminated earlier subject to the termination clause below or extended subject to a properly executed amendment or addendum.

5. **Compensation and Payment.**
   Client agrees to pay Global Wordsmiths as follows:

Service	Rate	Unit	Minimum
Onsite Group 1	$16.25	15 minutes	2 hours
Onsite Group 2	$17.50	15 minutes	2 hours
Pre-Scheduled Video: Spoken Langauges	$15.00	15 minutes	1 hour
Pre-Scheduled Video: ASL	$17.50	15 minutes	1 hour
OPI Spanish	$0.93	1 minute	5 minutes
OPI Category A	$0.93	1 minute	5 minutes
OPI Category B	$0.93	1 minute	5 minutes
VRI Spanish	$1.15	1 minute	15 minutes
VRI ASL Standard Hours	$1.80	1 minute	15 minutes
VRI ASL After Hours	$2.25	1 minute	15 minutes
VRI All Other Spoken Languages	$1.15	1 minute	15 minutes

Translation*	$0.13-$0.24	word count	$30.00

Notes:

Consecutive Onsite Interpretation Services, Appointments are rounded up to the nearest whole unit. Mileage is billable at the federal per diem rate. Parking expenses incurred by the Interpreter is billable. Scheduled sessions that are cancelled by Client with less than 24 business hours' notice will be billed the requested duration or 2 hours (whichever is greater).

Consecutive Pre-Scheduled Video Remote Interpretation Services, Client agrees to pay Global Wordsmiths at above rates, rounding up to the nearest whole unit, rounding up to the nearest whole unit and with a 1-hour minimum. Previously scheduled sessions that are cancelled with less than 24 business hours' notice will be billed the requested duration or 1 hour (whichever is greater).

On-Demand Phone Interpretation Services (OPI), Phone calls are rounded up to the nearest whole unit. Category A languages are defined as: Arabic, Chinese (Mandarin or Cantonese), French, Italian, Korean, Russian, Somali, and Vietnamese. Category B languages are all other languages available. For languages where on-demand phone interpretation is unavailable and/or Client prefers to pre-schedule, the Client will be charged an additional rate applicable to the current market rates. Scheduled phone interpretation that is cancelled by Client with less than 72 business hours' notice will be billed the requested duration or 1.5 hours (whichever is greater). Language availability is subject to change.

On-Demand Video Remote Interpretation Services (VRI), Video calls are rounded up to the nearest whole unit. VRI Interpreters are available between 8:00 AM - 8:00 PM Eastern Time. If VRI is not available, the request will automatically route to Over the Phone Interpretation (OPI) Audio Only, unless it is ASL which follow different rates between 8:00 AM - 8:00 PM Eastern Time M-F and 8:00 PM - 8:00 AM Eastern Time and weekend hours. ASL on-demand VRI calls specifically in need of legal service type and/or a Certified Deaf Interpreter ("CDI") will be charged at a different rate applicable to the current market rates.

****Written Translation Services,*** Rates for individual services and languages (Human Translation, AI Translation w/ Human Editing, etc.) can be found on the most recent Schedule of Fees. Custom quotes will be provided for Written Translation Services that require certification, technical language, and extensive formatting/Desktop Publishing (DTP).

Client will not be responsible to Global Wordsmiths for any other costs unless agreed upon in a properly executed amendment or addendum to this Agreement.

6. **Billing and Payment.** Global Wordsmiths shall bill Client on a monthly (every 30 days) basis via an invoice constructed according to standard accounting practices and detailing total units of Services provided per billing period. Payment for each invoice is due payable via the terms stated in the invoice within thirty (30) days of receipt of invoice.

7. **Late Payment.** Payments not made to Global Wordsmiths within thirty (30) days of receipt of invoice will be subject to an accruing interest rate of 1.5% per thirty (30) day period beginning on day thirty-one (31), prorated at .05% per day. Interest will accrue until all outstanding payments and interest are paid to Global Wordsmiths.

   Global Wordsmiths retains the right to halt or stop any work, or alter payment terms under this Agreement until any overdue payments and/or interest are paid in full.

8. **Non-Exclusivity.** This Agreement is not exclusive. Global Wordsmiths may perform services for other clients, customers, individuals, or entities during the Term of this Agreement.

9. **Subcontractors.** Client understands and agrees that Global Wordsmiths may use subcontractors in its performance of the Services; provided, however that all subcontractors shall specifically agree to the terms of Section 14 of this Agreement, in writing, in advance of their provision of Services hereunder.

10. **Quality and Opportunity to Cure.** Global Wordsmiths understands and agrees that Client may, at Client's discretion, edit and/or proofread deliverables related to the Services provided by Global Wordsmiths as part of Client's quality assurance efforts. If Client believes Global Wordsmiths or its subcontractors has delivered substandard services in relation to any Service specifications, Client shall inform Global Wordsmiths within 72 hours of receipt of any Services deliverable and Global Wordsmiths shall have five (5) days to cure any such deficiencies. Deficiencies do not include a challenge of the language interpretation by an owner, employee, or subcontractor of Global Wordsmiths. Deficiencies shall be limited to completeness, spelling, organization, and formatting of deliverables.

11. **Ownership of Services Work.** For Services performed as "work for hire" as defined under United States Copyright Law, Client owns all copyrights in the work product upon full payment for Services delivered under this Agreement. If the Services performed do not qualify as "work for hire," the copyright remains the property of Global Wordsmiths and such copyright will be licensed to the Client in perpetuity upon payment for Services delivered under this Agreement.

12. **Liability and Indemnification.** Each Party agrees to indemnify and hold harmless the other Party as well as each Party's subsidiaries, owners, employees, agents, and subcontractors from and against all claims, liabilities, and expenses, including reasonable attorneys' fees, which may result from or attributable to acts, omissions, or breach of this Agreement by the indemnifying Party, and its subsidiaries, owners, employees, agents, and subcontractors. This provision shall survive the Term of this Agreement.

    EACH PARTY AGREES THAT THE LIABILITY OF THE OTHER PARTY FOR DAMAGES ARISING OUT OF OR ATTRIBUTABLE TO ACTS, OMISSIONS, OR BREACH OF THIS AGREEMENT SHALL NOT EXCEED THE TOTAL PAYMENTS FOR SERVICES MADE BY CLIENT TO GLOBAL WORDSMITHS UNDER THIS AGREEMENT.

13. **Insurance.** Global Wordsmiths warrants and represents they carry the necessary insurance to cover the Services performed under this Agreement. Global Wordsmiths shall provide proof of such insurance upon request by Client.

14. **Confidentiality.** All material considered confidential by either Party, that would not be qualified as Protected Health Information under Health Insurance Portability and Accountability Act ("HIPAA") as defined and addressed below, shall be clearly designated as confidential. Confidential information shall not be disclosed to third parties and shall only be used as needed to perform this Agreement. Global Wordsmiths shall properly treat, store, and handle all confidential information so as to protect against disclosure. Confidential Information *shall not* include matters of public knowledge that result from disclosure by either Party, information rightfully received by the Designer from the Client or a third party without a duty of confidentiality; information independently developed by Designer; information disclosed by operation of law, information disclosed by Designer with the prior written consent from Client; and any other information that both Parties agree in writing is not confidential.

    Global Wordsmiths shall comply with the provisions of the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule, 45 CFR Parts 160 and 164) ("Privacy Rule") as required by HIPAA, as amended. Without limiting this duty, Global Wordsmiths agrees as follows:

    General Duty of Confidentiality. Global Wordsmiths hereby agrees that it will not divulge, disclose, or communicate in any manner any Protected Health Information to any third party without prior written consent of Client and where required. "Protected Health Information" is defined as individually identifiable health information as that term is defined in and covered by the Privacy Rule. Global Wordsmiths will protect all such information and treat it as strictly confidential.

    Use and Disclosure of Protected Health Information Global Wordsmiths is hereby permitted to use or disclose Protected Health

Information for the proper management and administration of Global Wordsmiths' business, and/or to carry out the legal responsibilities of the Global Wordsmiths. Proper management and administration of the Global Wordsmiths' business does not include the use of Protected Health Information, or the identity of families and children supported by Client (clients), for the solicitation, marketing, fundraising, or other non-necessary purposes. Should Global Wordsmiths at any time disclose to a third party Protected Health Information for its proper management and administration, or to carry out its legal responsibilities, Global Wordsmiths agrees to obtain, in writing, reasonable assurances from that third party of the following: (1) that the third party will hold the disclosed Protected Health Information confidentially and only use or disclose the information as required by law or for the purpose for which it was properly disclosed to the third party; and (2) that the third party will immediately report in writing to Global Wordsmiths any instances of a breach of confidentiality of which the third party is aware.

Appropriate Safeguards Global Wordsmiths agrees to maintain and use appropriate physical, technical, and administrative safeguards to prevent the use or disclosure of any Protected Health Information, including the identities of clients, other than as provided for by this Agreement. Such safeguards must be in place at all times for the protection of Protected Health Information that is maintained both in electronic and paper form. Global Wordsmiths further agrees to maintain and use appropriate safeguards to prevent the improper disclosure of such information in the form of oral communications.

Agent and Subcontractors. Prior to disclosing Protected Health Information to agents, representatives or subcontractors of Global Wordsmiths, Global Wordsmiths shall obtain from the agent, representative or subcontractor a written agreement to comply with the requirements of the Privacy Rule and the provisions of this paragraph.

Reporting of Improper Uses and/or Disclosure. Global Wordsmiths agrees to immediately report to Client any use or disclosure of Protected Health Information and/or the identity of clients/customers of Client of which it becomes aware which is not permitted pursuant to this Agreement or pursuant to the Regulations.

Availability of Information Maintained by Contractor. Global Wordsmiths hereby agrees to make available any Protected Health Information of clients/customers of Client, immediately upon Client's request, for purposes of ensuring the right of access of clients to their own health information.

Amendments. Global Wordsmiths shall make available to Client upon request, any Protected Health Information for which Client had agreed to make and/or has made any amendments. In such cases, Global Wordsmiths agrees to incorporate all such amendments made by Client, to the information maintained by Global Wordsmiths.

Accounting. Global Wordsmiths shall maintain appropriate records of all disclosures of Protected Health Information made to third parties in sufficient form to allow for a proper accounting of disclosures pursuant to the applicable regulations. Upon request of Client, Global Wordsmiths shall make such records available to Client for purposes of providing an accounting of disclosures pursuant to the applicable regulations.

Availability of Internal Practices, Books, and Records. Global Wordsmiths hereby agrees to make all of its internal practices, books, and records relating to the use and disclosure of the Protected Health Information received from Client or created or received by Global Wordsmiths on behalf of Client, available to the Secretary of the Department of Health & Human Services, or its agent, upon the request of either the Secretary of the Department of Health & Human Services or Client, for the purposes of determining whether Client is complying with the above-referenced Regulations.

Maintenance of Protected Health Information Upon Termination of Contract. Upon the termination of this Agreement for any reason, Global Wordsmiths shall return to Client all Protected Health Information received from Client, or created or received by Global Wordsmiths on behalf of Client, retaining no copies of any such information. In the alternative, upon the termination of the Agreement, Global Wordsmiths may choose to destroy all Protected Health Information, retaining no copies of such information, so long as a Certificate of Destruction including the date of destruction, manner of destruction, and name, title and signature of the

authorized agent of Global Wordsmiths completing such destruction is provided to Client. Such destruction must be performed in a way that no readable or otherwise interpretable portion of the information continues to exist. If Global Wordsmiths believes that such a return or destruction is not feasible for any reason, Global Wordsmiths must contact Client to discuss the reason that the return or destruction is not feasible, and the extension of the protection of the Agreement to this information with the limitation of further usage and disclosures.

The entirety of this confidentiality clause shall survive the termination of this Agreement.

15. **Termination.** This Agreement shall remain in effect for the Term of this Agreement as defined above unless terminated under this clause.

Termination without Cause. Either Party may terminate this Agreement, without cause, upon fifteen (15) days prior written notice to the other Party of the intent to terminate without cause.

Termination with Cause. With cause, as defined in the bullets below, either Party may terminate this Agreement effective immediately upon the giving of properly written notice of termination for cause. Cause shall constitute:
A material violation of this Agreement;
The dissolution of either Party or filing of any claim for bankruptcy;
An act exposing the other Party to liability to third parties for personal injury or property damage.
If termination occurs either with or without cause, upon such termination, Global Wordsmiths shall provide Client with an invoice for any outstanding payments within fourteen (14) business days of the date of termination and the outstanding balance shall be due payable within thirty (30) days of receipt.

16. **Force Majeure.** Any delay or failure to perform under this Agreement by either of the Parties caused by conditions beyond the reasonable control of the Parties shall not be considered a material breach. Conditions beyond the reasonable control of the Parties include, but are not limited to, natural disasters, acts of government after the date of agreement, power failure, fire, flood, acts of God, labor disputes, riots, acts of war, terrorism and epidemics and any other act in which the Parties could not have reasonably anticipated or avoided.

17. **Notice.** Any notice given in connection with this Agreement shall be given in writing and shall be delivered either by hand to the receiving Party, first class mail to the receiving Party's physical address listed at the beginning of this Agreement, or email to the receiving Party's address also listed at the beginning of this Agreement. Any Party may change its address for notice upon giving proper notice of the change in accordance with this paragraph.

18. **Amendments.** Any amendments or addendums to this Agreement must be in writing and signed by both Parties. Writing includes email communications.

19. **Non-Waiver.** The failure of either party to exercise any of its rights under any provision of this Agreement shall not be deemed to be a waiver of such rights in any subsequent event.

20. **Assignment.** Either Party may not assign or transfer their obligations under this Agreement without prior consent from the other Party except for as provided in the subcontractor clause above.

21. **Entire Agreement.** This Agreement shall constitute the entire agreement between the Parties.

22. **Severability.** If any part of this Agreement shall be held unenforceable, the remainder of this Agreement shall remain in full force and effect.

23. **Headings.** Headings and numbering used in this Agreement are for convenience and reference only and shall not affect the scope, meaning, intent or interpretation of this Agreement, and shall not have any legal effect.

24. **Choice of Law.** Any dispute under this Agreement or related to this Agreement shall be decided in accordance with the laws of the Commonwealth of Pennsylvania.

25. **Clearances.** Contractor agrees that it shall obtain and maintain the employment history reviews and criminal history reports (federal and state) required by 24 P.S. § 1-111 and 1-111.1, and child abuse certification required by 23 Pa.C.S. § 6344 for all employees and subcontractors providing onsite direct services to students under this Agreement. Contractor shall make said reports available for inspection by the Client upon request.

IN WITNESS WHEREOF, the Parties execute this Agreement by signing below:

Duly Authorized Representative of Global Wordsmiths: 

Printed Name: Meredith Getachew

Title: Senior Director of Sales

Signature

Company Name: Fox Chapel Area School District

	June 8, 2026
Signature	Date
Marybeth Dadd, School Board President	
Printed Name & Title	

Questions? Contact me

Meredith Getachew
Senior Director of Sales
meredith@globalwordsmiths.com
+14129450370

Global Wordsmiths
6587 Hamilton Avenue #1W
Pittsburgh, PA 15206
United States

global wordsmiths

SCHEDULE OF FEES

Prepared for Renewing School Districts: 2026

ONSITE CONSECUTIVE INTERPRETATION

LANGUAGES	RATES
GROUP I	
Arabic, French, Kurdish, Polish, Portuguese, Spanish	$65/hour
GROUP II	
ASL, Belarusian, Berber, Bulgarian, Burmese, Chinese (Mandarin and Cantonese), Dari, Farsi, Fulani, German, Haitian Creole, Hausa, Hindi, Japanese, Italian, Kazakh, Kikongo Kikuyu, Kinyarwanda, Kirundi, Korean, Kyrgyz, Lingala, Mon, Nepali, Pamiri, Pashto, Persian, Romanian, Russian, Swahili, Taiwanese, Telugu, Turkish, Turkmen, Ukrainian, Urdu, Uzbek, Vietnamese	$70/hour
NOTES	
All Onsite Consecutive Interpretation is billed at a 2 hour minimum. Sessions lasting longer than 2 hours are then billed per 15-minute unit (rounding up to the nearest unit). Mileage is billed at the standard rate set by the Internal Revenue Service for onsite sessions. Any parking expenses that occur for Onsite Interpretation Services will be billable. Sessions canceled within less than one business day are billed at 100% of the full rate.	

meredith@globalwordsmiths.com (412) 228-0240 www.globalwordsmiths.com

PRE-SCHEDULED VIDEO INTERPRETATION

LANGUAGES	RATES
Acehnese, Arabic, Belarusian, Bengali, Berber, Bosnian, Bulgarian, Burmese, Chinese (Mandarin and Cantonese), Dari, Farsi, French, Fulani, German, Hausa, Haitian Creole, Hindi, Hindko, Hokkien, Italian, Japanese, Kazakh, Kikongo, Kikuyu, Kinyamulenge, Kinyarwanda, Kirundi, Korean, Kurdish, Kyrgyz, Lingala, Maay Maay, Min Nan, Mon, Nepali, Pamiri, Pashto, Persian, Polish, Portuguese, Punjabi, Rohingya, Romanian, Russian, Serbo-croatian, Somali, Spanish, Swahili, Taiwanese, Telugu, Turkish, Turkmen, Ukrainian, Urdu, Uzbek, Vietnamese	$60/hour
ASL	$70/hour
NOTES	
All Pre-Scheduled Video Interpretation is billed at a 1 hour minimum. Sessions lasting longer than 1 hour are then billed per 15-minute unit (rounding up to the nearest unit). Sessions canceled within less than one business day are billed at 100% of the full rate.	

ON-DEMAND VIDEO INTERPRETATION (VRI)

LANGUAGES	RATES
Arabic, Burmese, Chinese (Mandarin and Cantonese), Dari, Farsi, Filipino (Tagalog), French, Haitian Creole, Hindi, Hungarian, Kinyarwanda, Kiswahili, Korean, Nepali, Pashto, Polish, Continental Portuguese, Punjabi, Romanian, Russian, Somali, Spanish, Swahili, Tigrinya, Ukrainian, Urdu, Vietnamese, Wolof	$1.15/minute
ASL	$1.80/minute
NOTES	
All On-Demand Video Interpretation is billed at a 15-minute minimum. Video calls are rounded up to the nearest whole minute. VRI Interpreters are available 24/7. If VRI is not available, the request will automatically route to On-Demand Phone Interpretation (OPI) Audio, unless it is ASL which follows different rates for after hours and on weekends. Additional rates apply for Legal/CDI ASL interpretation.	

ON-DEMAND OVER-THE-PHONE INTERPRETATION (OPI)

LANGUAGES	RATES
24/7 ON-DEMAND LANGUAGES	
Albanian, Amharic, Arabic, Armenian, Basa Sunda, Bengali, Bosnian, Bulgarian, Burmese, Cambodian, Cantonese (Chinese), Cape Verdean Creole, Cebuano, Croatian, Czech, Dari, Falam Chin, Farsi, Filipino (Tagalog), French, French Canadian, French Creole, Fuqing (Chinese), German, Greek, Haitian Creole, Hakha (Chin), Hebrew, Hindi, Hmong, Hunan, Hungarian, Ilocano, Italian, Japanese, Jola-Fonyi, Kabiye, Karen, Khmer (Cambodian), Kibajuni (Bajuni), Kinyamulenge, Kinyarwanda, Kirundi (Rundi), Kiswahili, Korean, Kurdish (Bahdini), Kurdish (Kurmanji), Kurdish (Sorani), Laotian, Lingala, Luganda, Maay Maay (Mai Mai), Macedonian, Mandarin (Chinese), Moldovian, Mongolian, Neapolitan, Nepali, Oromo, Pashto, Persian, Polish, Portuguese, Punjabi, Rohingya, Romanian, Russian, Serbian, Shanghainese (Chinese), Slovak, Somali, Sorani, Spanish, Sudanese Arabic Creole, Swahili, Tajik, Telugu, Teochew, Thai, Tibetan, Turkish, Ukrainian, Urdu, Uzbek, Vietnamese, Wolof, Yoruba, Zophei/Zyphe (Chin)	$0.93/minute
NOTES	
All On-Demand OPI services are billed at a 5-minute minimum. Phone calls are rounded to the nearest whole minute. For languages where on-demand phone interpretation is unavailable and/or Client prefers to pre-schedule, the Client will be charged an additional rate with a 1.5 hour minimum. Scheduled phone interpretation that is canceled by Client with less than 72 business hours notice will be billed the requested duration or 1.5 hours (whichever is greater). Language availability is subject to change. Contact us for the full list of languages available.	

TRANSLATION SERVICES

HUMAN TRANSLATION ONLY SERVICES
Human Translation (Human translation to or from English)
TEP (Translation, Editing and Proofreading)

AI + HUMAN EDITING SERVICES
AI + Human Editing
AI Only Translation

NOTES AND TRANSLATION FEES

Minimum Charges:	$30
Desktop Publishing (DTP)/Formatting:	$40/hour
Notarized Fee:	$45 (includes standard mailing)
Courier Drop Off/Mailing Fee:	$25
Rush Charges (Turnaround in 2 Business Days)	Under 2,000 words: +$0.02 per word 2,000 – 4,000 words: +50% 5,000 + words: Custom
Technical Translation & Special Requests:	Custom quote
Proofreading and Copy Editing Requests:	Custom quote dependent upon quality.
AI+Human Editing Into English	Inquire for more details.
Please note that language availability for all services is subject to change.	

TRANSLATION FEES

Language	Translate from English	Translate to English	TEP	AI+Human Editing	AI Only (No Minimum Fee)
Afar	$0.24	$0.25	$0.35	–	–
Afrikaans	$0.24	$0.25	$0.35	–	–
Albanian	$0.21	$0.22	$0.30	–	–
Amharic	$0.24	$0.25	$0.35	–	–
Arabic	$0.19	$0.20	$0.26	$0.14	$0.05
Armenian	$0.21	$0.22	$0.30	$0.18	$0.05
Azerbaijani	$0.21	$0.22	$0.30	–	–
Bengali	$0.23	$0.24	$0.33	$0.19	$0.05
Bosnian	$0.21	$0.22	$0.30	–	–
Burmese	$0.23	$0.24	$0.33	–	–
Cambodian	$0.23	$0.24	$0.33	–	–
Chinese (Simplified)	$0.18	$0.19	$0.24	$0.13	$0.05
Chinese (Traditional)	$0.18	$0.19	$0.24	$0.13	$0.05
Croation	$0.19	$0.20	$0.26	$0.14	$0.05
Czech	$0.21	$0.22	$0.30	$0.18	$0.05
Danish	$0.23	$0.24	$0.33	$0.19	$0.05
Dari	$0.20	$0.21	$0.28	$0.17	$0.05
Dutch	$0.23	$0.24	$0.33	$0.19	$0.05
Dzongkha (Bhutani)	$0.24	$0.25	$0.35	–	–

TRANSLATION FEES

Language	Translate from English	Translate to English	TEP	AI+Human Editing	AI Only (No Minimum Fee)
Estonian	$0.21	$0.22	$0.30	–	–
Ewe	$0.24	$0.25	$0.35	–	–
Farsi	$0.20	$0.21	$0.28	$0.17	$0.05
Filipino	$0.23	$0.24	$0.33	$0.19	$0.05
Finnish	$0.24	$0.25	$0.35	$0.20	$0.05
French	$0.19	$0.20	$0.26	$0.14	$0.05
Georgian	$0.21	$0.22	$0.30	–	–
German	$0.19	$0.20	$0.26	$0.14	$0.05
Greek	$0.23	$0.24	$0.33	$0.19	$0.05
Gujarati	$0.20	$0.21	$0.28	$0.17	$0.05
Haitian Creole	$0.21	$0.22	$0.30	$0.18	$0.05
Hakha Chin	$0.24	$0.25	$0.35	–	–
Hebrew	$0.21	$0.22	$0.30	$0.18	$0.05
Hindi	$0.20	$0.21	$0.28	$0.17	$0.05
Hmong	$0.23	$0.24	$0.33	–	–
Hungarian	$0.21	$0.22	$0.30	$0.18	$0.05
Igbo	$0.24	$0.25	$0.35	–	–
Indonesian	$0.21	$0.22	$0.30	$0.18	$0.05
Italian	$0.19	$0.20	$0.26	$0.14	$0.05
Japanese	$0.24	$0.25	$0.35	$0.20	$0.05

TRANSLATION FEES

Language	Translate from English	Translate to English	TEP	AI+Human Editing	AI Only (No Minimum Fee)
Karen	$0.23	$0.24	$0.33	–	–
Kazakh	$0.23	$0.24	$0.33	–	–
Khmer (Cambodian)	$0.21	$0.22	$0.30	–	–
Kinyarwanda	$0.23	$0.24	$0.33	–	–
Kirundi	$0.23	$0.24	$0.33	–	–
Kizigua	$0.23	$0.24	$0.33	–	–
Korean	$0.21	$0.22	$0.30	$0.18	$0.05
Kurdish	$0.21	$0.22	$0.30	–	–
Kyrgyz	$0.23	$0.24	$0.33	–	–
Lao (Laotian)	$0.21	$0.22	$0.30	–	–
Latvian	$0.21	$0.22	$0.30	–	–
Lingala	$0.24	$0.25	$0.35	–	–
Lithuanian	$0.21	$0.22	$0.30	–	–
Maay Maay	$0.24	$0.25	$0.35	–	–
Malay	$0.24	$0.25	$0.35	–	–
Mandinka	$0.24	$0.25	$0.35	–	–
Marshallese	$0.24	$0.25	$0.35	–	–
Nepali	$0.23	$0.24	$0.33	$0.19	$0.05
Oromo	$0.24	$0.25	$0.35	–	–
Pashto	$0.21	$0.22	$0.30	–	–

TRANSLATION FEES

Language	Translate from English	Translate to English	TEP	AI+Human Editing	AI Only (No Minimum Fee)
Polish	$0.21	$0.22	$0.30	$0.18	$0.05
Portuguese	$0.18	$0.19	$0.24	$0.13	$0.05
Punjabi	$0.20	$0.21	$0.28	$0.17	$0.05
Rohingya	$0.24	$0.25	$0.35	–	–
Romanian	$0.19	$0.20		$0.14	$0.05
Russian	$0.19	$0.20	$0.26	$0.14	$0.05
Samoan	$0.24	$0.25	$0.35	–	–
Serbian	$0.21	$0.22	$0.30	$0.18	$0.05
Serbo-Croatian	$0.24	$0.25	$0.35	–	–
Slovak	$0.21	$0.22	$0.30	$0.18	$0.05
Slovenian	$0.21	$0.22	$0.30	–	–
Somali	$0.23	$0.24	$0.33	–	–
Spanish	$0.18	$0.19	$0.24	$0.13	$0.05
Swahili	$0.21	$0.22	$0.30	$0.18	$0.05
Swedish	$0.24	$0.25	$0.35	$0.20	$0.05
Tagalog	$0.24	$0.25	$0.35	–	–
Tajik	$0.24	$0.25	$0.35	–	–
Tamil	$0.23	$0.24	$0.33	$0.19	$0.05
Telugu	$0.23	$0.24	$0.33	$0.19	$0.05

meredith@globalwordsmiths.com (412) 228-0240 www.globalwordsmiths.com

TRANSLATION FEES

Language	Translate from English	Translate to English	TEP	AI+Human Editing	AI Only (No Minimum Fee)
Thai	$0.23	$0.24	$0.33	–	–
Tibetan	$0.24	$0.25	$0.35	–	–
Tigrinya	$0.24	$0.25	$0.35	–	–
Turkish	$0.20	$0.21	$0.28	$0.17	$0.05
Turkmen	$0.21	$0.22	$0.30	–	–
Twi	$0.24	$0.25	$0.35	–	–
Ukrainian	$0.19	$0.20	$0.26	$0.14	$0.05
Urdu	$0.23	$0.24	$0.33	–	–
Uzbek	$0.21	$0.22	$0.30	$0.18	$0.05
Vietnamese	$0.21	$0.22	$0.30	$0.18	$0.05
Yoruba	$0.24	$0.25	$0.35	–	–

CONTACT US

Please feel free to contact Meredith Getachew at meredith@globalwordsmiths.com at any time with questions about billing or fees.

Thank you!

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

PHASE 4 Learning Center, Inc. – ACT 48 Program Agreement for Services

ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH

ACT 48 Program Agreement for Services Official public school name: Fox Chapel Area School District

Official approved private provider name: PHASE 4 Learning Center, Inc.

AND NOW, this 14th day of May, 2026, **PHASE 4 Learning Center, Inc.,** with a principal place of operations located at 5850 Centre Avenue, Pittsburgh, PA 15206 and the **Fox Chapel Area School District** enter into this Act 48 Program Placement Agreement as follows:

WHEREAS, **PHASE 4 Learning Center, Inc.'s** primary operation is an approved independent contractor for the delivery of alternative education services for disruptive youth and has been since 2003.

WHEREAS, The **Fox Chapel Area School District** and **PHASE 4 Learning Center, Inc.** have entered into a contractual arrangement, as further described herein, wherein the **Fox Chapel Area School District** will have certain placement rights regarding "disruptive youth", as defined in the Act, that the **Fox Chapel Area School District** desires to place their students into the **PHASE 4 Learning Center, Inc.** program for educational and counseling services.

NOW THEREFORE, in accordance with the aforesaid recitals, **PHASE 4 Learning Center, Inc.** and the **Fox Chapel Area School District**, intending to be legally bound, agree as follows:

1. **DEFINITIONS**: The following definitions apply regarding the text of this Agreement:

   a. **"TERM".** For purposes of this Agreement, "Term" shall be defined as the 2026-2027 school year.

   b. **"PROGRAM".** For purposes of this Agreement, "Program" shall be defined as the, **PHASE 4 Learning Center, Inc.** Act 48 AEDY program;

   c. **"PUBLIC SCHOOL".** For purposes of this Agreement, "PUBLIC SCHOOL" shall collectively be defined as all schools of the **Fox Chapel Area School**

District, acting by and through their authorized employees, agents and representatives; and

d. **"STUDENT".** For purposes of this Agreement, "Student" shall be defined as a male or female in middle school, high school, or an area-vocational school at the **Fox Chapel Area School District** who has been officially enrolled and designated as a "disruptive youth" in accordance with the Act.

2. **MATRICULATION RIGHTS**: The **Fox Chapel Area School District** shall have the right to matriculate students into the **PHASE 4 Learning Center, Inc.** program, under the following terms and conditions:

   a. The **Fox Chapel Area School District** shall certify to **PHASE 4 Learning Center, Inc.** that the student is "disruptive" as defined in the Act and provide all pertinent information to **PHASE 4 Learning Center, Inc.** regarding said student;

3. **COST/PAYMENT**: The **Fox Chapel Area School District** shall compensate **PHASE 4 Learning Center, Inc.** for the program services rendered to students as agreed or set below:

   - $6,500.00 for each regular or special education student per semester

4. **DURATION**: The 2026 – 2027 school year.

5. **COMPLIANCE – PDE GUIDELINES**: During the entire term of this Agreement, **PHASE 4 Learning Center, Inc.** and the **Fox Chapel Area School District** warrant to each other that they shall both be and remain in compliance with Act 30, Act 48, 2013 - 2015 (or most recent) Guidelines regarding Private Alternative Education Institutions or any other requirements issued by the Commonwealth of Pennsylvania, Department of Education, or any other applicable statute or ordinance regarding all aspects of the Act 48 Program referenced herein. In addition, the following specific warranties and assurances apply:

I. FACILITIES/ENVRIONMENT HEALTH AND SAFETY:

a. **PHASE 4 Learning Center, Inc.** warrants that its educational facility conforms to all applicable State and local statutes, regulations and building and safety code requirements, in addition to fire and panic requirements of the Commonwealth of Pennsylvania and Allegheny County, and that said facility has been approved by the Licensing and Inspection Bureau of Allegheny County, and that a valid Certificate of Occupancy has been issued by said Department of Labor and Industry AND IS ON DISPLAY AT EACH FACILITY.

b. **PHASE 4 Learning Center, Inc.** shall provide to the **Fox Chapel Area School District** upon written request, any original licenses for review.

c. **PHASE 4 Learning Center, Inc.** warrants that its educational facility currently complies with all physical welfare and safety statutes, regulations, ordinances or mandates prescribed or issued by the Department of Environmental Protection and any applicable local governmental authority, and that said facility shall be and remain in compliance with all such physical welfare and safety statutes, regulations, ordinances or mandates during the entire term of this Agreement.

d. **PHASE 4 Learning Center, Inc.** warrants that its educational facility meets all state and local statutes regarding environmental health and safety and that artificial lighting facilities, heating facilities, ventilation and cleanliness standards are being provided in concert with 24 P.S. 7-736 and 7-737, 7-738, 7-739, and 7-740.

e. **PHASE 4 Learning Center, Inc.** has written procedures on file for student and parental/guardian concerns and that complaints are referred to the public school immediately.

II. SCHOOL FOOD SERVICE:

PHASE 4 Learning Center, Inc. does not provide food service; however, students are welcome to bring food or visit the local food establishments or school districts can send lunches for their students.

III. STAFFING:

a. **PHASE 4 Learning Center, Inc.** warrants that all members of its staff are of good moral character and are at least 18 years of age.

b. **PHASE 4 Learning Center, Inc.** warrants that all employees and members of its staff are citizens of the United States of America.

c. **PHASE 4 Learning Center, Inc.** warrants that all employees and members of its staff have applied for and received all applicable and appropriate background information, including Criminal History Records as required by 24 P.S. 1-111 and Pennsylvania Child Abuse History Clearances as required by 23 P.S. 6354, and that all records received show no evidence of a criminal background or a background of child abuse.

d. **PHASE 4 Learning Center, Inc.** warrants that that all certified teachers are highly qualified in their areas of assignment and instruction.

IV. STUDENT ATTENDANCE:

a. The **Fox Chapel Area School District** warrants that it shall maintain records of student attendance in accordance with 2013- 2015 (or most recent) Guidelines regarding Private Alternative Educational Institutions and the pupil attendance provisions under Chapter 11 of the State Board of Educational Regulations. The specific method for maintaining attendance records shall be by daily physical check of each student through the **PHASE 4 Learning Center, Inc.** administrative and teaching staff, documentation of said daily physical check in a written attendance log, kept on file at **PHASE 4 Learning Center, Inc.,** with timely contact to each parent or guardian of said student if said student is not present when school is in session. **PHASE 4 Learning Center, Inc.** will monitor student attendance on a daily basis and notify the **Fox Chapel Area School District** of student absences on a timely basis for the purposes of monitoring and enforcing compulsory attendance.

V. STUDENT AND PROGRAM RECORDS

a. **PHASE 4 Learning Center, Inc.** has policies and procedures to document the placement of students in its program. Documentation will be maintained in each student's file.

b. **PHASE 4 Learning Center, Inc.** warrants that during the entire term of this Agreement, the **Fox Chapel Area School District** shall receive a written progress report for each **Fox Chapel Area School District** student matriculated into **PHASE 4 Learning Center, Inc.** The written progress reports shall include subject and credit information, progress grade information, attendance

information, discipline records, student health, teacher and staff comments regarding said student's educational progress, and any applicable staff comments regarding the student's behavior, conduct or other pertinent issue regarding or related, in any way, with the education of said student.

c. PHASE 4 Learning Center, Inc. and the **Fox Chapel Area School District**, their agents and employees shall perform their respective duties to ensure that records, names, and identities, shall remain confidential as required for fulfillment of the terms of this agreement. **PHASE 4 Learning Center, Inc.** will comply with all obligations of the Family Education and Rights to Privacy Act (FERPA) and will furnish attendance, discipline and academic reports to **Fox Chapel Area School District**

d. PHASE 4 Learning Center, Inc. has established individual performance measures and indicators to evaluate academic performance.

VI. TRANSPORTATION:

a. **PHASE 4 Learning Center, Inc**. is not responsible for providing student transpiration nor arranging for student transportation.

VII. REQUIREMENTS UNDER SAFE SCHOOLS:

a. **PHASE 4 Learning Center, Inc.** warrants that its Act 48 program complies with all provisions of Article XIII-A of the School Code as follows:

All new incidents involving acts of violence, possession of a weapon or possession, use or sale of controlled substances, or possession, use or sale of alcohol or tobacco by any person on school property shall be addressed by **PHASE 4 Learning Center, Inc.** administrative staff immediately, the student's parents and/or guardians shall be immediately notified and consulted, appropriate disciplinary action shall be taken by **PHASE 4 Learning Center, Inc.** administrative staff, and a written report shall be completed by **PHASE 4 Learning Center, Inc.** Administrative staff shall set forth the name of the student and all pertinent information regarding the incident.

All new incidents involving acts of violence, possession of a weapon and convictions or adjudication of delinquency for acts committed at the **PHASE 4 Learning Center, Inc.** educational facility, shall be processed handled in compliance with 24 P.S. 13-1307.

PHASE 4 Learning Center, Inc. shall follow the Violence Policy with regard to all arrangements with local law enforcement when an incident involving an act of violence occurs, at or near the **PHASE 4 Learning Center, Inc.** educational facility.

VIII. SCHOOL HEALTH SERVICES

PHASE 4 Learning Center warrants that it complies with Article 14 of the School Code and compliance with said statutes, ordinances and regulations shall be effectuated by means of providing a connection to a registered school nurse and/or health agencies.

Student Health Services will be provided by the **Fox Chapel Area School District** which employs a Certified School Nurse that is available for consultation with students and staff and dispenses medication under a doctors orders consistent with Board policy. Health & Immunization Records and proof of physical examination are to be on file with the **Fox Chapel Area School District** by the date of admission. **PHASE 4 Learning Center** will monitor for compliance and work jointly with the Public School to maintain records under Article 14 of the School Code.

IX. ACADEMIC STANDARDS AND ASSESSMENTS:

a. **PHASE 4 Learning Center, Inc.** warrants that it complies in full with the academic standards and assessment under Chapter 4 of the State Board of Education Regulations and the academic standards for Reading, Writing, Speaking and Listening, and Mathematics that were adopted by the State Board of Education and published in the Pennsylvania Bulletin on January 16, 1999.

b. **PHASE 4 Learning Center, Inc.** will provide a minimum of 20 hours of instruction per week and provide a course of study that satisfies the State Board of Education Academic Standards (22 Pa. Code Chapter 4) for each student according to his or her grade level covering the following core curricular areas: Language Arts, Mathematics, Science, Social Studies, and must include an additional component of Health or Life Skills.

c. **PHASE 4 Learning Center, Inc.** will allow students to make normal academic progress that will satisfy requirements for graduation as defined by the district placing the student at **PHASE 4 Learning Center, Inc.**

X. SPECIAL EDUCATION SERVICES AND PROGRAMS:

PHASE 4 Learning Center, Inc. and the **Fox Chapel Area School District** will collaborate in the development of an individualized instruction program for all students and the implementation of special education services for students identified. **Fox Chapel Area School District** controls the IEP process and is the responsible LEA and case manager. **PHASE 4 Learning Center, Inc.** will provide input as necessary. Special Education Services and provisions required under Chapter 14 of State Board of Education regulations will be strictly followed, including without limitations: (a.) a consultation with the student, parents/guardian will occur securing the student, parents/guardians written approval to enroll the student in the program (34 CFR 300.345(c)); (b.) the student's I.E.P. will be updated to reflect the decision to enroll the student in the program. The referring district will also update the Evaluation Report prior to admission (34 CFR 300.343); (c.) Any services that are not provided by **PHASE 4 Learning Center, Inc.** or cannot be provided by **PHASE 4 Learning Center, Inc.** during the period of enrollment will be the responsibility of the **Fox Chapel Area School District** and the student shall be considered as a "dual enrollment" under applicable law; (d.) if a student is enrolled and it is later determined that the student should be evaluated to determine eligibility for special education and/or related services, the **Fox Chapel Area School District,** as the responsible LEA and case manager, will conduct an evaluation with the assistance of **PHASE 4 Learning Center, Inc**. In accordance with federal laws and regulations, copies of the resulting evaluation report will be retained by the **Fox Chapel Area School District** (34 CFR 300.343) and a copy forwarded to **PHASE 4 Learning Center, Inc.** with the understanding that the school district will fully comply with laws and procedures relating to the identification and evaluation of any such student for Special Education and/or related services; (e.) once a Special education Student is enrolled, **PHASE 4 Learning Center, Inc.** will insure that the student's I.E.P. is updated by the referring district prior to enrollment and once the I.E.P. is received, both parties will insure that all provisions of the I.E.P. are implemented during the education of the student through the use of a Certified Special Education Teacher, or a designee from the referring public school will monitor special education provisions, and ongoing communication with the student, parents/guardians, relevant teaching staff and administration. **PHASE 4 Learning Center, Inc.** agrees to update the student I.E.P. annually via a conference with student, parents/guardians, and a designated referring special education representative in accordance with applicable law.

XI. IDENTIFICATION OF ELIGIBLE STUDENTS:

In accordance with provisions of the school code, regarding Private Alternative Educational Institutions, specifically 24 P.S. Section 1901-C(5), the **Fox Chapel Area School District** shall establish policies to identify those students who are eligible for the **PHASE 4 Learning Center, Inc.** Act 48 Program, which policies shall comply with the informal hearing procedures set forth in 22 Pa. Code 12.8(c). Determination of the appropriateness of placement at **PHASE 4 Learning Center, Inc.** is the responsibility of the **Fox Chapel Area School District** after consultation with **PHASE 4 Learning Center, Inc.**

XII. BEHAVIORAL AND ACADEMIC SUPPORT

a. **PHASE 4 Learning Center, Inc.** will provide a counseling/behavioral modification component at a minimum of 2.5 hours per week. This will be in addition to the required 20 hours of instruction.

b. **PHASE 4 Learning Center, Inc.** will utilize proprietary individual behavior plans for students that have clear and measurable goals to correct the disruptive behavior that lead to the AEDY placement. **PHASE 4 Learning Center, Inc.** will use approved behavioral assessments.

c. **PHASE 4 Learning Center, Inc.** will utilize a formal, documented process for periodic review and evaluation of each student's academic and behavioral goals established upon placement in the program. **PHASE 4 Learning Center, Inc.** will document this review and keep the documentation in individual student files. The purpose of this review will be to determine whether the student is ready to return to the regular school environment.

XIII. PERIODIC REVIEW OF STUDENTS:

The **Fox Chapel Area School District** and **PHASE 4 Learning Center, Inc.** shall together ensure that a review committee reviews each student for return to the regular classroom, at a minimum, at the end of every semester. Any return to the classroom is subject to the terms of any **Fox Chapel Area School District** disciplinary adjudication.

XIV. ANNUAL REPORT

PHASE 4 Learning Center, Inc. shall submit timely an End-of-Year Report for Private Alternative Education Institutions to the Department of Education on an annual basis.

XV. EXEMPTION FROM STATUTORY REQUIREMENTS

PHASE 4 Learning Center, Inc. warrants that it complies with those statutory requirements identified in 24 P.S. 1902-E(3) and all additional statutory provisions, regulations, ordinances or legal mandates regarding **PHASE 4 Learning Center, Inc.** operations as a private high school or Act 48 Alternative Educational Services Provider.

XVI. CHALLENGES

PHASE 4 Learning Center, Inc. confirms and agrees that it shall be fully liable for any and all damages and costs of any kind resulting from a legal challenge(s) regarding the **PHASE 4 Learning Center, Inc.** Act 48 Program and/or the actions of **PHASE 4 Learning Center, Inc.** as the Private Alternative Education Institution. The **Fox Chapel Area School District** and its Board of School Directors shall not be liable for any activity or operation related to the approved private provider.

XVII. HOLD HARMLESS/INDEMNIFICATION

PHASE 4 Learning Center, Inc. agrees to hold the **Fox Chapel Area School District**, its Board of School Directors, officers, agents, employees and other representatives harmless and indemnify all of the foregoing from all claims, causes of actions, or litigation, including expenses, costs and attorney's fees to the extent that (1) any claim is asserted regarding the compliance or failure of **PHASE 4 Learning Center, Inc**. to comply with the Individuals Disabilities Education Improvement Act and/or other applicable special education requirement; (2) **PHASE 4 Learning Center, Inc**. fails to fulfill any term, covenant or condition of this Agreement; and/or (3) any claim of negligence, willful misconduct, or gross misconduct is asserted by a third party against **PHASE 4 Learning Center, Inc.** arising out of this contract in such a manner as to cause **Fox Chapel Area School District** to be named a party in litigation.

Subject to, with full reservation of and without waiver of any immunities from or limitations of liability established under applicable law, including, but not limited to, the Political Subdivision Tort Claims Act, **Fox Chapel Area School District** agrees to hold **PHASE 4 Learning Center, Inc**., its Board of School Directors, officers, agents, employees and other representatives harmless and indemnify all of the foregoing from all claims, causes of actions, or litigation, including expenses, costs and attorney's fees to the extent that (1) any claim is asserted regarding the compliance or failure of **Fox Chapel Area School District** to comply with the Individuals Disabilities Education Improvement Act and/or other applicable special education requirement; (2) **Fox Chapel Area School District** fails to fulfill any term, covenant or condition of this Agreement; and/or (3) any claim of negligence is asserted by a third party against **Fox Chapel Area School District** arising out of this contract in such a manner as to cause **PHASE 4 Learning Center, Inc**. to be named a party in litigation.

XVIII. INSURANCE

PHASE 4 Learning Center, Inc. will carry liability insurance for its employees and the program. A Class "A+" Liability Insurance Policy is purchased from The Selective Insurance Company carrying an Aggregate Limit of $4,000,000.00 and $2,000,000.00 limit per occurrence. The policy includes additional umbrella liability coverage of $5,000,000.00 in aggregate and $5,000,000.00 per occurrence. The term for this policy runs yearly from September 02 to September 02 of the following year. A copy of the liability coverage is available to the **Fox Chapel Area School District** upon request and is on file in the administration office at 5850 Centre Avenue, Pittsburgh, PA 15206.

XIX. TERMINATION - PUBLIC SCHOOL

PHASE 4 Learning Center, Inc. agrees that the **Fox Chapel Area School District** retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty-day opportunity to cure said default by **PHASE 4 Learning Center, Inc.**

XX. TERMINATION – APPROVED PRIVATE PROVIDER

PHASE 4 Learning Center, Inc. retains the right to terminate or not to renew this Agreement, after written notice of default and a thirty-day opportunity to cure said default by the **Fox Chapel Area School District** for any of the following reasons:

a. One or more material violations of this Agreement;

b. Failure to timely comply with **PHASE 4 Learning Center, Inc.** requests for information regarding any matriculated students, or failure to cooperate with **PHASE 4 Learning Center, Inc.** staff regarding matriculation procedures set forth herein;

c. Failure to make any payment required hereunder or pay any **PHASE 4 Learning Center, Inc.** invoice when due;

d. Violations of any provision in Act 48 of the Pennsylvania School Code;

e. Violations of any provisions of state or federal law from which the **Fox Chapel Area School District** has not been exempted; the **Fox Chapel Area School District** or their Board of School Directors has been indicted for and convicted of fraud.

XXI. COMPLIANCE - STATE REGULATIONS

PHASE 4 Learning Center, Inc. agrees that as a Private Alternative Education Institution it must comply with all of the statutory requirements identified in 24 P.S. 1902-E(3). The **Fox Chapel Area School District** agrees that it shall comply with all applicable Special Education requirements in accordance with State and Federal Law.

XXII. ASSIGNMENT

PHASE 4 Learning Center, Inc. agrees that this Agreement may not be assigned or transferred by **PHASE 4 Learning Center, Inc.** or the **Fox Chapel Area School District** and that this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the **Fox Chapel Area School District**.

XXIII. COMPLIANCE

PHASE 4 Learning Center, Inc. agrees that this Agreement is subject to all applicable Federal, State and local laws and regulations, policies and procedures of the Commonwealth of Pennsylvania, Department of Public Education and the Federal Government.

XXIV. SEPARABILITY

PHASE 4 Learning Center, Inc. agrees that in the event that any provision of this Agreement shall or become invalid or unenforceable in whole or in part for any reason whatsoever, the remaining provisions shall, nevertheless, be valid and binding as if such invalid or unenforceable provision had not been contained in this Agreement.

XXV. JURISDICTION AND VENUE

Allegheny County, Pennsylvania. This agreement has been made in the Commonwealth of Pennsylvania and shall be interpreted and enforced under the laws of the Commonwealth of Pennsylvania. Both parties agree that the Court of Common Pleas of Allegheny County shall be the appropriate venue for any dispute involving this agreement.

XXVI. MISCELLANEOUS

This Agreement may be executed in counterpart. Facsimile copies of signatures shall serve as acceptable substitutes for original signatures, and shall be legally binding. By executing this Agreement, each party hereto ratifies that all necessary Board action has been approved and obtained prior to the execution hereof and each party shall be entitled to rely upon the compliance with said rules, regulations and statutes. All notices required under this agreement shall be delivered via certified mail, return receipt requested or Federal Express delivery service to the following parties at the addresses set forth below:

PHASE 4 Learning Center, Inc.
5850 Centre Avenue
Pittsburgh, PA 15206

XXII. ENTIRE AGREEMENT

This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. The express terms hereof control and supersede any course of performance and/or usage of

the trade inconsistent with any of the terms hereof. This Agreement may not be modified or amended other than by an agreement in writing, duly signed by all parties. No delay or forbearance by either party in exercising any right or remedy hereunder or in undertaking or performing any act or matter which is not expressly required to be undertaken shall be construed to be a waiver of that party's rights or to represent any agreement by such party to undertake or perform such act or matter thereafter.

XXIX. NONDISCRIMINATION

PHASE 4 Learning Center, Inc. agrees that it will abide by all Federal and State laws prohibiting discrimination in admissions, employment and operation on the basis of disability, race, creed, gender, national origin, religion, ancestry, need for special education services, subject to **PHASE 4 Learning Center, Inc.'s** right to receive waivers from the same or **PHASE 4 Learning Center, Inc.'s** rights of noncompliance as set forth in Act 48 or other legal standard.

June 8, 2026

Chief school officer of public school **Date**

Marybeth Dadd, School Board President



May 14, 2026

CEO of approved private provider **Date**

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Wesley Family Services – Agreement

AGREEMENT BETWEEN
FOX CHAPEL AREA SCHOOL DISTRICT
AND
WESLEY FAMILY SERVICES

THIS AGREEMENT is entered into this the **8th** day of **June 2026** between **Fox Chapel Area School District** (hereinafter "District") office at **611 Field Club Road, Pittsburgh, PA 15238,** and Wesley Family Services (hereinafter "WFS" and together, the "Parties") with corporate offices at 615 Alpha Drive, Pittsburgh, PA 15238.

RECITALS

WHEREAS, District has the authority to enter into agreements for the purpose of purchasing professional services; and

WHEREAS, WFS has the authority, according to the bylaws approved by the Board of Directors, to enter into agreements for the purpose of providing professional services consistent with the Mission of Wesley Family Services

WHEREAS, WFS has extensive experience and expertise in providing this professional service, and is in the business of providing such professional services, and is willing to provide the services described in the Scope of Services, Article I. in this Agreement; and

NOW THEREFORE, the parties intending to be legally bound do hereby mutually covenant, promise and agree as follows:

ARTICLE I. SCOPE OF SERVICES

1.1 Services Provided. WFS provides a wide variety of services to school districts and their students, including Child/Adolescent Partial Hospital services. As such, District desires to engage WFS for the following services, which shall be provided by WFS with sole and absolute discretion in the manner and means of carrying them out:

Child/Adolescent Partial Hospital Program (PHP): Intensive mental health and behavioral health services provided in the school setting will include Group Therapy, Individual Therapy, Family Therapy, Milieu Therapy, Classroom Behavioral Interventions and Psychiatric services such as evaluation and medication management. As a provider of PHP, WFS will abide by the Pennsylvania Chapter 5210 regulations.

1.2 Population Served. WFS will serve students referred by the District for treatment in the WFS PHP. Referred students must meet the medical necessity and other criteria of the PHP. Students attending the program may be covered through medical assistance (MA) or commercial insurance, in which case, WFS would bill the respective insurance. However, students need not have current insurance coverage to be served by the PHP as long as they meet the criteria of the program. Should a student not have active insurance coverage, has insurance coverage not accepted by WFS, or has insurance coverage that does not acknowledge the WFS PHP as a covered service, the District agrees to pay the hourly rate per student in effect at the time of the service for the duration of the service in which these circumstances prevail.

1.3 Student Records. All reports, records, or similar documentation regarding students prepared by WFS including psychotherapy notes or other clinical documentation prepared by WFS' therapist(s) shall remain and at all times be considered the property of WFS and WFS assumes all responsibility for the maintenance and storage of those records prepared in connection with the PHP services.

ARTICLE II. CONFLICT RESOLUTION

A "conflict" under Article II is hereby defined as any issue that arises relating to the quality of level of service provided hereunder, including but not limited to response time, but which falls short of constituting a material

breach of the Agreement. WFS and District agree to engage in conflict resolution activities that will minimize interference with service delivery.

2.1 The parties to this Agreement will have equal responsibility for the identification and resolution of conflicts that may arise in its implementation.

2.2 Conflict resolution will occur at the earliest opportunity and at the most appropriate administrative level.

2.3 Each party will notify the other party in writing and personally when a conflict exists, and a meeting to discuss and resolve the conflict will occur within five (5) working days of the written notification. Each party shall have a supervisory staff or upper level management present for such meeting.

2.4 The County Office of Behavioral Health can be consulted, as mutually agreed, to aide in resolution in the event that the parties fail to resolve any issue.

ARTICLE III. SERVICE AGREEMENT REVIEW

District and WFS agree to meet with appropriate personnel and review the terms of this agreement, at least semi-annually, to ensure that such terms are being met, recipients are being appropriately identified and planned for in a timely manner, and that problem resolution is occurring as needed.

ARTICLE IV. REMUNERATION

District shall pay WFS $36.25 per hour for six (6) hours per day for provision of services specified in Article I, Scope of Services **for students without active insurance coverage, including Medical Assistance, with insurance coverage not accepted by WFS, or with insurance coverage that does not recognize the WFS PHP as a covered service**. While provision is made for monthly invoicing and reimbursement based on hours of service rendered, WFS will not be reimbursed for any amount greater than $217.50 per day/per student in a twelve (12) month period from the start of the Agreement.

To the extent that WFS' expenses and costs in performing services under this agreement exceed the amount of fees WFS has received from District pursuant to this Agreement, such expenses and costs shall be borne by WFS.

WFS will submit a statement of the services provided, on a monthly basis, and within thirty (30) days of the last service in that calendar month. WFS will list the dates services were provided, the Service Dates, on the Statement along with the number of service hours provided.

Payments by the District will be made monthly unless otherwise arranged and added in writing as an amendment to the agreement and agreed to by both Parties.

ARTICLE V. TERM AND TERMINATION

6.1 Term. The term of this Agreement shall commence on **07/01/2026** and expire on **06/30/2027**.

6.2 Termination. Either party may terminate this Agreement without cause by giving the other party at least thirty (30) days advance written notice. In addition, either party may terminate this Agreement upon breach by the other party of any material provision of this Agreement, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

6.3 Effect of Termination. In the event of termination, upon the effective date of termination for this Agreement, neither party shall have any further rights or obligations hereunder except for those rights and obligations that survive termination of this agreement, such as compensation for services already provided, or arise as a result of any breach of this Agreement or related to indemnification.

ARTICLE VI. GENERAL PROVISIONS

7.1 Independent Status. It is acknowledged and agreed that the relationship created by this agreement is one of Independent contractor and not an employment relationship. WFS is responsible for the payment of all applicable expenses and taxes, including, but not limited to federal and state income taxes, FICA, FUTA, state unemployment compensation taxes and fees for workers' compensation coverage. Because WFS staff are not full-time or part-time employees of District, WFS acknowledges that WFS staff are not entitled to any benefits paid by District to its employees, including but not limited to, vacation pay, holiday pay, health insurance, unemployment compensation insurance and workers' compensation insurance.

a. WFS shall have exclusive control over the details, manner and method by which it completes its duties under this Agreement.

b. As an independent contractor, WFS may, with the approval of the District, retain subcontractors to assist it in completing the services required of WFS pursuant to this Agreement. District is interested only in the result to be accomplished by WFS and shall have no right to control the manner or determine the method by which such services are provided.

c. Because WFS makes its services available to the general public, WFS is permitted to provide services to any number of other facilities or businesses unrelated to District.

d. WFS shall not have any authority to act on or on behalf of, or to bind District in any manner except as expressly authorized in writing in advance by District.

7.2 WFS Representations. WFS warrants and represents now and throughout the life of this Agreement, relative to the PHP, that:

a. **Licensure**: WFS is duly authorized and licensed as a Provider of Partial Hospitalization Services by the Commonwealth of Pennsylvania. A copy of the license is available upon request.

b. **Special Training:** WFS maintains that specialized training in Child/Adolescent Therapy has been obtained and documentation of this is available upon request.

c. **Child Abuse/Criminal Background Checks:** WFS maintains that there have been no child abuse or child neglect charges made against any of the WFS staff and copies of child abuse, criminal background and FBI checks are on file in our Human Resources Department and will be made available upon request.

d. **Disbarment/Sanctions:** WFS maintains that WFS staff associated with this Agreement have not been disbarred in the Commonwealth of Pennsylvania or any other state. WFS maintains that the agency and its staff do not have any professional sanctions imposed upon them in the Commonwealth of Pennsylvania or any other state. Please see also Section 7.3: Exclusion Lists below.

e. **Insurance Coverage:** WFS will carry Professional Liability Insurance for the duration of this Agreement with not less than one million dollars ($1,000,000) per occurrence and three million dollars ($3,000,000) in aggregate annually.

f. **Accreditation**: WFS is currently accredited by the Council on Accreditation.

7.3 Exclusion Lists. WFS conducts a monthly review each month to confirm that no organization connected with WFS, nor any employee is excluded from participation in federal programs.

In the event that any organization or employee is found to be on any of the exclusion lists, WFS will notify District within 48 hours. The District reserves the right to terminate this agreement, without notice, upon any violation of the above requirements. The District has a duty to report all notification to the Pa Dept. of Public Welfare, Bureau of Program Integrity for any person/entity for employment or contracting excluded from federal health care programs or the Pennsylvania Medical Assistance Program.

7.4 Discrimination. WFS shall comply with all applicable rules and regulations with respect to prohibition against discrimination because of sex, handicap or disability, color, race, age, national origin and religious creed, as prohibited more specifically by inter alia Pennsylvania Human Relations Act, Title VI and VII of Civil rights Act of 1964, title IX of the Education Amendments of 1972, Americans with Disabilities Act (ADA) P.L. 101-336, Age Discrimination in Employment Act and Section 504 of the Rehabilitation Act of 1973**.** The District will also assure that they comply with the American's with Disabilities Act (ADA) P.L. 101-336 (if applicable), having removed barriers to access or made appropriate accommodations for consumers and staff as necessary.

7.5 Indemnification. Each Party (the "**Indemnifying Party**") shall defend, indemnify, and hold harmless the other Party (the "**Indemnified Party**") from any and all costs, damages, expenses, claims, liability, and/or losses of any nature, including attorneys' fees and costs, resulting from or arising out of (a) any negligence or misconduct on the part of the Indemnifying Party, its employees or agents, or (b) the breach of any representation, warranty, or obligation under this Agreement which is caused or occasioned by the acts of the Indemnifying Party, its employees or agents

7.6 Compliance with Law. Each party agrees to comply with all applicable local, state, and federal laws, rules, and regulations.

7.7 Confidentiality. WFS shall require agents, servants and employees to ensure that persons counseled, treated, rehabilitated or otherwise served are secure in the confidentiality of their records, names and identities except as law requires disclosure. WFS will follow all State and Federal law and regulations in regard to confidentiality.

The Parties acknowledge that each will have access to information that is treated as confidential and proprietary by the other including, without limitation, student charts and records, business plans, the names and addresses of present and past employees, the names and addresses of students and potential students, rate schedules, business strategies, service providers, computer programs, software, manuals, techniques, "know how", the existence and terms of this Agreement, and any information and/or materials relating to the operations of the Parties not known to the public domain; in each case whether spoken, written, printed, electronic, or in any other form or medium (collectively, the "**Confidential Information**"). Any Confidential Information accessed or developed in connection with the services provided in this Agreement, shall be subject to the terms and conditions of this clause. The Parties agree to treat all Confidential Information of the other Party as strictly confidential. The Party receiving Confidential Information (the "**Receiving Party**") agrees not to disclose the Confidential Information or permit it to be disclosed, in whole or part, to any third party without the prior written consent of the Party making the disclosure (the "**Disclosing Party**"). The Receiving Party shall notify the Disclosing Party immediately in the event it becomes aware of any loss or unauthorized disclosure of the Disclosing Party's Confidential Information.

Nothing herein shall be construed to prevent disclosure of Confidential Information as may be required by applicable law or regulation, or pursuant to the valid order of a court of competent jurisdiction or an authorized government agency, provided that the disclosure does not exceed the extent of disclosure required by such law, regulation, or order. The Receiving Party agrees to provide written notice of any such order to an authorized officer of the Disclosing Party within two (2) business days of receiving such order, but in any event sufficiently in advance of making any disclosure to permit the Disclosing Party to contest the order or seek confidentiality protections.

7.8 Health Insurance Portability and Accountability Act (HIPAA). Pursuant to Federal regulations promulgated under the authority of the Health Insurance Portability and Accountability Act of 1996, Standards for Privacy of Individually Identifiable Health Information, 42 C.F.R., Parts 160 and 164, District and WFS understand and agree that they and their Personnel will not use confidential client health information, which shall at all times include any and all forms of health care treatment, or billing information, including but not limited to client identity (hereinafter referred to as "**Protected Health Information**"), except as permitted by the regulations on Health Insurance Portability and Accountability Requirements. District and WFS agree that they will report any Breach, as defined by HIPAA/the Health Information Technology for Economic and Clinical Health Act (**HITECH**), of such Protected Health Information, to the other Party as soon as possible, but in no event more than three (3) business days after the Breach is discovered, as defined by HIPAA/HITECH.

7.9 Entire Agreement. This Agreement constitutes the entire agreement and supersedes any and all other agreements, either oral or in writing, between the parties to this Agreement with respect to the subject matter hereof, and no other agreement, statement or promise relating to the subject matter of this Agreement that is not contained or referenced herein shall be valid or binding.

7.10 Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with applicable laws of the Commonwealth of Pennsylvania *without regard to any conflicts of* the principles or provisions of laws. Any action brought under this Agreement shall be brought in Pittsburgh, Pennsylvania.

7.11 Counterparts. This Agreement may be executed in one or more counterparts and by electronic or facsimile signature each of which shall be deemed an original and all of which together shall constitute only one Agreement.

7.12 Partial Invalidity. Should any provision of this Agreement be declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable, such provision shall immediately become null and void, leaving the remainder of this agreement in full force and effect.

7.13 Non-Solicitation. WFS and its Personnel shall not use Protected Health Information or the identity of District's clients for solicitation, marketing, fundraising, or other purposes except as required to perform the Scope of Work at any time during the Agreement or following termination of this Agreement. Neither Party shall, during this Agreement and for a period of one (1) year immediately following termination of this Agreement, either directly or indirectly recruit or induce, attempt to solicit or induce, or assist or encourage others to solicit or induce, hire, offer to hire, entice in any way or in any other manner persuade any employee or agent of the other Party (the "**Employer Party**"), or any individual who acted in such capacity for the Employer Party in the prior twelve (12) months, to terminate or modify his/her or its employment or other relationship or association with the Employer Party to the detriment of the Employer Party without the written consent of the Employer Party, such consent to be given or withheld in the Employer Party's sole discretion. For the purposes of this clause, a general advertisement or notice of a job listing or opening or other similar general publication of a job search or availability to fill employment positions, including on the internet, shall not be construed as a solicitation or inducement, and the hiring of any such employees or independent contractor who freely responds thereto shall not be a breach of this clause.

7.14 Notices. All notices, requests, consents, claims, demands, waivers, and other communications shall be in writing and addressed to the Parties at the addresses set forth below. All Notices shall be delivered by personal delivery, overnight courier, or certified or registered mail. Both Parties agree to keep each other current as to its business and mailing addresses, telephone numbers, email addresses and facsimile number.

If to District: Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
Attention: Dr. Timothy Mahoney, Director of Special Education and Pupil Services

If to WFS: Wesley Family Services
615 Alpha Dr, Ste 250
Pittsburgh, PA 15238
Attention: Emily Pietrzak, VP of Finance & HR

or to such other persons or places as either party may from time to time designate by written notice to the other.

7.15 Waiver. A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure.

7.16 Captions. The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

7.17 Assignment; Binding Effect. Neither Party shall assign any rights, or delegate or subcontract any obligations, under this Agreement without the other Party's prior written consent, which shall not be unreasonably withheld. Any assignment in violation of the foregoing shall be deemed null and void. Notwithstanding the foregoing, WFS may assign its rights and obligations under this Agreement at any time to the successors and assigns of WFS (including without limitation: any entity owned by, controlling, controlled by, or under common control with WFS; or which may be the successor; or which may acquire all or substantially all of assets and business of WFS; or with or into which WFS may be merged or consolidated). Subject to the limits on assignment stated above, this Agreement will inure to the benefit of, be binding on, and be enforceable against each of the Parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

Signatories:

For: Wesley Family Services	For: Fox Chapel Area School District
_____ Signature	_____ Signature
Name Amy Townsend Title Director of Education and School Based Behavioral Health	Name Marybeth Dadd Title School Board President
_____ Date	June 8, 2026 Date

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

St. Anthony Post-Secondary Program
Public School District Service Agreement

ST. ANTHONY POST-SECONDARY PROGRAM/
PUBLIC SCHOOL DISTRICT SERVICE AGREEMENT

Made this **8th day of June, 2026** and valid from **August 24, 2026** through **June 30, 2027** by and between **ST. ANTHONY SCHOOL PROGRAMS,** a school organized and existing under the laws of the Commonwealth of Pennsylvania, with its principal offices located at 2000 Corporate Drive, Wexford, Pennsylvania 15090, (hereinafter referred to as "St. Anthony") and **FOX CHAPEL AREA SCHOOL DISTRICT,** a school organized and existing under the laws of the Commonwealth of Pennsylvania, with its principal offices located at 611 Field Club Road, Pittsburgh, Pennsylvania 15238 (hereinafter "School District" or "District").

SERVICE SUMMARY:

- Educational placement located on the campus of Duquesne University, Pittsburgh, PA
- Functional academics and instructional classes 1 time/week, including Math, Reading, Job Readiness, Budgeting, Behavioral Health, Health and Nutrition, Physical Education, Current Events, Music Therapy, and Creative Writing
- Daily living and functional life skills at Apartment 1 time/week. Applied mobility training specific to Pittsburgh Regional Transit and walking mobility training using navigation applications will be incorporated on the student's apartment day throughout the year. This is in addition to daily campus mobility.
- On- and off-campus vocational training; each student will have 2-5 vocational training sites per week for the entire school year.
- Suggested IEP goals will be provided to the district and the IEP team may individualize the goals if necessary and appropriate. Progress monitoring of the IEP goals will be given 2 times/year unless more frequent progress reporting is required by a student's IEP. Vocational progress reports for each job site will be given 3 times/year, unless more frequent progress reporting is required by a student's IEP.
- As many as 25 Duquesne University work study students serving as job coaches, class assistants, friends, and mentors, will each work up to 15 hours per week directly with the program.
- Students are eligible to participate in the 2-week SASP summer camp for an additional $500. A separate invoice for $500 per student attending will be sent.
- St. Anthony and the District, will, on an as needed basis, review the student's progress in implementing and achieving the educational goals heretofore established.

PAYMENT SUMMARY:

The District, in consideration of the services provided by St. Anthony, shall compensate St. Anthony pursuant to the fee schedule set as $20,000 annually per student.

- The District is obligated for the duration of the 2026-2027 school year based on the enrollment of the student at St. Anthony School.
- If a student is enrolled at St. Anthony **after** the beginning of the school year, the billing for enrollment shall be prorated based on the number of remaining school days for that year for St. Anthony.
- St. Anthony shall provide a bill to the District for services rendered at the beginning of the current school year. The District shall issue payment to as soon as possible. If specific payment arrangements need to be discussed, they can be on a case by case basis.

INDEMNITY

The parties hereby agree to indemnify, defend, and hold harmless each other, their respective directors, officers, employees, agents, and affiliated corporations from any and all claims and losses, including attorney's fees, accruing or resulting to any person, firm, or corporation who claims injury or damages during the term of this Agreement which resulted from the acts or omissions of the party's employees or agents, any real property owned or leased by such party, or the operation or maintenance of any equipment or vehicle provided or used by such party, including costs and expenses in violation of proprietary rights, or right of privacy arising out of the publication, translation, reproduction , delivery, performance, use, or disposition of any data furnished under this Agreement , or based in any libelous or unlawful matter contained in such data.

INSURANCE

St. Anthony shall maintain and keep in force public liability, personal liability, property damage, and workmen's compensation insurance, insuring St. Anthony and its agents and employees who may be acting pursuant to this Agreement against any and all claims which may arise out of its performance under the terms, conditions, and provisions of this Agreement.

TERMINATION

St. Anthony and School District agree that either party may terminate this Agreement upon written notice to the other party. In the alternative, the Program may be terminated at any time by mutual written agreement. In either such case, the termination shall become effective at the end of the current school year as defined by St. Anthony’s academic calendar.

NOTICE

All notices provided to be given under this agreement shall be given by certified mail or registered mail, addressed to the proper party, at the following address:

St. Anthony: Saint Anthony School Programs
200 Corporate Drive, Suite 580
Wexford, PA 15090-7605

School District: Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238

GENERAL TERMS

- All staff having direct contact with District students shall have employment history reviews, criminal history reports, and child abuse certification required by 24 P.S. 1-111.1 and 23 PaCs. 6344 and any renewals required by law. St Anthony will notify the School District within 72 hours of learning that a staff member providing services hereunder has been arrested or convicted of a reportable crime under Section 1-111
- St. Anthony shall deliver the program as agreed upon in each student's IEP and agrees to indemnify and hold the District harmless for any successful claim that results in a finding that the student's IEP or any service required thereunder to be provided by St. Anthony was not implemented and/or provided by St. Anthony.
- St. Anthony shall not discriminate in its classroom or program practices.

IDENTITY

The parties understand and agree that St. Anthony's is, and has always been identified as, a non-profit entity operating within the Roman Catholic tradition of charitable works.

FULL AND FINAL AGREEMENT

This Agreement constitutes the sole, final and complete agreement of the parties hereto regarding the within subject matter. It supersedes any prior agreement, written or oral, that the parties hereto may have had regarding the same subject matter. No amendment, modification or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof, and duly executed by the parties hereto.

All the reservations, conditions, covenants and provisions herein contained shall bind and be available to the heirs, or successors, executors, administrators, or assigns, as the case may be, or the Licensor and Licensee, respectively, as though in each case expressly named.

IN WITNESS WHEREOF, the parties acknowledge and sign this agreement the day and year first above written.

SAINT ANTHONY SCHOOL PROGRAMS

Mark Sieg, Executive Director

WITNESS:

Lisa Hendrickson, Director of Post-Secondary

SCHOOL DISTRICT REPRESENTATIVE

Printed name and title:

Marybeth Dadd, School Board President

WITNESS:

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

LearnWell – Agreement

LearnWell

AGREEMENT

AGREEMENT made effective as of the 1st day of July 2026 by and between Fox Chapel Area School District (the "District"), having its administrative offices at 611 Field Club Road, Pittsburgh, PA 15238 and EI US, LLC dba LearnWell (the "Company"), formerly Education, Inc., having its office at 6 Main Street EXT, Suite 601, Plymouth, MA 02361.

In consideration of the mutual covenants and conditions contained in this Agreement, the District and the Company hereby agree as follows:

1. **Retention**: The District hereby agree to retain the Company and the Company agrees to provide the District with its services consisting of any of the following upon the terms and conditions herein set forth: The District hereby agree to retain the Company and the Company agrees to provide the District with Academic Tutoring Services during the 2026-2027 school year at facilities where LearnWell is the education provider. Virtual 1:1 tutoring services fall under a separate contract that can be provided upon request.
2. **Term**: This Agreement will be for services provided July 1, 2026 – June 30, 2027 inclusive, unless terminated early as provided in this Agreement. It is understood that the District are under no obligation to renew this Agreement upon its expiration.
3. **Compensation**: See Exhibit A attached:
4. **Independent Contractor**: The Company is retained by the District only for the purposes and to the extent set forth in this Agreement, and its relation to the District shall, during the period of its retention and services hereunder, be solely that of an independent contractor. The compensation being paid pursuant to this Agreement shall not be subject to withholding taxes or other employment taxes required with respect to compensation paid by the District to an employee. The Company shall observe all requirements imposed by any laws upon corporations. The District, if required by Federal or State requirements, will submit a Form 1099, at year-end to the Federal government and to Company if having a gross income exceeding $600, which thereupon will be reported for income tax purposes. Neither the Company nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this Agreement including, but not limited to, social security, Pennsylvania Worker's Compensation, unemployment insurance, Pennsylvania State Retirement System benefits, health or dental insurance, or malpractice insurance, or the like. With regard to employees of the Company the Company alone shall be responsible for their work, personal conduct, direction, compensation, and for payment of all employment and other taxes in relation thereto.
5. **Indemnification**: The Company hereby indemnifies the District with respect to all claims, charges, costs and expenses arising out of the negligence of the Company, its agents, or employees, or with respect to the Company's breach of its obligations. The Company shall defend (with counsel selected by the District and reasonably approved by the Company), indemnify, and hold harmless the District, and its agents, members, representatives and employees from any and all claims, costs, expenses (including, but not limited to, attorney fees) related, directly or indirectly, to this indemnity.
6. **Expenses**: The Company will pay all expenses incurred by it in connection with the performance of his duties hereunder, including but not limited to automobile and/or travel expenses.
7. **Required Records:** The Company shall provide services and maintain records, logs and reports in accordance with all applicable laws, regulations and requirements of the Pennsylvania Education Department, Pennsylvania State Department of Labor and District policies and procedures in force during the term of this Agreement. All student records, logs. etc., will be the property of the Company and will be considered mandated records. Company shall provide the District with a copy of any reports, testing, evaluations, or observations that are prepared in connection with the services provided by the Company under this Agreement.
8. **Confidentiality**: The Company shall maintain the confidentiality of student records in accordance with HIPAA or any other applicable federal laws and regulations.

LearnWell

9. **Review of Company Records**: In compliance with HIPAA, the District shall have the right to examine any or all records or accounts maintained by the Company in connection with this Agreement.

10. **Insurance**: The Company shall provide the District with a certificate of liability insurance naming the District as an additional insured with coverage of not less than One Million Dollars ($1,000,000) per occurrence and Three Million Dollars ($3,000,000) in the aggregate upon execution of this Agreement. The Company shall notify the District in writing thirty (30) days prior to any lapse in liability coverage. The absence of liability coverage during the term of this Agreement may result in immediate termination of this Agreement.

11. **Employer's Authority**: The Company represents and warrants that it will observe and comply with the policies, rules and regulations of the Company (and shall cause its employees to do the same), including, but not limited to, the Company Code of Conduct, performance of its duties, and to carry out and perform orders, directions and policies advised from the District.

12. **Termination**: This Agreement shall be terminated upon the occurrence of any of the following events:

(a) Immediately upon the breach by the Company of any of the policies, rules and regulations of the District relating to the health or safety of students or District employees.

(b) Automatically upon the filing of a Petition in Bankruptcy by the Company

(c) Upon thirty days (30) notice by either the District or the Company to the other, together with the reason for said early termination. Termination under this provision will only be permissible upon a showing that the reason cited is not arbitrary or capricious.

Upon termination of this Agreement, the Company shall be entitled to receive only the compensation accrued and unpaid as of the date of termination and shall not be entitled to any additional compensation.

13. **Notices:** Any notices required or permitted to be given under the terms of this Agreement shall be sufficient in writing and if personally delivered or sent by registered or certified mail to the parties at the following addresses:

To the Company:	To the District:
LearnWell PO Box 3790 Plymouth, MA 02361	Fox Chapel Area School District 611 Field Club Road Pittsburgh, PA 15238

14. **Entire Agreement**: This instrument contains the entire agreement of the parties with respect to the subject matter thereof and supersedes any and all other agreements, understandings and representations by and between the parties.

15. **Modification**: This Agreement may not be changed orally, but only by an agreement in writing signed by the party or parties against whom an enforcement of any waiver, change, modification, extension or discharge is sought. Any waiver of any term, condition or provision of this Agreement will not constitute a waiver of any other term, condition or provision, nor will a waiver of any breach of any term, condition or provision constitute a waiver of any subsequent or succeeding breach.

16. **Third-Party Beneficiaries**: There are no third-party beneficiaries of or in this Agreement or any of the terms or provisions hereof or any of the rights, privileges, duties, liabilities or obligations created hereby.

17. **Negotiated Agreement**: This is a negotiated Agreement, and this Agreement shall not be construed against any party by reason of this Agreement being prepared by such party's attorney. Each party warrants that it has full power to execute, deliver and perform this Agreement and has taken all actions required by law, its organizational documents or otherwise to authorize the execution and delivery of this Agreement.

18. Company Certifies that each tutor has submitted all background clearances currently required under Pennsylvania law and that Company will retain proof of all clearances.

19. This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. Jurisdiction and venue for any disputes, claims, or controversies related to this Agreement or any transactions contemplated by this Agreement shall be brought in state or federal court situate in Allegheny county, Pennsylvania.

LearnWell

IN WITNESS WHEREOF, the parties hereto have set their respective hands and seals as of the date and year first above written.

By: _____

Authorized Representative
Fox Chapel Area School District

By: 

Authorized Representative
EI US, LLC

LearnWell

Exhibit A

Compensation: The District agrees to compensate the Company at the rate of $54.60 per hour for up to 10 hours per week. Upon the District verifying the student's enrollment via a verbal conversation or email communication with an EI US, LLC employee, billing will commence from the student's date of admission or designated start date. Each hour of instruction delivered in any setting requires administrative and preparation time, and LearnWell bills an additional 33% for those services (i.e., each three (3) hours of teaching generates one (1) hour of admin/prep time cost). Such compensation shall be paid within thirty (30) days of receipt and approval by the District of invoices (in form and substance satisfactory to the District) from the Company with respect to performance of such services.

Authority: Each of the signatories represents that he/she is authorized to execute this Agreement and to bind the District on whose behalf he/she has signed to its terms. The Company further represents that its representative has the authority to sign and bind the Company to its terms.

Exhibit: This Exhibit A is enforceable as against the Company and District only by virtue of its incorporation by reference in the Agreement between the Company and the District and is subject to all of the terms contained in such Agreement, including the termination provisions therein. This Exhibit A does not itself create any legally binding obligations on the Company or the District independent of the Agreement in which it is incorporated by reference.

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Pressley Ridge Autism – Addendum #9 to the Contractual Agreement

ADDENDUM # 9 TO THE CONTRACTUAL AGREEMENT

BETWEEN

PRESSLEY RIDGE AUTISM

AND

Fox Chapel Area School District

This Addendum, effective July 1, 2026, extends and keeps the original contract (hereinafter referred to a "Contract") by and between Pressley Ridge and Fox Chapel Area School District for the 2026-2027 school year.

As per our original agreement paragraph 14 this agreement shall automatically renew for the succeeding school year unless terminated by Pressley Ridge pursuant to paragraph 6 or 8, or upon thirty (30) calendar days advance written notice delivered to Pressley Ridge by the SD.

By this Addendum, the parties agree to keep said Contract as follows:

Pressley Ridge will invoice SD on a semester basis for all students enrolled at a semester rate (per student) of Thirty Thousand Two Hundred Fifty Dollars and 00/100 Cents ($30,250). For students who require an additional one-on-one aide, there will be an additional per semester charge of Twenty-Six Thousand Six Hundred Twenty-Five Dollars and 00/100 Cents ($26,625).

Pressley Ridge will invoice SD for any students enrolled in ESY 2027 at an annual summer rate of Four Thousand Fifty Dollars and 00/100 Cents ($4,050). For students who require an additional one-on-one aide, there will be an additional annual summer charge of Four Thousand Three Hundred Dollars and 00/100 Cents ($4,300).

Para.7 Revised - SD shall be obligated to pay for all services provided by Pressley Ridge pursuant to this Agreement through and including the earlier of (a) the date the student is discharged to SD for nonpayment; (b) the termination of services to the student as provided in paragraph 8, below; or (c) the completed transition of the student to a different facility or school pursuant to a change in placement pursuant to a valid IEP; or (d) the disenrollment of the student from the SD.

Add – Para.9 C Act 34, Act 33 and Act 151 Clearances, TB Tests and Physicals. Pressley Ridge agrees that it will comply with the provisions of Act 34, Act 33 and Act 151 at its sole expense, which requires child abuse history and criminal background checks of independent contractors and their employees who have direct contact with children. Pressley Ridge will comply with regulations surrounding TB test and physicals for staff.

Remove P.10

All the other terms, conditions, requirements, and provisions of said existing contract remain in force and effect.

IN WITNESS WHEREOF, the Parties have voluntarily and with full knowledge executed this Agreement addendum the date and year first above written.

BY:

_____	_____ :
Doug Mullins	Name: Marybeth Dadd
Chief Financial Officer	Title: School Board President
Pressley Ridge	School District: Fox Chapel Area School District
Date: _____	Date: June 8, 2025

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Kristine Orosz – Contractual Agreement

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
412-963-9600

CONTRACTUAL AGREEMENT

Between: Kristine Orosz

And: Fox Chapel Area School District

TERMS OF CONTRACT ARE AS FOLLOWS:

1. Dates and Frequency: Services will be provided from July 1, 2026 through June 30, 2027.

2. Services: To provide special education evaluations to students identified by the Fox Chapel Area School District.

3. Kristine will maintain current certification, state-mandated clearances, and provide malpractice insurance.

4. Fox Chapel Area School District will be responsible for maintaining all student records.

5. Payment: The hourly cost of services is $60.00 per hour. An invoice will be submitted on a monthly basis delineating hours of student evaluations provided Payment for hours worked will be made within 30 days of the dated invoice.

6. Either party, when given a 30-day written notice, may terminate this contract.

Kristine Orosz _____ Date _____

Marybeth Dadd
School Board President
Fox Chapel Area School District
_____ Date _____

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Resolution 2026-7

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS

OF THE FOX CHAPEL AREA SCHOOL DISTRICT

RESOLUTION No. 2026-7

Resolution Recognizing a Nonschool-Affiliated Organization (NSAO)

Pursuant to Policy 915

Whereas, the Board recognizes and appreciates the interest and support of nonschool-affiliated organizations and groups and seeks to foster a spirit of cooperation, encouragement, and support with such organizations or groups;

Whereas, the Board seeks to ensure the effective operation of those nonschool-affiliated organizations and groups who express the desire to work in concert with the District to achieve the goals of the District's programs;

Whereas, Board recognition of a nonschool-affiliated organization grants certain opportunities and privileges, as set forth in Board Policy 915, to such organizations and groups;

Whereas, nonschool-affiliated organizations and groups may seek Board recognition pursuant to Board Policy 915; and

Whereas, Board Policy 915 requires Board action at a public meeting and written acknowledgment of Board recognition of those nonschool-affiliated organizations and groups in compliance with Board policies;

Now Therefore, Be It Resolved That the Fox Chapel Area Board of School Directors, pursuant to Board Policy 915, recognizes Fox Chapel Area Flag Football Boosters as a nonschool-affiliated organization (NSAO), as that term is defined in Board Policy 915, and confers upon it the opportunities and privileges set forth therein.

RESOLVED this 8th day of June, 2026.

ATTEST:

By: _____
Kathleen Anuszek
Board Secretary

FOX CHAPEL AREA SCHOOL DISTRICT:

By: _____
Marybeth Dadd
Board President

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Student Teaching Affiliation Agreements

AFFILIATION AGREEMENT
CARNEGIE MELLON UNIVERSITY/FOX CHAPEL AREA SCHOOL DISTRICT

FIELD EXPERIENCE/PRACTICUM AND STUDENT TEACHING PLACEMENTS

THIS AGREEMENT is made this 8th day of June 2026 by and between **CARNEGIE MELLON UNIVERSITY**, a Pennsylvania non-profit corporation ("University") and the **FOX CHAPEL AREA SCHOOL DISTRICT** (hereinafter "School District").

This Agreement is for the placement of field experience/practicum and/or student teaching candidates ("Candidate" or "Candidates") in the Fox Chapel Area School District. The parties intend to be legally bound to the following terms:

DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

a. *Selection of Candidates*. The University shall be responsible for the selection of qualified Candidates to participate in the practicum, student internship or student teaching experience. Selected Candidates must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the School District.

b. *Education of Candidates*. The University shall assume full responsibility for the classroom and classroom education of its Candidates. The University shall be responsible for the administration of the program, the curriculum content and the requirements of matriculation, grading and graduation. The University will assign a faculty member to monitor and evaluate the Candidate's performance during the experience and be responsible for all costs associated with University faculty supervision of the Candidate.

c. *Submission of Candidates*. The University shall submit the names of the Candidates to the School District or a designated representative at least two weeks prior to the practicum/internship/student teaching assignment.

d. *Background Checks and Similar*. The University acknowledges that placement of each Candidate at the School District may be contingent upon provision of required background check information dated less than one year prior to the commencement of the clinical education placement. All Candidates will obtain a minimum of the following three (3) criminal clearances as required by PA Clearance/Background Checks: PA Criminal History (Act 34); FBI (Act 114); and PA Child Abuse Clearance (Act 151). TB skin testing evidencing the result required by Pennsylvania law may also be required.

e. *Advising Candidates of Rights and Responsibilities*. The University will be responsible for advising the Candidates of their own responsibilities under this Agreement. The Candidates shall be advised of their obligations to abide by the policies and procedures of the School District and should any Candidate fail to abide by any policy and/or procedure, they may be expelled from the program.

f. *Removal of Candidates*. Upon notification of the failure of the Candidate to comply with University guidelines and procedures for the experience, the University may remove a Candidate from the experience.

DUTIES AND RESPONSIBILITIES OF SCHOOL DISTRICT

a. *Establishment of Practicum, Internship or Student Teaching*. The School District authorizes the use of its facilities as may be agreed upon by the School District and the University as a practicum, internship or student teaching center. This experience is for Candidates enrolled in the University's music education programs of the School of Music within the College of Fine Arts of the University, and this practicum, internship and/or student teaching is required and authorized by law.

b. *Policies of School District*. The University will review with each Candidate, prior to the Candidate's participation, any and all applicable policies, codes or confidentiality issues and requirements related to the experience. The School District will provide the University with all the applicable information at least two weeks in advance of the Candidate's participation.

c. *Administration*. The School District will have sole authority and control over all aspects of services for its students. The School District will be responsible for and retain control over the organization and operation of its programs.

d. *Removal of Noncompliant Candidate*. The School District shall have the authority to immediately remove a Candidate who fails to comply with its policies and procedures. If such a removal occurs, the School District should immediately contact the responsible faculty advisor of the Candidate at the University.

e. *Designation of Representative*. The School District shall designate a person to serve as liaison between the parties who will meet periodically with representatives of the University to discuss, plan and evaluate the experience on the Candidate(s).

f. *Supervision of Candidates*. The School District shall provide either a practicum site supervisor or a cooperating teacher who will supervise Candidate activities during practicum visit or student teaching.

g. *Reporting of Candidate Progress*. The School District shall provide all reasonable information requested by the University on a Candidate's work performance. If there are any Candidate evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.

h. *Student Records*. The School District shall protect the confidentiality of Candidate records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

i. *Eligibility Requirements*. Each cooperating teach selected to supervise a Candidate shall hold a current Pennsylvania certificate in the subject area/grade level to which the Candidate is assigned. All cooperating teachers for student teaching experiences will possess a minimum of three (3) years of full-time teaching experience and will have been in their current assignments in the School District for a minimum of one (1) year.

j. *Substitute Teaching*. The School District shall comply with the appropriate Pennsylvania statutes prohibiting field experiences/practicum students and/or student teachers to be used as substitute teachers at any time during their field experiences or student teaching assignments.

MUTUAL TERMS AND CONDITIONS

a. *Number of Participating Candidates*. The parties will mutually agree upon the number of Candidates that shall be assigned to the School District for the practicum, internship, or student teaching experience.

b. *Term and Termination of Agreement*. The term of this Agreement shall begin on the effective date and shall continue for a period of one (1) year. Thereafter, this Agreement shall automatically renew for any number of additional one (1) year terms unless otherwise sooner terminated, but in no event shall the total term of the contract exceed five (5) years. The University or the School District may terminate this Agreement for any reason with ninety (90) days' notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all Candidates enrolled at that time may continue their educational experience until it would have been concluded absent the termination.

c. *Nondiscrimination and Other Applicable Laws*. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 regarding sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The parties shall perform their obligations under this Agreement in accordance with applicable laws.

d. *Interpretation of the Agreement*. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.

e. *Modification of Agreement*. This Agreement shall only be modified in writing with the same formality of the original Agreement.

f. *Relationship of the Parties*. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.

g. *Liability*. Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to

persons, or damages to property, the parties do not waive any defense because of entering into this Agreement.

h. *Entire Agreement*. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

The authorized representatives of the parties have executed this Agreement as of the date first indicated above.

Carnegie Mellon University

By:_____
Signature

_____
Printed Name / Position of Authorizing Agent
on behalf of Carnegie Mellon University
5000 Forbes Avenue
Pittsburgh, PA 15213

_____
Director of Music Education,
Dr. Susan Raponi, PhD.
Supervisor of Practice Teaching Seminar

Fox Chapel Area School District

By:_____
Signature

Marybeth Dadd, School Board President
Printed Name/Authorizing Agent

AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT is entered into as of the execution date of this Agreement (the "Effective Date") by and between Point Park University ("University"), a not-for-profit educational institution located at 201 Wood Street, Pittsburgh, Pennsylvania 15222, and the Fox Chapel Area School District ("Site") located at 611 Field Club Road, Pittsburgh, PA 15238. The parties intend to be legally bound to the following terms:

WHEREAS, the University is an educational institution that provides degree programs in the areas of Primary and Secondary Education ("Program"), all of which require University students to participate in a number of observation, field placement, and student teaching experiences ("Placements").

WHEREAS, Site is equipped with facilities and professional staff necessary to provide Placements for the University's students;

WHEREAS, University students desire to participate in Placements at the Site as part of their experiential education requirements for the Program; and,

WHEREAS, the Site desires to establish a relationship with the University where University's students may receive teaching experience in their field of study pursuant to the provisions of this Affiliation Agreement.

THEREFORE, in consideration of the foregoing, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby covenant and agree to the following:

1. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY:

a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the Placements. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience offered by the Site.

b. *Education of Students.* The University shall assume full responsibility for the classroom education of its students. The University shall be responsible for the administration of the Program, the curriculum content, the requirements of matriculation, grading, faculty appointments and graduation. The Site will use its best efforts to assist the University in these purposes.

c. *Submission of Candidates.* The University shall generally submit the names of the

students to the Site or a designated representative at least six (6) weeks prior to the practicum assignment, internship, or student teaching, unless otherwise agreed to by the Parties in writing.

d. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the Site, and should any student fail to abide by any policy and/or procedure, the candidate may be asked to leave the Site.

e. *Compensation for Cooperating Student Teacher.* The University agrees to pay the Site a per semester stipend of four hundred and twenty dollars ($420.00) for each fifteen (15) week student teaching placement at the Site or two hundred and ten dollars ($210.00) for each seven and a half (7.5) week student teaching placement at the Site. The Site shall use the stipend to pay each cooperating teacher that supervises a University student during a student teaching placement. Other than the stipend, the University shall have no other payment obligation to the Site or the cooperating teachers. The University shall not pay a stipend to teachers working with University students in, observation or field placement experiences.

f. *Designation of Representative.* The University's Student Teacher Outreach Coordinator and University Supervisor ("University Representative") will serve as liaisons between the parties who will meet periodically with representatives of the Site in order to discuss, plan and evaluate the experience of the student(s).

g. *Background Clearances.* Students must have Pennsylvania State Criminal Check (Act 34), Pennsylvania Child Abuse History Check 33/151 and the Federal Criminal History Check (FBI Fingerprinting) clearances prior to participating in any program set forth in this Agreement. The student will be required to submit additional documents to the Site, if requested by the Site (ex. TB Test). The Student will be required to provide to Site verification any of these clearances or documents evidencing such clearances.

h. *Insurance.* The Student shall be covered under the University's professional liability insurance at the University's expense.

2. DUTIES AND RESPONSIBILITIES OF SITE

a. *Establishment of Placements.* The Site authorizes the use of its facilities as may be agreed upon by the Site and the University as a Placement site.

b. *Policies of Site.* The Site will provide the University all the applicable policies, codes and other information governing the University student's Placement at least one (1) week prior to the beginning of a University student's Placement. The Site shall have the responsibility for sending updated policies, codes, and other information as necessary.

c. *Administration.* The Site will have sole authority and control over all aspects of student services. The Site will be responsible for and retain control over the organization, and operation of its programs.

d. *Removal of Noncompliant Student.* The Site shall have the authority to immediately remove a University student from a Placement where the student fails to comply with the Site's policies and procedures. If such a removal occurs, the Site should immediately contact the University Representative and provide written notice of the University student's removal. The written notice shall provide: (1) the date of the removal; and, (2) the reason for the removal. As it relates to a University student's removal from a Placement, the Site shall provide any additional information requested by the University.

e. *Designation of Representative(s).* The Site shall designate, as applicable, a person(s) to serve as a liaison(s) between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the experience of the student(s).

f. *Supervision of Students.* The Site shall provide, a cooperating teacher who will supervise student activities during student teaching.

g. *Reporting of Student Progress.* The Site shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the Site.

h. *Student Records.* The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law.

i. *Eligibility Requirement.* For Placements, each cooperating teacher selected to supervise a University student shall hold a current Pennsylvania certificate in the subject area/grade level to which the student is assigned. The teacher will have a minimum of three (3) years of full-time experience and have been in his/her current assignment for a minimum of one (1) year.

j. *Substitute Teaching.* Undergraduate and master's level student teachers are permitted to substitute teach and are required to follow the Point Park University Substitute Teaching While Student Teaching Policy. The link to the policy is https://www.pointpark.edu/academics/schools/education/media/substitute-teaching_.pdf.

3. MUTUAL TERMS AND CONDITIONS

a. *Scheduling of Site.* The Site and the Certification candidates shall mutually plan the experience and work schedules.

b. *Number of Participating Students.* The Parties will mutually agree upon the number of students that shall be assigned to the Site for Placements.

c. *Term of Agreement.* The term of this Agreement shall be five (5) year(s) from the date of execution.

d. *Termination of Agreement.* The University or the Site may terminate this Agreement for any reason with ninety (90) days written notice. Either party may terminate this Agreement immediately in the event of a material breach. However, should the Site terminate this Agreement prior to the completion of an academic semester, all students enrolled in a Placement at that time may continue their educational experience until it would have been concluded absent the termination.

d. *Notice of Non-Discrimination, Equal Opportunity and Diversity Initiatives.* This policy affirms Point Park University's commitment to nondiscrimination, equal opportunity and the pursuit of diversity. Point Park University does not discriminate on the basis of: sex, race, ethnicity, religion, color, national origin, age (40 years and over), ancestry, individuals with disabilities, veteran status, sexual orientation, gender, gender identity, height, weight, genetic information, marital status, caregiver status or familial status and such discrimination is prohibited in the administration of any of its educational programs, activities or with respect to employment or admission to the University's educational programs and activities.

This policy is in accord with local, state and federal laws, including Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, Age Discrimination Act of 1975 and the Pennsylvania Human Relations Act. Inquiries regarding these regulations and policies, or complaints, should be referred to Point Park's vice president of human resources at e-mail HROffice@pointpark.edu, the U.S. Department of Education's Office of Civil Rights, or both. Inquiries about Title IX may be referred to Point Park University's Title IX Coordinator, the U.S. Department of Education's Office of Civil Rights, or both. Point Park University's Title IX Coordinator is Stephanie Stark Poling at e-mail: oci@pointpark.edu.

The Site shall comply with this policy and further represents and warrants that it is in compliance with all local, state and federal laws, including Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, Age Discrimination Act of 1975, and the Pittsburgh Human Relations Act.

e. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement. Any dispute regarding this Agreement shall be brought in the courts sitting in Allegheny County, Pennsylvania.

f. *Modification of Agreement.* This Agreement may only be modified if reduced to

writing and signed by both Parties.

g. *Relationship of Parties.* The relationship between the Parties to this Agreement to each other is that of independent contractors. The relationship of the Parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

h. *Indemnification.* Each party (each an "indemnifying party") agrees to defend, indemnify and hold harmless the other party, its officers, trustees, directors, agents and employees (together the "indemnified party") from any claim, loss, liability or expense (including reasonable attorneys' fees) resulting from or arising out of any act or omission by the indemnifying part which constitutes negligence or intentional misconduct in connection with any aspects of the relationship encompassed by this negligence or intentional misconduct in connection with any aspects of the relationship encompassed by this agreement.

i. *Assignment.* The rights, responsibilities and duties under this Agreement are personal to the parties and may not be transferred or assigned without the express prior written consent of the other party.

j. *Entire Agreement.* This Agreement represents the entire understanding between the Parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have caused this Agreement to be signed as of the Effective Date.

For:	Site	For:	Point Park University
By:		By:	
Name:	Marybeth Dadd	Name:	
Title:	School Board President	Title:	
Date:	June 8, 2026	Date:	

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

School Psychology Affiliation Agreement

STATE SYSTEM OF HIGHER EDUCATION
PENNSYLVANIA WESTERN UNIVERSITY

AFFILIATION AGREEMENT FOR AN ACADEMIC EXPERIENCE ORGANIZATION

THIS AGREEMENT, is made this 8th day of June, 2026, by and between PENNSYLVANIA WESTERN (PennWest) UNIVERSITY, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and Fox Chapel Area School District located at 611 Field Club Road, Pittsburgh, PA 15238, (hereinafter "Organization"), Federal Identification (EIN) number _____.

BACKGROUND

WHEREAS, Organization is equipped with the facilities and professional staff necessary to provide an educational experience to the University's students in the area of School Psychology; and

WHEREAS, the University is an educational institution that offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting; and

WHEREAS, the University is desirous of providing an educational experience to its students limited to participation through supervision in a professional setting; and

WHEREAS, the Organization is desirous of establishing a relationship with the University whereby its students may receive professional experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, intending to be legally bound, the parties hereto agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

a. The University will be responsible for internships that are conducted during a regular academic semester(s) or scheduled summer term(s). The Internship will be a minimum of 1200 hours and the University and the Organization agree to schedule the internship hours to mutually benefit all parties involved.
b. The University shall certify eligibility for students registering internships for academic credit. Approved students will have the appropriate educational background and skills consistent with the advertised internship and departmental requirements for participation.
c. The University determines the amount of academic credit to be earned through the internship and establishes all academic requirements that the student must meet to earn the credit. The University establishes a grading system and criteria to earn the grade upon completion of the internship.
d. The University will assign a faculty member to work collaboratively with the site supervisor in planning, monitoring, and evaluating the student's performance during the internship. In this regard, the University supervisor will make a minimum of three site contacts per internship duration to ensure Program goals are being met. The University will assume all costs associated with the faculty supervision of the student.
e. The University, at the beginning of the internship term, will provide the Organization with all evaluation materials and the expected timeline for submission.
f. The University agrees to advise student of any known policies, procedures, and requirements of the internship as specified by the Organization. Moreover, the student agrees to perform all internship

duties in accordance with the legal, professional, and ethical standards of the profession. The intern also agrees to maintain daily logs of all activities and to complete all assignments in a timely fashion.

g. The University, at the beginning of the internship term, will inform the Organization of course requirements such as the student's attendance at meetings/seminars or activities that may take the student away from the assignment.
h. The University may request termination of the internship placement for any student not complying with University guidelines and procedures for the internship program, as long as the Organization has been notified in advance.
i. The University will advise student they are responsible for procuring professional liability insurance of their own expense, if required by the Organization. The limits of the policy shall be a minimum of $1,000,000.00 per claim and an aggregate of $3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the assignment. The Organization understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Finance and Risk Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees, and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A § 8521, et seq.
j The student teacher or educational specialist candidate will provide all currently required background clearances (Act 114, Act 34, Act 151, Act 24, ACT 126 and TB test) to his or her educator preparation program. This educator preparation program is responsible for maintaining a copy of all clearances. The candidate will retain the original of all clearances. A student placed in non-school setting(s) will acquire clearances as specified by the discipline. If the student teacher or educational specialist candidate is also an employee of the site, the student teacher or education specialist's employer shall certify to the University that the student teacher or educational specialist candidate has completed all required clearances.

II. Duties and Responsibilities of the Organization

a. The Organization shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the professional experiences of the student.
b. The Organization agrees to notify the University of all selection criteria and any requirements of the selection process including but not limited to background investigations, drug testing, health screenings, etc.
c. The Organization agrees to provide the student with the wide range of experiences needed to gain initial competence as a school psychologist. Experiences will include, but not be limited to, psychoeducational assessment, the development of academic interventions, counseling, behavior management, consultation, administrative/professional functions, and research. The Organization shall refer to the Internship Section of the Program Handbook for specific details of such activities.
d. The Organization determines the schedule that the student will maintain on premises. The total scheduled hours will comply with standards established by the University.
e. The Organization, at the beginning of the internship, determines the amount of compensation, if any, received by the student. The Organization will inform the University if student will receive an hourly wage, stipend or will serve in a non-paid capacity.
f. The Organization agrees to provide suitable workspace and resources for the student to complete the internship assignment. The Organization will also provide orientation, training, supervision and evaluation of the student. In regard to supervision, the site supervisor must be a certified school psychologist with a minimum of five years of experience as a school psychologist. The site supervisor will provide a minimum of 2 hours of face-to-face supervision per week and conduct formal written

formative evaluations of student's performance a minimum of two times per term. The site supervisor will also meet with the university supervisor at least three times per internship to plan future experiences and to summatively evaluate the student's progress.

g. The Organization shall provide all reasonable information requested by the University on a student's internship performance. Student logs will be verified by supervisor signature and student evaluations will be completed and returned according to any reasonable schedule agreed to by the University and the Organization.
h. The Organization agrees to make every possible accommodation to the University's request for a faculty site visit during the internship. The Organization also agrees to allow the student to attend University-required internship meetings/seminars during the internship.
i. The Organization shall have the authority to immediately remove a student who fails to comply with organization policies and procedures. If such a removal occurs, the Organization should immediately contact the responsible University Faculty Advisor.
j. The Organization may provide to student, to the extent possible, first aid for any injuries or illness that may occur during the professional experience. However, the Organization assumes no responsibility, financial or otherwise, beyond the initial first aid.
k. The Organization shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

III. Mutual Terms and Conditions

a. The term of this Agreement shall be five (5) years from the date of execution. This Agreement may not exceed a period of five (5) years.
b. Either the University or the Organization may terminate this agreement with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the Organization terminate this agreement prior to the completion of an academic semester/term, any student intern(s) will have the opportunity to complete their internship.
c. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act (ADA). University students are protected by Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the ADA. The Organization agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
d. The Organization shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator, Amy Salsgiver, at 814.393.2109 or asalsgiver@pennwest.edu.
e. The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
f. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
g. Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
h. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship. This Agreement shall only be modified in writing with the same formality as the original Agreement.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Pennsylvania Western University

James D. Fisher, JD, PhD
Interim Provost and Vice President for
Academic Affairs

Fox Chapel Area School District
Organization Name (Print)

Authorized Signature

Marybeth Dadd, School Board President
Print Name and Title

Approved as to Form & Legality:

University Legal Counsel

EFFECTIVE DATE OF AGREEMENT: (date of last signature) _____

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

School Nursing Affiliation Agreement

AFFILIATION AGREEMENT
BETWEEN
MILLERSVILLE UNIVERSITY OF PENNSYLVANIA
AND
FOX CHAPEL AREA SCHOOL DISTRICT

THIS AGREEMENT is made this 8th day of June, 2026, by and between MILLERSVILLE UNIVERSITY OF PENNSYLVANIA, (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and Fox Chapel Area School District (hereinafter "School District").

BACKGROUND

WHEREAS, School District is equipped with the facilities and professional staff necessary to provide an educational experience to the University's students enrolled in the Bachelor of Science in Nursing Program and/or Master of Science in Nursing Program; and

WHEREAS, the University is an educational institution that provides a degree in the area of nursing; and

WHEREAS, the University is desirous of providing an educational experience for rotation and implementation of the students' clinical experience; and

WHEREAS, the School District is desirous of establishing a relationship with the University whereby its students may receive clinical experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, intending to be legally bound, the parties hereto agree as follows:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

a. *Selection of Students.* The University shall be responsible for the selection of qualified students to participate in the clinical experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience planned at various levels. The parties will mutually agree upon the number of students selected for each clinical program.

b. *Education of Students*. The University shall assume full responsibility for the classroom and clinical education of its students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, graduation and faculty appointments.

c. *Supervision of Students*. The University shall provide faculty who will monitor student activities during clinical visits.

d. *Submission of Candidates*. The University shall submit the names of the students to a designated representative of the School District at least two (2) weeks prior to the clinical assignment. Any student information provided to the School District will include a copy of the release form signed by the student permitting the transmittal of this information.

e. *Policies of School District*. The University will review with each student prior to the clinical assignment any and all applicable policies, codes, or confidentiality issues related to the clinical experience. The School District will provide the University all the applicable information at least two (2) weeks in advance of the clinical rotation.

f. *Advising Students of Rights and Responsibilities*. The University will be responsible for advising students of their responsibilities under this Agreement. All students shall be advised of their obligations to abide by the policies and procedures of the School District, and should any student fail to abide by any policy and/or procedure, they may be expelled from the program.

g. The University will require its students who are participating in the professional experience to comply with clearances, fingerprinting, and/or health status requirements of the site.

h. *Health Status*. The University will instruct students who are participating in the clinical experience to comply with the health status requirements of the School District and/or state regulatory agencies, including but not limited to, physical examinations, vaccinations and health screening requirements for tuberculosis and measles. Proof of compliance must be presented prior to admission into the program. If additional examinations or medical steps are required because of the nature of the clinic involved, the student will be in compliance as a condition for participation.

i. *Scheduling of Clinical*. The University shall plan the assignment and schedules of those participating in the clinical experience in cooperation with the School District.

j. *Professional Liability Insurance*. Students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be a minimum of $1,000,000.00 per claim and an aggregate of $3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the clinical assignment.

   The School District understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, *et seq*.

II. DUTIES AND RESPONSIBILTIES OF THE SCHOOL DISTRICT

a. *Student Participation in Clinical Experiences.* The School District agrees to allow a mutually agreed upon number of students of the University to participate in a clinical experience. The School District agrees that the students selected for the program will be permitted to participate at dates and times mutually agreeable between the Health Agency and the University.

b. *Patient Care/Administration.* The School District will have the sole authority and control over all aspects of patient services. The School District will be responsible for and retain control over the organization, operation, and financing of its services.

c. *Removal of Noncompliant Student.* The School District shall have the authority to immediately remove a student who fails to comply with the School District's policies and procedures. If such a removal occurs, the School District should immediately contact the responsible University Faculty Advisor.

d. *Emergency Medical Care of Students.* The School District may provide to the Students, to the extent possible, first aid for any injuries or illness that may occur during a clinical experience. However, the School District assumes no responsibility, financial or otherwise, beyond the initial first aid.

e. *Designation of Representative.* The School District shall designate a person to serve as a liaison between the parties who will meet periodically with representatives of the University in order to discuss, plan and evaluate the clinical experiences of the students.

f. *Changes in Available Space.* The School District will, as soon as practical, advise the University of any changes in clinical space that can be used for clinical assignments. If additional clinical education programs exist with other institutions, the School District shall devise ways for the coordination of all programs so that all students may have the maximum benefit of the learning experience.

g. *Rule and Policies*. The School District will provide the University, at least two weeks in advance of the first clinical rotation, all relevant rules, regulations, and policies of the School District. The School District, when necessary, shall have the responsibility of updating this information as necessary.

h. *Facilities*. Available space at the Site, as specified by the Site, will be established by mutual agreement and made accessible to the University faculty and students for instruction, conferences and library purposes.

i. *Patient Care Responsibility/Staffing*. The School District recognizes the valuable function that giving direct service can provide to nursing students. The overall responsibility for the care that is to be given to patients/clients remains the responsibility of the School District in general and specifically the staff nurse who has been delegated this responsibility from the Director of Nursing. The School District maintains the policy whereby staffing levels on the units should not be based on the availability of students to provide care, but rather based on the patient/client needs since the agency does have the ultimate responsibility for the provision of these services.

j. *Orientation*. The School District personnel will provide orientation for students and faculty, give reports and assist students and faculty in providing optimum care for the patients/clients. The faculty and students will fully cooperate with the School District personnel in providing optimum care for the patient.

k. *Reporting of Student Progress*. The School District shall provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School District.

l. *Student Records*. The School District shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of the Agreement.

m. Reporting of Sexual Violence and Sexual Harassment. The Site shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator at mutitleixcoordinator@millersville.edu or 717-871-4100.

III. MUTUAL TERMS AND CONDITIONS

a. *Terms of Agreement.* The term of this Agreement shall be five (5) years from the date of execution. This Agreement may not exceed a period of five (5) years.

b. *Termination of Agreement.* The University or the School District may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this agreement in the event of a substantial breach. However, should the School District terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.

c. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The Site agrees to cooperate with the University in its investigation of claims of discrimination or harassment.

d. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.

e. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.

f. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

g. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the University's or Commonwealth's rights, claims or defenses which arise as a matter of law or pursuant to any provisions of this contract. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

h. *Right-To-Know Law*. The parties agree to comply with the Pennsylvania Right-to-Know Law, 65 P.S. §67.101 et seq., and any other similar laws, in complying with requests for public records made under such laws. This provision does not obligate either party to create any record that does not already exist.

i. *Binding Signatures*. The parties warrant and represent that the individuals signing this Agreement are authorized to bind the University and the Site to the terms and conditions contained in the Agreement. For the purpose of this Agreement, a copy of the party's original signature shall be considered to be an original signature; and as such shall be sufficient to bind such parties.

j. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regard to this relationship.

k. *Effective Date.* The effective date of this Agreement is the date of the last signature.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

MILLERSVILLE UNIVERSITY
OF PENNSYLVANIA

Authorized Signature Date

Gail E. Gasparich, PhD
Senior Vice President for Academic Affairs
And Provost

FOX CHAPEL AREA SCHOOL DISTRICT

June 8, 2026
Authorized Signature Date

Marybeth Dadd
Print Name

School Board President
Print Title

Approved as to form and legality:

University Legal Counsel

Date:

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Omnigo Software, LLC – Quote

Prepared By: Nicole Leach
Preparer Email: nicole.leach@omnigo.com
Quote Number: Q-58410-1
Created Date: 12/15/2025, 11:01 PM
Offer Valid Through: 5/20/2026
Subscription Term (Months): 12
Subscription Start Date: 6/15/2026

Omnigo Software, LLC
111 West Port Plaza 6th Floor
St. Louis, MO 63146 US
www.Omnigo.com
Phone: (800) 814-4843

Bill To
Fox Chapel Area School District
JOSEPH KOZARIAN
joseph_kozarian@fcasd.edu
611 Field Club Road
Pittsburgh, Pennsylvania 15238-2406
United States

Ship To
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, Pennsylvania 15238-2406
United States

PRODUCT	DESCRIPTION	QTY	TOTAL SALE PRICE*
REX RMS User License – Unsworn	Includes: Case Reports, Pass Down Log, Reporting Search Capabilities, Contact Search, Vehicle Search, Towed Vehicles, Field Interview Reporting, Trespass Reporting, Daily Logs, BOLO Reporting, Citations, Workplace Violence, Lost and Found (Property Management),Training Management, Administrative Reporting,360 Analytics, Tasks, System Administration, Traffic Stop, Dispatch Mobile	2.0	$3,730.92
REX RMS User License – Unsworn	Includes: Case Reports, Pass Down Log, Reporting Search Capabilities, Contact Search, Vehicle Search, Towed Vehicles, Field Interview Reporting, Trespass Reporting, Daily Logs, BOLO Reporting, Citations, Workplace Violence, Lost and Found (Property Management),Training Management, Administrative Reporting,360 Analytics, Tasks, System Administration, Traffic Stop, Dispatch Mobile	2.0	$3,730.92
REX RMS User License – Unsworn	Includes: Case Reports, Pass Down Log, Reporting Search Capabilities, Contact Search, Vehicle Search, Towed Vehicles, Field Interview Reporting, Trespass Reporting, Daily Logs, BOLO Reporting, Citations, Workplace Violence, Lost and Found (Property Management),Training Management, Administrative Reporting,360 Analytics, Tasks, System Administration, Traffic Stop, Dispatch Mobile	2.0	$3,730.92
REX RMS User License – Unsworn	Includes: Case Reports, Pass Down Log, Reporting Search Capabilities, Contact Search, Vehicle Search, Towed Vehicles, Field Interview Reporting, Trespass Reporting, Daily Logs, BOLO Reporting, Citations, Workplace Violence, Lost and Found (Property Management),Training Management, Administrative Reporting,360 Analytics, Tasks, System Administration, Traffic Stop, Dispatch Mobile	20.0	$0.00
REX Dispatch User License	Windows application to manage officers responding to incidents.	5.00	$0.00
REX - Omnigo Community	iOS/Android app for citizens and students	3,000.00	$0.00
REX - Omnigo Mobile for REX	Android/iOS app for officers	20.00	$0.00
REX - Risk Management	USA OSHA incident reporting supported	1.00	$0.00
REX - Emergency Response	Helps document actions taken in the wake e of an emergency	1.00	$0.00
REX - Investigations	Property and activates tracking for Investigators	1.00	$0.00
REX - Key/Equipment Tracking	Maintain control of door keys and equipment hand-outs	1.00	$0.00
REX - CLERY Reporting	CLERY Act compliance reporting	1.00	$0.00

PRODUCT	DESCRIPTION	QTY	TOTAL SALE PRICE*
REX - Online Reporting	Establishes a public-facing portal where individuals can report concerns, requests, tips, etc. to safety and security officials.	1.00	$0.00
REX - Online Permit Registration & Parking Permit Mgt.	Module: Apply for permits via web & document management	1.00	$0.00
REX - Online Visitor Registration & Visitor Tracking	Increase safety by allowing guest pre-registration	1.00	$0.00
Omnigo Eversure: Continuous Training, Consulting, and Support	Continuous Training, Consulting, and Support	1.0	$0.00
			$11,192.76

**Total price and grand total shown is first year of subscription, plus any one-time services, prorated for any applicable add-on sales.*

Prices shown above do not include any taxes that may apply. Any applicable taxes will be invoiced. For customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authorities governing the "Ship To" location provided by the Customer on this Sales Order Form. Payment terms are 30 days from invoice date. Payments accepted via check, ACH or wire transfer. Amounts in USD. Pricing quoted herein is subject to an annual increase for each year of the contracted term. This Sales Order Form is governed by the terms of the Omnigo Master Subscription Agreement, which can be found at: www.omnigo.com/master-subscription-agreement or such other definitive agreement entered into by and between Omnigo and a customer governing such Sales Order.

Signature: _____ **Signature Date:** **June 8, 2026**

Name (Print): **Marybeth Dadd** **Title:** **School Board President**

Is a PO required for purchase? _____ **PO Number, if issued:** _____

Fox Chapel Area School District

Agenda Study Session

June 1, 2026

Enrollment and Fire Drills

Fox Chapel Area School District
Enrollment
June 2026

School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		18	20	22	20	22	26								**397**
		18	18	19	19	23	26								
		18	20	22	20	22	26								
		18													
Hartwood Elementary School		24	20	18	23	28	26								**405**
		23	22	16	23	27	24								
		22	20	17	21	26	25								
Kerr Elementary School	20	23	24	19	23	22	26								**456**
		23	24	18	24	23	26								
		24	25	19	24	24	26								
				19											
O'Hara Elementary School		22	22	20	21	21	26								**757**
		22	22	21	22	22	27								
		21	22	22	22	21	26								
		22	23	21	23	24	25								
		22	21	21	20	24	24								
		22	22		21	20									
Dorseyville Middle School								328	340	318					**986**
Fox Chapel Area High School											331	359	331	306	**1,327**
TOTAL	**20**	**342**	**325**	**294**	**326**	**349**	**359**	**328**	**340**	**318**	**331**	**359**	**331**	**306**	**4,328**

As of May 2026

Fire Drills

Fairview Elementary School	05/04/26	06 Minutes 45 Seconds
Hartwood Elementary School	05/05/26	07 Minutes 33 Seconds
Kerr Elementary School	05/19/26	02 Minutes 03 Seconds
O'Hara Elementary School	05/20/26	02 Minutes 30 Seconds
Dorseyville Middle School	05/21/26	07 Minutes 40 Seconds
Fox Chapel Area High School	05/06/26	02 Minutes 40 Seconds