

# Flooring Projects for Fayette County Public Schools

Request for Quotes No. 26-033-075

Georgia Procurement Registry Event No. PE-65615-NONST-2026-000000108



## NOTICE TO VENDORS

Brief Description of NEED: Fayette County Public Schools is seeking firm pricing for providing, delivering, and installing carpet squares and luxury vinyl tile at multiple locations within the school district.

Service Location(s): Robert J Burch Elementary School, McIntosh High School, Peachtree City Elementary School, and Sandy Creek High School.

Complete solicitation documents may be obtained at [www.fcboe.org](http://www.fcboe.org). FCPS is not responsible for respondents and/or subcontractors not obtaining the information provided through the full set of contract documents.

Responses must be submitted via email, mail/parcel delivery, or hand delivery to the Fayette County Public Schools offices located at Facilities Services and directed to Jamie Marrero, Purchasing Associate. Envelopes should be sealed and marked conspicuously on the front with the solicitation name and number above.

SUBMISSION - BY HAND, MAIL OR COMMON COURIER  
Fayette County Public Schools  
ATTN: Jamie Marrero, Purchasing Department  
Facilities Services  
939 Goza Road, Fayetteville, Georgia 30215

SUBMISSION - BY EMAIL to: [marrero.jamie@fcboe.org](mailto:marrero.jamie@fcboe.org)

## Objective

The Fayette County Public Schools Purchasing Department (hereinafter FCPS) invites you to participate in a request for quote (RFQ). This RFQ will consist of providing, delivering, and installing flooring (as specified within this solicitation) for multiple locations within the school district. The most responsive and responsible respondent will provide installation upon delivery of materials to each facility.

## Responses Due

Responses to this request for quote are due no later than the date and time specified in the timeline of events either physically or electronically to the FCPS Purchasing Department located at Facilities Services, 939 Goza Road, Fayetteville, Georgia 30215. Quotes received after the specified date and time will not be considered.

Vendors are instructed to carefully read all items, conditions, terms, specifications, and attachments herein and referenced before completing their quote. Failure to comply with any requirements of the RFQ may be a cause for rejection.

## Section A: Instructions to Respondents

### 1. Solicitation Schedule

#### 1.1.

RFQ Issued	Friday, May 29, 2026
<b>Mandatory Pre-bid Meeting</b>	9:00AM (EST), Thursday, June 4, 2026
Questions Due	Before 9:00 AM (ET), Monday, June 8, 2026
Responses Due	Before 9:00 AM (ET), Wednesday, June 10, 2026

### 2. Respondent Registration

2.1. Respondents are encouraged to register with the issuing agent, Jamie Marrero, by sending an email to [marrero.jamie@fcboe.org](mailto:marrero.jamie@fcboe.org) after reviewing this solicitation. Respondents who register will automatically receive an email update with additional documents such as addenda and be notified of award issuance, even if they choose not to submit a response.

### 3. Project Documents and Forms

3.1. Documents and forms required for submission as part of this RFQ can be found on the FCPS Purchasing Department website. Failure to include required submissions listed herein may result in a rejection of the response. A list of required forms is contained herein and additional submissions may be required per the specifications contained herein.

### 4. Response Delivery

4.1. Responses may be submitted electronically, by mail, or hand-delivered to Facilities Services, 939 Goza Road, Fayetteville, Georgia 30215, Attention: Purchasing Department.

- 4.2. Quote openings will occur at the date and time specified at the address above.
  - 4.2.1. No faxed or telephone responses will be accepted or considered.
- 4.3. Responses may be emailed to the issuing agent if meeting the following guidelines:
  - 4.3.1. Emailed responses must be in a consistent, clear, and readable format and complete. (Adobe PDF format is preferred)
  - 4.3.2. All response documents should be bound in one document. Multiple separate documents may result in evaluation score reductions.
5. Attachments
  - 5.1. Any specification listed with "Must Include Attachment" should include a document within the response conforming to standards set forth.
  - 5.2. All attachments must be marked and labeled using the following format: Attachment #, Solicitation Reference, Respondent Name, Solicitation Title, and Number.
6. Response Format Requirements
  - 6.1. The solicitation document has been carefully organized. All sections, specifications, requirements, and appendices are numbered; therefore responses should be organized in the same manner referencing the solicitation document when necessary.
  - 6.2. All pages should be numbered and contain page headings or footers with the respondent's name and the solicitation title and number.
  - 6.3. Multiple Response from the Same Respondent
    - 6.3.1. Respondents may submit more than one response when offering multiple alternatives.
    - 6.3.2. Responses must be separate and each should conform to all terms and conditions within the solicitation.
    - 6.3.3. Responses must be labeled separately to easily identify differing responses from the same respondent.

## **Section B: Scope of Work and Specifications**

7. Scope of Work
  - 7.1. The purpose and intent of this Request for Quotation is to secure firm pricing to provide, deliver, and install new flooring (carpet squares and luxury vinyl tile) for multiple locations. Respondent will be responsible for demolition, preparatory work, materials, labor, and installation of the new flooring and rubber base cover. All tools, equipment, and personnel will be provided to complete these projects listed within this solicitation. Respondent will be

responsible for the removal and disposal of all job related debris. School system dumpsters and waste containers will NOT be used to dispose of such debris. All projects must be completed to the satisfaction of Fayette County Public Schools.

8. **MANDATORY Pre-Bid Meeting**

8.1. The mandatory pre-bid meeting will be held at Robert J Burch Elementary School (330 Jenkins Road, Tyrone, Georgia 30290) on Thursday, June 10, 2026 at 9:00AM (EST). The meeting location, at the school, will be outside the front entrance. Any contractor planning to bid on this project is required to attend this meeting (and sign in) to qualify to submit a bid. The contact for this project and site visit is Mike Satterfield, Director of Facilities Services.

9. **Project Locations and Descriptions**

9.1. Robert J Burch Elementary School (330 Jenkins Road, Tyrone, Georgia 30290)

9.1.1. Remove existing flooring and wall base from the front office admin area and install new luxury vinyl tile with wall base.

9.1.2. Leave admin offices with existing carpet squares providing a transition piece between the existing carpet and newly installed flooring.

9.2. Sandy Creek High School (360 Jenkins Road, Tyrone, Georgia 30290)

9.2.1. Remove existing flooring and wall base from the designated coaches office and install new carpet squares and wall base.

9.3. Peachtree City Elementary School (201 Wisdom Road, Peachtree City, Georgia 30269)

9.3.1. Remove existing flooring and wall base from the schools bookkeepers office and install new carpet squares and wall base.

9.4. McIntosh High School (201 Walt Banks Road, Peachtree City, Georgia 30269)

9.4.1. Remove existing flooring and wall base from the schools auditorium and install new carpet squares and wall base.

10. **Technical & Service Specifications**

10.1. Carpet Tile (Product/Installation Specifications)

10.1.1. [Mohawk Group BT592](#), [Mohawk Group BT593](#) or [Shaw Contract Tile 5T516](#)

10.1.2. Color: As selected by the owner from the manufacturer's full range (School administrator will make the final decisions on color selection).

10.1.3. Rubber Base: Base shall be set on 1/8" rubber base (minimum rubber content 50%) 4 inches high as manufactured by Roppe Rubber Company. Corners shall be pre-molded. Products by Burke Floor

Company, Johnson Rubber Co., and All-Steel meeting the requirements of these specifications are acceptable.

10.1.4. Required Submittals

10.1.4.1. Product Data: Include manufacturer's written data on physical characteristics, durability, and fade resistance.

10.1.4.2. Include installation recommendations

10.1.4.3. Shop Drawings are not available

10.1.5. Informational Submittals

10.1.5.1. Required Certificates: The carpet manufacturer shall submit a letter on company letterhead and signed by an officer of the company, outlining the following guarantees:

10.1.5.2. The carpet manufacturer shall unconditionally guarantee that the carpet he proposes to furnish shall meet or exceed these specifications.

10.1.5.3. Carpet manufacturer must certify by register and roll numbers that carpet shipped for this project complies with all requirements of the Specifications subject to normal manufacturing tolerances.

10.1.5.4. All carpeting shall meet or exceed the requirements of ASTM E-84 and flame and smoke requirements as specified

10.1.6. Maintenance Material Submittals

10.1.6.1. Furnish extra materials, from the same product run, that match product installed and that are packaged with protective covering for storage and identified with labels describing contents.

10.1.6.2. Carpet Tile: Full-size units equal to 5% of the amount installed for each type indicated, but not less than 10 square yards.

10.1.7. Installation: Must be performed per the manufacturer's specifications and must be provided with bid submission.

10.1.8. General Preparation: Comply with CRI 104, Section 6.2, "Site Conditions; Floor Preparation," and with carpet tile manufacturer's

written installation instructions for preparing substrates indicated to receive carpet tile installation.

- 10.1.8.1. Broom and vacuum clean substrates to be covered immediately before installing carpet tile.
  - 10.1.8.2. Cleaning: The Contractor shall be responsible for the preparation of all sub-floors.
  - 10.1.8.3. Proceed with installation only after unsatisfactory conditions have been corrected.
- 10.1.9. Examination: Examine substrates, areas, and conditions, with the installer present, for compliance with requirements for maximum moisture content, alkalinity range, installation tolerances, and other conditions affecting carpet tile performance. Examine all carpet tiles for type, color, pattern, and potential defects.
- 10.1.9.1. Concrete Subfloors: Verify that concrete slabs comply with ASTM F 710 and the following:
    - 10.1.9.1.1. Slab substrates are dry and free of curing compounds, sealers, hardeners, and other materials that may interfere with adhesive bonds. Determine adhesion and dryness characteristics by performing bond and moisture tests.
    - 10.1.9.1.2. Subfloor finishes comply with requirements specified in Division 3 Section "Cast-in-Place Concrete" for slabs receiving carpet tile.
    - 10.1.9.1.3. Subfloors are free of cracks, ridges, depressions, scale, and foreign deposits.
  - 10.1.9.2. Cleaning and Testing:
    - 10.1.9.2.1. All surfaces shall receive a thorough sweeping with a wire brush to remove all dusty, chalky, or flaky concrete. Follow sweeping with thorough vacuum cleaning. All subfloor surfaces shall be thoroughly cleaned of all foreign matter which could impair the adhesion of the flooring material.
    - 10.1.9.2.2. Alkalinity: The subfloor shall be tested for alkalinity in accordance with ASTM F 710-05. Subfloors with a Ph reading of 9 or greater shall be neutralized with either an

acetic or muriatic acid solution followed by thorough rinsing with water.

10.1.9.2.3. Relative Humidity (RH) Testing: Testing for an internal relative humidity of concrete slabs must be conducted in accordance with the latest edition of ASTM F-2170, not to exceed 75% relative humidity.

10.1.9.2.4. Moisture Vapor Emission Rate (MVER) Testing: The floor shall be completely dry prior to adhesive and carpet installation. Surface moisture shall not exceed the adhesive manufacturer's recommendations. As a minimum, moisture shall not exceed 3 lbs. / 1000 s.f. / 24 hours as measured by means of a calcium chloride test in accordance with the latest edition of ASTM F 1869.

10.1.9.3. Proceed with installation only after unsatisfactory conditions have been corrected.

#### 10.1.10. Installation

10.1.10.1. General: Comply with CRI 104, Section 14, "Carpet Modules," and with carpet tile manufacturer's written installation instructions.

10.1.10.2. Installation Method: Glue down; install every tile with full-spread, releasable, pressure-sensitive adhesive.

10.1.10.3. Maintain dye lot integrity. Do not mix dye lots in the same area.

10.1.10.4. Cut and fit carpet tile to butt tightly to vertical surfaces, permanent fixtures, and built-in furniture including cabinets, pipes, outlets, edgings, thresholds, and nosings. Bind or seal cut edges as recommended by the carpet tile manufacturer.

10.1.10.5. Extend carpet tile into toe spaces, door reveals, closets, open-bottomed obstructions, removable flanges, alcoves, and similar openings.

10.1.10.6. Maintain reference markers, holes, and openings that are in place or marked for future cutting by repeating on finish flooring as marked on the subfloor. Use a non-permanent, non-staining marking device.

10.1.10.7. Install patterns parallel to walls and borders.

- 10.1.10.8. Stagger joints of carpet tiles so carpet tile grid is offset from access flooring panel grid. Do not fill seams of access flooring panels with carpet adhesive; keep seams free of adhesive.
- 10.1.10.9. Installation of Rubber Products:
  - 10.1.10.9.1. Install rubber and vinyl products in all areas indicated.
  - 10.1.10.9.2. Center base work between walls. Except as required in irregularly shaped spaces, no base segment shall be less than  $\frac{1}{2}$  the standard length. Install pre-molded corners at all outside corners. A wrapped base shall not be acceptable.
  - 10.1.10.9.3. Transition strips shall be full length for opening under 12' in width. If the length of the edge to receive the strip exceeds 12', strips shall be spaced to provide equal lengths.
  - 10.1.10.9.4. Base and strips shall be embedded in adhesives in quantity and in such a manner as to prevent movement. Epoxy adhesives shall be used at first 3 feet inside and 2 feet on each side of exterior door openings, water coolers, and any other areas that are susceptible to water ponding.
- 10.1.10.10. Cleaning and Protection (After Install)
  - 10.1.10.10.1. Perform the following operations immediately after installing carpet tile:
    - 10.1.10.10.1.1. Remove excess adhesive, seam sealer, and other surface blemishes using a cleaner recommended by the carpet tile manufacturer.
    - 10.1.10.10.1.2. Remove yarns that protrude from the carpet tile surface.
    - 10.1.10.10.1.3. Vacuum carpet tile using a commercial machine with a face-beater element.
    - 10.1.10.10.1.4. Protect installed carpet tile to comply with CRI 104, Section 16, "Protecting Indoor Installations."

10.1.10.10.1.5. Use protection methods indicated or recommended in writing by the carpet tile manufacturer.

10.1.10.11. Quality Assurance

10.1.10.11.1. Fire-Test-Response Ratings: Where indicated, provide carpet tile identical to those of assemblies tested for fire response according to NFPA 253 by a qualified testing agency.

10.1.10.12. Delivery, Storage, and Handling

10.1.10.12.1. Comply with CRI 104.

10.1.10.13. Warranty

10.1.10.13.1. Special Warranty for Carpet Tiles: Manufacturer agrees to repair or replace components of carpet tile installation that fail in materials or workmanship within the specified warranty period.

10.1.10.13.2. Warranty does not include deterioration or failure of carpet tile due to unusual traffic, failure of substrate, vandalism, or abuse.

10.1.10.13.3. Warranty Period:

10.1.10.13.3.1. Carpet Manufacturer's Standard Warranty for Wear: Lifetime Limited Warranty from date of Substantial Completion.

10.1.10.13.3.2. Yarn Manufacturer's Color Fastness Warranty:

10.1.10.13.4. Light: Lifetime Limited Warranty from date of Substantial Completion.

10.1.10.13.5. Atmospheric: 10 years from the date of Substantial Completion.

10.1.10.13.6. Edge Ravel and Delamination: 10 years from the date of Substantial Completion.

10.1.10.13.7. Stain Warranty: 10 years from the date of Substantial Completion.

10.1.10.13.8. Static: Lifetime of Carpet.

10.2. Luxury Vinyl Tile (Product/Installation Specifications)

10.2.1. Reference Document(s)/Product Information

10.2.1.1. [patcraft Timber Grove II Juniper- V2 00559](#)

10.2.2. Rubber Base

10.2.2.1. The base shall be set on 1/8" rubber base (minimum rubber content 50%) 4" high as manufactured by Roppe Rubber Company. Corners shall be pre-molded. Products by Burke Floor Company, Johnson Rubber Co., and All-Steel meeting the requirements of these specifications are acceptable.

10.2.3. Vinyl Transitions

10.2.3.1. Products shall be manufactured by Burke Flooring Company, Johnson Rubber Company, Mercer Products Company, or Roppe Rubber Company. Specifications are based on Mercer.

10.2.3.2. Adhesives for rubber base and luxury vinyl tile shall be furnished by the manufacturer for use with the specific product.

10.2.3.3. Field Conditions

10.2.4. A temperature of not less than 70 degrees Fahrenheit and not more than 90 degrees Fahrenheit shall be maintained in the building day and night while the tiles are being installed and for a period of at least twenty-four (24) hours before installation and forty-eight (48) hours after installation. Thereafter, maintain a minimum temperature of 55 degrees Fahrenheit. Materials shall be stored under installation conditions at least 24 hours prior to installation.

10.2.5. Preparation

10.2.5.1. Cleaning and Testing

10.2.5.2. The Contractor shall be responsible for the preparation of all sub-floors.

10.2.5.3. All surfaces shall receive a thorough sweeping with a wire brush to remove all dusty, chalky, or flaky concrete. Follow sweeping with thorough vacuum cleaning. All sub-floor surfaces shall be thoroughly cleaned of all foreign matter which could impair the adhesion of the flooring material.

10.2.6. Leveling

- 10.2.6.1. Sub-floor surfaces shall not vary more than 1/8" in any ten-foot dimension. Neither shall they vary at a rate greater than 1/16" per running foot. Grind or install leveling compounds until this tolerance is achieved.
- 10.2.6.2. Allow the floor to dry thoroughly prior to installing leveling compounds. Surface moisture shall not exceed the adhesive manufacturer's recommendations. Compounds shall be installed in accordance with the compound manufacturer's written instructions.
- 10.2.6.3. When the thickness of the leveling compound required to level the floor exceeds 3/8", the Contractor shall install multiple layers. The installed layer shall be allowed to dry thoroughly prior to the installation of subsequent layers. Each layer shall not exceed 3/8" in thickness.
- 10.2.6.4. Treat by priming or other means cement surface showing conditions which might prevent proper bonding of adhesive. This shall be done in accordance with the adhesive manufacturer's recommendations.
- 10.2.6.5. After the preparation work is completed, the sub-floor shall be broom clean, mopped and dust mopped until all materials which could telegraph through the new flooring are removed.

10.2.7. Execution

10.2.7.1. Examination

- 10.2.7.1.1. Survey existing conditions and correlate with requirements indicated to determine the extent of selective demolition required.
- 10.2.7.1.2. Surfaces to receive resilient flooring shall meet the requirements of the manufacturer of the flooring. The installer shall inspect the sub-flooring before starting work and shall notify the owner in writing of any condition which will prevent him from satisfactorily completing his work. He shall not proceed with any work until such defects are entirely corrected. The installation of flooring by the installer shall be an indication of his acceptance of the sub-floor.

- 10.2.7.1.3. Telegraphing of tile will be sufficient grounds for the removal of complete installation and reinstallation at no additional cost to the owner.

10.2.8. Installation

- 10.2.8.1. General: Recommended procedures for installation furnished by the manufacturer of flooring shall be followed. Unsatisfactory installation resulting from work performed not in accordance with the manufacturer's recommendations shall be the responsibility of the Contractor and may result in removal and relaying of flooring at the expense of the Contractor.
- 10.2.8.2. The floor shall be completely dry prior to adhesive and VCT installation. Surface moisture shall not exceed the adhesive manufacturer's recommendations. As a minimum, moisture shall not exceed 3 lbs./1000 s.f./24 hours as measured by means of a calcium chloride test in accordance with the recommendations of the National Rubber Tile Manufacturing Association.
- 10.2.8.3. Colors shall be selected by the owner.
- 10.2.8.4. Application of Adhesives: Apply adhesive in accordance with the adhesive manufacturer's directions. Cover the surface evenly with adhesive. The area covered by one application of adhesive shall not exceed the maximum working area recommended by the manufacturer. Install resilient flooring and base within the time limits recommended by the manufacturer. If adhesive films over or dries, it shall be removed and the area shall be recoated.

10.2.9. Installation of Luxury Vinyl Tile

- 10.2.9.1. Lay tile flooring true, level, and with tight aligned joints. Cut resilient flooring to and around permanent cabinets and fixtures.
- 10.2.9.2. Align joints with the room axis. Center tile work between walls. Except as required in irregularly shaped spaces, no tile shall be less than ½ the tile width.
- 10.2.9.3. Finished tile floors shall be free from chipped, stained tile or tile with raised spots or ridges, and these defects shall be grounds for removal and replacement of such tile.

- 10.2.9.4. Tile shall be embedded in adhesives in quantity and in such a manner as to prevent movement. Tiles shall be laid in a standard pattern.

10.2.10. Installation of Rubber Products and Vinyl Transitions

- 10.2.10.1. Install rubber and vinyl products in all areas indicated. Install new vinyl transitions at all changes of flooring materials except ceramic and quarry tile.

- 10.2.10.2. Center base work between walls. Except as required in irregularly shaped spaces, no base segment shall be less than  $\frac{1}{2}$  the standard length. Install pre-molded corners at all outside corners. A wrapped base shall not be acceptable.

- 10.2.10.3. Transition strips shall be full length for opening under 12' in width. If the length of the edge to receive the strip exceeds 12', strips shall be spaced to provide equal lengths.

- 10.2.10.4. Base and strips shall be embedded in adhesives in quantity and in such a manner as to prevent movement. Epoxy adhesives shall be used at first 3 feet inside and 2 feet on each side of exterior door openings, water coolers, and any other areas that are susceptible to water ponding.

10.2.11. Cleaning and Protection

- 10.2.11.1. Clean floor surfaces upon completion of selective demolition operations.

- 10.2.11.2. The floor shall be free of dust, dirt, oil, grease, paint, or any debris that could affect the adhesion of unitary LVT (Luxury Vinyl Tile) to the floor and/or imperfections in the finished tile.

- 10.2.11.3. Immediately upon completion of flooring in a room or area, dry clean floors and adjacent surfaces with a cleaner approved by the manufacturer of flooring. Remove surplus adhesive and other soiling.

10.2.12. Warranty

- 10.2.12.1. Submit documents supporting manufacturer's and contractor's warranty, include all terms, conditions, and specifications.

10.3. Carpet Tile Document(s)/Product Information

10.3.1.1. [Armstrong Vinyl Composite Tile 12"x12"x1/8"](#)

10.3.1.2. Tile shall be Imperial Texture Standard Excelon vinyl composition floor tile as manufactured by Armstrong Floor Products.

10.3.1.3. The size of the tile shall be 12" by 12" x 1/8"

10.3.1.4. Rubber Base

10.3.1.4.1. The base shall be set on 1/8" rubber base (minimum rubber content 50%) 4" high as manufactured by Roppe Rubber Company. Corners shall be pre-molded. Products by Burke Floor Company, Johnson Rubber Co., and All-Steel meeting the requirements of these specifications are acceptable.

10.3.1.5. Vinyl Transitions

10.3.1.5.1. Products shall be manufactured by Burke Flooring Company, Johnson Rubber Company, Mercer Products Company, or Roppe Rubber Company. Specifications are based on Mercer.

10.3.1.5.2. All products shall be made from 100 percent first quality homogeneous virgin vinyl compounds.

10.3.1.5.3. Adhesives for rubber base and vinyl composition tile shall be furnished by the manufacturer for use with the specific product.

10.3.2. Field Conditions

10.3.2.1. A temperature of not less than 70 degrees Fahrenheit and not more than 90 degrees Fahrenheit shall be maintained in the building day and night while the tiles are being installed and for a period of at least twenty-four (24) hours before installation and forty-eight (48) hours after installation. Thereafter, maintain a minimum temperature of 55 degrees Fahrenheit. Materials shall be stored under installation conditions at least 24 hours prior to installation.

10.3.3. Preparation

10.3.3.1. Cleaning and Testing

10.3.3.1.1. The Contractor shall be responsible for the preparation of all sub-floors.

10.3.3.1.2. All surfaces shall receive a thorough sweeping with a wire brush to remove all dusty, chalky, or flaky concrete. Follow sweeping with thorough vacuum cleaning. All sub-floor surfaces shall be thoroughly cleaned of all foreign matter which could impair the adhesion of the flooring material.

#### 10.3.4. Leveling

10.3.4.1. Sub-floor surfaces shall not vary more than 1/8" in any ten-foot dimension. Neither shall they vary at a rate greater than 1/16" per running foot. Grind or install leveling compounds until this tolerance is achieved.

10.3.4.2. Allow the floor to dry thoroughly prior to installing leveling compounds. Surface moisture shall not exceed the adhesive manufacturer's recommendations. Compounds shall be installed in accordance with the compound manufacturer's written instructions.

10.3.4.3. When the thickness of the leveling compound required to level the floor exceeds 3/8", the Contractor shall install multiple layers. The installed layer shall be allowed to dry thoroughly prior to the installation of subsequent layers. Each layer shall not exceed 3/8" in thickness.

10.3.4.4. Treat by priming or other means cement surface showing conditions which might prevent proper bonding of adhesive. This shall be done in accordance with the adhesive manufacturer's recommendations.

10.3.4.5. After the preparation work is completed, the sub-floor shall be broom clean, mopped and dust mopped until all materials which could telegraph through the new flooring are removed.

#### 10.3.5. Execution

##### 10.3.5.1. Examination

10.3.5.1.1. Survey existing conditions and correlate with requirements indicated to determine the extent of selective demolition required.

- 10.3.5.1.2. Surfaces to receive resilient flooring shall meet the requirements of the manufacturer of the flooring. The installer shall inspect the sub-flooring before starting work and shall notify the owner in writing of any condition which will prevent him from satisfactorily completing his work. He shall not proceed with any work until such defects are entirely corrected. The installation of flooring by the installer shall be an indication of his acceptance of the sub-floor.
- 10.3.5.1.3. Telegraphing of tile will be sufficient grounds for the removal of complete installation and reinstallation at no additional cost to the owner.

10.3.6. Installation

- 10.3.6.1. General: Recommended procedures for installation furnished by the manufacturer of flooring shall be followed. Unsatisfactory installation resulting from work performed not in accordance with the manufacturer's recommendations shall be the responsibility of the Contractor and may result in removal and relaying of flooring at the expense of the Contractor.
- 10.3.6.2. The floor shall be completely dry prior to adhesive and VCT installation. Surface moisture shall not exceed the adhesive manufacturer's recommendations. As a minimum, moisture shall not exceed 3 lbs./1000 s.f./24 hours as measured by means of a calcium chloride test in accordance with the recommendations of the National Rubber Tile Manufacturing Association.
- 10.3.6.3. Colors shall be selected by the owner.
- 10.3.6.4. Application of Adhesives: Apply adhesive in accordance with the adhesive manufacturer's directions. Cover the surface evenly with adhesive. Area covered by one application of adhesive shall not exceed the maximum working area recommended by the manufacturer. Install resilient flooring and base within the time limits recommended by the manufacturer. If adhesive films over or dries, it shall be removed and the area shall be recoated.

10.3.7. Installation of Vinyl Composition Tile

- 10.3.7.1. Lay tile flooring true, level, and with tight aligned joints. Cut resilient flooring to and around permanent cabinets and fixtures.
- 10.3.7.2. Align joints with the room axis. Center tile work between walls. Except as required in irregularly shaped spaces, no tile shall be less than ½ the tile width.
- 10.3.7.3. Finished tile floors shall be free from chipped, stained tile or tile with raised spots or ridges, and these defects shall be grounds for removal and replacement of such tile.
- 10.3.7.4. Tile shall be embedded in adhesives in quantity and in such a manner as to prevent movement. Tiles shall be laid in a standard pattern.
- 10.3.8. Installation of Rubber Products and Vinyl Transitions
  - 10.3.8.1. Install rubber and vinyl products in all areas indicated. Install new vinyl transitions at all changes of flooring materials except ceramic and quarry tile.
  - 10.3.8.2. Center base work between walls. Except as required in irregularly shaped spaces, no base segment shall be less than ½ the standard length. Install pre-molded corners at all outside corners. A wrapped base shall not be acceptable.
  - 10.3.8.3. Transition strips shall be full length for opening under 12' in width. If the length of the edge to receive the strip exceeds 12', strips shall be spaced to provide equal lengths.
  - 10.3.8.4. Base and strips shall be embedded in adhesives in quantity and in such a manner as to prevent movement. Epoxy adhesives shall be used at first 3 feet inside and 2 feet on each side of exterior door openings, water coolers, and any other areas that are susceptible to water ponding.
- 10.3.9. Cleaning and Protection
  - 10.3.9.1. Clean floor surfaces upon completion of selective demolition operations.
  - 10.3.9.2. The floor shall be free of dust, dirt, oil, grease, paint, or any debris that could affect the adhesion of unitary VCT to the floor and/or imperfections in the finished tile.

10.3.9.3. Immediately upon completion of resilient flooring in a room or area, dry clean floors and adjacent surfaces with a cleaner approved by the manufacturer of resilient flooring. Remove surplus adhesive and other soiling.

10.3.10. Warranty

10.3.10.1. Submit documents supporting manufacturer's and contractor's warranty, include all terms, conditions, and specifications.

10.4. Base Cove Reference Document(s)/Product Information

10.4.1. [Roppe Vinyl Wall Base 100](#)

10.4.2. All wall base replacements will match the height of the current base cover, unless a change is requested by the Director of Facilities Services.

10.4.2.1. Choral room risers; These risers will need to be covered in a combination of matching carpet tile and stair tread. DO NOT wrap carpet over the edge of the riser. Color of the stair tread will match black base cove.

10.5. Disposal of Demolished Materials

10.5.1. General: Promptly dispose of demolished/removed materials. Do not allow demolished materials to accumulate on-site.

10.5.2. Disposal

10.5.2.1. Transport demolished materials off the owner's property and legally dispose of them. Comply with hauling and disposal regulations of authorities having jurisdiction.

10.5.2.2. Owner's disposal containers shall not be used for disposal of demolished materials.

10.5.2.3. Storage or sale of removed items or materials on site will not be permitted.

10.5.2.4. Protect walls, ceilings, floors, and other existing finish work that are to remain and are exposed during selective demolition operations.

10.5.2.5. Promptly patch and repair holes and damaged surfaces caused to adjacent construction by selective demolition operations.

## Section C: General Terms and Conditions

FCPS's General Terms and Conditions are posted on the Purchasing Department website under the heading of Vendor Terms, Conditions, and Forms at [www.fcboe.org](http://www.fcboe.org). By submission of a response, the respondent acknowledges they have read and understood these General Terms and Conditions as well as any terms and conditions contained herein.

## Section D: Special Terms and Conditions

### 11. Quote Opening

- 11.1. Quotes will be opened at the date and time provided in the schedule of events. All results will be publicly posted on the FCSD website once an award recommendation is made.
- 11.2. Quote openings are open to the public.
- 11.3. Quotes must be marked with the RFQ number.
- 11.4. Electronically delivered quotes will utilize the timestamp generated on the email.
- 11.5. Quotes must conform to the guidelines listed herein.
- 11.6. Quotes received late will be marked "non-responsive" and may not be considered at the sole discretion of the FCPS Purchasing Department.

### 12. Questions

- 12.1. All questions concerning this solicitation must be submitted in writing by email to the issuing agent.
- 12.2. No questions other than written will be accepted and only answers provided via addenda shall be binding.

### 13. Award Oversight

- 13.1. The awarded respondent will report to Mike Satterfield, Director of Facilities Services, or their designee.

### 14. Cooperative Purchasing

- 14.1. This solicitation allows for other Fayette County, Georgia government entities, including local municipalities, to purchase from the awarded contract at the same prices quoted during the effective term pending an agreement between the awarded respondent(s) and the third party.

### 15. Quote Evaluations

- 15.1. According to the Fayette County Board of Education policy, DJE "lowest price alone will not be the sole determining criteria in the selection process".
- 15.2. Factors that may be used in evaluating responses may include but are not limited to, the following: price/cost, warranty, service guarantees or past performance, costs of ownership analysis, business capabilities analysis,

delivery schedules and methods, and product-specific manufacturer/quality standards.

- 15.3. Respondents may inquire as to specific evaluation methods and may request in writing an explanation of evaluation methods used to determine an award. See General Terms and Conditions regarding award protests.

16. Cost Escalation/Price Change

- 16.1. The Purchasing Department recognizes that independent market factors may result or necessitate the need for price changes. Through the submission of a quote, the respondent agrees to the following:
- 16.2. All price increases must be based upon product cost ONLY, and documentation of the price increase is required.
- 16.3. Quote prices must be held firm for the term of the solicitation or December 31st of the issuing year, after which an escalator can be invoked.
- 16.4. The awarded respondent must provide the FCPS Purchasing Department written notification at a minimum of 30 days before a price escalation change.
- 16.5. Single changes of no more than 10% are allowed. There are exceptions only when market conditions dictate a revised escalator for a particular commodity.
- 16.6. FCPS reserves the right to accept or reject any price escalation. A rejection of a price escalation may result in the termination of any agreement, contract, purchase order, or other agreement without fault or obligation.

17. Installation

- 17.1. Installation of all materials must be completed to the manufacturer specifications to guarantee warranty and proper application.

18. Quantities

- 18.1. Projects listed within this solicitation are not guaranteed. Purchase orders will be issued for specific projects, as needed, for the duration of the solicitation terms. The Fayette County School District anticipates that these projects will be completed. But, the project approval will be determined by the available budget allotment.

19. Term

- 19.1. The term of this RFQ and resulting agreement is from the date of resulting award issuance until December 31, 2026, with no option to renew.
- 19.2. Per the General Terms & Conditions, should the Fayette County Board of Education fail to appropriate funding for each fiscal year beginning July 1st, this solicitation and resulting contract or purchase orders will be canceled

with no-fault or obligation beyond products or services already received and properly invoiced.

- 19.2.1. FCPS may notify the awarded bidder in writing thirty (30) days prior to cancellation for non-appropriation.

20. Required Forms

- 20.1. The forms listed below are required for submission and included as attachments. They may also be located on FCPS's Purchasing Department website at [www.fcboe.org](http://www.fcboe.org).
  - 20.1.1. Solicitation Response Form
  - 20.1.2. Reference Form
  - 20.1.3. Cost Proposal
  - 20.1.4. Proposed Carpet and Luxury Vinyl Tile Specifications (Including Collection and color options)
- 20.2. Failure to include any form may result in a reduction in evaluation scoring or the submitted quote being declared non-responsive at the sole discretion of the FCPS Purchasing Department.
- 20.3. This request for quote, any addenda, and the awarded quote will be incorporated into any resulting contract and/or purchase order.

## Cost Proposal

### Robert J Burch Elementary School

Location	Tile Type/ Wall Base	Square Footage/ Linear Footage	Total Project Cost
Front Office/Admin Area	LVT		\$
Front Office/Admin Area	Base Cove		\$
<b>Total Project Cost (Including Installation)</b>			<b>\$</b>

### Sandy Creek High School

Location	Tile Type/ Wall Base	Square Footage/ Linear Footage	Total Project Cost
Coach's Office	Carpet Tiles		\$
Coach's Office	Base Cove		\$
<b>Total Project Cost (Including Installation)</b>			<b>\$</b>

### Peachtree City Elementary School

Location	Tile Type/ Wall Base	Square Footage/ Linear Footage	Total Project Cost
Bookkeeper Office	Carpet Tiles		\$
Bookkeeper Office	Base Cove		\$
<b>Total Project Cost (Including Installation)</b>			<b>\$</b>

**McIntosh High School**

Location	Tile Type/ Wall Base	Square Footage/ Linear Footage	Total Project Cost
Auditorium	Carpet Tiles		\$
Auditorium	Base Cove		\$
<b>Total Project Cost (Including Installation)</b>			<b>\$</b>

**Total Cost of all Project Combined**

(Including demo, materials, equipment, shipping, and labor/installation):

\$ \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

## Solicitation Response Form

### Flooring Projects for Fayette County Public Schools (RFQ 26-033-075)

Place this form on top of your response.

Company Name:	
Point of Contact:	
Street Address:	
City:	
State:	
Zip Code:	
Telephone:	
Email:	
Website:	

#### Authority to Act

The undersigned states that he/she has the requisite authority to act on behalf of his/her employer in these matters and has offered to provide the products/services in accordance with the terms and conditions herein.

#### Terms, Conditions, and Specifications

Through the submission of response and signature below, the respondent verifies that their solution, if applicable, complies fully, or complies with an exception, to all stated general and special terms, conditions, and specifications. See the FCPS General Terms and Conditions for further information and directions on notating exceptions to stated specifications.

#### Addenda

Through the submission of response and signature below the respondent verifies that they have read and understood any addenda issued for this solicitation if issued.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FCPS Purchasing Department Reference Form: RFQ 26-033-075**

Respondent Name: \_\_\_\_\_

Requested Information	Response
Reference Name	
Contact for Reference	
Street Address	
City, State, Zip	
Phone Number	
Email	

Requested Information	Response
Reference Name	
Contact for Reference	
Street Address	
City, State, Zip	
Phone Number	
Email	

Requested Information	Response
Reference Name	
Contact for Reference	
Street Address	
City, State, Zip	
Phone Number	
Email	